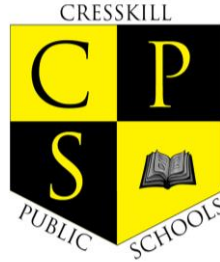


CRESSKILL BOARD OF EDUCATION



Regular Meeting, June 27, 2016
Board of Education Conference Room, 7:30 PM

Board of Education

Denise Villani, President
Stephen Moldt, Vice-President

Caryn Aronson
Sally Cummings
Michael DePalo
Mary Klein
John Park
Rosanne Rabinowitz
Cindy Wolfer

Michael Burke, Superintendent
Antoinette Kelly, Business Administrator/Board Secretary

ROLL CALL

PRESENT WERE: Denise Villani, Stephen Moldt, Sally Cummings, Mary Klein, Michael DePalo, John Park

ABSENT WERE: Caryn Aronson, Rosanne Rabinowitz, Cindy Wolfer

ALSO PRESENT: Mr. Michael Burke, Superintendent, Mrs., Antoinette Kelly, CPA, Business Administrator/Board Secretary

TRAINING

Cresskill Board of Education training with Mr. Al Annunziato from the NJSBA from 5:30 p.m. to 7:30 p.m.

The Regular Meeting of the Cresskill Board of Education was held on Monday, June 27, 2016 in the Board of Education Conference Room. The meeting was called to order by Denise Villani at 7:30 p.m.

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

PRESENT WERE: Denise Villani, Stephen Moldt, Sally Cummings, Mary Klein, Michael DePalo, John Park

ABSENT WERE: Caryn Aronson, Rosanne Rabinowitz, Cindy Wolfer

ALSO PRESENT: Mr. Michael Burke, Superintendent, Mrs., Antoinette Kelly, CPA, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT

“The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Board of Education Conference Room be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

No action taken at this time.

MINUTES

Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Minutes of:

- May 9, 2016 - Regular Meeting
- May 23, 2016 - Regular Meeting

On a motion by Stephen Moldt, seconded by John Park and carried, the Board approved the Minutes.

ROLL CALL VOTE: AYES 6 NAYS 0 ABSTAINED 0 ABSENT 3

PERSONNEL

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the change of assignment for **Patrick Kenny**, Day Custodian, to Edward H. Bryan School, effective July 1, 2016.

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the change of assignment for **Carlos Canizales**, Day Custodian, to Cresskill Middle/High School, effective July 1, 2016.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Dennis Kinzler**, Night Custodian, Edward H. Bryan School, Step 1, \$42,355, effective July 1, 2016 for the 2016-2017 school year.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Summer Staff** for extended school year program, July 5 – August 4, 2016. (Attachment A)
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Volunteer Coaches** for the 2016-2017 school year. (Attachment B)
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the reappointment of **Non-Certificated** and **Central Office** staff for the 2016-2017 school year. (Attachment C)
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the externship of **Megan Sommer**, Psychologist, District, part-time, for the 2016-2017 school year.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Sean Liddy**, Head Girls' Soccer Coach, Step 3, \$6,073, for the 2016-2017 school year.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the two attached resolutions and the abolishment of the following positions in the Cresskill School District effective July 1st, 2016 as follows: **the position of District Testing Coordinator, the position of 0.8 Teacher of Physical Education, the full-time position of guidance counselor, the full-time position of Teacher of Kindergarten, the full-time position of Elementary School Secretary, the full-time position of District Secretary, the full-time position of Middle School/High School Nighttime Custodian.**
10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve salary agreement between Cresskill Board of Education and **Michael Burke**, Superintendent of Schools, pending approval of the Interim Executive Bergen County Superintendent, for the school year 2016-2017.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **John Brennan**, Summer Custodian, Cresskill Middle/High School, \$10.00/hour, 8 hours/day, effective June 24, 2016 – August 19, 2016.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Brendan Coffey**, Summer Custodian, Cresskill Middle/High School, \$10.00/hour, 8 hours/day, effective June 24, 2016 – August 19, 2016.
13. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the maternity leave of **Lindsay Gaffney**, Special Education teacher, Edward H. Bryan School, effective October 24, 2016 through March 3, 2017.

On a motion by Stephen Moldt, seconded by John Park and carried, the Board approved the Personnel items.

AYES: Denise Villani, Stephen Moldt, Sally Cummings, Mary Klein,
Michael DePalo, John Park
NAYS: None
ABSTAINED: None
ABSENT: Caryn Aronson, Rosanne Rabinowitz, Cindy Wolfer

EDUCATIONAL PLANNING

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student **#2782072955**, In-state approved private school, **Fusion**, homework café, 8 sessions, \$240, tutor and mentoring (academic), 8 sessions, \$800, tutor and mentoring (elective) 8 sessions, \$800, totaling \$1,840, effective June 20, 2016 – June 30, 2016.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student **#6515722136**, Psychiatric service, **Esther Fridman**, \$575, on June 15, 2016.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student **#5529261958**, Brendan Mai, \$150, 1:1 Aide for overnight trip on June 7, 2016.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#9399808746**, extended year program, Camp Tikuah, \$1,900, from August 1, 2016 – August 15, 2016.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incidents for the 2015-2016 school year.
6. **Resolved, that the Board of Education approve the achievement of Superintendent's merit goals for the 2015-2016 school year as listed below.**
 - Communicate with the Cresskill Community in a more digital and efficient way, through Twitter, resulting in a least 120 tweets during the school year. Quantitative Goal, 3.33%.
 - During the 2015-2016 school year, the Superintendent will enhance the safety, security and wellness of the students by initiating a school security audit, meeting with law enforcement officials a minimum of four times to discuss audit findings and next steps, and developing and delivering a presentation with recommendations to the Board of Education. Qualitative Goal, 2.50%
 - During the 2015-2016 school year, to further increase the Home/School connection, the Superintendent will develop and disseminate a monthly newsletter (10) to the K-12 community. In addition, the District will utilize information gained from a parent survey distributed in the 2015-2016 school year to provide feedback on the one main building transition for students in the Cresskill schools (5th grade to 6th grade). Quantitative Goal, 3.33%.
 - During the 2015-2016 school year, the Superintendent will develop a new Staff Handbook, which includes general information, procedures for various District operations, schedules and an appendix of important supporting documents. Qualitative Goal, 2.5%.

On a motion by Mary Klein, seconded by John Park and carried, the Board approved the Educational Planning items.

AYES: Denise Villani, Stephen Moldt, Sally Cummings, Mary Klein, Michael DePalo, John Park
NAYS: None
ABSTAINED: None
ABSENT: Caryn Aronson, Rosanne Rabinowitz, Cindy Wolfer

FINANCE

- 1. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List June 2016. The signing of the warrants for the June 2016 check register to be offered by Mary Klein and Cindy Wolfer. (Attachment F-1)

Fund 10	General Fund	\$2,453,403.89
Fund 20	Special Revenue	\$72,954.11
Fund 30	Capital Projects	\$0.00
Fund 40	Debt Service	\$0.00
Fund 60	Cafeteria Account	\$25,267.33
Total		\$2,551,625.33
Fund 10	Voided Checks	(\$9,270.04)

- 2. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary’s Report for the month ending May 2016 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Attachment F-2)
- 3. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending May 2016. (Attachment F-3)
- 4. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of May 2016. (Attachment F-4)
- 5. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay July 2016 bills.
- 6. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following donations:

Donor	Purpose	Amount
Penelope Chang, D.D.S., P.C.	For band trailer	\$500.00
Cresskill Education Foundation	Various Grants	\$24,435.00

7. APPROVE MAXIMUM DISTRICT TRAVEL EXPENDITURE

WHEREAS, pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Cresskill Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, the Board of Education has not elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, the Board has determined that the total amount of travel expenditures supported by federal funds from the 2014-2015 school year, was \$0

WHEREAS, the Board has determined that the total amount of travel expenditures supported by federal funds for the 2015-2016 school year was \$0; and

WHEREAS, the Board has determined that the total amount of travel expenditures supported by federal funds for the 2016-2017 school year, is \$0

RESOLVED, that the Cresskill Board of Education hereby establishes the maximum travel expenditure amount for the 2016-2017 school year as \$80,000.

- 8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the contract for Chapter 192-193 services to the Non-Public Schools for the 2016-2017 school year between the Cresskill Board of Education and the Bergen County Special Services School District.
- 9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the 2016-2017 grant allocation for the NCLB Grant and authorize the Business Administrator to submit the application.

DESCRIPTION	PUBLIC AMOUNT	NON-PUBLIC AMOUNT
Title I – Part A Basic	\$129,186.00	-0-
Title II – Part A	\$ 14,696.00	\$1,545.00
Title III	\$ 22,439.00	-0-
Title III – Immigrant	\$ 12,026.00	\$ 583.00

10. 2016-2017 Anticipated Contracts to be Renewed, Awarded, or to expire during the school year – PL 2015 – Chapter 47

Pursuant to PL 2015, Chapter 47 the Cresskill Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part2000. Compliance with new contracts, not listed here, will be addressed prior to Board action. (Attachment F-5)

- 11. WHEREAS**, in response to an advertised request for proposals for Paraprofessional Services (“Services”), the Cresskill Board of Education (“Board”) awarded and entered into a contract with Insight Workforce Solutions, LLC (“Consultant”) for the Services for the 2015-2016 school year; and
WHEREAS, the request for proposals and contract state that the contract may be extended for two additional one-year periods as permitted by law; and
WHEREAS, the Board desires to extend the Services for the school year; and
WHEREAS, the Board has determined that Consultant has performed the Services in an effective and efficient manner; and
WHEREAS, the parties have agreed that any price increase for the Services will be based upon the price of the original contract and shall not exceed the index rate for the 12 months preceding the most recent quarterly calculation available.
NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and
BE IT FURTHER RESOLVED, that the Board hereby extends the contract for the Services with Consultant for one-year which shall end at the end of the 2016-2017 school year; and
BE IT FURTHER RESOLVED, that the terms and conditions of the extension shall be substantially the same as in the original contract.
- 12. Resolved**, that the Board of Education, upon recommendation of the Superintendent, renew the service agreement between Lightpath and the Cresskill Board of Education for private fiber network, voice services and dedicated internet services for the 2016-2017 school year in the amount of \$85,272.00.
- 13. Resolved**, , that the Board of Education, upon recommendation of the Superintendent, renew the service agreement between Systems 3000 and the Cresskill Board of Education for renewal of the maintenance contract for Fund Account, Human Resources and Payroll modules the 2016-2017 school year in the amount of \$18,588.00.
- 14. Resolved**, , that the Board of Education, upon recommendation of the Superintendent, renew the contract between Wilson Language Training Corporation and the Cresskill Board of Education for professional learning services and materials for the 2016-2017 school year in the amount of \$21,661.40.

On a motion by Sally Cummings, seconded by Mary Klein and carried, the Board approved the Finance items.

AYES:	Denise Villani, Stephen Moldt, Sally Cummings, Mary Klein, Michael DePalo, John Park
NAYS:	None
ABSTAINED:	None
ABSENT:	Caryn Aronson, Rosanne Rabinowitz, Cindy Wolfer

POLICY

No action taken at this time.

BOARD PRESIDENT’S REPORT

Mrs. Denise Villani stated that she would like to thank the Ricky Lee Family for their generous scholarship donations.

SUPERINTENDENT'S REPORT

Mr. Michael Burke had no comments at this time.

COMMITTEE/LIASON REPORTS

- Policy – No action taken at this time.
- Finance & Operations – No action taken at this time.
- Negotiations – No action taken at this time.

INFORMATION ITEMS

July 25 – CBOE Regular Meeting, BOE Conference Room, 7:30 PM

August 29 – CBOE Regular Meeting, BOE Conference Room, 7:30 PM

PUBLIC COMMENT – ANY SUBJECT

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

Ms. Barbara Costa – 19 Clark Street stated that most people in attendance are here for clarification on the classes at EHB for next year.

Mr. Michael Burke stated that for next year, due to our large enrollment in both elementary schools and the possibility of some of our classrooms being over capacity for fire code regulations, we have decided that in order to maintain acceptable classroom capacity each elementary school will have “a landing spot” for a particular grade. For example: in 2nd grade at EHB there will be three classes of approximately 25-26 students. At MMS there will be two classes of approximately 19 or 20 students. Therefore any new 2nd grade students enrolling for September will go directly to MMS only. The same process will be applied to all the other grades and each school will alternate a grade level. The reason why we choose to eliminate a 2nd grade section was because we needed to eliminate one teacher for financial reasons and we needed to shift a teacher to the 4th grade because those classes were going to be too large.

Madelin Lobue – 116 Tenakill Road requested that the Board please look again at the budget and weigh all options again before eliminating the 2nd grade section. She stated that having an aide in the classroom would be a good idea

Orna Yochai - 180 13th Street wanted to know where the Board saw the school district in five (5) years.

Mr. Michael Burke stated that last year was a stop gap measure and that the Board will have to make a decision by September 2017 which could mean the lease purchase of property, could mean a referendum or reconfiguration.

Ms. Yochai wanted to know could we cut co-curricular activities.

Ms. Yochai asked could the PTA pay for a salary.

Mr. Michael Burke stated that no that is not permitted.

Kristin Hayward – 59 Fifth Street wanted to know what we would do if we had a family move in with more than one sibling; will they both go to the same school.

Mr. Michael Burke replied that it will be a case by case basis but he would not send siblings to two different schools.

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Karly Iacono – 308 Grant Avenue asked to confirm that right now in the 2nd grade that there are 19 and 20 students.

Sharon Magrill – 11 Ridge Road asked if we have done a residency check.

Mrs. Antoinette Kelly stated we already did a district wide residency check a few years ago.

Currently we have a registrar on staff along with my office that verifies and checks residency on a consistent basis.

Ethan Rosenblatt – 20 Burton Place wanted to know if we could use the rec center for Pre-K.

Mr. Michael Burke replied we cannot because that educational code and regular building codes are different and it would not conform to the educational code required.

Mr. Frank Romano – 37 Poplar Street wanted to know if we could go up in the budget with the new properties being built in Willow Run.

Mrs. Antoinette Kelly replied that it doesn't work that way and the government dictates a 2% tax levy cap.

At this time Board Trustee, John Park asked Mr. Michael Burke to explain the reconfiguration plan and the short term plan Mr. Michael Burke had presented to the public last September.

Ms. Alba Shick – 27 Churchill Drive stated that some parents are saying that some of the teacher websites are not user friendly and not up to date. It is mostly happening in the middle school and some of the grades are not being posted at a timely fashion.

Mr. Michael Burke stated that he is working on a learning management systems as a long term solution.

TRUSTEE COMMENT

Mr. Stephen Moldt asked if there is an app for parents.

Mr. Michael Burke said that there is a Zumu app and a private company app that I am looking into. We should have more hyperlinks on the web site to make it easier for parents.

Can we list where they applied to school and where they get accepted on website?

CLOSED SESSION

A motion to enter into Closed Session to discuss property and school security was made by Mary Klein, seconded by Stephen Moldt at 8:55 p.m.

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

A motion to end Closed Session and resume a Public Session was made by Stephen Moldt, seconded by Mary Klein at 10:00 p.m.

ROLL CALL VOTE: AYES 6 NAYS 0 ABSTAINED 0 ABSENT 3

MOTION TO ADJOURN

On a motion by Stephen Moldt, seconded by Mary Klein and carried, the Cresskill Board of Education Regular Meeting of June 27, 2016 was adjourned at 10:00 p.m.

ROLL CALL VOTE: AYES 6 NAYS 0 ABSTAINED 0 ABSENT 3

Respectfully submitted,

Antoinette Kelly, CPA
Business Administrator/
Board Secretary