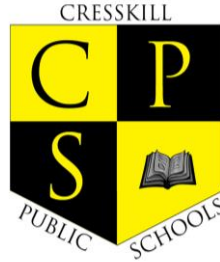


CRESSKILL BOARD OF EDUCATION



Regular Meeting, August 22, 2016
Board of Education Conference Room, 7:00 PM

Board of Education

Denise Villani, President
Stephen Moldt, Vice-President

Caryn Aronson
Sally Cummings
Michael DePalo
Mary Klein
John Park
Rosanne Rabinowitz
Cindy Wolfer

Michael Burke, Superintendent
Antoinette Kelly, Business Administrator/Board Secretary

The Regular Meeting of the Cresskill Board of Education was held on Monday, August 22, 2016 in the Board of Education Conference Room. The meeting was called to order by Denise Villani at 6:30 p.m.

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

PRESENT WERE: Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Rosanne Rabinowitz, Cindy Wolfer, Michael DePalo, *John Park
*John Park arrived at 7:15 p.m.

ALSO PRESENT WERE: Mr. Michael Burke, Superintendent, Mrs. Antoinette Kelly, CPA, Business Administrator/Board Secretary

CLOSED SESSION

A motion to enter into Closed Session to discuss personnel was made by Sally Cummings, seconded by Mary Klein at 6:30 p.m.

ROLL CALL VOTE: AYES 8 NAYS 0 ABSTAINED 0 ABSENT 1

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

A motion to end Closed Session and resume a Public Session was made by Mary Klein seconded by Caryn Aronson at 7:00 p.m.

ROLL CALL VOTE: AYES 8 NAYS 0 ABSTAINED 0 ABSENT 1

READING OF THE OPEN PUBLIC MEETING STATEMENT

“The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Board of Education Conference Room be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

No action taken at this time.

MINUTES

Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Minutes of:

July 25, 2016 - Regular Meeting

On a motion by Rosanne Rabinowitz, seconded by Sally Cummings and carried, the Board approved the Minutes.

ROLL CALL VOTE: AYES 9 NAYS 0 ABSTAINED 0 ABSENT 0

PRESENTATION

Mr. Burke introduced new teachers, Devorah Moses, Norah Rivera and Nicole Steccato.

PERSONNEL

1. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Brendan Keating**, Elementary teacher, Merritt Memorial School, BA, Step 1, \$52,775, effective September 1, 2016 for the 2016-2017 school year.

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Jessica Fallon**, maternity leave replacement teacher for Jessica Carretta, Merritt Memorial School, \$263 per diem, effective September 6, 2016 through November 30, 2016.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Matthew Cohen**, Marching Band Advisor, Cresskill High School, year 1, step 1, \$1,929, for the 2016-2017 school year.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve movement on the salary guide effective September 1, 2016 for the following teachers:

Mark Boita	Science Teacher, CHS	MA +30, Step 11	\$79,630
Leigh-Ann Dauble	Art Teacher, CMS/CHS	MA +30, Step 11	\$79,630
Luisa Duque-Arbelo	World Language Teacher, CMS/CHS	MA, Step 9	\$72,825
Catherine Durakis	Physical Education/Health Teacher, CMS/CHS	MA, Step 10	\$72,825
Sebastian Loh	Science Teacher, CHS	MA, Step 5	\$65,935
Margaret Maltby	Elementary Teacher, MMS	MA, Step 3	\$63,995
Ermanno Morelli	Social Studies Teacher, CHS	MA +30, Step 9	\$76,825

5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the resignation of **Destiny Fabian**, Step by Step Aide, Edward H. Bryan School, effective July 22, 2016.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the resignation of **Theresa Minitelli**, Maternity leave replacement teacher/Step by Step Aide, Edward H. Bryan School, effective August 17, 2016.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the resignation of **Lindsay Sullivan**, Social Worker, District, effective October 13, 2016.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the resignation of **Kimberly Tawil**, Step by Step Aide, Edward H. Bryan School, effective August 5, 2016.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of teachers to be paid for summer curriculum/instruction, as per the CEA contract, \$33.18 per hour.
10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve an additional employment week for **Brendan Coffey**, Summer Custodian, Cresskill Middle/High School, \$10.00/hour, 8 hours/day, through August 26, 2016.

11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the placement of student teacher, **Anthony Vetere**, K-5 Physical Education/Health, Merritt Memorial School, effective September 12, 2016 through October 20, 2016.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the placement of student teacher, **Alyssa Learn**, K-6 Elementary placement, Edward H. Bryan School, effective September 12, 2016 through December 15, 2016.
13. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Substitute Teachers** for the 2016-2017 school year.
14. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the reassignment and appointment of **John Flaim**, Guidance Counselor (FTE .40), Special Education teacher (FTE .60), Cresskill Middle/High School, effective September 1, 2016 for the 2016-2017 school year.
15. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the stipend position for **Sean Conlon**, Testing Coordinator, \$2,500, for the 2016-2017 school year.
16. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the stipend position for **Roseanne Cavallo**, Testing Coordinator, \$2,500, for the 2016-2017 school year.
17. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the stipend position for **Jill Kurek**, Testing Coordinator, \$2,500, for the 2016-2017 school year.
18. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the stipend position for **Alexis Shalhoub**, Testing Coordinator, \$1,000, for the 2016-2017 school year.
19. **Resolved**, that the Board of Education approve the achievement and payment of Superintendent's Merit Goals for 2015-2016:
 - Communicate with the Cresskill Community in a more digital and efficient way, through Twitter, resulting in a least 120 tweets during the school year. Quantitative Goal, 3.33% - \$5,244.75.
 - During the 2015-2016 school year, the Superintendent will enhance the safety, security and wellness of the students by initiating a school security audit, meeting with law enforcement officials a minimum of four times to discuss audit findings and next steps, and developing and delivering a presentation with recommendations to the Board of Education. Qualitative Goal, 2.50% - \$3,937.50
 - During the 2015-2016 school year, to further increase the Home/School connection, the Superintendent will develop and disseminate a monthly newsletter (10) to the K-12 community. In addition, the District will utilize information gained from a parent survey distributed in the 2015-2016 school year to provide feedback on the one main building transition for students in the Cresskill schools (5th grade to 6th grade). Quantitative Goal, 3.33% - \$5,244.75.
 - During the 2015-2016 school year, the Superintendent will develop a new Staff Handbook, which includes general information, procedures for various District operations, schedules and an appendix of important supporting documents. Qualitative Goal, 2.5% - \$3,937.50.

- 20. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **David Fried**, Cresskill Middle/High School, effective September 1, 2016 through June 2017. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$18,312.
- 21. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Jessica Otiniano**, Cresskill Middle/High School, effective September 1, 2016 through June 2017. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$10,731.
- 22. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Diana Zoino**, Cresskill Middle/High School, effective September 1, 2016 through June 2017. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$9,603.
- 23. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Shane Kress**, Cresskill Middle/High School, effective September 1, 2016 through June 2017. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$15,925.
- 24. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Nicole Bodine**, Cresskill Middle/High School, effective September 1, 2016 through June 2017. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$10,429. Funding will be provided from Title 1 funds.
- 25. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Michael Mirkovic**, Cresskill Middle/High School, effective September 1, 2016 through June 2017. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$10,429. Funding will be provided from Title 1 Funds.
- 26. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Jamie Baricevic**, Cresskill Middle/High School, effective September 1, 2016 through June 2017. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$12,089. Funding will be provided from Title 1 Funds.
- 27. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Kate Rovito**, Cresskill Middle/High School, effective September 1, 2016 through June 2017. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$10,731. Funding will be provided from Title 1 Funds.
- 28. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Brendan Keating**, Elementary teacher, Merritt Memorial School, BA, Step 1, \$52,775, effective September 1, 2016 for the 2016-2017 school year.

29. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Jessica Fallon**, maternity leave replacement teacher for Jessica Carretta, Merritt Memorial School, \$263 per diem, effective September 6, 2016 through November 30, 2016.

30. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Matthew Cohen**, Marching Band Advisor, Cresskill High School, year 1, step 1, \$1,929, for the 2016-2017 school year.

On a motion by Sally Cummings, seconded by John Park and carried, the Board approved the Personnel items.

AYES: Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Roseanne Rabinowitz, Cindy Wolfer
NAYS: None
ABSTAINED: None
ABSENT: None

EDUCATIONAL PLANNING

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name:	Kathleen Occhino
Dates:	September 2016
Conference Location:	NJDOE Criminal History Workshop Passaic County Public Safety Academy Wayne, NJ
Fee:	\$0
Mileage	as per GSA guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for the 2016-2017 school year.

3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve a four-year lease extension, effective July 1, 2016 – June 30, 2020 for the **Cresskill Cooperative Nursery** with all current lease conditions remaining in effect, for their present site at the Edward H. Bryan Elementary School at the present rate of \$1 per year.

4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#7021651884**, 1:1 Aide from Learners Compass for extended year program, 40 hours, \$60/hour effective August 1, 2016 through August 30, 2016. (CONT)

5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Settlement Agreement between the Cresskill Board of Education and A.A. and O.G. o/b/o M.A.
6. **Resolved**, that Board of Education upon recommendation of the Superintendent, approve the updates and addendum to the curriculum to align with the current state content standards for Science, Grades 6-12, for the 2016-2017 school year.

On a motion by Stephen Moldt, seconded by Rosanne Rabinowitz and carried, the Board approved the Educational Planning items.

AYES: Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Roseanne Rabinowitz, Cindy Wolfer
NAYS: None
ABSTAINED: None
ABSENT: None

FINANCE

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List August 2016. The signing of the warrants for the August 2016 check register to be offered by Stephen Moldt and Michael DePalo. (Attachment F-1)

Fund 10	General Fund	\$1,241,388.22
Fund 20	Special Revenue	\$16,490.31
Fund 30	Capital Projects	\$0.00
Fund 40	Debt Service	\$518,846.25
Fund 60	Cafeteria Account	\$2,725.00
Total		\$1,779,449.78

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending July 2016 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending July 2016. (Attachment F-3)
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of July 2016. (Attachment F-4)
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay September 2016 bills.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, that the Cresskill Board of Education (Joiner District) does hereby approve the joint transportation agreement with the Dumont Board of Education (Host District) for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period of the 2016-2017 school year. The services to be provided include, but are not limited to, special education and

7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, that the Cresskill Board of Education (Joiner District) does hereby approve the joint transportation agreement with the Bergenfield Board of Education (Host District) for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period of the 2016-2017 school year. The services to be provided include, but are not limited to, out of district special education and vocational and technical programs.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, that the Cresskill Board of Education (Joiner District) does hereby approve the joint transportation agreement with the Englewood Board of Education (Host District) for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period of the 2016-2017 school year. The services to be provided include, but are not limited to, out of district special education and vocational and technical programs.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the Cresskill Education Foundation Grant Awards for the 2016-2017 school year for the total amount of \$27,054.00 as listed below:

SCHOOL	TITLE	AWARD AMOUNT
EHB	iPads for the ESL Program	\$1,600.00
EHB	Language Arts Program	\$1,006.00
EHB	Easel	\$ 376.00
MMS	Sound System	\$2,200.00
MMS	Books for the 3 rd Grade	\$ 200.00
MMS	Literacy for the 2 nd Grade	\$ 325.00
MMS	STEM Science	\$ 139.00
MMS	Garden	\$ 250.00
EHB/MMS	Guidance	\$ 900.00
EHB/MMS	Speech Assessment	\$ 496.00
EHB/MMS	Speech Tests	\$ 598.00
EHB/MMS	Ukuleles	\$2,500.00
CMS/CHS	Project Trio	\$ 500.00
CMS/CHS	Tabloid Printer	\$3,720.00
CMS/CHS	Laminator	\$ 644.00
CMS/CHS	3D Printer	\$1,500.00
CMS/CHS	Raspberry Pi	\$1,600.00
CMS/CHS	Microphones	\$5,500.00
CMS/CHS	Assembly	\$1,500.00
CMS/CHS	Trailer	\$1,500.00

10. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the following employees' salary to be charged to the following 2016-2017 grants:

GRANT	EMPLOYEE NAME	SALARY	AMOUNT CHARGED TO GRANT
NCLB-Title I	Nicole Bodine	\$73,254	\$10,429

CBOE August 22, 2016 Regular Meeting

NCLB-Title I	Mike Mirkovic	\$73,254	\$10,429
NCLB-Title I	Jamie Baricevic	\$84,914	\$12,089
NCLB-Title I	Kate Rovito	\$75,376	\$10,731
NCLB-Title Ila	Various Teachers-Co-Teacher Training	Various	\$ 3,318
NCLB – Title III	Dawn Eagan-Wysocki	\$ 93,164	\$ 15,000

- 11. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, accepting the IACE grant for the 2016-2017 school year in the amount of \$2,000.00 which will go toward teacher's salary.
- 12. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve GL Group Environmental and Demolition Service, Bloomingdale, New Jersey as an approved ED-DATA Co-Operative bid vendor for construction, demolition and asbestos removal
- 13. Whereas**, the Cresskill Middle School ADA Toilet Renovation project was completed under budget, and
Whereas, the balance remaining in the Capital Projects Fund is \$71,527.19
Therefore Be It Resolved, that the Cresskill Board of Education, upon the recommendation of the Superintendent, authorize the School Business Administrator to transfer the **unspent local share of \$37,457.93** back into the Capital Reserve account.
- 14. Whereas**, the Merritt Memorial School Toilet Renovation project was completed under budget, and
Whereas, the balance remaining in the Capital Projects Fund is \$77,115.44
Therefore Be It Resolved, that the Cresskill Board of Education, upon the recommendation of the Superintendent, authorize the School Business Administrator to transfer the **unspent local share of \$51,727.64** back into the Capital Reserve account.

On a motion by Michael DePalo, seconded by Caryn Aronson and carried, the Board approved the Finance items.

AYES: Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Roseanne Rabinowitz, Cindy Wolfer
NAYS: None
ABSTAINED: None
ABSENT: None

POLICY

No action taken at this time.

BOARD PRESIDENT'S REPORT

Mrs. Villani wanted to publically thank the C.E.F. for their 2016-2017 donations.

SUPERINTENDENT'S REPORT

Mr. Michael Burke also wanted to publically thank the C.E. F for their 2016-2017 donations. Mr. Michael Burke stated that we were chosen as a gas explosion simulation site to be held on September 2, 2016. This simulation will be done by PSE&G, the state and Cresskill police from 10:00 a.m. to 11:00 a.m. and they will be out by 12:00 noon.

COMMITTEE/LIASON REPORTS

- Policy – No action taken at this time.
- Finance & Operations – No action taken at this time.
- Negotiations – No action taken at this time.

INFORMATION ITEMS

September 1 & 2 – Professional Development Days – Teachers/Staff only
September 5 – Labor Day, Schools Closed
September 6 – First day of school for All Students
September 6 – 9 – Minimum Days for All Kindergarten students ONLY
October 3 & 4 – Rosh Hashanah, Schools Closed
October 10 – Columbus Day, Professional Development Day, Teachers/Staff only
October 12 – Yom Kippur, Schools Closed

PUBLIC COMMENT – ANY SUBJECT

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

Several community members voiced their concern over the class sizes of the second grade at Merritt Memorial School.

The Superintendent responded that the second grade class sizes in Merritt Memorial School are equal to or less than other grades currently in the elementary schools. Addressing the increasing enrollment continues to be the top priority of the school district.

TRUSTEE COMMENT

The 5k run will be held on October 16th at 9:00 a.m. starting at the high school.

CLOSED SESSION

A motion to enter into Closed Session to discuss personnel and property acquisition was made by Stephen Moldt, seconded by Mary Klein at 8:40 p.m.

ROLL CALL VOTE: AYES 9 NAYS 0 ABSTAINED 0 ABSENT 0

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

A motion to end Closed Session and resume a Public Session was made by Sally Cummings, seconded by Stephen Moldt at 10:25 p.m.

ROLL CALL VOTE: AYES 9 NAYS 0 ABSTAINED 0 ABSENT 0

PERSONNEL

Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of John Massaro as Principal of the Cresskill Middle School-High School effective August 23, 2016 in the amount of \$135,000 to be pro-rated.

On a motion by Stephen Moldt, seconded by Caryn Aronson and carried, the Board approved the Personnel item.

AYES: Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Roseanne Rabinowitz, Cindy Wolfer
NAYS: None
ABSTAINED: None
ABSENT: None

MOTION TO ADJOURN

On a motion by Sally Cummings, seconded by Stephen Moldt and carried, the Cresskill Board of Education Regular Meeting of August 22, 2016 was adjourned at 10:30 p.m.

ROLL CALL VOTE: AYES 9 NAYS 0 ABSTAINED 0 ABSENT 0

Respectfully submitted,

Antoinette Kelly, CPA
Business Administrator/
Board Secretary