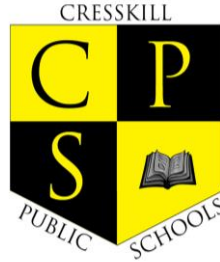


CRESSKILL BOARD OF EDUCATION



Regular Meeting, April 25, 2016
Board of Education Conference Room, 7:30 PM

Board of Education

Denise Villani, President
Stephen Moldt, Vice-President

Caryn Aronson
Sally Cummings
Michael DePalo
Mary Klein
John Park
Rosanne Rabinowitz
Cindy Wolfer

Michael Burke, Superintendent
Antoinette Kelly, Business Administrator/Board Secretary

The Regular Meeting of the Cresskill Board of Education was held on Monday, April 25, 2016 in the Board of Education Conference Room. The meeting was called to order by Denise Villani at 7:30 p.m.

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

PRESENT WERE: Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Cindy Wolfer, Michael DePalo

ABSENT WERE: Rosanne Rabinowitz, John Park

ALSO PRESENT: Mr. Michael Burke, Superintendent, Mrs. Antoinette Kelly, CPA, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Board of Education Conference Room be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

No action taken at this time.

PRESENTATION

Budget Hearing by Michael Burke and Antoinette Kelly (see attached PowerPoint presentation). Attachment (PRE-1)

MINUTES

Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Minutes of:

- March 15, 2016 - Regular Meeting
- March 28, 2016 - Regular Meeting

On a motion by Caryn Aronson, seconded by Cindy Wolfer and carried, the Board approved the Minutes.

ROLL CALL VOTE: AYES 7 NAYS 0 ABSTAINED 0 ABSENT 2

PERSONNEL

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the revised maternity leave of **Danielle Albrizio**, Elementary teacher, Merritt Memorial School, effective May 24, 2016 through November 2, 2016.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Yun Ock (Victoria) Choi**, long-term substitute teacher for Danielle Albrizio, Elementary teacher, Merritt Memorial School, at a per diem rate of \$100, effective May 24, 2016 through June 22, 2016.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Theresa Minitelli**, maternity leave replacement teacher for Jessica Carretta, Resource Room teacher, Merritt Memorial School, \$263 per diem, effective May 17, 2016 through June 22, 2016.

4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Brendan Keating**, substitute 1:1 Aide at ECLC, HoHoKus, \$20.16/hour, 18 hours, totaling \$362.88, week of April 11, 2016 – April 15, 2016.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Nancy Picinich**, leave replacement secretary, Edward H. Bryan School, 2 hours/day, \$19.50/hour, effective April 18, 2016 – April 26, 2016.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following substitute teacher, **Lewis Steccato**, for 2015-2016 school year.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Maureen Lynch**, English teacher, Cresskill High School, effective June 30, 2016.

On a motion by Sally Cummings, seconded by Stephen Moldt and carried, the Board approved the Personnel Items.

AYES: Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Cindy Wolfer
NAYS: None
ABSTAINED: None
ABSENT: Rosanne Rabinowitz, John Park

EDUCATIONAL PLANNING

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name:	Maria Santoro
Dates:	May 2016
Conference Location:	Mental Health First Aid Bergen County Department of Health Services Hackensack, NJ
Fee:	\$0

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for the 2015-2016 school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student **#8202012951**, Neurological service, St. Joseph's, 1 visit, \$450, on April 1, 2016.

4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student **#1320977901**, Psychiatric service, Esther Fridman, 1 visit, \$575, on March 31, 2016.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student **#1320977901**, Counseling/Home Instruction, Lindsey Welker, 1 hour/week, \$33.18/hour, effective March 29, 2016 through approximately May 29, 2016.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student **#8426984842**, Neurological service, St. Joseph's, 1 visit, \$450 on April 6, 2016.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student **#29175**, Psychiatric service, Dr. Fridman, 1 visit, \$575, on April 21, 2016.

On a motion by Mary Klein, seconded by Stephen Moldt and carried, the Board approved the Educational Planning Items.

- AYES:** Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Cindy Wolfer
NAYS: None
ABSTAINED: None
ABSENT: Rosanne Rabinowitz, John Park

FINANCE

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List April 2016. The signing of the warrants for the April 2016 check register to be offered by Stephen Moldt and Michael DePalo. (Attachment F-1)

Fund 10	General Fund	\$1,347,557.90
Fund 20	Special Revenue	\$48,884.49
Fund 30	Capital Projects	\$0.00
Fund 40	Debt Service	\$0.00
Fund 60	Cafeteria Account	\$39,187.01
Total		\$1,434,629.40
Fund 10	Voided Checks	(\$72.25)

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending March 2016 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending March 2016. (Attachment F-3)
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of March 2016. (Attachment F-4)

5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay May 2016 bills.
6. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve Pomptonian Food Service Management Company for the 2016-2017 school year.

The Food Service Management Company shall receive, in addition to the costs of operation, a fee of \$.0464 per meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation.

The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.

Cash receipts shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal management fee of \$.0464 will be multiplied by total meal equivalents.

The FSMC guarantees the LEA a minimum profit of eighteen thousand dollars (\$18,000.00) for school year 2016-2017.

7. **N.J. STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION**

Resolved, that the Board of Education, upon recommendation of the Superintendent, approve Cresskill Middle School - High School's membership for the 2016-2017 school year of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

8. **Resolved**, that the Cresskill Board of Education, upon recommendation of the Superintendent, officially withdraw from the ACES Program for the purchase of Natural Gas effective immediately.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, authorize the purchase of natural gas supply services for public use on an online auction website.

WHEREAS, Cresskill Board of Education has determined to move forward with the EMEX Reverse Auction in order to procure natural gas for Cresskill Board of Education; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c.30) (the "Act") authorizes the purchase of natural gas supply service for public use through the use of an online auction service; and

WHEREAS, Cresskill Board of Education will utilize the online auction services of EMEX, LLC. An approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.559/therm or less for a 12 month term, a price of \$0.569/therm or less for an 18 month term, or a price of \$0.569/therm or less for a 24 month term; Cresskill Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the Business Administrator, Mrs. Antoinette Kelly, of the Cresskill Board of Education be and she hereby is authorized to execute on behalf of the Cresskill Board of Education any natural gas contract proffered by the

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participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.559/therm or less for a 12 month term, a price of \$0.569/therm or less for an 18 month term, or a price of \$0.569/therm or less for a 24 month term; Cresskill Board of Education may award a contract to the winning supplier for the selected term.

- 11. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the 2016-2017 school budget for submission to the Executive Interim County Superintendent of Schools in the following amounts.

FUND	BUDGET
Total General Fund	\$27,850,947
Total Special Revenue Fund	\$856,533
Total Debt Service Fund	\$1,593,056
TOTAL	\$30,300,536

Be it Further Resolved, that the **General Fund** tax levy \$25,339,664 is approved to support Current General Expense and \$1,557,669 to support Debt Service, for the 2016-2017 school year budget; and

Be It Further Resolved, that the 2016-2017 school year budget includes an automatic adjustment for enrollment in the amount of \$67,180 in accordance with N.J.S.A. 18A:7-F39 (e).

Be it Further Resolved, that the 2016-2017 school year budget includes an adjustment for Health Care Costs in the amount of \$163,548 in accordance with N.J.S.A. 18A:7-F39 (e).

On a motion by Michael DePalo, seconded by Stephen Moldt and carried, the Board approved the Finance Items.

- AYES:** Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Cindy Wolfer
NAYS: None
ABSTAINED: None
ABSENT: Rosanne Rabinowitz, John Park

POLICY

No action taken at this time.

BOARD PRESIDENT'S REPORT

Mrs. Denise Villani thanked the Board for their support over the last six (6) weeks. She also thanked them for their patience and kindness.

SUPERINTENDENT'S REPORT

Mr. Michael Burke stated that the Ricky Lee Welcoming Committee of the Cresskill Middle has coordinated a student faculty volleyball game on Wednesday at 4:00 p.m.

Mr. Michael Burke announced that safety drills are coming up in the next couple of weeks.

Mr. Michael Burke announced that Mr. Al Annunziata is retiring as NJSBA. Mr. Annunziata is our NJSBA trainer.

COMMITTEE/LIASON REPORTS

- Policy – no action taken at this time.
- Finance & Operations – no action taken at this time.
- Negotiations – no action taken at this time.

INFORMATION ITEMS

April 25 – World Language NHS Induction Ceremony, CMS/CHS Auditorium, 7:00 PM

April 28 – MMS H.S.A. Gala, Rockleigh Country Club, 6:30pm

May 9 – CBOE Regular Meeting, BOE Conference Room, 7:30 PM

May 13 – CHS Spring Concert, CMS/CHS Auditorium, 7:30 PM

May 16 – Italian Night, CMS/CHS Courtyard, 7:00 PM

May 17 – Family STEM Night, CMS/CHS Cafeteria, 7:00 PM

May 18 – College Forum Night, CMS/CHS Auditorium, 7:00 PM

May 19 – Film Festival - Red Carpet, 6:00 PM, Festival, CMS/CHS Auditorium, 7:00 PM

May 20 – CMS Spring Concert, CMS/CHS Auditorium, 7:30 PM

May 21 – CEF Bark for Education, CMS/CHS field, 12:00 PM-4:00 PM

May 23 – CBOE Regular Meeting, BOE Conference Room, 7:30 PM

May 25 – NHS Induction/Senior Scholastic Awards Banquet, Clinton Inn, 7:00 PM

June 1 – Spring Underclass Athletic Awards, CMS/CHS Auditorium, 7:00 PM

June 7 – Senior Breakfast/Awards Assembly, CMS/CHS Café & Auditorium, 8:00 AM

June 7 – Senior Athletic Awards Banquet, Clinton Inn, 7:00 PM

June 10 – Cabaret Night/Music Honor Society Induction, Courtyard, (weather permitting), 7:00 PM

June 13 – CBOE Regular Meeting, BOE Conference Room, 7:30 PM

PUBLIC COMMENT – ANY SUBJECT

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

Mr. Gorfán wanted to know what positions were cut.

Mr. Michael Burke stated that 3.5 educational staffing, 2.0 secretarial, 2.0 aides positions, 1.0 custodian retiring who is not being replaced and 1.0 teacher is going on sabbatical and is not being replaced.

Mr. Gorfán then wanted to know when our debt is done.

Mrs. Antoinette Kelly replied 2031.

Mr. Gorfán then wanted to know when the debt assessment from the state is done.

Mrs. Antoinette Kelly stated she didn't know yet and she will find out.

Mr. Gorfán wanted to know if we have any maintenance and/or technology projects coming up

Mrs. Antoinette Kelly replied the roofs need to be address in the elementary school but not in 2016-2017 but soon. Mrs. Kelly further stated that we are doing minor bathroom renovations throughout the district. Technology is just our normal yearly replacement of equipment.

Mr. Gorfán asked if we did testing for lead in the water.

Mr. Burke replied that testing was done on April 19, 2016 and hopefully the results will be back within the next 10 days.

Mr. Gorfán asked if we could post the ACT test district average.

Mr. Michael Burke replied he will contact Mr. Bob Valli.

Mr. Paul Kruger asked if there is a five year plan for maintenance.

Mr. Michael Burke replied that there is and we are updating it as we speak

Mr. Kruger then suggested we add Chinese as a language.

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Mr. Burke replied that we had tried Chinese once before in the district but at that time the teacher we had was not a good fit with our students and the program didn't work. We may consider it in the future or it might be a class that a student may take through virtual high school.

Mr. Kruger asked if we were going to run an AP Chemistry class for 2016-2017

Mr. Burke replied that historically we have had AP Chemistry and AP Bio and not AP Physics. However, we now have more students interested in AP Physics. Mr. Burke stated that he would like to run the class but there would need to be enough students interested in AP Chemistry in order to run the class for the 2016-2017 school year. If your child is a junior next year and we do not run AP Chemistry for 2016-2017 your child will have the opportunity to take AP Chemistry their senior year.

TRUSTEE COMMENT

Mrs. Mary Klein reminded everyone that legislative training will be on May 9, 2016 at 5:30 p.m.

Mr. Stephen Moldt stated that last Saturday was the Northern Valley Earth Fair. There was involvement by teachers and students from Cresskill and they were great. Between 1,200 and 1,400 people attended which was twice what we have had in the past.

CLOSED SESSION

A motion to enter into Closed Session to discuss personnel and residency issue was made by Stephen Moldt, seconded by Mary Klein at 8:55 p.m.

ROLL CALL VOTE: AYES 7 NAYS 0 ABSTAINED 0 ABSENT 2

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

A motion to end Closed Session and resume a Public Session was made by Stephen Moldt, seconded by Sally Cummings at 9:45 p.m.

ROLL CALL VOTE: AYES 7 NAYS 0 ABSTAINED 0 ABSENT 2

MOTION TO ADJOURN

On a motion by Stephen Moldt, seconded by Sally Cummings and carried, the Cresskill Board of Education Regular Meeting of April 25, 2016 was adjourned at 9:45 p.m.

ROLL CALL VOTE: AYES 7 NAYS 0 ABSTAINED 0 ABSENT 2

Respectfully submitted,

Antoinette Kelly, CPA
Business Administrator/
Board Secretary

