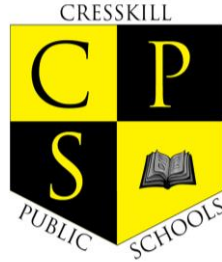


CRESSKILL BOARD OF EDUCATION



Regular Meeting, September 28, 2015
Merritt Memorial School Media Center, 7:30 PM

Board of Education

Denise Villani, President
Mary Klein, Vice-President

Bill Anastassatos
Caryn Aronson
Sally Cummings
Stephen Moldt
John Park
Rosanne Rabinowitz
Cindy Wolfer

Michael Burke, Superintendent
Antoinette Kelly, Business Administrator/Board Secretary

The Regular Meeting of the Cresskill Board of Education was held on Monday, September 28, 2015 in the Merritt Memorial School Media Center. The meeting was called to order by Denise Villani at 5:30 p.m.

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

PRESENT WERE: Denise Villani, Mary Klein, Caryn Aronson, Sally Cummings, Rosanne Rabinowitz, *Cindy Wolfer, Bill Anastassatos, *Stephen Moldt, ***John Park

*Absent from meeting starting at 7:40 p.m., returned at 8:00 p.m.

**Stephen Moldt arrived at 6:10 p.m.

*** John Park was absent for meeting starting at 7:40 p.m.

ALSO PRESENT: Mr. Michael Burke, Superintendent, Mrs. Antoinette Kelly, CPA, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT

“The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Merritt Memorial School Media Center be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”

PUBLIC COMMENTS

As a courtesy, this time is provided for public comment on agenda items only.
No action taken at this time.

PRESENTATION

Board Training on Board Member ethics and social media was presented by Mr. Michael Kaelber from NJSBA.

On a motion by Cindy Wolfer, seconded by Mary Klein and carried, the Board adjourned the training session at 7:10 p.m.

ROLL CALL VOTE: AYES 9 NAYS 0 ABSTAINED 0 ABSENT 0

A motion to enter into a Regular Meeting was made by Stephen Moldt, seconded by Mary Klein at 7:40 p.m.

ROLL CALL VOTE: AYES 7 NAYS 0 ABSTAINED 0 ABSENT 2

PERSONNEL

1. **Resolved**, that the Board of Education approve the achievement and payment of Superintendent’s Merit Goals for 2014-2015:
 - Quantitative Goal - 3.33% - \$5,244.75. Enhance our walk-through process and our electronic tools so that the data collected focuses on best practices in the areas of learning objectives, questioning skills and assessment techniques. By May 2015, 100% of instructional supervisors, principals and assistant principals will have completed at least 20 walk-throughs of teachers in their respective areas.
 - Qualitative Goal – 2.5% - \$3,937.50. Issue a minimum of ten press releases throughout the year celebrating student and staff achievement.
 - Quantitative Goal – 3.33% - \$5,244.75. Assess implementation effectiveness of new Gifted and Talented program for 3rd, 4th and 5th grades by attaining a minimum of 60% overall affirmative rating on a participant survey at the end of the 2014-2015 school year.
 - Qualitative Goal – 2.5% - \$3,937.50. Develop a Kindergarten readiness program for the 2015-2016 school year.

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of teachers to be paid for summer curriculum/instruction, as per the CEA contract, \$33.18 per hour.

3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the adjustment in work days of **Michelle Mockler**, Out of District Special Education Aide, Northvale, NJ, to 184 days/year, annual salary of \$21,850.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Lina Crasci**, Lunch Aide, Merritt Memorial School, effective September 8, 2015.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **John Darmochwal**, Head Custodian, Edward H. Bryan School, effective October 2, 2015.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Charles Giordano, Math teacher and Head Baseball Coach**, Cresskill Middle/High School effective September 22, 2015 with last day in district to be determined.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following substitute teachers for the 2015-2016 school year: **Jessica Awar, Mary Corso, Kayley Ebenhack and Cortney Teitell**.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Sean Franco**, Head Custodian, Edward H. Bryan School, Step 3, \$49,835, effective October 5, 2015 for the 2015-2016 school year.

On a motion by Stephen Moldt, seconded by Rosanne Rabinowitz and carried, the Board approved the Personnel items.

AYES: Denise Villani, Mary Klein, Caryn Aronson, Sally Cummings, Rosanne Rabinowitz, Bill Anastassatos, Stephen Moldt
NAYS: None
ABSTAINED: None
ABSENT: Cindy Wolfer, John Park

EDUCATIONAL PLANNING

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name:	Jennifer Griffin
Dates:	October 2, 2015
Conference Location:	Gifted and Talented Learning Fair Mullica Hill, NJ
Fee:	\$90.00
Mileage/Meals	as per GSA guidelines

Name: Diana Zoino
Dates: October 23, 2015
Conference Location: Teaching Italian Symposium/Workshop: Meeting VIII
Imparando Giocando
Montclair State University, Montclair, NJ
Fee: \$50.00
Mileage/Meals as per GSA guidelines

Name: Alexis Shalhoub
Dates: October 13, 2015
Conference Location: NJ Science Teachers Convention
Princeton, NJ
Fee: \$175.00
Meals/Transportation as per GSA guidelines

Name: Kevin Cardenas
Dates: October 17, 2015
Conference Location: NJ Technology/Engineering Educators Assoc.
iSTEM, Coding, Robotics, Project Based Learning
Drew University, Madison, NJ
Fee: \$145.00
Meals/Transportation as per GSA guidelines

Name: Alison Angrisani
Dates: November 2, 2015
Conference Location: TED TALKS: The Education Revolution
New York, NY
Fee: \$117.95
Meals/Transportation as per GSA guidelines

Name: Antoinette Kelly
Dates: October 23 to October 26, 2015
Conference Location: ASBO International Conference
Grapevine, TX
Fee: \$695.00
Hotel/Transportation: \$1,224.00
Meals/Transportation: as per GSA guidelines

Name: Antoinette Kelly
Dates: October 15th, 2015, December 8th, 2015,
January 12th, 2016, February 11, 2016
March 15, 2016
Conference Location: NJASBO Workshops: Ethics, Board Secretary/
Treasurer's Reports, Negotiations Trends and
Strategies, Purchasing, Preparing for Your
Audit
Rockaway, NJ
Fee: \$225.00 for all 5 workshops
Transportation: as per GSA guidelines

Name: Barbara Peirano
Dates: October 15-16, 2015
Conference Location: Autism NJ Conference
Atlantic City, NJ
Fee: \$400.00
Meals/Transportation: as per GSA guidelines

Name: Kate Rovito, John Flaim, Michael Malinowski,
Bridget Cornwell
Dates: October 9, 2015
Conference Location: TMI Workshop, Close Reading of Literary and Text
Passages
Ramapo College, Mahwah, NJ
Fee: \$0
Meals/Transportation: as per GSA guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student #'s **3289478147 and 9965144787**, extended school day, multisensory ready by Orton Gillingham Specialist, **Marie Rosato**, one (1) hour/day, 3 days/week for 30 weeks, totaling \$8,100, effective September 29, 2015.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student # **6547356779**, change of ABA therapist to **Alex Barbieri** (from Destiny Fabian), \$35/hour, effective September 21, 2015.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for the 2015-2016 school year.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incidents for the 2015-2016 school year.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Annual Harassment, Bullying and Intimidation Self-Assessment for 2014-2015**.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Update to the Uniform State Memorandum of Agreement (MOA) Between Education and Law Enforcement Officials for 2015-2016**.

On a motion by Mary Klein, seconded by Caryn Aronson and carried, the Board approved the Educational Planning items.

AYES: Denise Villani, Mary Klein, Caryn Aronson, Sally Cummings, Rosanne Rabinowitz, Bill Anastassatos, Stephen Moldt
NAYS: None
ABSTAINED: None
ABSENT: Cindy Wolfer, John Park

FINANCE

- 1. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List for September, 2015. The signing of the warrants for the September, 2015 check register to be offered by Sally Cummings and John Park. (Attachment F-1)

Fund 10	General Fund	\$2,191,757.55
Fund 20	Special Revenue	\$67,522.37
Fund 30	Referendum Checks	\$1,557.50
Fund 40	Debt Service	\$0.00
Fund 60	Cafeteria Account	\$26,369.91
Total		\$2,287,207.33

Fund 10 Voided Checks \$1,051.97

- 2. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending August 2015 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
- 3. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending August 2015. (Attachment F-3)
- 4. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of August 2015. (Attachment F-4)
- 5. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay October 2015 bills.
- 6. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the change orders for the ADA Toilet Renovation project at Cresskill Middle School and Merritt Memorial School. (Attachment F-5)

Change Order Number	Location	Description	Amount
#6	Cresskill Middle School	Additional Cost to install concrete lintels over 3 doors	\$2,935.95
#7	Merritt Memorial School	Additional Cost to install new shut-off valves	\$2,013.34

- 7. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, accept the 2015 Bergen County Utilities Authority (BCUA) Environmental Awareness Challenge Grants in the amount of \$2,000.00. \$1,000.00 was awarded to Kerri Aris, Science Teacher at the Middle/High School and \$1,000.00 was awarded to Ms. Kislevitz on behalf of the Merritt Memorial School Earth Day Committee.
- 8. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Non-Public Technology Agreement between the Cresskill Board of Education and the Academy of St. Therese.

NONPUBLIC SCHOOL TECHNOLOGY INITIATIVE AGREEMENT

This is to certify that the Guidelines for Administering the New Jersey Nonpublic School Technology Initiative have been read and further certified that the pupils who will use the technology purchased under this program qualify under the guidelines. Specifically:

- a) It is understood that the equipment, supplies and materials purchased with the state aid funds are to be used solely for the purpose of enhancing the instructional process for nonpublic school students. The use of equipment, supplies, and materials purchased with state aid funds for religious purposes; the administration of the nonpublic school or other purposes contrary to law is strictly prohibited. State aid funds must be used to meet the specific technology needs of students and teaching staff members. State aid funds cannot be used to supplant benefits normally provided by the nonpublic school. All technology provided under this program to nonpublic school pupils must be used for secular, neutral, non-religious and non-ideological purposes.
- b) It is understood that the equipment purchased with the state aid is the property of the Cresskill school district. Equipment will be purchased by the Cresskill school district and delivered to the nonpublic school. The receiving copy of the purchase order will then be returned to the Cresskill school district for payment. Upon receipt, equipment will be labeled by the Cresskill school district with the labels provided by the Cresskill school district. It is agreed that the nonpublic school will store the equipment at the end of the school year at no cost to the Cresskill school district. Further, it is understood that only the Cresskill school district may dispose of equipment purchased for this program. Equipment may only be disposed of in accordance with the provisions of the "Public School Contracts Law".
- c) Any piece of equipment purchased with the state aid funds will have a maintenance agreement or the nonpublic will be responsible for repairs. State aid funds may be used to purchase such agreement through the selected vendor. Implementation of maintenance agreements and warranties is the responsibility of the nonpublic school.

It is agreed that funds must be committed before January 1, 2015 in order to ensure processing before the end of the fiscal year.

9. CONTRACT FOR NURSING SERVICES FOR ST. THERESE—BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES

Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve an agreement with the County of Bergen, Department of Health Services, for that entity to provide nursing services for the Non-public school, St. Teresa School in Cresskill.

The amount will not exceed the \$16,470.00 of state aid allocated to St Therese.

- 10. Resolved**, that the Board of Education, upon the recommendation of the Superintendent award to **First Student** the 2015-2016 Student Transportation Contract Renewal –School Related Activities Contract SRA-2 at a rate increase of 1.34 % with an estimated total contract cost of \$70,000.00 :

Destination	Per Hour Cost	Increase/Decrease Adjustment Cost	Per Aide Cost If applicable
Various Athletic Trips	\$54.00	\$68.18 per quarter hour	\$52.36 per trip
Co-Curricular Trips	\$54.00	\$68.18 per quarter hour	\$52.36 per trip

- 11. Resolved**, that the Board of Education, upon the recommendation of the Superintendent award to **Valley Transportation** 2015-2016 Student Transportation Contract Renewal –School Related Activities Contract SRA-1 at a rate increase of 1.34% with an estimated total contract of \$40,000:

Destination	Per Hour Cost	Increase/Decrease Adjustment Cost	Per Aide Cost If applicable
Various Athletic Trips	\$60.64	\$22.77 per quarter hour	\$38.17 per two hours
Co-Curricular Trips	\$60.64	\$22.77 per quarter hour	\$38.17 per two hours

- 12. WHEREAS**, The Forum School is a non-profit approved private school for students with disabilities; and
WHEREAS, the Board of Education of the School District of Cresskill (the “District”) has contracted to send to The Forum School certain students with disabilities who reside in the District; and
WHEREAS, The Forum School does not charge any of its students for meals;
NOW THEREFORE, it is hereby RESOLVED, that the Board of Education of the District does not require The Forum School to charge students for reduced and/or paid meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture; and it is
FURTHER RESOLVED, that the Board of Education of the District understands and acknowledges that the foregoing actions do not increase the contracted tuition rate for students with disabilities sent by the District to The Forum School.
- 13. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the submission of the 2014-2015 IDEA Final Report.
- 14. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the submission of the 2014-2015 NCLB Final Report.

On a motion by Sally Cummings, seconded by Bill Anastassatos and carried, the Board approved the Educational Planning items.

AYES: Denise Villani, Mary Klein, Caryn Aronson, Sally Cummings, Rosanne Rabinowitz, Bill Anastassatos, Stephen Moldt
NAYS: None
ABSTAINED: None
ABSENT: **Cindy Wolfer, John Park**

POLICY

First Reading

- 2468** - Independent Educational Evaluations (Policy and Regulation) – New
2469 - Special Education Evaluations (Policy and Regulation) – New

On a motion by Stephen Moldt, seconded by Mary Klein and carried, the Board approved the Policy items.

AYES: Denise Villani, Mary Klein, Caryn Aronson, Sally Cummings, Rosanne Rabinowitz, Bill Anastassatos, Stephen Moldt
NAYS: None
ABSTAINED: None
ABSENT: **Cindy Wolfer, John Park**

BOARD PRESIDENT'S REPORT

Mrs. Denise Villani stated that the Cresskill Middle School Back to School night will be held tomorrow evening.

SUPERINTENDENT'S REPORT

Mr. Michael Burke stated that Dr. Gallaher will be presenting an anxiety workshop tonight at Merritt Memorial School.

Mr. Michael Burke stated that on October 19 and 20th there will be student workshops with Denise Pope.

Mr. Michael Burke stated that on the evening of October 20th there will be a community meeting presented by Denise Pope to discuss student anxiety at the Tenafly High School. All Tenafly and Cresskill parents are welcome.

Mr. Michael Burke stated that on Sunday, October 18 there will be a district wide 5K run.

COMMITTEE/LIASON REPORTS

- Policy – no action taken at this time.
- Finance & Operations – no action taken at this time.
- Negotiations – no action taken at this time.

INFORMATION ITEMS

September 29 – CMS Back to School Night, 6:50 PM

October 7 – CHS Back to School Night, 6:50 PM

October 12 – Columbus Day, Professional Development Day – Teachers/Staff Only

October 13 – CBOE Regular Meeting, Merritt Memorial School, Media Center, 7:30 PM

October 26 – CBOE Regular Meeting, Edward H. Bryan School, MPR, 7:30 PM

November 5 & 6 – NJEA Convention, Schools Closed

November 9 – CBOE Regular Meeting, BOE Conference Room, 7:30 PM

November 11, 12 & 13 – Elementary Schools Only – Parent/Teacher Conferences, Minimum Days

November 25 – Thanksgiving Recess – Minimum Day

November 26 & 27 – Thanksgiving Recess – Schools Closed

PUBLIC COMMENTS

Community members may address the Board of Education on any item. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate. Each statement made by a participant shall be limited at the discretion of the Board President. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. All statements shall be directed to the presiding officer, no participant may address or question Board members individually.

No action taken at this time.

NEW BUSINESS

No action taken at this time.

CLOSED SESSION

A motion to enter into Closed Session to discuss property was made by Stephen Moldt, seconded by Rosanne Rabinowitz at 8:00 p.m.

ROLL CALL VOTE: AYES 8 NAYS 0 ABSTAINED 0 ABSENT 1

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

A motion to end the Closed Session and resume a Public Session was made by Sally Cummings, seconded by Cindy Wolfer at 8:05 p.m.

ROLL CALL VOTE: AYES 8 NAYS 0 ABSTAINED 0 ABSENT 1

MOTION TO ADJOURN

On a motion by Sally Cummings, seconded by Cindy Wolfer and carried, the Cresskill Board of Education Regular Meeting of September 28, 2015 was adjourned at 8:05 p.m.

ROLL CALL VOTE: AYES 8 NAYS 0 ABSTAINED 0 ABSENT 1

Respectfully submitted,

Antoinette Kelly, CPA
Business Administrator/
Board Secretary