

MIDD-WEST SCHOOL DISTRICT

Regular Meeting

Middleburg Elementary School

Large Group Conference Room

Tuesday, May 26, 2020

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:01 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

| <u>BOARD OF SCHOOL DIRECTORS</u> | <u>PRESENT</u> | <u>ABSENT</u> | <u>LATE ARRIVAL</u> |
|---|-----------------------|----------------------|----------------------------|
| Mr. Victor L. Abate, President | X | | |
| Mr. Donald D. Pinci, Vice President | X | | |
| Mr. Shawn A. Sassaman, Treasurer | X | | |
| Mr. Terry L. Boonie | X | | |
| Mrs. Julie R. Eriksson | X | | |
| Mr. Justin T. Haynes | | X | |
| Mrs. Wyona P. Lauver | | | 7:24 p.m. |
| Mr. Christopher T. Nesbit | X | | |
| Mrs. Sherryl L. Wagner | | | 7:24 p.m. |
| Mr. Richard J. Musselman, Superintendent (Non-Voting Member) | X | | |
| Ms. Allyson L. Folk, Secretary (Non-Member) | X | | |

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
Mr. Ryan L. Wagner, Business Manager
Attorney Orris C. Knepp, III, Solicitor
Mr. Dane S. Aucker, Principal, Midd-West Middle School
Mr. Jeremy D. Brown, Assistant Principal, Midd-West High School
Mrs. Lee C. Bzdil, Supervisor of Special Education
Mr. Umberto G. Catania, Senior Network Administrator
Mr. Thor R. Edmiston, Principal, Midd-West High School
Mrs. Julie L. Lohr, Principal, Middleburg Elementary School
Miss Erin C. Sheedy, Principal, West Snyder Elementary School
Mrs. Bree A. Solomon, Athletic Director
Unknown Number of Concerned Citizens

IV. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

There were no public comments.

V. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

- 1) Mr. Jay P. Darkey, JPD Architects, LLC, and Mr. Todd Smith, ELA Sport – Mid-West High School Stadium Project Update – Phase II and Traffic Plan

Mr. Darkey stated we did have a long conversation regarding the water service for the project back in January, had several additional meetings with the municipal authority, and we actually have received the approval for both water and sewer for the project. We received that in February. So, that was good news. We performed the water infiltration testing. That was completed in March. That was needed for the land development and to finalize the calculations for those documents. We received the sewer planning exemption that we requested from DEP in April. So, check that one off the box. Submitted the land development permit documents to the county on May 1, and actually, we received back our first round of comments from the county engineer on May 19. It was actually a pretty nice turnaround. We. Originally, we were looking at. I think the whole COVID issues that came up with sheltering and faced to staying home has probably cost us about a month and a half to two months on the project. That was primarily. Although, we were still working on the project, the county informed us they couldn't, they wouldn't be able to receive it in April. We were hoping to originally submit it, but we were a month later in May we were allowed to submit it. Things seem to be opening up slowly now. So, the one comment that we received back, and it was an open comment. We knew about it, and we discussed it back in January. The municipality allowed us to not have to go through a full traffic impact study and instead to be able to develop an event circulation plan for special events. That has to go in as part of the land development submission of the final plan, but we wanted to review that. We purposely held that out of the submission because we wanted to review it with the Board and really gain their comments or insight or at least get them up to speed on that before we reviewed it with the municipality to get their comments, and then we would submit it to the county for the land development portion of it. So, with that, I'm going to sort of turn it over temporarily here to Todd Smith from ELA Group. His folks really were instrumental in working on the event circulation plan. I've asked Todd to sort of give you a brief summary of the plan with some of the highlights of it, and we are making. We have made that available to Mr. Musselman, the entire plan, just in case somebody wants to see that, but I'd like to turn it over to Todd to talk about the highlights. Todd.

Mr. Smith stated yes, hi. Thank you. Todd Smith here. Do you want me to share my screen? I have the report.

Mr. Abate responded yes, please.

Mr. Musselman stated that would be great, Todd.

Mr. Smith inquired is that something the host has to allow me to do?

Mr. Abate responded yes, it is, and he's, I think, working on it right now, Todd.

Mr. Smith stated okay. All right. Great.

Mr. Stroup stated you should be able to share. I set it so that you can.

Mr. Smith inquired is that? I hit the share screen. There we go. All right. Can you see that?

Unknown individual responded yep.

Mr. Smith stated okay. Good. Thank you. This is my first Zoom share screen. So, I'm in a learning curve. I appreciate your time this evening. We did prepare this Special Event Traffic Control Circulation Plan, and it is strictly for events at the stadium. It's not for every-day school use. It's geared toward events at the stadium, and this was in lieu of having to do a full traffic study for the land development plan. So, what our traffic department did, they went, and they did do some counts out on the streets. They counted 522 and also on 104, and they have Dock Hill Road and 522 as a main intersection, Shuman Street and 522 and then 104 and Grand Street were the main intersections that they looked at, and they looked at the schedule for the football games and your rivalries or your opponents, and they determined that they thought a well-attended event will bring about 1,500 spectators for the purposes of this traffic circulation plan, and the pre-game as people are coming to the event and the filtering in, it's not as much of an impact as it is during the post-game when the event finishes. That's more of a high peak time. Everybody's leaving at once. Pre-game, people are filtering in as they get there, and it's not as great an impact. So, they set the standard at what they anticipate it at 1,500 spectators, and with that, they figured there would be a, looking at the different levels of service at the three intersections, they determined that at the time that a stadium event has 850 spectators, that's when the circulation plan would be required to be implemented by the school district, and with the 850. Oh, I'm sorry. The 1,500 spectators, they're anticipating 870 people wanting to park. Right now on the existing school, there's 782 parking spaces, and that 782 also includes the bus staging areas where there's a single bus. We counted that as a potential, two-car parking space. Now, we are adding 349 spaces. So, there's going to be a total onsite, both the high school and middle school, elementary school and the stadium, 1,131 parking spaces. So, for 1,500 spectators, we are more than adequately going to be able to accommodate parking for the event, and the rest of this. There's a lot of data and information in this study. Like we, Rick does have the full version if anybody would like to coordinate with him, you can certainly review the full study, but I'd like to.

Mr. Musselman stated excuse me, Todd. Excuse me, Todd, but that was e-mailed out to all of the Board members before the meeting. So, they should have it in their e-mail.

Mr. Smith stated oh, okay. All right. Good. This is all the data. What I'd like to do is skip back to the plans and just look at the circulation plan itself, and there's a pre-game. There's two pre-game plan sheets, and then there's two post-game plan sheets, and the difference of the two is the first one is just the broader, overall view of the area, and then the next one is just a more zoomed-in specifically to the site itself. These "Ns," "Os," "Ms," "Ls," these are a different parking space areas that we have listed in the study and the number of spaces that we counted for the area, and so a pre-game what would occur was there. It's all going to be more directional. We will start to load the parking lot closest to the stadium first, and then that will back out, and then we'll continue to load parking lots farther away from the stadium until either all is full or spectators have maxed out, but internally there will be some barriers at certain times. They'll be signs, and there will also be staff in the area helping to direct the cars very similar to how you do now down at West Snyder. So, this is pre-game. Post-game is we'll anticipate post-game to be the higher impact

because everybody is generally leaving at the same time, and with that, again, there will be directional signs helping people knowing what direction to go, and we looked at Dock Hill and 522, Shuman and 522. Those two areas would be the highest impact, and dismissal time or leaving time we anticipate it to be between 9 and 10 p.m. So, the whole study is based on that traffic data at that time of the evening, and that's a less, high-impact time traffic wise than during the day, so, but these two individuals would be trained individuals in traffic control whether they could be your fire police or a flagger, trained flagger-type person, that works construction sites, and they would help direct people out of these two intersections. Also, we looked at Grand Street as being a main connector into 104. So, that's why this intersection was a study intersection as well. So, that's generally the overview. There's a lot of detail and information in the study itself, but if anybody has any questions, I'd be happy to try to answer them.

Mr. Abate stated, Todd, this is Victor. Who's responsible then for if it does get to the 800 capacity getting the fire police or whoever to implement that traffic?

Mr. Smith responded that would be the school district to know whether or not, and it's going to take a little bit of trial and error for the school district because this is all something new, and it's not a study that has to be rigid. As you use it, and as the facility gets used, and you use see what's working and what's not, you can massage it a little bit and make some tweaks, but I think as time goes by, you'll have an understanding of what events are going to bring more spectators and be able to anticipate having to implement the plan, so. But it will be the school district to know when to do that and be responsible to do that.

Mr. Abate stated okay. Thank you, Todd. Do we have any other questions for either Todd or Jay this evening? Okay. Thank you, sir. Appreciate it.

Mr. Darkey inquired, Victor, if I could just real briefly finish up?

Mr. Abate responded oh, sure, Jay.

Mr. Darkey stated I wanted to go over just some next steps of the Board. I just want to keep everybody on the same page of what we're looking at right now if that's okay. So, as far as our next steps go moving forward, we're going to take and review this proposed Event Circulation Plan with the municipality. That was part of what we had talked about originally when we started this process before we went to land development. So, I think, give the Board some time to digest what they received today, and give me comments or questions, or things like that back to Mr. Musselman if you have any concerns, anything like that, so we can address them, but we will be probably within the next month meeting with the municipality just to kind of go over it and get their comments that they requested. We're looking to resubmit the land development to address the county engineer's comments on June 19. We'll have that back into them, and this circulation plan will be part of that resubmission, and that's all in preparation for the Commissioners' meeting on July 20. That will get on their agenda for their July 20 meeting where we're hoping that we get our land development approved at that meeting. In June we're also looking to submit to the County Conservation District the NPDES Permit and the Erosion and Sediment Control (E&S) Permit. We're going to get all those documentations pulled together. We wanted to get the comments back, the initial comments back from land development so there weren't any major changes before we made the E&S submission so we could limit the number of addendums. So, we will get that submitted in June, probably mid-June sometime. Then, we expect to have

comments back from them within a month or two and to have the final approval by sometime in August or September, and then the last item that I wanted to discuss tonight was the project bids. So, once we have all those approvals in hand, we'll be ready to basically bid the project. So, at this point we're at a point where we want to discuss, or we're trying to take a look at the bid environment of when is it going to make the most sense to bid the project because right now as we see things, and we're looking at current projects being built and bid, it's not really the best time to bid projects right now because of coming out of the state shutdown. As contractors are starting projects back up, the delays have caused a ripple effect in schedules, manufacturing and material supply chains. So, there's a. Everybody's getting started again. There's a back load of work. Supplies are flowing a little bit slower right now as they're backlogged as well. So, and we were hoping that at some time in the fall go to bid. We're not so sure that may be the best time to get your best bid. So, we're going to sort of track that, but the goal, our main goal is to have all these approvals in hand and ready to go so when we deem that it's a good time to go out to bid, we can do that at that time. That's really what I have for now.

Mr. Abate stated okay. Do we have any questions for Mr. Darkey?

Mr. Nesbit stated, Mr. Darkey, Chris Nesbit.

Mr. Darkey stated hi, Chris.

Mr. Nesbit stated I wanted to talk a little bit about the design that we had discussed previously with respect to concession stands and the other buildings that were between the two fields.

Mr. Darkey stated yes.

Mr. Nesbit stated tonight's really not the night to get into that because nobody's really prepared to discuss it, but I'd like to set up another time when we can discuss it as a Board and really just break this down a little bit in more detail, and there's some things that I would like to try and implement, and I want to do that before we get too far into it and get to close to the bid process.

Mr. Darkey stated sure. No, it's good timing actually to start that conversation as we start to get into the contract documents and developing that. So, it's a good time to actually get together. Maybe that could be. I mean that could be as early as next month if you'd like, or maybe we could have a work session of some sort to go over things. However you want to do it, I'm fine with.

Mr. Nesbit stated okay. Mr. Abate, if that's something we could put on the future agenda, please?

Mr. Abate responded yeah, Mr. Nesbit, we can see whether the first meeting in June or maybe the second meeting in June.

Mr. Nesbit stated okay. Very good. Thank you.

Mr. Abate stated because it doesn't look like we're going to be having enough for a July meeting. So, I'd like to get that before August.

Mr. Nesbit stated okay. Super. Thank you.

Mr. Abate stated yep, not a problem, Chris. Do we have any other questions for either Mr. Darkey or Todd?

Mrs. Lauver stated, Mr. Abate, Mr. Abate.

Mr. Abate responded yes.

Mrs. Lauver stated so, I'm on.

Mr. Abate stated pardon.

Mrs. Lauver stated I'm (*inaudible*).

Mr. Abate stated okay.

Mrs. Lauver inquired did Allyson get that?

Ms. Folk responded yes.

Mrs. Lauver stated thank you.

Mrs. Wagner stated same here. Can you hear me as well? This is Sherryl.

Mr. Abate responded yeah, I can hear you.

Mrs. Wagner stated all right. Thank you.

VI. **CONSENT AGENDA**

All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

VII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

Mr. Sassaman stated I guess if there's any comments on any of the items 1. through 13. in the Business.

Mrs. Lauver stated I have a question or two

Mr. Abate inquired so which items would you like pulled out?

Mrs. Lauver responded just about bills, I guess. Financial.

Mr. Abate stated that's item 2.

Mrs. Lauver stated yes.

Mr. Abate stated, Mr. Sassaman, pull Item 2., please.

Mr. Sassaman stated okay. Then we're Items 1. and 3. through 13. Anybody else?

Mr. Nesbit moved and Mr. Pinci seconded approval to accept items under Business and Fiscal with the exception of Item 2., List of Bills.

1. **MINUTES**

- a. Approval is recommended of the minutes of the April 27, 2020, regular meeting of the Mid-West School District Board of School Directors.
- b. Approval is recommended of the minutes of the May 11, 2020, regular meeting and work session of the Mid-West School District Board of School Directors.

3. **TREASURER’S REPORTS**

Approval is recommended for the Treasurer’s Reports for the General Fund, Capital Reserve Fund, Food Service Fund and Activity Fund for the period ending April 30, 2020.

4. **2020-2021 SCHOOL BREAKFAST AND LUNCH PRICES**

Approval is recommended of the following school breakfast and lunch prices for the 2020-2021 school year:

- \$1.35 Elementary School/Middle School/High School Breakfast
- \$2.30 Elementary Lunch
- \$2.40 Middle School Lunch
- \$2.50 High School Lunch
- \$3.55 Adult Lunch with milk
- \$3.45 Adult Lunch without milk

{The price for breakfast for 2019-2020 was \$1.35 for elementary, middle and high school students. The prices for lunch for 2019-2020 were \$2.25 for elementary students; \$2.35 for middle school students; \$2.45 for high school students and \$3.45 for adults.}

5. **BIDS FOR SUPPLIES**

a. **KPN – ATHLETIC SUPPLIES**

Approval is recommended to accept the KPN – Athletic Supplies bid as follows:

| | |
|--------------------------------|------------------|
| BSN Passons | \$ 423.16 |
| Henry Schein, Inc. | \$ 37.38 |
| Longstreth Sporting Goods, LLC | \$ 16.35 |
| Pyramid School Products | \$1,329.82 |
| Sportsmans | <u>\$ 225.96</u> |
| <i>Total</i> | \$2,032.67 |

b. **KPN – CUSTODIAL SUPPLIES**

Approval is recommended to accept the KPN – Custodial Supplies bid as follows:

| | |
|---------------------------------------|--------------------|
| Hassinger & Company, Inc. | \$ 3,845.38 |
| Hillyard Lancaster | \$ 2,070.45 |
| LJC Distributors of Fuller Brush | \$ 7,241.16 |
| Pennsylvania Paper and Supply Company | \$29,448.07 |
| Veritiv Operating Company | <u>\$ 8,837.80</u> |

Total \$51,442.86

c. **KPN – COMPUTER SUPPLIES**

Approval is recommended to accept the KPN – Computer Supplies bid as follows:

| | |
|----------------------|----------------|
| Kurtz Brothers | \$37.31 |
| The Tree House, Inc. | <u>\$51.00</u> |

Total \$88.31

d. **KPN – GENERAL SUPPLIES**

Approval is recommended to accept the KPN – General Supplies bid as follows:

| | |
|--------------------------------|--------------------|
| Cascade School Supplies | \$ 72.40 |
| Kurtz Brothers | \$ 6,933.83 |
| National Art & School Supplies | \$ 3,045.48 |
| Pyramid School Products | \$ 5,428.06 |
| School Specialty Company | <u>\$ 1,032.92</u> |

Total \$16,512.69

e. **KPN – ART SUPPLIES**

Approval is recommended to accept the KPN – Art Supplies bid as follows:

| | |
|--------------------------------|--------------------|
| Blick Art Materials, LLC | \$ 418.05 |
| Cascade School Supplies | \$ 1,130.40 |
| Kurtz Brothers | \$ 3,137.36 |
| Nasco | \$ 892.75 |
| National Art & School Supplies | \$ 3,796.87 |
| Pyramid School Products | \$ 3,666.30 |
| School Specialty Company | <u>\$ 1,445.56</u> |

Total \$14,487.29

f. **KPN – COPY PAPER**

Approval is recommended to accept the KPN – Copy Paper bid as follows:

| | |
|----------------------|--------------------|
| Contract Paper Group | <u>\$25,088.60</u> |
|----------------------|--------------------|

Total \$25,088.60

6. **2020-2021 STUDENT ACTIVITY FEE**

Approval is recommended of the student activity fee of \$50.00 per sport for the 2020-2021 school year. *{The fee for 2019-2020 was \$50.00.}*

7. **QUOTE FOR MATHSEEDS**

Approval is recommended of the quote from 3P Learning for Mathseeds for Grades K-2 for Middleburg Elementary School and West Snyder Elementary School for three (3) school years beginning August 15, 2020, through August 15, 2023, at an annual cost of \$4,560.00 which includes an annual training. *{Mathseeds is an online math practice and reinforcement program to build math skills.} {This will be paid with Title I funds.}*

8. **NORTHWEST EVALUATION ASSOCIATION (NWEA)**

Approval is recommended to accept Schedule A with Northwest Evaluation Association (NWEA) for Middleburg Elementary School and West Snyder Elementary School for Web-Based MAP testing for math and reading for the 2020-2021, 2021-2022 and 2022-2023 school years at an annual cost of \$12,250.00. *{MAP testing is performed three times a year with all students as a universal screener to help identify students in need of additional support.} {This will be paid with Title I funds.}*

9. **QUOTE FOR RENEWAL FOR WEB-BASED MATHEMATICS PROGRAM**

Approval is recommended of the quote for renewal with Explore Learning for Reflex Math for Middleburg Elementary School and West Snyder Elementary School for a term of three (3) years beginning with the 2020-2021 school year at a total cost of \$15,124.00. *{Reflex Math is a web-based mathematics program that allows students to practice math facts and gain fluency.} {This will be paid with Title I funds.}*

10. **QUOTE FOR RENEWAL FOR LEXIA CORE5 READING SCHOOL SUBSCRIPTION**

Approval is recommended of the quote for renewal to purchase one (1) unlimited school subscription for Lexia Core5 Reading from Lexia Learning Systems, LLC, for Grades K through 5 at Middleburg Elementary School and West Snyder Elementary School for the period of September 1, 2020, through August 31, 2021, at a cost of \$9,000.00. *{This software will be utilized as a Tier III intervention and by special education teachers.} {\$2,000.00 will be paid with special education funds and \$7,000.00 will be paid with Title I funds.}*

11. **SOFTWARE FOR SCHOOL REAL ESTATE TAX AND PER CAPITA BILLING DATA SERVICES**

Approval is recommended to purchase software for school real estate tax billing and per capita billing data services for 2020 from RBA Professional Data Systems Incorporated, State College, PA, at a cost of \$0.28 per tax bill processed at a cost not to exceed \$6,500.00.

12. **AGREEMENT FOR SCHOOL TAX PROCESSING SERVICES FOR TAX YEAR 2020**

Approval is recommended of the Agreement for School Tax Processing Services for Tax Year 2020 between Infocon Corporation and the Mid-West School District to perform tax processing and tax bill printing services at a cost not to exceed \$6,500.00.

13. **PSBA MEMBERSHIP SERVICES**

Approval is requested to purchase the following PSBA Membership Services for the 2020-2021 school year at a cost of \$12,036.87 as follows:

| | |
|---------------------|-------------|
| Standard Membership | \$10,786.87 |
| Policy Maintenance | \$ 1,250.00 |

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

Absent: Haynes

8-0-1-0

MOTION CARRIED

2. **LIST OF BILLS**

Mr. Pinci moved and Mrs. Wagner seconded approval of the list of bills for the period April 28, 2020, through May 26, 2020.

Discussion:

Mrs. Lauver stated sorry about that. It takes me a minute to get my mic turned on and off. Under the part, I'm looking for it now. I printed it actually. There's a question on Activity Funds, and I just kind of wanted to know what the final funds for the senior class was without anything taken out, and I don't know if it would show up on this or not, or if that will be next month.

Mr. Abate inquired, Mr. Wagner, do you have any input on that, sir?

Mr. Wagner responded I think that will be more reflected. Go ahead.

Mr. Musselman stated go ahead. I didn't know you were you on, Ryan. Go ahead.

Mr. Wagner stated yeah, I think will be reflected in the next round of bills. Do you agree, Rick?

Mr. Musselman responded I believe, but we can certainly make sure we get information back if there's something specific.

Mrs. Lauver stated okay. I just wondered what the final balance of the funds were for the senior class without anything taken out. That's all.

Mr. Wagner stated yeah, off the top of my head, I do not know, but I can certainly find out for you.

Mrs. Lauver stated okay. Thank you.

Mr. Wagner stated you're welcome.

Mr. Musselman stated, Mr. Edmiston, if you're on, you have been looking at this and talking with your senior officers. Do you happen to know what their balance was before anything was taken out?

Mr. Edmiston responded well, obviously, it's a fluent account, and things are coming in and out. It was up over \$20,000.00, but with all the costs coming out now, I have no idea what it would be, you know, today. I have no idea where we stand. I did meet with the senior class president along with Mrs. Laub and the treasurer last Thursday and went over as up to date as we could get there, but there's some things that we didn't get yet so we couldn't give them exact dollar information as I would have liked, but we gave them a general amount.

Mr. Abate inquired, Mrs. Lauver, is there an issue that we, the Board, should be aware about, aware of, or?

Mrs. Lauver responded no, just curious. I just realized that it said every quarter we're supposed to be getting some kind of financial report with each activity fund, and I don't think we've been doing that since I've been on the Board. Just wondered. Just curious.

Mr. Abate stated okay.

Mrs. Eriksson stated now's the time to let Ryan know about it then he'll know what to bring up to us.

Mr. Wagner stated I'm making a note right now.

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman,
Wagner

No: None

Absent: Haynes

8-0-1-0

MOTION CARRIED

B. **POLICY AND PROGRAMS**

Mr. Donald D. Pinci

Mr. Abate stated Items 1. through 4.

Mr. Pinci stated okay. I was just going to take 1. and 2. first as soon as I see them on my screen.

1. **PERMISSION TO CREATE AUTISTIC SUPPORT PROGRAM AT MIDD-WEST MIDDLE SCHOOL**

Approval is recommended for permission to create an Autistic Support Program at Midd-West Middle School for the 2020-2021 school year.

2. **MEMORANDUM OF UNDERSTANDING – MIDD-WEST EDUCATION SUPPORT PROFESSIONALS ASSOCIATION**

Approval is requested of a Memorandum of Understanding between the Midd-West School District and the Midd-West Education Support Professionals Association to amend Article X., Benefits, E. Vacation, 3. Time of Vacation, Lines 684 – 689, for the 2019-2020 school year only due to the COVID-19 pandemic to give employees until August 31, 2020, to use their vacation leave days.

Mr. Boonie moved and Mrs. Wagner seconded approval to accept Item 1. and Item 2. under B., Policy and Programs.

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

Absent: Haynes

8-0-1-0

MOTION CARRIED

Mr. Pinci stated okay. I was going to take 3. through 11. on the policies if there weren't any questions on those.

3. **REVISED POLICY GUIDE 006.1 – BOARD MEMBER PARTICIPATION AT PUBLIC BOARD MEETINGS VIA ELECTRONIC COMMUNICATIONS**

Approval is recommended of revised Policy Guide 006.1, Board Member Participation at Public Board Meetings via Electronic Communications, on first reading.

4. **REVISED POLICY GUIDE 233 – SUSPENSION AND EXPULSION**

Approval is recommended of revised Policy Guide 233, Suspension and Expulsion, on first reading.

5. **REVISED POLICY GUIDE 335 – FAMILY AND MEDICAL LEAVES**

Approval is recommended of revised Policy Guide 335, Family and Medical Leaves, on first reading.

6. **REVISED POLICY GUIDE 626 – FEDERAL FISCAL COMPLIANCE**

Approval is recommended of revised Policy Guide 626, Federal Fiscal Compliance, on first reading.

7. **NEW POLICY GUIDE 805.2 – SCHOOL SECURITY PERSONNEL**

Approval is recommended of new Policy Guide 805.2, School Security Personnel, on first reading.

8. **REVISED POLICY GUIDE 808 – FOOD SERVICES**

Approval is recommended of revised Policy Guide 808, Food Services, on first reading.

9. **NEW POLICY GUIDE 810.1 – SCHOOL BUS DRIVERS AND COMMERCIAL MOTOR VEHICLE DRIVERS**

Approval is recommended of new Policy Guide 810.1, School Bus Drivers and Commercial Motor Vehicle Drivers, on first reading.

10. **POLICY GUIDE 216.1 – STUDENT RECORDS – EXCEPTIONAL STUDENTS**

Approval is recommended to repeal Policy Guide 216.1, Student Records – Exceptional Students.

11. **POLICY GUIDE 429 – SUBSTITUTE COMPENSATION**

Approval is recommended to repeal Policy Guide 429, Substitute Compensation.

Mrs. Eriksson moved and Mr. Abate seconded approval to accept the policies on Item 3. on Page 5 through and including Item 11. on Page 6.

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman, Wagner
No: None
Absent: Haynes
8-0-1-0
MOTION CARRIED

12. **MATERIALS AND RESOURCES FOR SOCIAL STUDIES AT MIDD-WEST HIGH SCHOOL**

Mrs. Eriksson moved and Mr. Nesbit seconded approval to purchase materials and resources from Houghton Mifflin Harcourt for social studies curricula at Mid-West High School for a period of five (5) years beginning with the 2020-2021 school year at a cost of \$114,397.51 to include digital teacher materials, teaching training and copies of textbooks as follows:

Grade 8: US History
Grade 9: US History
Grade 10: World History
Grade 11: Economics and Government
Psychology
Sociology

{These purchases will be paid from the General Fund designated for Curriculum and Instruction.}

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman, Wagner
No: None
Absent: Haynes
8-0-1-0
MOTION CARRIED

Mr. Abate stated, Mr. Pinci, hold up here on Item C., Personnel. I've had a request from a member of the Board to table Personnel on Page 7, 8 and 9 ending in j. Looking for a motion to table. Employments – Certificated in Personnel.

Mrs. Wagner stated so moved.

Mrs. Lauver stated second.

Mr. Abate inquired do we need discussion?

Mrs. Wagner responded yes.

Discussion:

Mrs. Wagner stated, Mr. Abate, I'm going to request just to table the motion and have further discussion in Executive Session. The reason being is just some information that's been coming in on just everything with the COVID, and we've not been able to meet in an Executive Session since this. So, I'm just asking simply. It's not a vote of no. It's just for the Board to get together, and I have some questions on some personnel that I'd like to ask the Solicitor, yourself and Mr. Musselman.

Mr. Abate stated and we also have Mr. Wagner in there as well and probably Mr. Stroup.

Mrs. Wagner stated well, whomever you feel necessary to be there, Mr. Abate, I'm okay.

Mr. Abate stated yeah, okay, Mrs. Wagner. I'll gather the individuals up. I'm pretty much thinking that this will be our last, hopefully our last, Zoom meeting, and we can get back to normal in June which will can schedule an Executive Session at that time.

Mrs. Eriksson stated there's absolutely no reason why you can't have an Executive Session for a Zoom session.

Mr. Abate stated pardon me.

Mrs. Eriksson stated we do separate Zoom sessions for Executive Session in J.O.C.

Mr. Abate stated well, our Solicitor. We're not going to do that here. Pardon.

Mrs. Eriksson stated I didn't say anything else.

Mr. Abate stated, Mrs. Wagner, if you have a question maybe Mr. Stroup can answer it, or.

Mrs. Wagner stated no, because it's personnel, and I need for it to be in Executive Session.

Mr. Abate stated gotcha. Okay. Mr. Musselman.

Mr. Musselman stated I guess my only comment is that we went through, and we have these on here, and we met with these folks. Quite honestly, you've got a whole slew of great people that we're bringing on board. We're going to be required to have these folks for next year. They'll be additions. We stroked that list pretty hard as far as.

Mrs. Wagner stated, Mr. Musselman.

Mr. Musselman stated the positions are in the budget, but I'm just saying it's. I am aware, too, and they have other commitments that they're going to need to look as well.

Mrs. Wagner stated correct, and I'm not. I'm not in no way, shape or form do I want this to be taken in a way that it is something that is in a negative twist. I just believe right now that there's a lot of questions that I have, a lot of information that I've been looking at seeing coming forward. I just simply have some questions that I'd like to be answered to move forward with where we are. I want to be proactive with where we are with everything that's been happening, and we haven't had that opportunity. If we did, I certainly wouldn't be requesting this. So, it's just for next month. Hopefully, we can get together before and just move forward with it in June.

Mr. Musselman stated and that's my recommendation. It's still up to the Board. Whatever you guys decide to do. I mean these were on the work session, but that's fine.

Mr. Boonie inquired, Victor, we can vote no to table it?

Mr. Abate responded that is correct, Mr. Boonie. You can.

Mrs. Wagner stated I would like to.

Mr. Abate stated we're going to vote on the motion. Go ahead, Mrs. Wagner, I'm sorry.

Mrs. Wagner stated I'm going to ask at this time the Solicitor if there's anything that he would suggest that we have some discussion in regards to personnel before we move forward.

Attorney Knepp stated I mean as it stands right now, there's a motion and a second to table. That can be voted on up or down by the Board. It's. It's. You're in a strange situation because of the request for Executive Session which.

Mrs. Wagner stated right.

Attorney Knepp stated your Board members are allowed to request that, and I.

Mrs. Wagner stated okay.

Attorney Knepp stated do not.

Mrs. Eriksson stated it can be done right now, and it can be done in ten minutes, people. Just create a new Zoom meeting. We are the only ones that get the invite. We have our Executive Session, and we get it done, and you don't have to wait until next month.

Mrs. Wagner stated I'm okay with either way.

Miscellaneous conversations were occurring at this time.

Mr. Abate inquired, Mr. Solicitor, what is your input on that?

Attorney Knepp responded if you can pull it off technically to do a private Zoom with just the Board members, the Superintendent, Mr. Wagner and Mr. Stroup, obviously, since he would be hosting it, that's fine.

Mr. Abate stated I'm not real comfortable with that.

Mrs. Eriksson stated what we do is we, we technically, we leave this group and then go into the other one, and then come back is what we do. We leave this meeting. We get to create another meeting, and then come back. I mean if we need to. If Joe needs to leave this one, maybe one of us can create the meeting and then come back. So, he could leave it open on his laptop.

Mr. Stroup stated right. That's how you'd have to do it. I'd have to keep my open.

Mrs. Eriksson stated yeah. So, it can be done. That way you don't have to wait, and your votes can go through for Rick.

Mrs. Wagner inquired is there a way, Mr. President? *(inaudible)* It's not an intent to say no to any. It's just.

Mr. Abate stated oh, I fully believe that, Mrs. Wagner. I do.

Miscellaneous conversations were occurring at this time.

Mrs. Lauver stated *(inaudible)*.

Mrs. Eriksson stated *(inaudible)* what you're referring to as well. So, I would be in favor of doing an Executive as well.

Mrs. Wagner stated thank you, Julie.

Mrs. Eriksson stated you bet.

Mrs. Lauver stated I would be in favor for an Executive, but I think everybody has to be honest and make sure there's no other ears in your room. That's all. You just make sure you're at a place *(inaudible)*.

Mrs. Eriksson stated you can tell if there's anybody in the room.

Mr. Boonie stated I have headphones on.

Laughter occurred at this time.

Mrs. Lauver stated well.

Mrs. Wagner stated, Mr. President, is there?

Mr. Abate stated yes.

Mrs. Wagner stated, Mr. President is there? Would there be a concern just holding off when the next meeting is the beginning of June which is only what? Two weeks?

Mr. Abate stated two weeks.

Mrs. Wagner inquired is that?

Mr. Abate stated we have the motion right now, so.

Mr. Nesbit stated that's not a voting meeting, is it?

Mrs. Wagner stated well, and that's.

Mr. Abate stated yeah, it is a voting meeting.

Mr. Musselman stated I guess, if I could interject. My only concern honestly, folks, my only concern right now is like I said, I think we (*inaudible*) here, folks. I know many of them looked and had interviews from other districts, possibly have some offers. These folks have said they'd like to come to Mid-West. That's truly my concern is that I'd like to secure the people the sooner the better, obviously, and if you look at these, most of them are fresh out of college, and (*inaudible*), but honestly they could go to other school districts, and that's purely my concern. We got a good group. There's some great people here.

Mr. Boonie stated, Joe Stroup, are you in the same room as Victor?

Mr. Abate responded yes, he is.

Mr. Boonie inquired is it possible that Joe, if Victor left, and the rest of left, that you could go over to Victor's computer and set up the meeting using his computer?

Mr. Abate responded yes, he can.

Mrs. Eriksson stated and then have Victor log in from his phone?

Mr. Stroup stated well, Rick can set one up. He would just have to leave this meeting first. Anybody can set it up.

Mr. Abate stated I don't know how.

Mrs. Eriksson stated I just don't have everybody's e-mails to send them an invite.

Mr. Nesbit stated, Mr. Abate.

Mr. Abate stated before we get on with this, is everybody comfortable with doing an Executive Session for personnel on Zoom?

Mr. Nesbit responded yes.

Mrs. Eriksson responded yes.

Mr. Abate stated okay. Mr. Stroup or Mr. Musselman, are you going to do this?

Mr. Musselman responded yeah, I'm working on it right now. I'm just going to need a few more minutes to get this set up, and if you guys could pause for a little bit, that would be fine. I'll work on it right now.

Mrs. Wagner inquired could we move forward with the other motions?

Mrs. Lauver stated I think we should do it the way we do in a regular meeting which is we would do our Executive Session and then come back to the Personnel.

Mr. Abate stated we'll just wait, Mrs. Wagner, and do it. There's only a few items left.

Mrs. Wagner stated no problem.

Attorney Knepp stated, Mr. Abate, just for clarification. What all? Which sections of the agenda were covered by that motion because I noticed 1., 2.?

Mr. Abate stated that's it.

Attorney Knepp stated okay.

Mr. Abate stated but Item 2. has a lot. It goes all the way to j.

Attorney Knepp stated correct, and one of the things that I was looking at with that is your Summer School Program. It says it's to begin June 1st, and you're hiring the people for that.

Mr. Abate stated right.

Attorney Knepp stated so, is it the intent that that would be tabled as well?

Mr. Abate stated the request came in to table items under Personnel.

Mrs. Lauver stated but that's not to say after you do the Executive Session that some things might be kept on and some things not.

Mrs. Wagner stated correct.

Mr. Abate stated you can modify the motion.

Attorney Knepp stated or it could be withdrawn if everything is addressed.

Mrs. Lauver stated right. It might be withdrawn if the questions are answered.

Mr. Musselman stated you should have gotten an invite with an e-mail. There's two of them; one I forgot to put the attachment on, and the other one actually has it on.

Mrs. Wagner inquired we have to leave this?

Mr. Stroup responded correct. You all have to leave, and then come back in after you finish the meeting from the other link.

Mr. Pinci inquired so we're leaving now?

Miscellaneous responses were occurring at this time.

An Executive Session was called at 7:43 p.m.

The Board reconvened at 8:10 p.m.

Mr. Abate stated we had an Executive Session for personnel issues this evening. We will continue. We currently have a motion to table and a second.

Mrs. Wagner stated yes, Mr. President, I would like to withdraw my motion to table.

Mr. Abate stated okay. We have a motion to withdraw the motion to table.

Mrs. Lauver stated I'll second it. I second it. Onie.

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman,
Wagner

No: None

Absent: Haynes

8-0-1-0

MOTION CARRIED

C. **PERSONNEL**

Mr. Donald D. Pinci

Mr. Abate stated okay. We will be pulling on Page 7, Items 2.a., b., c., d., e. We will be voting on f. and g. Everything else will be pulled from the agenda this evening. We will be pulling 2.a., 2.b., c., d., e., g., h., i., and j.

Mr. Musselman stated I thought we were going to go ahead and leave j.? Hold on a minute.

Mr. Abate inquired you want j. also?

Mr. Musselman stated I believe actually we were hoping to have that so that we could get started; the painting.

Mr. Abate stated okay. We will be voting on j. Okay, so, is there a motion to accept under Item C., Personnel, Items 1.

1. **EMPLOYMENTS – CERTIFICATED**

Mrs. Wagner moved and Mrs. Lauver seconded approval to employ the following individuals:

- a. Professional Employee – Jenelle N. VanHorn – School Nurse – Midd-West Middle School/Midd-West High School – Effective: July 1, 2020, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$54,920.00 {Replacement/ Aucker-Edmiston}
- b. Temporary Professional Employee – Faustyna Legacka – Mathematics Teacher – Midd-West Middle School – Effective: August 19, 2020, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$47,266.00 {Replacement/ Aucker}

- c. Temporary Professional Employee – Abigail N. Potter – Special Education Teacher {Learning Support} – Middleburg Elementary School – Effective: August 19, 2020, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$47,266.00 {Replacement/Bzdil}
- d. Temporary Professional Employee – Cole A. Zimmerman – Mathematics Teacher – Mid-West High School – Effective: August 19, 2020, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$47,266.00 {Replacement/Edmiston}

Discussion:

None

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

Absent: Haynes

8-0-1-0

MOTION CARRIED

2. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2020-2021 school year:

| | | | |
|----------------------|--------------------------------------|------|------------|
| Jacob T. Keister | Assistant Boys Soccer Coach | MWHS | \$2,947.00 |
| Penny S. Rudy | Assistant Field Hockey Coach | MWHS | \$3,203.00 |
| Edward W. Gunkle, II | Assistant Golf Coach | MWHS | \$2,729.00 |
| Lance J. Adams | Assistant Football Coach | MWHS | \$3,140.00 |
| Daniel P. Bishop | Assistant Football Coach | MWHS | \$3,140.00 |
| Wesley S. Peters | Junior High Football Coach | MWMS | \$2,166.00 |
| Dexter J. Herman | Assistant Junior High Football Coach | MWMS | \$1,517.00 |
| Jennifer L. Mason | Cheerleading Coach {fall season} | MWHS | \$1,089.00 |

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2020-2021 school year:

| | | | |
|----------------------|---------------------------------|------|------------|
| Lori A. Goodling | Co-Assistant Girls Soccer Coach | MWHS | \$1,601.50 |
| Christopher S. Sauer | Co-Assistant Girls Soccer Coach | MWHS | \$1,601.50 |
| Ali N. Beh* | Assistant Football Coach | MWHS | \$2,638.00 |

*Pending receipt of Act 114

c. **CO-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2020-2021 school year:

| | | | |
|-----------------|------------------|------|------------|
| Ryan J. VanHorn | Yearbook Advisor | MWHS | \$2,209.00 |
|-----------------|------------------|------|------------|

| | | | |
|----------------------|--|------|------------|
| Nicholas M. Gallinot | Assistant Yearbook Advisor | MWHS | \$1,396.00 |
| Gregory R. Erb | FFA Advisor | MWHS | \$3,153.00 |
| Stacy A. Hostetter | Marching Band Director | MWHS | \$5,200.00 |
| Alexis M. Bixler | Assistant Marching Band Director | MWHS | \$2,000.00 |
| Melinda A. Callender | Student Council Advisor | MWHS | \$1,104.00 |
| Heidy J. Oldt | Student Council Advisor | MWHS | \$1,104.00 |
| Kathryn E. Gaugler | Dramatics Director (play) | MWHS | \$3,314.00 |
| Adam R. Dietz | Assistant Dramatics Director (play) | MWHS | \$2,674.00 |
| Matthew C. Reinhart | Technical Director (musical) | MWHS | \$3,049.00 |
| Kathryn E. Gaugler | Dramatics Director (musical) | MWHS | \$3,314.00 |
| Adam R. Dietz | Assistant Dramatics Director (musical) | MWHS | \$2,674.00 |
| Stacy A. Hostetter | Instrumental Director (musical) | MWHS | \$3,314.00 |
| Devin R. Flynt | Vocal Director (musical) | MWHS | \$3,314.00 |
| Zane P. Simpson | Eighth Grade Class Advisor | MWHS | \$ 362.00 |
| Sharon I. Tittle | Freshman Class Advisor | MWHS | \$ 585.00 |
| Jennifer Hummel | Assistant Freshman Class Advisor | MWHS | \$ 294.00 |
| Peter J. Voss | Sophomore Class Advisor | MWHS | \$ 585.00 |
| Beth J. Keister | Assistant Sophomore Class Advisor | MWHS | \$ 294.00 |
| Melinda A. Callender | Junior Class Advisor | MWHS | \$1,104.00 |
| Heidy J. Oldt | Assistant Junior Class Advisor | MWHS | \$ 585.00 |
| Mandi L. Romig | Assistant Junior Class Advisor | MWHS | \$ 585.00 |
| Julie A. Stugart | Senior Class Advisor | MWHS | \$1,104.00 |
| Shawn A. Bainbridge | Assistant Senior Class Advisor | MWHS | \$ 538.00 |
| Kathryn E. Gaugler | Assistant Senior Class Advisor | MWHS | \$ 538.00 |

d. **CO-CURRICULAR**

Approval is requested to appoint the following individual for the 2020-2021 school year:

| | | | |
|---------------------|---------------------------|------|------------|
| Matthew C. Reinhart | Technical Director (play) | MWHS | \$3,049.00 |
|---------------------|---------------------------|------|------------|

e. **EXTRA-CURRICULAR – VOLUNTEER**

Approval is recommended of the following individual as a volunteer for the 2020-2021 school year:

| | | | |
|-----------------|------------------------------|------|--|
| Kelsey L. Stuck | Volunteer Girls Soccer Coach | MWHS | |
|-----------------|------------------------------|------|--|

Mr. Abate stated under Item 2.f., Extended School Year (ESY) Program.

f. **EXTENDED SCHOOL YEAR (ESY) PROGRAM**

Mr. Pinci moved and Mr. Boonie seconded approval of the following individuals as instructors for the Extended School Year (ESY) Program at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement for the period July 7, 2020, through July 30, 2020:

Trisha L. Bailey
Kelcie M. Crabb
Karie J. Gunkle
Jenna E. Hackenberger
Megan K. Matrey
Megan F. Messimer
Keri J. Morgan

Angela C. Stebila
Abbie N. Wolfe

Discussion:

None

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman,
Wagner

No: None

Absent: Haynes

8-0-1-0

MOTION CARRIED

Mr. Abate stated under Item g., Summer School Program.

g. SUMMER SCHOOL PROGRAM

Mrs. Wagner moved and Mr. Sassaman seconded approval of the following individuals as instructors, according to enrollment, for the Summer School Program to be held June 1, 2020, through June 26, 2020, at Mid-West High School at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Melinda A. Callender
Loren E. Collins
Chandler M. Sheaffer
Christopher A. Snyder {technical support}
Kathleen A. Troutman
Peter J. Voss

Discussion:

None

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman,
Wagner

No: None

Absent: Haynes

8-0-1-0

MOTION CARRIED

h. CYBER SCHOOL TEACHERS

Approval is recommended of the following individuals as cyber school teachers for the 2020-2021 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Amber L. Bardell
Melinda A. Callender
David A. Fadale
Peter J. Voss

i. **CYBER SCHOOL MONITORS**

Approval is recommended of the following individuals as cyber school monitors for the 2020-2021 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Gretchen E. Powell
Brian W. Rees
Andrea R. Seebold
Kathleen A. Troutman

Mr. Abate stated and under Item j., Summer Painter.

j. **SUMMER PAINTER**

Mrs. Eriksson moved and Mrs. Lauver seconded approval of the following individual as a summer painter at a rate of \$9.05 per hour for the period of June 1, 2020, through August 14, 2020:

Sharon I. Tittle

Discussion:

None

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman,
Wagner

No: None

Absent: Haynes

8-0-1-0

MOTION CARRIED

Mr. Abate inquired, Mr. Musselman, do we have any of our new staff members on the meeting this evening?

Mr. Musselman responded, Mr. Abate, we actually do have some of our folks that are on here. We have actually our school nurse. I believe I saw her on here, Mrs. VanHorn. Welcome to Midd-West. Do you see her waving if you have your screen up there? If you have a speech prepared, go ahead and give it now.

Mrs. VanHorn shook her head no.

Mr. Musselman stated or shake your head no. Welcome aboard. We're happy to have you. We also have with us. She goes by Tina. So, the last name is difficult to pronounce for me but L-e-g-a-c-k-a. Is that pronounced right?

Miss Legacka responded L-e-g-a-c-k-a.

Mr. Musselman stated it's not right. I'll work on it. I promise you. We're so thrilled to have you join us as well. If you have a speech, you can go ahead and give it now, and finally, I saw that Cole Zimmerman is on here with us, and Cole is going to be a math teacher for us as well. So, we're thrilled to have him join our Mustang chorale as well. So, welcome aboard, Cole.

Mr. Zimmerman stated thank you. I'm very glad to be here.

Mr. Abate stated welcome, everybody.

3. **BOARD TREASURER NOMINATIONS**

The Board President requests a motion for nominations for Board Treasurer. *{Currently Shawn A. Sassaman}*

Mr. Abate stated I will nominate Mr. Sassaman.

Mr. Nesbit stated second.

Mrs. Eriksson inquired can we close the nominations?

Mr. Abate responded excuse me, Mrs. Eriksson, I'll get to it.

4. **CLOSING OF NOMINATIONS FOR BOARD TREASURER**

The Board President requests a motion to close nominations for Board Treasurer.

Mrs. Eriksson moved and Mrs. Wagner seconded to close the nominations.

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman,
Wagner

No: None

Absent: Haynes

8-0-1-0

MOTION CARRIED

5. **APPOINTMENT OF BOARD TREASURER**

Approval is recommended to appoint Shawn A. Sassaman as Board Treasurer effective July 1, 2020, through June 30, 2021.

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman,
Wagner

No: None

Absent: Haynes

8-0-1-0

MOTION CARRIED

6. **TRANSFER/CHANGE IN ASSIGNMENT**

Approval is requested to accept the following transfer/change in assignment:

- 1) Jessica L. Spaide as elementary guidance counselor at Middleburg Elementary School to secondary guidance counselor at Midd-West High School to be effective on July 1, 2020.

Mrs. Eriksson stated so move.

Mr. Abate stated, Mrs. Eriksson, could you allow me to do my job, please?

Mr. Pinci stated well, let me just add some resignations as well; 7. There are two there.

7. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Kristy L. Etzler Effective: June 1, 2020
Vocational Agriculture Teacher/FFA Advisor
Mid-West High School

Dexter J. Herman Effective: May 11, 2020
Assistant Boys Basketball Coach
Mid-West High School

Mr. Abate inquired so, is there a motion to approve Item 6., Transfer/Change in Assignment, and the Resignations as listed on the agenda?

Mr. Nesbit moved and Mrs. Wagner seconded approval of Item 6., Transfer/Change in Assignment and the Resignations as listed on the agenda.

Discussion:

None

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

Absent: Haynes

8-0-1-0

MOTION CARRIED

Mr. Abate stated the informational items of Transfers/Change in Assignments are listed under Item D. for your information only.

D. **INFORMATION ITEMS**

Mr. Victor L. Abate

1. **TRANSFERS/CHANGE IN ASSIGNMENTS**

- Catri E. G. Barba as elementary teacher (Grade 5) at Middleburg Elementary School to elementary teacher (Grade 3) at Middleburg Elementary School to be effective on July 1, 2020.
- Elizabeth J. Gaugler as elementary teacher (Grade 3) at Middleburg Elementary School to elementary teacher (Grade 4) at Middleburg Elementary School to be effective on July 1, 2020.
- Linette M. Lantz as elementary teacher (Grade 4) – Class Size Reduction at West Snyder Elementary School to elementary teacher (Grade 5) – Class Size Reduction at West Snyder Elementary School to be effective on July 1, 2020.

E. **OTHER**

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

There were no public comments.

X. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

There were no scheduled speakers.

XI. **REPORTS**

1. **SUPERINTENDENT**

Mr. Richard J. Musselman

Mr. Musselman reported on the following items:

1) Homestead Revenue Lower Due to COVID-19

I did want to let you know that we got notification that due to the COVID-19 some of the gambling in the state is a little bit lower so the Homestead revenue that we normally receive, they anticipate it being a little bit lower as well. So, while we do have a 0% tax proposal with our budget, it could look like some folks possibly will see an increase in real estate tax. They're not going to give some of the Homestead. Now that could change, but as of right now, we just received that late last week about there was a change. Less revenues coming from gambling with their revenues, and so they are going to have to update their expectations for that. So, there's a possibility. I just want people to be aware. We're still having a 0% tax increase. Just want people to be able to look a little bit more because they're not getting that revenue from the Homestead Act as they typically would get.

2) Board Treasurer, Shawn A. Sassaman

My other thing would be, Mr. Sassaman, welcome back as treasurer. If you have a moment, we happen to have some things that we'd love for you to sign and.

Mr. Abate stated it's already taken care of, Mr. Musselman.

Mr. Musselman stated okay. You're good. Never mind then.

Mr. Boonie inquired, Rick, where I see they were moving one of the guidance counselors from elementary up to the high school, correct? Are we still hiring another guidance counselor to replace the two that were lost?

Mr. Musselman responded no, we're moving the one guidance counselor to the high school position, and we had two people that retired. At this time, we are not. My recommendation is to not fill both of those positions. We will have to fill the position at the elementary school. We have somebody that had a long-term assignment there and did a fabulous job, and if she applies,

we would probably like to recommend her, but we, at this time, we are not filling that second position at the high school.

Mr. Boonie inquired so how many counselors does that leave us at the high school? Just one?

Mr. Musselman responded you will have two.

Mr. Boonie stated we will have two. Before we had three.

Mr. Musselman stated and you also have another person who also does social work. So, you'll have, and you have a secretary. So, that department will have four people in it. So, there will be two counselors, one social worker and the secretary. You used to have three in there. That's correct.

Mr. Boonie stated all right. Thank you.

Mr. Musselman stated yes, sir.

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

Mr. Stroup reported on the following items:

1) Updated Mobile Learning Platform Survey

I e-mailed you all your report. I'll just go over it briefly not in a whole lot of detail. The first thing I want to report on was the Mobile Learning Platform Survey. I updated that. I discussed it two weeks ago, and I put all the statistics in from the 316 people who did take that survey. A lot of good data that we got back. I am very pleased with the results and what we were saying, and a lot of good things going on as you can see in the survey when you get it.

2) Flexible Instruction Day Plan

The next thing I want to talk about. I mentioned before also our Flexible Instruction Day Plan. Next month this will be on the agenda for approval. Flexible instruction days are a program that the state has put out when you can use online learning days to count as your regular instructional days for the 180 required days. As long as the District takes attendance and provides for FAPE which is a Free Appropriate Public Education, then they'll approve these plans. We have ours in draft form. We're going to continue to work at it, to plan it and hopefully submit it to you for approval at our next meeting we have. *(Inaudible)* if we have to go with some type of mobile learning or online learning situation, these approved plans would give us the flexibility to do so to some extent. This school year they uncapped it. Next year, it's still technically capped at five days, but who knows what could happen in the fall if we're forced to go back to a mobile learning environment. Having that plan approved would allow us to have the flexibility to count those days and take attendance and so forth.

3) Cares Fund to Prepare Mid-West for the Future

Another part of that comes with the Cares funds that's part of it. I also included a spreadsheet and the ways we're thinking about how to use some of this. I had mentioned last time that with that \$640,000.00 in Cares money we're looking at improving our delivery of services through a mobile or online environment and doing things as improving the infrastructure in buildings. Some of our buildings are getting dated. Putting technology in all the students' hands so we have a K-12 one-to-one program which technically right now any student who needed a computer we were able to provide one. So, we could say that we're providing one-to-one instruction at the moment, and then the last thing is improving access and equity issues for all students so that everybody could have a way to have Internet connection from home if we need to go to the mobile platform. We have some money in the budget for things like hot spots or community centers where they could go and receive service if they don't have it at their house. We also have a plan if none of those things work the way we could download and (*inaudible*) jump drive and mail them out kind of like a correspondence course as well. So, we have a full gamut of procedures in there to try to provide for FAPE and do what we can that way. A significant of this spreadsheet is that if we can use that Cares money in ways, in areas where we already have things budgeted, that will help to overcome the budget deficit, and I think if you look at it, there's kind of a nice turnaround. You can see on that sheet that we are using money for technology that we annually budget for, and that Cares Fund helps to supplement some needed needs that we have, and you'll see that I'm quite pleased with the way things are falling together for us in that regard.

4) Updated Mobile Learning Platform Log-in

And then the last thing I have in my report was the final Mobile Platform instructional data. The last of polls we still had 71% of our kids logging into Sapphire and checking on assignments, and I said it two weeks ago, but I just want to reiterate how pleased I am with our students. The vast majority of them are doing the right thing not because they have to because this was all voluntary. It was suggested that they go in and log in, and that many are at least checking their assignments, and we know if they're not going in to get their assignments, they're not going to do them. Checking doesn't necessarily guarantee that they are completing the assignments, but they're going in and starting to (*inaudible*). So, I was very pleased with that, and it just shows the quality of our staff and what they're putting out there as far as information for the students and the messaging that our principals are giving the kids. So, I want to thank everybody for their hand in such positive data here with our students.

3. **BUSINESS AND FISCAL**

Mr. Ryan L. Wagner

Mr. Wagner had no report.

Mrs. Lauver stated I do have a question for Mr. Stroup and Mr. Musselman a little bit. Has there been discussion? I know we talk about online and if it will work that kids can come back, but if. I know some school districts have talked about doing tiers or different days that students would attend so that it would be less population. So, if the kids that maybe can't get on, don't want to do online or cannot do online, they could get instruction at the schools but in a

smaller group setting.

Mr. Musselman stated actually, that's part of what we were looking at is basically having different scenarios because we haven't received guidance from PDE at this time. We don't know if we can come back 100%. We don't know if we won't be able to come back at all. Whether it's 25%, 50%, 75%. We just don't know. So, what we've done is we developed different scenarios that we would look at, and part of that would be bringing in some of our learners, and it may not be every single day. It may be limited. We're also looking at the possibility of partnering with other organizations in our community such as churches, maybe firehalls and some other places to create remote learning sites if we can't bring them into the schools, and maybe partnering with (*inaudible*) would include helping them out with some Internet. So far, that \$640,000.00 that Mr. Stroup talked about, I believe he sent out, included set aside funds that we would be able to partner with these folks. So, at this point in time, we just don't know as far as how we're going to be able to educate our students, and frankly, we may not know until the start of school. Full-time coming back 100%, we do that every year. That's not a big deal. If we do a tiered effect or we do something that's a different scenario, we just need to have those things in place. So, we are looking at that and putting together an action plan, and we'll be meeting with our administrators. We've already talked about doing that. One of the things is we wanted to hopefully get finished with school, get all that completed and then really get into some of the nuts and bolts here in the coming weeks.

Mrs. Lauver stated then I have one other quick question. Did I read in the Snyder County Times that the courthouse may be using our Middleburg auditorium for jury selection?

Mr. Musselman responded yes, that is true. We actually have a. The Judge signed a Court Order basically stating that they would be coming over to utilize the gym. He asked, and they came over. We walked them through the building. They would use the auditorium. They would use a classroom, possibly a gymnasium and even some of the cafeteria, and it would be for jury selection for hearings, and so, I just needed to protect us. He did sign a Court Order which we received today.

Attorney Knepp stated well, and one thing is the Pennsylvania Supreme Court has not authorized any civil jury trials yet, and they're deciding what to do about the criminal jury trials at this point. So, that may not happen until January given the word that has come out recently from the Supreme Court.

Mrs. Lauver inquired but we don't have to do any action because it's done by the Court Order, right? Like we don't have to have an agreement or contract or? Mr. Musselman responded I don't believe so. We've allowed other organizations in our buildings and use facilities. There's a request form that gets filled out. It's approved at the building level to make sure there's not any conflicts, but basically you're not utilizing really District funds. I guess one could argue that there's electricity or whatever that you're using, but we're not actually expending additional funds for them to come in and do that. So, they asked. We're fine with it as long as. The only thing we asked is a little protection, and that's why Judge Sholley actually did a Court Order today.

Mr. Boonie stated, Mr. Musselman, going back to the beginning of the next school year, I'm beginning to get phone calls in the general public from community members that are very resistant to not going back to school as normal in the fall. I don't know where the rest of the Board stands, but in my opinion I'd like to push back and PDE as much as possible that not coming back to school as normal. I don't know the best way to do that. Whether it's through School Board Association or the superintendents, but I think that's something that, at least the public that I've spoken with, they want to get back to school as normal.

Mr. Musselman stated I'm actually going to. I actually have a meeting with the Secretary and the superintendents in our IU, the CSIU. We have a meeting with the Secretary this week, and we can express our concerns, and of course, one of the things is, you know, getting back to school and what that is going to look like, what kind of guidance. I've also had parents that have contacted me and said if their child has to come back to school and wear a mask, they're not sending their child to school. They'll send them to a cyber school, our cyber school. They're not going to an outside cyber school. So, there's some conflicts as well. Typically, we have parents that, you know. First child in kindergarten and some of the younger grades that, you know, they're concerned, too, as far as sending their child back. So, you have people that are like I need my child to go back to school. I want them to go back to school. Some parents are saying I'm not sure. I feel scared. So, you're going to have both sides of that, and we're just trying to figure out what we can do, but I think we can be flexible if they give us a percentage in our buildings if we can plan because they say schools are open. I don't know that that will happen, but if schools are open as usual, we could actually have scenarios. We do have that cyber component, but we don't have any cyber component for our younger grades which we haven't had before. So, it's going to give us even more flexibility to provide cyber school. It's tough for kids to learn if they don't feel safe, and what we want to do is make sure they feel safe. So, we have the ability for cyber school (*inaudible*) physical education if we need to, and maybe we work back into it slowly, but there's going to be different viewpoints from parents and students depending on how you go about all of this.

Mr. Boonie stated yeah, if I could just chime in, and that's part of the reason I asked about the guidance counselor position is I'm concerned if we do come back, you know, at this point in time with everything that students are going through, my concern is having enough guidance counselors to support the stress and the load that these kids might be under and concerns. So, I understand if we're looking because of the budget and the issues with that. I just don't want to cheat the kids. I want to make sure there's.

Mr. Musselman stated well, and I understand that. Right now, it's a fiscal. You're looking at a fiscal need, but we can go back and hire a guidance counselor at any time. It doesn't mean you have to go through the entire year, but once we know we can. What we're doing is buying some time, and we're trying to find out what's going to happen, but I honestly don't. It's just a gut feeling, but I really don't think that we'll be coming back as normal just as regular doors open and everybody coming in. I don't know that that's going to happen. I think there maybe, you know, some type of percentage of students that come back through, but that's just my gut feeling. I don't have any insight on that or whatever, but I just feel that there will probably be some level of we'll have to do a combination of both. That means you're not going to have all the

students back in at the same time. If you feel that, you know, you have one counselor at ME (Middleburg Elementary). You have a counselor at the middle school. You have a counselor at West Snyder. You'll have two at the high school. Yes, we did used to have three there, but if you don't have all those students in there at the same time, we're looking at two as being able to accommodate those students, and then we can look at adding them later on once we know all about the demand. There's a lot of things that are up in the air, and so, we want to try to be as cautious as possible.

Mr. Boonie stated I understand. I understand.

Mr. Musselman stated while I do have this moment. I forgot something on my report. We did receive a gift from National Beef. It's in the amount of \$12,000.00, and it will be used to pay for some of the services for our hot spots. So, we have that. It's \$12,000.00 additional we didn't have before. So, I just wanted to give a shout out to National Beef. They helped some other school districts in the area including SUN Tech, and so, kudos to them. We're just pleased that businesses can help and give us a hand.

Mr. Nesbit stated that's great news. Thank you.

4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon

Mrs. Solomon had no report.

5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli

Due to Mr. Rosselli's absence, there was no report.

6. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate

Mr. Abate reported on the following item:

- 1) Meeting on Wednesday, May 20, 2020

We did meet last Wednesday night, and we did have a (*inaudible*) contract bidding process with Amazon (*inaudible*) five million items that would go along with KPN, and I guess, Mr. Musselman, did they get to you yet on that? They said they were going to contact the superintendents.

Mr. Musselman responded I haven't heard anything unless I received something later this evening, but I haven't heard anything as of yet.

Mr. Abate stated it was just approved, and they also had an offer, too, on your point about cyber school in case schools don't come back at 100%, you're going to help districts that do not have their own cyber program try to help them out.

Mr. Musselman stated and then plus we've been involved in some of those discussions with other school districts because we have one. We utilize our teacher in that model. We've actually been in different meetings with other school districts in the IU hosted by the IU to talk about how they could get their cyber school up and running. So, it's nice because we have one set up

and because we're already well established with that. Other people are looking at our model and trying to figure out what they want to go with.

Mrs. Lauver stated, Mr. Musselman, we did not address graduation. Is there a place?

Mr. Abate stated we're going to have Mr. Edmiston do that in his presentation.

Mrs. Lauver stated okay. All right. Thank you.

7. **SUN AREA TECHNICAL INSTITUTE** Mrs. Julie R. Eriksson

Mrs. Eriksson reported on the following item:

1) Meeting Highlights

We had a meeting last week. We'll be having a rolling graduation kind of thing going on tomorrow for the kiddos and their families. We also hired an Assistant Executive Director yesterday. That was pretty much what all we did this past month and preparing for graduation for the kids.

Mr. Abate inquired graduation, that's over at Susquehanna, right, at the Fieldhouse?

Mrs. Eriksson responded nope, nope. They're doing a rolling graduation at the school.

Mr. Abate stated at the school.

Mrs. Eriksson stated yep. Terry might know a little more what they're doing more so than I do as a teacher, but, yeah.

Mr. Boonie stated it's basically just a drive through. It's going to be done by program, but the cars will come and drive through, stop at four different stations. We'll give them their different items, and then they'll have like 30 seconds to jump out of the car by the SUN Tech sign if they want their picture taken, hop back in, and somehow we're going to get 300 kids through there in one day. So, it's going to be fun.

Mrs. Eriksson stated cheer them on.

8. **PSBA LIAISON** Mr. Donald D. Pinci

Mr. Pinci stated really not much to talk about. They're still working at seeing if we can get anything done with regards to the mandates to give school districts a little more leeway with regards to pensions and even hiring, but that hasn't gone through yet.

9. **POLICY COMMITTEE** Mrs. Julie R. Eriksson

Mr. Abate stated I see you did quite a job. There's quite a few of them on here this evening.

Mrs. Eriksson stated yes, and we'll have plenty more coming through coming down the pike. I'd say they were taking care of probably what? 80% of them, Erin? There was the 500s and 400s with the new policies that PSBA is doing a lot of them and have rolled into the 300 policies now. So, a lot of the ones we have are redundant. So, that will clear up a lot of those policies which you'll see coming Thursday.

Mr. Abate inquired when is your next meeting? June 4?

Mrs. Eriksson responded I was just getting ready to look. It's the beginning of June.

Miss Sheedy stated Thursday at 1 o'clock. So, yeah, I believe that's the fourth.

Mrs. Eriksson stated yep.

Mr. Abate stated by the way, you're doing a great job, Mrs. Eriksson. Thank you for that.

Mrs. Eriksson stated I can't take the credit. I have a good team.

Mr. Abate stated you're doing a good job, Mrs. Eriksson. Thank you, and so is the rest of your team by the way.

Mrs. Eriksson stated yep, team not me. They're doing all the hard work.

10. **BUILDINGS AND GROUNDS COMMITTEE** Mr. Terry L. Boonie

Mr. Boonie had no report.

11. **TECHNOLOGY COMMITTEE** Mr. Justin T. Haynes

Due to Mr. Haynes' absence, there was no report.

Mr. Boonie reported just to continue discussions on the use of the Cares Act. Joe, I don't know if you'd want to share anything; the possible plan, or I guess maybe you're going to cover that in your session.

Mr. Stroup stated if Board members would pull up the Excel sheet. That kind of depicts where we're going. I had sent that out with my Board report, and there's a list of things, and pricing came back very good on some of the interests that we had including giving an uplift to the buildings at ME (Middleburg Elementary) and at the high school. So, take a look at those things. They could be coming forth on an agenda item here in June.

Mr. Boonie stated I would just add that one of the big things is, like you said, a lot of equipment in our server rooms, equipment racks. Some of the switches are ten years old, and so, thankfully, we're going to be able to use a lot of the Cares Act money to do major upgrades that we were going to need and won't have to come out of our normal budget.

Mr. Abate inquired do we have any questions for Mr. Boonie or Mrs. Eriksson?

Mr. Boonie stated, Giuls, I didn't notice you were there. Do you have anything you want to add about that?

Mr. Catania responded no, not really. It's just kind of looking over everything and see, you know, how we're going to go about doing things and, you know, keeping Dauphin Data clued in, and the only other thing I wanted to add was that the about the teacher machine. How are things going with that?

Mr. Boonie responded from what I understand, the teacher and the student both really like that laptop. Its performance is really good.

Mr. Catania stated that's good to hear, but, yeah, I have nothing really extra to add to that.

12. **FINANCE/BUDGET COMMITTEE** Mr. Shawn A. Sassaman

Mr. Abate stated, Mr. Sassaman, we will be voting on a final budget. Do you have anything to add this evening, sir?

Mr. Sassaman responded no, I do not.

13. **PROFESSIONAL STAFF NEGOTIATION COMMITTEE** Mr. Shawn A. Sassaman

Mr. Sassaman had no report.

14. **SUPPORT STAFF NEGOTIATION COMMITTEE** Mr. Donald D. Pinci

Mr. Pinci had no report.

15. **TRANSPORTATION COMMITTEE** Mr. Terry L. Boonie

Mr. Boonie had no report.

16. **BOARD AND/OR ADMINISTRATOR COMMENTS** Mr. Victor L. Abate

Mr. Edmiston stated so, still holding with Friday, but it looks like we're going to get a little bit of rain between now and then. We're going to check the field on Friday morning. We're hopeful that the forecast is accurate, and that's there only an eight-tenths of an inch coming between Wednesday night and Friday morning which should not have too much of an adverse effect. We should be able to drive on the field. The proceedings will start at 7:45 assuming the weather holds for us. We're going to open up the parking at 6:00. I'm asking that staff and Board members that want to attend just let me know so that I can get an accurate count so we know how many cars are going to go in each area. We have, Board members, if you are going to show, we're just asking that you bring your ID and present it to the security. Every family is going to get two parking passes, but Board members and teachers we're asking that they bring their ID. If you are riding with somebody else, you don't need to report that to me. I just need to know total number of vehicles. So, 7:45 is when we'll start, and that's when we're going to have our students do their walk across the stage which is going to be constructed in the next couple of days, and when that's over, we are going to allow people who don't want to stay or can't stay for the presentation, the virtual presentation. The will be able to leave, and then we at

9:00 p.m., we will be doing the virtual presentation portion which will have our Valedictorian and Salutatorian speeches, Mr. Musselman's speech, Mr. Abate's speech among other things, and like I said, there's going to be two screens; 20-foot screen and 25-foot screen there. Bigfoot Country is going to be doing the broadcast for us so people just have to sit in their car and tune into the radio station. They will not be broadcasting the actual walk. They have a 30-second delay required for something that's live. So, for us we have our folks in charge of sound that are going to be putting enough speaker and sound there that will accommodate everybody so that we can have a real-time announcement of our students walking across the stage, and then we'll be starting the virtual presentation, and Bigfoot Country will be there at 9:00 p.m. and broadcast for us.

Mr. Abate inquired, Mr. Edmiston, are we having the senior profiles again like we did last year?

Mr. Edmiston responded that, I believe, is part of the presentation part of the movie part, yes.

Mr. Abate stated thank you.

Mr. Edmiston stated sure.

Mr. Abate inquired do we have any questions for Mr. Edmiston regarding anything but particularly graduation? Do you have anything else to add then, Mr. Edmiston, this evening?

Mr. Edmiston responded that's it.

Mrs. Bzdil had no report.

Mr. Brown had no report.

Mr. Aucker stated I just wanted to let everybody know that last week we had our reports, our distribution and collection of materials, and we had a pretty good turnout with everybody's getting back to the school and also giving the things out. We have about 15% of the stuff left, maybe 10 to 15% of the stuff left. Overall, pretty good success, and the schools have been great as well. We're coming along and getting it ready for next year.

Miss Sheedy stated so, today we just had our first day of student material pick up. We had just about 60% of our kids come out today and pick up their materials that were left here, and our next day will be on Thursday. It was really great to see some smiling faces again today. So, yeah, building progress, the cleaning is going very well. You would think that August is right around the corner.

Mr. Abate stated it is.

Mrs. Lohr stated we did the same today. We also had our distribution, and had a lot of beautiful faces come out today. Got rid of a lot. About half of our things were picked up today. So, again, Thursday is our second day, and we're hoping a lot more families come out. So, but it was a very successful day, and the buildings are looking fantastic, so.

Mr. Catania had no report.

XII. **ADJOURNMENT**

Mr. Victor L. Abate

Mr. Nesbit moved and Mr. Sassaman seconded a motion to adjourn the regular meeting at 8:51 p.m.

Yes: Abate, Boonie, Eriksson, Lauver, Nesbit, Pinci, Sassaman, Wagner

No: None

Absent: Haynes

8-0-1-0

MOTION CARRIED

Recording Secretary:

Chairperson:

Date:
