

**LAKE CITY AREA SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
June 13, 2018**

A. CALL TO ORDER

The meeting was called to order by President Hose at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

Superintendent Blaszak led the assemblage in the Pledge of Allegiance.

C. ROLL CALL

Members Present: Craig Ardis, Ona Booms, Rod Hose and Joe McGiness

Members Absent: Tamara Helsel, Brian Kunkel and Thomas Redman

D. APPROVE AGENDA

Motion by Ardis, seconded by McGiness, to amend the agenda to eliminate verbal committee reports and approve agenda as amended.

Motion Carried 4-0

E. CONSENT AGENDA

- Approve Minutes of Regular Meeting May 9, 2018
- Approve Minutes of Board Workshop June 5, 2017
- Communications
- Activity Report
- Approval of Bills

Bills paid (General Fund)	\$664,253.97
Bills paid (Food Service)	68,530.18
Bills paid (2016 Debt Service Fund)	1,071.63
Bills paid (2016 Construction Project Fund)	870,274.14
Bills paid (Sinking Fund)	20.52
Bills paid (Agency Funds)	31,160.93
Total	<u>\$1,635,311.37</u>

Motion by McGiness, seconded by Booms, to approve the consent agenda as presented.

Motion Carried 4-0

F. STUDENT RECOGNITION

The Board recognized the following students who have qualified for State awards:

Forensics Regional Champions and State Qualifiers: Kyle Briseno, Evan Eising, Carson Corrigan, Ethan Linderman, Samantha Russell, Kennah Gray, Mari McClure, Taylor Butkovich, Gabriela DuVall, Olivia Emond, Elisabeth Brown, Nick Cebulski, Ruby Shane, Braden Hinkston, Chloe Trofatter, by Instructor Dustin Webb

MITES Shop Competition: Jason Aten, Ashley Hutchinson, Lilly Helsel, Alexis Robbins, Grace Richards, Edward Kutz, Karlee Wilkerson, Zach Potter, Harlan Helsel, Malachi Huston, Tanner

Hutchinson, Daisymae Drouillard, Zane Crittenden, Randy LaBean, Austin Small, Devin Davis, Kaitlyn Hammons, Alec Schryer, Spencer Musselman, Justin Rosekrans, Jack Pedlar, Nick Hose, Justin Atkins, Trey Jones, Dalton Wade, Ethan Linderman, Matthew Holt, Samantha Russell, Evan Eising, Waylon Eising, Caleb Brown, Zach Stockman, Dominic Hoadley, Jacob Rosekrans, Jimmy Young, Madison West, Carlos Hernandez, Omar Burgin, Alexis Trevino, Cearra Morrow, Tyler McGinness, Robert Magee, Kaleb Hodge, Zach Belkiewicz, Dawson Corrigan, Robert Kutz, Chelsea Claessen, Brandon Hamel, Logan Pitz, Gage Drouillard, Andrew VanDuinen, Andrew Brown, Shawn Luthy, Jared Goschke, Instructor: Chuck Boyer  
MSBOA District Superior Rating: Marissa Angell, Breanna Aten, Troy Baldwin, Abbi Ball, Emma Baron, Nicholas Blaszak, Kyle Briseno, Gabrielle Brown, Taylor Butkovich, Chloe Carlson, Nicholas Cebulski, Aaron Comp, MaKayla Cunningham, Olivia Dolley, Garbiela DuVall, Evan Eising, Cassandra Frye, Hannah Geiger, Isabeau Granados, Michael Grieb, Kaitlyn Hammons, Morgan Harvey, Katie Heistand, Dominic Hoadley, Katlyn House, Dustin, Jackson, Kyle Justa, Ashia Libbett, Ethan Linderman, Gabrielle Maddox, Benjamin Marion, Haley Mattison, Tyler McGinness, Andrew Miller, Hanna Nutt, Shane Nutt, Jack Pedlar, Madison Pedlar, Eleese Pettersen, Dakota Pickford, Ruby Pitz, Morgan Rogers, Jacob Rosekrans, Justina Russell, Kyle Scarbrough, Alec Schryer, Ella Shafer, Ruby Shane, Joshua Shivilie, Delaney Spangler, Kelsey Stephan, Magen Tackabury, Noah Thom, Natalie Tighe, Olivia Torres, Lilie Totton Alexis Trevino, Chloe Trafatter, Madelyn Venhuizen, Cheyanne Witulski, James Young, Antonia Youngs, Instructor: Philip Bossenberger  
Jazz Band: Aaron Comp, Carson Corrigan, Evan Eising, Cassandra Frye, Michael Grieb, Makenzie Hamilton, Madelyn Venhuizen, Instructor Philip Bossenberger  
Track & Field State Finalists: Zach Noren, Kalob Bellow, Dustin Jackson, Noah Thom, Ben Marion, Kelsey Stephan, Maria McDermott, Taylor Root, Olivia Bellows, Coaches: Sara Colecchio, Nathan Nederhood, Doug Petroskey

*President Hose called for a brief recess at 7:31 p.m. for refreshments and reconvened the regular meeting at 7:45 p.m.*

#### G. BUDGET HEARING

President Hose postponed the regular meeting at 7:45 p.m. to hold the Budget Hearing.

Susan Parsons, Business Manager, reviewed the required amendment to the 2017-18 budget. Additionally, she presented the budget assumptions and 2018-19 proposed budgets for general fund, food service and capital projects.

President Hose reconvened the regular meeting at 8:02 p.m.

#### H. ADMINISTRATIVE REPORTS

1. Elementary School – Mrs. Gill reported that they were happy with the results of end of the year assessments. She thanked the board for the opportunity to serve the students, staff and community of LCAS and is looking forward to her retirement.
2. Middle School, High School and Athletics – Dr. Hejnal thanked the Board for the awards given tonight. He reported that the graduation ceremony was fantastic and assessment results were good.
3. Superintendent – Mrs. Blaszak reported that with the Administrator retirements the district is losing 70 years of experience and thanked them all for their commitment to the

district. Employee of the year was Sue Parsons and Teacher of the year was Rachel Rogers. She distributed the Bullying Report and distributed and discussed the Student Safety Plan.

I. COMMENTS FROM PUBLIC - None

J. COMMITTEE REPORTS – *Verbal reports were removed from the agenda.*

1. Curriculum – Mrs. Booms
2. Personnel – Mr. Ardis
3. Student Affairs – Mr. Kunkel
4. Operations – Mr. McGinness
5. Finance – Mrs. Helsel
6. Policy – Mr. Redman

K. INFORMATION

1. Policy Recommendations

Superintendent Blaszak has presented the Board with the following policy revision recommendation:

Bylaw 0143.1	Public Expression of Board Members
Policy 1421/3121/4121	Criminal History Record Check
Policy 4162	Controlled Substance and Alcohol Policy for Commercial Motor Vehicle Drivers and other Employees Who Perform Safety Sensitive Functions
Policy 5111	Eligibility of Resident/Nonresident Students
Policy 7540.02	Web Accessibility, Content, Apps and Services
Policy 8321	Criminal Justice Information Security
Policy Recommendations Technology IV	
Policy 7530	Lending of Board-Owned Equipment
Policy 7530.02	Staff use of Personal Communication Devices
Policy 7542	Access to District Technology Resources and/or Information Resources From Personal Communication Devices
Policy 7543	Utilization of the District's Website and Remote Access to the District's Network

This recommendation is submitted as a **second reading** with adoption scheduled for tonight's meeting. Copies are available for review at Central Office.

L. ACTION ITEMS

1. MHSAA Resolution

Motion by McGiness, seconded by Booms, that the Board adopt the "Membership Resolution" for membership in the Michigan High School Athletic Association for the 2018-2019 school year.

Motion Carried 4-0

2. MHSAA Required 7 Day Summer "Dead Period" for Athletic Activities

Motion by McGiness, seconded by Ardis, that the Board designate July 1<sup>st</sup> through July 7<sup>th</sup>, 2017, as our District's "dead period" for athletic activities as recommended.

Motion Carried 4-0

3. Bond Project Pay Applications

Motion by McGiness, seconded by Booms, that the Board approve the following payments from the Bond Project Fund:

ELEMENTARY:

Bouma (Drywall)	\$ 30,165.07
Hallmark	\$172,466.16
D&W Mechanical	\$ 38,470.50
Feyen Zylstra	\$ 48,724.01
Isenhardt	\$ 12,985.20
Ritsema Associates	\$ 7,920.00
Northern Michigan Glass	\$ 472.50
Vell Construction	\$ 23,750.00
Jozwiak	\$ 1,180.00
Cornerstone	\$ 5,581.30

HIGH SCHOOL:

Bouma (Drywall)	\$ 82,165.05
D&W Mechanical	\$157,230.00
Hallmark Construction	\$120,063.81
Kerkstra Precast Inc	\$ 8,164.80
Kuhn Specialty Flooring	\$ 2,700.00
National Coatings	\$ 25,182.00
Northern Michigan Glass	\$ 27,719.10
Pete's Contracting	\$ 15,187.50
Total Fire Protection	\$ 15,924.60
Vell Construction	\$ 19,000.00
Vell Construction - Electronic Security	\$ 37,967.91
Jozwiak Consulting	\$ 1,770.00
Cornerstone	\$ 3,727.48

Motion Carried 4-0

4. Bond Project Change Orders

Motion by McGiness, seconded by Booms, that the Board approve the following change orders to the Bond Project agreements:

ELEMENTARY:

Bouma - Drywall	\$2,813.65	Increase
D&W Mechanical	\$9,487.00	Increase
Feyen Zylstra	\$ 300.00	Increase
Isenhardt Electric	\$1,428.00	Increase
Straus Masonry	\$ 250.00	Increase
Kerkstra Precast	\$ 682.00	Increase

HIGH SCHOOL:

Block Electric	\$ 1,345.00	Increase
Bloxsom Roofing	\$ 200.00	Increase
Bouma - Drywall	\$ 2,029.00	Increase
Cornerstone Architects	\$ 475.00	Increase
D&W Mechanical	\$ 5,262.00	Increase
Feyen Zylstra	\$ 300.00	Increase
Hallmark - Concrete	\$ 431.25	Increase
Hallmark - General Trades	\$ 7,856.35	Increase
Northern Michigan Glass	\$ 2,971.00	Increase
Pete's Contracting	\$ 3,758.00	Increase
Straus Masonry	\$ 500.00	Increase
Ritsema Associates	\$ 240.00	Increase
Van Dellen Steel	\$ 4,631.00	Increase

Motion Carried 4-0

5. Bond Project Furniture & Fixture Commitments

Motion by McGiness, seconded by Booms, that the Board approve the following commitments to pay for the Bond Project:

ELEMENTARY:

School Specialty - Library	\$ 66,978.98
School Specialty - Classrooms	\$307,376.27

HIGH SCHOOL:

School Specialty – Library	\$159,619.35
Allpro Exercise	\$104,119.20

Motion Carried 4-0

6. Amend 2017-2018 Budget

Motion by Ardis, seconded by McGinness, that the Board approve the following amendments to the 2017-18 budgeted expenditures: General Fund \$11,902,170 and Food Service \$868,870.

Motion Carried 4-0

7. Adopt 2018-2019 Budget

Motion by Ardis, seconded by McGinness, that the Board approve the 2018-19 budgeted expenditures: General Fund \$12,314,369; Food Service \$689,995.

Motion Carried 4-0

8. Approve Capital Projects

Motion by McGinness, seconded by Ardis, that the Board approve the 2018-2019 Capital Projects expenses as proposed in the amount of \$18,200.

Motion Carried 4-0

9. Purchase Sound System for Athletic Stadium

Motion by McGinness, seconded by Booms, that the Board approve the purchase and installation of a sound system for the Athletic Stadium in the amount of \$34,769.50, of which the Athletic Boosters have agreed to pay half.

Motion Carried 4-0

10. Hire 5<sup>th</sup> Grade Teacher

Motion by McGinness, seconded by Ardis, that the Board approve the hiring of Crystal Vanderhoof, 5<sup>th</sup> Grade Teacher, Step 6 of the MA Scale, effective August 18, 2018.

Motion Carried 4-0

11. Hire Business Manager

Motion by McGinness, seconded by Ardis, that the Board approve the hiring of Tracy Reitz as Business Manager, effective July 1, 2018.

Motion Carried 4-0

12. Authorize Additional Positions

Motion by McGinness, seconded by Ardis, that the Board table the request for Elementary Receptionist and approve positions for High School Math Teacher and Special Ed/Alternative Ed Secretary.

Motion Carried 4-0

13. Lunch Price Increase

Motion by McGinness, seconded by Booms, that the Board approve the increase in lunch prices for the 2018-19 school year to the following:

Elementary	\$2.45
Middle and High School	\$2.70

Motion Carried 4-0

14. Release Trent Memorial Scholarship to LC Community Foundation

Motion by McGinness, seconded by Booms, that the Board approve the transfer of the Trent Memorial Scholarship fund to the LC Community Foundation, pending request from Vicki Trent, in the amount of \$11,120.65.

Motion Carried 4-0

15. Policy Recommendations

Motion by McGinness, seconded by Ardis, that the Board approve the following policies as presented:

Bylaw 0143.1	Public Expression of Board Members
Policy 1421/3121/4121	Criminal History Record Check
Policy 4162	Controlled Substance and Alcohol Policy for Commercial Motor Vehicle Drivers and other Employees Who Perform Safety Sensitive Functions
Policy 5111	Eligibility of Resident/Nonresident Students
Policy 7540.02	Web Accessibility, Content, Apps and Services
Policy 8321	Criminal Justice Information Security

Policy Recommendations Technology IV

Policy 7530	Lending of Board-Owned Equipment
Policy 7530.02	Staff use of Personal Communication Devices
Policy 7542	Access to District Technology Resources and/or Information Resources From Personal Communication Devices
Policy 7543	Utilization of the District's Website and Remote Access to the District's Network

Motion Carried 4-0

16. Wexford-Missaukee ISD General Fund Budget

Motion by McGinness, seconded by Booms, that the Board approve the 2018-2019 Wexford-Missaukee ISD budget as submitted.

Motion Carried 4-0

M. OTHER ITEMS

1. Board Workshop – In Lieu of Committee Meeting  
Monday, July 9<sup>th</sup> @ 6:30 p.m.  
Superintendent's Office
2. Next Regular Board Meeting  
Wednesday, July 11<sup>th</sup> @ 7:00 p.m.  
Superintendent's Office

N. ADDITIONAL COMMENTS FROM PUBLIC – None

O. CLOSED SESSION - SUPERINTENDENT EVALUATION

Motion by McGinness, seconded by Ardis, that the Board go into closed session for the purpose of discussing the Superintendent's annual evaluation. Material exempt from discussion or disclosure by state and federal statute. (MCL 15.268, Section 8)

ROLL CALL: Yes: Ardis, Booms, Hose and McGinness  
No: None

The Board went into closed session at 8:10 p.m.

Motion by McGinness, seconded by Ardis, that the Board exit the closed session and resume the regular meeting.

ROLL CALL: Yes: Ardis, Booms, Hose and McGinness  
No: None

The Board resumed the Regular Board Meeting at 8:32 p.m.

ACTION ITEM – None

P. ADJOURNMENT

Meeting declared adjourned by President Hose at 8:32 p.m.

Respectfully submitted,

Joe McGinness, Board Secretary

Tracy Reitz, Recording Secretary