

**LAKE CITY AREA SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 14, 2018**

A. CALL TO ORDER

The meeting was called to order by President Hose at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

Superintendent Blaszak led the assemblage in the Pledge of Allegiance.

C. ROLL CALL

Members Present: Craig Ardis, Ona Booms, Tamara Helsel, Rod Hose, Brian Kunkel, and Tom Redman

Members Absent: Joe McGinness

D. APPROVE AGENDA

Motion by Redman, seconded by Helsel, to amend the agenda to eliminate verbal committee reports and approve the agenda as amended.

Motion Carried 6-0

E. CONSENT AGENDA

- Approve Minutes of Regular Meeting February 14, 2018
- Communications
- Activity Report
- Approval of Bills

Bills paid (General Fund)	\$606,558.35
Bills paid (Food Service)	77,371.97
Bills paid (2016 Construction Project Fund)	838,274.35
Bills paid (Sinking Fund)	400.00
Bills paid (Student Activities)	15,514.79
Total	<u>\$1,538,119.46</u>

Motion by Redman, seconded by Kunkel, to approve the consent agenda as presented.

Motion Carried 6-0

- F. COMMENTS FROM PUBLIC –** Dr. Hejnal addressed questions from David Booms regarding the MS/HS participation in the Student Walkout on March 14 concerning parent notification and teaching opportunity.

G. ADMINISTRATIVE REPORTS

1. Elementary – Elementary students had an assembly with Liaison Officer Grace regarding OK2Say in conjunction with the MS/HS Student Walkout. Mrs. Gill also presented the commercial that will air for Kindergarten Roundup, which is scheduled for April 19 & 20.
2. Middle School, High School and Athletics – Dr. Hejnal updated the Board on the Virtual Academy, current enrollment and projections. He is working on an in person Alternative Ed Program for next year.
3. Superintendent –Mrs. Blaszak introduced Mr. Tyler Hamilton, who shared that he is excited to become a part of LCAS as future Elementary Principal.

H. INSTRUCTIONAL COACH UPDATE – Tara Hejnal, Academic Instructional Support Specialist for the MS/HS reported on her focus for the 2017-2018 school year with a Power Point presentation. She also reported on her visit to Grayling High School to observe a new math curriculum in use. Tina Hamel and Rachel Rogers, Instructional Coaches from the Elementary reported on how instruction is being delivered to Elementary students and the promising results they are seeing. Staff is excited about the process and the results. They presented data with a Power Point presentation.

I. SECURITY & TRUANCY UPDATE – Dr. Hejnal and Officer Grace presented data and analysis of the partnership with the Sheriff's Office which indicates the he has had a tremendous impact on our student body in the short time he has been in the district.

J. COMMITTEE REPORTS – *Verbal reports were eliminated from the agenda.*

1. Curriculum – Mrs. Booms
2. Personnel – Mr. Ardis
3. Student Affairs – Mrs. Kunkel
4. Operations – Mr. McGinness
5. Finance – Mrs. Helsel
6. Policy – Mr. Redman

K. ACTION ITEMS

1. Bond Project Pay Applications

Motion by Redman, seconded by Booms, that the Board approve the following payments from the Bond Project Fund:

ELEMENTARY:

Bouma (Drywall)	\$	21,291.07
Bouma (Flooring)	\$	27,602.77
D & W Mechanical	\$	89,827.20
Feyen Zylstra	\$	6,592.23
Hallmark Construction (Concrete)	\$	14,760.00
Hallmark Construction (General Trades)	\$	76,379.99
Isenhart Electric	\$	12,600.00

Merchandise Equipment & Supply	\$	29,424.49
National Coatings	\$	27,270.00
Northern Michigan Glass	\$	22,134.60
Vell Construction	\$	23,750.00

HIGH SCHOOL:

Block Electric	\$	187,200.00
Bouma (Drywall)	\$	11,812.50
D & W Mechanical	\$	362,880.00
Feyen Zylstra	\$	6,928.52
Hallmark Construction (Concrete)	\$	16,748.10
Hallmark Construction (General Trades)	\$	42,363.00
Kerkstra Pre-Cast	\$	5,562.00
Northern Michigan Glass	\$	89,955.00
Total Fire Protection	\$	19,021.50
VanDellen Steel	\$	74,430.00
Vell Construction	\$	33,250.00

Motion Carried 6-0

2. Bond Project Change Orders

Motion by Redman, seconded by Kunkel, that the Board approve the following change orders to the Bond Project agreements:

ELEMENTARY:

Cornerstone Architects	\$	2,325.00	Increase
Bouma	\$	8,295.00	Increase
D&W Mechanical	\$	17,124.00	Increase
Hallmark Construction	\$	1,782.50	Increase
Isenhardt Electric	\$	2,458.29	Increase
National Coatings	\$	500.00	Increase
Straus Masonry	\$	4,500.00	Increase

HIGH SCHOOL:

Block Electric	\$	2,365.00	Increase
Bloxsom Roofing	\$	200.00	Increase
D&W Mechanical	\$	2,180.00	Increase
Hallmark Construction	\$	6,578.98	Increase
Northern Michigan Glass	\$	50.00	Increase
Pete's Contracting	\$	2,075.00	Increase

Motion Carried 6-0

3. Bond Project Contract

Motion by Redman, seconded by Helsel, that the Board authorize the Superintendent to contract with A4 Access to perform work on the Renovation and Addition Project at the Elementary School to be paid from the Bond Project Fund

Motion Carried 6-0

4. Bond Project Contract

Motion by Kunkel, seconded by Helsel, that the Board approve the contract from HBC Specialized Contracting for asbestos abatement as part of the Renovation and Addition to the Elementary and High Schools to be paid from the Bond Project Fund.

Motion Carried 6-0

5. Bond Project Contract

Motion by Kunkel, seconded by Booms, that the Board authorize Superintendent Blaszak to contract on behalf of the district with Otwell Mawby, P.C. to provide independent 3rd party air sampling and project oversight of the asbestos abatement project to be paid from the Bond Project Fund.

Motion Carried 6-0

6. Seek Bids to Sell Two Portable Buildings

Motion by Helsel, seconded by Redman, to allow Superintendent Blaszak to seek and accept bids on the sale of two portable buildings located at the High School.

Motion Carried 6-0

7. Pay off Cash Flow Borrowing

Motion by Redman, seconded by Kunkel, to authorize the payoff of cash flow borrowing in the amount of \$1,411,914.00.

8. Approve the Use of Food Service Funds to purchase Equipment for Elementary Kitchen

Motion by Redman, seconded by Helsel, to authorize the use of \$169,257.17 from Food Service Funds to purchase equipment for the kitchen as part of the Renovation and Addition Project at the Elementary School.

Motion Carried 6-0

9. Initiate Renewal of Chartwell's Food Service Agreement

Motion by Helsel, seconded by Kunkel, to authorize the initiation of the annual renewal of Chartwell's Food Service Agreement.

Motion Carried 6-0

10. Contract Transportation Services to Dean Transportation

Motion by Redman, seconded by Kunkel, to authorize Superintendent Blaszak to contract on behalf of the district with Dean Transportation to manage Transportation Services for the School District.

Motion Carried 6-0

11. Hiring of Elementary Principal

Motion by Helsel, seconded by Redman, to approve the hiring of Tyler Hamilton to the Elementary Principal position.

Motion Carried 6-0

L. OTHER ITEMS

1. Committee Meetings –

Wednesday, April 4th @ 6:30 p.m. -

Mr. Hose, Mr. McGiness, Mr. Redman,

Thursday, April 5th @ 6:30 a.m. -

Mr. Ardis, Mrs. Helsel, Mr. Kunkel

Off – Mrs. Booms

2. Next Regular Board Meeting

Wednesday, April 11th @ 7:00 p.m.

High School Library

M. ADDITIONAL COMMENTS FROM PUBLIC – Jen Elmquist requested notification via School Messenger for planned Lockdown Drills and asked about potential changes to the GPA and use of a weighted scale. Elaine Gallop thanked the Board for the Instructional Coaches, Tina Hamel and Rachel Rogers, and for the Board's support for the teaching staff through these staff members. Jessica VanderBrook thanked the Board for approving the addition of the Liaison Officer, she and other staff have noticed the change in the student body because of his presence.

N. CLOSED SESSION – PERSONNEL MATTER

Motion by Redman, seconded by Helsel, that the Board go into closed session for the purpose of discussing a personnel matter. Material exempt from discussion or disclosure by state and federal statute. (MCL 15.268, Section 8).

ROLL CALL: Yes: Ardis, Booms, Helsel, Hose, Kunkel, Redman
 No: None

The Board went into closed session at 8:33 p.m.

Motion by Redman, seconded by Kunkel, that the Board exit the closed session and resume the regular meeting.

ROLL CALL: Yes: Ardis, Booms, Helsel, Hose, Kunkel, Redman
 No: None

The Board resumed the Regular Board Meeting at 8:55 p.m.

ACTION ITEM – Teacher Probation

Motion by Redman, seconded by Helsel, that the Board approve the recommendation of a probationary period of not more than two years for Steven Hejnal beginning February 6, 2018 pursuant to state statute (MCL 38.92 Tenure Act).

Motion Carried 6-0

O. CLOSED SESSION

Motion by Redman, seconded by Helsel, that the Board go into closed session for the purpose of discussing Board Member Protocol.

Motion Carried 6-0

ROLL CALL: Yes: Ardis, Booms, Helsel, Hose, Kunkel, Redman
 No: None

Into closed session at 8:59 p.m.

Motion by Redman, seconded by Kunkel, that the Board exit closed session and resume the regular meeting.

Motion Carried 6-0

Resume Regular Board Meeting at 9:25 p.m.

ACTION ITEM - None

P. ADJOURNMENT

Meeting declared adjourned by President Hose at 9:25 p.m.

Respectfully submitted,
Joe McGinness, Board Secretary
Tracy Reitz, Recording Secretary