

**LAKE CITY AREA SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
November 8, 2017**

A. CALL TO ORDER

The meeting was called to order by President Hose at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

President Hose led the assemblage in the Pledge of Allegiance.

C. ROLL CALL

Members Present: Craig Ardis, Ona Booms, Rod Hose, Brian Kunkel, Joe McGiness and Tom Redman

Members Absent: Tamara Helsel

D. APPROVE AGENDA

Motion by McGiness, seconded by Redman, to approve the agenda as presented.

Motion Carried 6-0

E. CONSENT AGENDA

- Approve Minutes of Regular Meeting October 11, 2017
- Communications
- Activity Report
- Approval of Bills

Bills paid (General Fund)	\$724,178.09
Bills paid (Food Service)	78,343.92
Bills paid (2016 Debt Service Fund)	0.00
Bills paid (Capital Projects Fund)	7,938.30
Bills paid (2016 Construction Project Fund)	1,021,943.35
Bills paid (Sinking Fund)	14,036.50
Bills paid (Agency Funds)	17,588.89
Total	<u>\$1,864,029.05</u>

Motion by Redman, seconded by Booms, to approve the consent agenda as presented.

Motion Carried 6-0

F. COMMENTS FROM PUBLIC - None

G. ADMINISTRATIVE REPORTS

1. Middle School, High School and Athletics – Dr. Hejnal reported that this is college month and to date all but three seniors have applied to a secondary educational institution. The football team has regional competition this weekend at home. The first round of academic evaluations have been completed.

2. Elementary School – Mrs. Gill reported that the elementary is excited to have been invited to the pep assembly this Friday for the football team. Grants have been written for playground equipment.
3. Superintendent – Mrs. Blaszak and Mrs. Jody Wade, preschool director, met with GSRP to discuss how to reach every student to increase preschool participation. She is working on an Adolescent Health and Wellness Center grant through the health department, which could provide a social worker in the District.

#### H. COMMITTEE REPORTS

1. Curriculum – Mrs. Booms reported that staff have recently completed math recovery training and that the current curriculum focus is math.
2. Personnel – Mr. Ardis reported that the District has a posting for an elementary principal as well as a cheerleading coach. One potential bus driver attended the recent open house held by METS.
3. Student Affairs – Mr. Kunkel reported that over 300 people attended the recent Title Family Night. He also shared that the National Honor Society induction was on November 1<sup>st</sup>.
4. Operations – Mr. McGiness reported that the bond project construction change orders are being closely monitored. The board has been asked to seek bids for two buses for next year and accept the snow plowing bid on tonight's agenda.
5. Finance – Mrs. Helsel reported that the Board received the financial reports and that there is an action item to approve the bond interest payment.
6. Policy – Mr. Redman indicated that there was no report this month.

#### I. ACTION ITEMS

1. Bond Project Interest Payment

Motion by Redman, seconded by Kunkel, that the Board authorize the payment of interest on the 2016 School Building and Site Bonds in the amount of \$450,250.00 to Huntington National Bank.

Motion Carried 6-0

2. Snow Plowing Bid

Motion by McGiness, seconded by Redman, that the Board award the Snow Plowing and Removal Services Bid to R.K. Custom Services in the amount of \$ 700.00 per full plow.

Motion Carried 6-0

3. Seek Bids to Lease Buses

Motion by Ardis, seconded by Booms, that the Board allow Mr. Sprague to seek bids to lease two buses at this time.

Motion Carried 6-0

4. Bond Project Pay Applications

Motion by McGiness, seconded by Kunkel, that the Board approve the following payments from the Bond Project Fund:

Elementary School:

• Vell Construction	\$ 75,000.00
• Apple Fence	\$ 13,510.00
• Otwell-Mawby	\$ 3,386.88
• Kerkstra Precast	\$ 79,654.96
• Ball Construction	\$ 38,213.24
• Ritsema Insulation	\$ 648.00
• Bouma – Drywall	\$ 54,498.15
• Bouma – Flooring	\$ 6,092.10
• Franklin Holwerda	\$ 68,535.00
• D & W Mechanical	\$ 3,080.00
• Isenhart Electric	\$ 44,100.00
• Pete’s Contracting	\$ 38,105.10
• Jozwiak Engineering	\$ 5,546.00

High/Middle School:

• Vell Construction	\$ 50,000.00
• Apple Fence	\$ 11,466.00
• Otwell-Mawby	\$ 3,159.03
• Kerkstra Precast	\$ 768,118.86
• VanDellen Steel	\$ 79,560.27
• Ritsema Insulation	\$ 648.00
• Bouma – Drywall	\$ 11,286.00
• Bouma – Flooring	\$ 9,513.90
• Total Fire Protection	\$ 1,417.50
• D & W Mechanical	\$ 17,550.00
• Pete’s Contracting	\$ 16,447.50
• Jozwiak Engineering	\$ 6,254.00

Motion Carried 6-0

5. Bond Project Change Orders

Motion by McGiness, seconded by Redman, that the Board approve the following change orders to the Bond Project agreements pending final Architect approval:

Elementary School:

• Jacklin Steel	Add	\$ 1,425.00
• Isenhart Electric	Add	\$ 491.13
• Pete’s Contracting	Add	\$ 6,100.00
• Hallmark Construction	Deduct	\$ 1,026.00

High/Middle School:

•	Bouma Corporation	Deduct	\$	1,068.00
•	Interkal LLC	Deduct	\$	3,769.00
•	Block Electric	Add	\$	149.00
•	Pete's Contracting	Add	\$	17,146.00
•	Pete's Contracting-Revise #3	Deduct	\$	8,700.00
•	VanDellen Steel-Revise #3	Deduct	\$	128.00

Motion Carried 6-0

6. Accept Generator Bid

Motion by McGiness, seconded by Kunkel, that the Board authorize the Superintendent to contract on behalf of the District with the Block Electric Company for the purchase and installation of an emergency generator, as outlined in the specifications, in the amount of \$89,000 to be paid from the Bond Project Fund. The USDA grant will reimburse the District for up to half of the allowable costs.

Motion Carried 6-0

J. OTHER ITEMS

1. Board Committee Meetings

Wednesday, December 6<sup>th</sup> @ 6:30 p.m.

Mr. Ardis, Mrs. Helsel and Mr. McGiness  
Superintendent's Office

Thursday, December 7<sup>th</sup> @ 6:30 a.m.

Mrs. Booms, Mr. Kunkel, Mr. Redman Off-Mr. Hose  
Superintendent's Office

2. Next Regular Board Meeting

Wednesday, December 13<sup>th</sup> @ 7:00 p.m.

High School Library

3. Next Special Board Meeting

Board Workshop in Lieu of Committee Meetings

Monday, January 8<sup>th</sup> @ 6:30 p.m.

Superintendent's Office

K. ADDITIONAL COMMENTS FROM PUBLIC

Mr. Charles Custer who has a daughter who was a cheerleader for the Pop Warner program, inquired what can be done to continue cheerleading at the middle school level. He was referred to Dr. Hejnal, athletic director.

L. ADJOURNMENT

Meeting declared adjourned by President Hose at 7:28 p.m.

Respectfully submitted,  
Joe McGinness, Board Secretary  
Bethany Marion, Recording Secretary