

**LAKE CITY AREA SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 9, 2017**

A. CALL TO ORDER

The meeting was called to order by President Hose at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

President Hose led the assemblage in the Pledge of Allegiance.

C. ROLL CALL

Members Present: Craig Ardis, Tamara Helsel, Rod Hose and Brian Kunkel

Member Absent: Ona Booms, Joe McGinness and Tom Redman

D. APPROVE AGENDA

Motion by Helsel, seconded by Kunkel, to amend the agenda to eliminate verbal committee reports and approve the agenda as amended.

Motion Carried 4 – 0

E. CONSENT AGENDA

- Approve Minutes of Regular and Organizational Meeting July 12, 2017
- Approve Minutes of Board Workshop August 7, 2017
- Communications
- Activity Report
- Approval of Bills

Bills paid (General Fund)	\$664,715.04
Bills paid (Food Service)	19,836.91
Bills paid (2016 Debt Service Fund)	0.00
Bills paid (Capital Projects Fund)	0.00
Bills paid (2016 Construction Project Fund)	98,636.71
Bills paid (Sinking Fund)	0.00
Bills paid (Agency Funds)	458.12
Total	<u>\$783,646.78</u>

Motion by Helsel, seconded by Ardis, to approve the consent agenda as presented.

Motion Carried 4 – 0

- F. COMMENTS FROM PUBLIC – Elementary school teachers, Beth Nolan and Kelsey Cash, made a presentation on an elementary fundraiser called the Color Run, which will be held on October 14th at 10:00 am at Maple Grove Park. The color used is a safe non-toxic cornstarch base. The funds raised will be used towards the new playground and field trips.

G. ADMINISTRATIVE REPORTS * *No report due in July & August.*

1. Elementary School – Mrs. Gill *
2. Middle School, High School and Athletics – Dr. Hejnal *
3. Superintendent – Mrs. Blaszak reported that the high school ceiling repair will be completed close to the start of the school year. The buyer of the blue spruce by the pole building will be listed on the Legacy Wall.

H. COMMITTEE REPORTS - *Verbal reports were removed from the agenda.*

1. Curriculum – Mrs. Booms
2. Personnel – Mr. Ardis
3. Student Affairs – Mr. Kunkel
4. Operations – Mr. McGinness
5. Finance – Mrs. Helsel
6. Policy – Mr. Redman

Trustee, Craig Ardis updated the board on construction progress. He has been attending the weekly construction meetings. It continues to be important to stay on top of the budget and follow the timeline. There have been a few issues, including thirteen septic tanks that were found on the grounds. The four wings of the middle school have been having their foundations poured. The precast walls are scheduled to be erected in late September or early October.

I. ACTION ITEMS

1. Hire Elementary School Teacher

Motion by Ardis, seconded by Helsel, that the Board approve the hiring of Noel Skrbec effective August 18, 2017, and place her on Step 1 of the BA scale of the Teacher's contract.

Motion Carried 4 – 0

2. Administrators' Contracts

Motion by Helsel, seconded by Kunkel, that the Board approve the revised Administrators' contracts through June 30, 2018, for Kay Gill, Sue Parsons and Jeff Sprague as presented.

Motion Carried 4 – 0

3. Bond Project Pay Applications

Motion by Ardis, seconded by Kunkel, that the Board approve the following payments from the Bond Project Fund:

Elementary School:		
•	D & W Mechanical	\$ 1,800.00
•	Isenhart Electric	\$34,200.00
•	Pete's Contracting	\$37,530.00

High/Middle School:

- VanDellen Steel \$21,995.23
- D & W Mechanical \$18,000.00
- Pete's Contracting \$33,840.00

Motion Carried 4 – 0

4. Bond Project Change Orders

Motion by Helsel, seconded by Ardis, that the Board approve the following change orders to the Bond Project agreements:

Elementary School:

- Hallmark Construction Add \$ 732.50
- Franklin Holwerda Co. Add \$ 8,310.00
- Pete's Contracting Add \$13,978.00

High/Middle School:

- Pete's Contracting Deduct \$ 1,963.00

Motion Carried 4 – 0

5. Bond Project Contracts

Motion by Helsel, seconded by Kunkel, that the Board authorize the Superintendent to contract on behalf of the District with the following contractors to perform the work as outlined in the Renovation and Addition to the Elementary School and to the High/Middle School Projects to be paid from the Bond Project Fund.

Elementary School:

- LCM Surveying for Construction Staking \$10,000
- Otwell Mawby for Soil & Concrete Testing \$ 7,894

High/Middle School:

- LCM Surveying for Construction Staking \$10,000

Motion Carried 4 – 0

6. Sinking Fund Pay Application

Motion by Ardis, seconded by Kunkel, that the Board approve the following payment from the Sinking Fund:

- G. Freeland Roofing Systems, Inc. \$93,778.20

Motion Carried 4 – 0

7. Seek Bids to Sell Surplus Assets

Motion by Helsel, seconded by Ardis, that the Board authorize the Superintendent to

seek and accept bids on the sale of a 1995 GMC pickup truck, a road salter and a central vacuum system.

Motion Carried 4 – 0

8. Seek Bids for Snow Plowing

Motion by Kunkel, seconded by Helsel, that the Board authorize the Superintendent to seek bids for snowplowing and removal services for the 2017-18 winter season.

Motion Carried 4 – 0

J. OTHER ITEMS

1. Board Committee Meetings

Wednesday, September 6th @ 6:30 p.m.

Mr. Ardis, Mrs. Helsel and Mr. McGiness

Thursday, September 7th @ 6:30 a.m.

Mrs. Booms, Mr. Hose, Mr. Kunkel

Off-Redman

2. Next Regular Board Meeting

Wednesday, September 13th @ 7:00 p.m.

High School Library

K. ADDITIONAL COMMENTS FROM THE PUBLIC – Elementary teacher, Elaine Gallop, commented on the positive environment currently in the school buildings. Trustee, Tamara Helsel reported people are moving to the area to attend Lake City Schools. Trustee, Craig Ardis shared that a plaque from the original high school, as well as an old school bell will be two of the historical elements that will be incorporated into building project.

L. ADJOURNMENT

Meeting declared adjourned by President Hose at 7:52 p.m.

Respectfully submitted,
Joe McGiness, Board Secretary
Beth Marion, Recording Secretary