

**LAKE CITY AREA SCHOOLS
BOARD OF EDUCATION
REGULAR & ORGANIZATIONAL MEETING MINUTES
August 14, 2019**

A. CALL TO ORDER

The meeting was called to order by President Redman at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Members Present: Craig Ardis, Ona Booms, Tamara Helsel, Rod Hose, Brian Kunkel, Tom Redman

Members Absent: Joe McGiness

D. APPROVE AGENDA

Motion by Kunkel, seconded by Helsel, to amend the agenda to eliminate verbal committee reports and approve as amended.

Motion Carried 6-0

E. CONSENT AGENDA

- Approve Minutes of Regular and Organizational Meeting July 10, 2019
- Approve Minutes of Board Workshop July 9, 2019
- Approve Minutes of Special Board Meeting July 12, 2019
- Communications
- Activity Report
- Approval of Bills

| | |
|---|-----------------------|
| Bills paid (General Fund) | \$719,216.34 |
| Bills paid (Food Service) | 28,066.28 |
| Bills paid (2016 Debt Service Fund) | 192.51 |
| Bills paid (2016 Construction Project Fund) | 817,311.33 |
| Bills paid (Sinking Fund) | 12,207.24 |
| Bills paid (Student Activities) | 10,612.85 |
| Total | <u>\$1,587,606.55</u> |

Motion by Ardis, seconded by Kunkel, to approve the consent agenda as presented.

Motion Carried 6-0

- F. COMMENTS FROM PUBLIC – Kristine Keller, from Friends of Lake City, stated that the response for hygiene items is great. Consumers Energy is donating backpacks. She wondered if a washer & dryer was possible, to help the homeless students. Friends would donate for laundry soap.

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G. ADMINISTRATIVE REPORTS * NO REPORT DUE JULY & AUGUST

1. Elementary School – Mr. Hamilton *
2. Middle School, High School and Athletics – Dr. Hejnal *
3. Superintendent – Mrs. Blaszak

H. COMMITTEE REPORTS – *Verbal reports were not given.*

1. Curriculum – Mrs. Booms
2. Personnel – Mr. Ardis
3. Student Affairs – Mr. Kunkel
4. Operations – Mr. McGinness
5. Finance – Mrs. Helsel
6. Policy – Mr. Hose

I. ACTION ITEMS

1. Bond Project Pay Applications

Motion by Helsel, seconded by Kunkel, that the Board approve the following payments from the Bond Project Fund.

ELEMENTARY:

| | |
|---------------|--------------|
| Feyen Zylstra | \$ 28,534.01 |
|---------------|--------------|

HIGH SCHOOL:

| | |
|-------------------|--------------|
| Straus Masonry | \$ 36,247.40 |
| Hallmark | \$ 60,056.64 |
| NM Glass | \$ 22,897.95 |
| Bouma | \$ 29,849.95 |
| Bouma | \$ 34,247.71 |
| National Coatings | \$ 9,965.80 |
| Feyen Zylstra | \$ 53,473.67 |
| Vell | \$ 14,110.00 |

Motion Carried 6-0

2. Bond Project Change Orders

Motion by Kunkel, seconded by Booms, that the Board approve the following change orders to the Bond Project agreements:

HIGH SCHOOL

| | |
|-------------------|------------------------|
| National Coatings | \$(3,500.00) DECREASE |
|-------------------|------------------------|

Motion Carried 6-0

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3. Approve payments from Sinking Fund

Motion by Helsel, seconded by Hose, that the Board approve payments to The Bouma Corp in the amount of \$53,819.55 and LC Materials in the amount of \$1,283.50, from the Sinking Fund.

Motion Carried 6-0

4. Approve payments from the Bond Projects Fund

Motion by Kunkel, seconded by Booms, that the Board approve payments to School Specialty in the amount of \$255,410.21 and \$10,106.92, and Block Electric in the amount of \$1,130.00 from Bond Projects Fund.

Motion Carried 6-0

5. Approve Gutter Proposal

Motion by Helsel, seconded by Hose, that the Board approve the proposal from Cadillac Garage Door & Seamless Gutters for the Elementary in the amount of \$1,330.63.

Motion Carried 6-0

6. Approve Choir Microphone Installation

Motion by Hose, seconded by Booms, that the Board approve the installation of microphones for the Elementary by Quinn's Music in the amount of \$2,316.44.

Motion Carried 6-0

7. Approve Preschool Fencing

Motion by Hose, seconded by Ardis, that the Board approve the purchasing of fencing from Hamberg Fence Co. for the Preschool.

Motion Carried 6-0

8. Retention Pond Fencing

Motion by Hose, seconded by Ardis, that this action be tabled for a later date.

Motion Carried 6-0

9. Approve purchasing a Heater Unit for Team Room from the Sinking Fund

Motion by Helsel, seconded by Kunkel, that the Board approve to purchase a new heater unit for the Team Room, from Michigan Mechanical North, LLC.

Motion Carried 6-0

10. Renewal of Liaison Office Position

Motion by Ardis, seconded by Booms, that the Board authorize the Superintendent to pursue and renew the contract for the Liaison Officer Position for the 2019-2020 school year.

Motion Carried 6-0

11. Lake City Federation of Teachers AFT 3239

Motion by Hose, seconded by Ardis, that the Board authorize the Superintendent to pursue and rectify the teachers years of service and professional level.

Motion Carried 6-0

12. Authorize the Levy of 18 Mils

Motion by Helsel, seconded by Hose, that the Board authorize the levy of 18 mil on non-homestead and non-qualifying agricultural properties.

Motion Carried 6-0

13. Approve Teacher New Hires

Motion by Kunkel, seconded by Helsel, that the Board approve the hiring of the following teachers:

Naomi Clouse, 8th Grade Math Teacher
Ethan Hinkston, MS Social Studies Teacher
Leslie Hejnal, Elementary Special Education Teacher

Motion Carried 6-0

J. OTHER ITEMS

1. Board Committee Meetings

Wednesday, September 4th @ 6:30 p.m.

Mr. Ardis, Mr. Kunkel, Mr. McGinness

Thursday, September 5th @ 6:30 a.m.

Mrs. Booms, Mrs. Helsel, Mr. Hose

Off-Redman

2. Next Regular Board Meeting

Wednesday, September 11th @ 7:00 p.m.

Elementary Cafetorium

K. ADDITIONAL COMMENTS FROM PUBLIC – Elaine Gallop thanked the Board for approving the teachers professional levels.

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L. Meeting declared adjourned by President Redman at 7:20 p.m.

Respectfully submitted,
Joe McGinness, Board Secretary
Dawn Eising, Recording Secretary