

## Address Verification Requirements

Every student at Cleveland Middle School must verify his or her current address. Below are the options for validating the address with the school.

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### Option One

Submit **one** of the following documents from within the last two months with the student's parent or guardian name on it to the student's homeroom teacher:

- Cleveland Utilities Bill
- Volunteer Energy Bill
- Mortgage or Rental Agreement (Not Expired)

### Option Two

If the parent or guardian is living with someone else and does not have access to one of the above documents with the parent or guardians name on it, please submit the following to you student's homeroom teacher:

- A notarized letter from the homeowner stating that the student and parent or guardian reside with the homeowner at their address.
  - A Cleveland Utilities Bill, Volunteer Electric Bill, or a Mortgage or Rental Agreement in the homeowner's name. (Choose One)
  - Two pieces of mail that have the parent or guardians name on it that are arriving at the address.
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