

## Arthur CUSD #305 Registration Residency Form

**All Parent(s)/Guardian(s) must complete this form and present supporting documents to Building Administrators at the start of the registration process at each building.**

**Resident Students Name:** \_\_\_\_\_

**Resident Students Address:** \_\_\_\_\_

Only students who are residents of the District may attend a District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student. If the District knows the current address of the child's natural or adoptive parent, the District shall request in writing that the person complete a signed Power of Attorney stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

All Parent(s)/Guardian(s) must present proof of residency within the District by providing two documents from either of the following categories.

**Administrator checks for approval after documents have been presented.**

- Driver's license
- Vehicle registration
- Voter registration
- Most recent cable television and/or credit card bill
- Current public aid card
- Current homeowners/renters insurance policy and premium payment receipt
- Most recent gas, electric, and/or water bill
- Current library card
- Receipt for moving van rental
- Mail received at new residences
- Most recent property tax bill and proof of payment, e.g. canceled check or Form 1098 (homeowners)
- Mortgage papers (homeowners)
- Signed and dated lease and proof of last month's payment, e.g. canceled check or receipts (renters)
- Letter from manager and proof of last month's payment, e.g. canceled check or receipt
- Letter of residence from landlord in lieu of lease
- Letter of residence to be used when the person seeking to enroll a student is living with a District resident.
- Other: \_\_\_\_\_

**IMPORTANT:**

The School District reserves the right to evaluate the evidence presented, and merely presenting the items in this Procedure does not guarantee admission.

**WARNING:**

If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for non-resident tuition from the date the student began attending a District school as a non-resident. A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the District is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105ILCS 5/10-20.12b(e)). A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that District without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f)).

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Admin Initials