

MORA INDEPENDENT SCHOOL DISTRICT

Office of the Superintendent

P.O. BOX 179, HWY. 518 – RANGER DRIVE
MORA, NEW MEXICO 87732
(575)387-3101 FAX (575)387-3111
<http://www.mora.k12.nm.us>

BOARD OF EDUCATION

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Vice Chairman

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Member

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Member

ADMINISTRATION

MARVIN MACAULEY
Superintendent

LEFONSO CASTILLO
MS & High School Principal

JOHN MALDONADO
Elementary Principal



Agenda of **Regular Head Start Governing Body Meeting** Board of Education

The Mora Independent School District (MISD) Governing Body will hold a regular meeting on **Tuesday April 21, 2020 at 2:45 p.m.** in the Luz Sandoval Gandert Administration building board room. At Hwy 518 10 Ranger Rd. Mora, NM

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/536242229>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 536-242-229

1. *CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. *APPROVAL OF AGENDA

5. PUBLIC PARTICIPATION

A. **Opportunity for Audience:** Any citizen who would like to address the Board will be able to do so at this time. Comments will be limited to 3 minutes per subject. If further time is needed, concerns should be addressed to the Superintendent. **Personnel matters will not be discussed in a public meeting.**

- I. Students
- II. Staff
- III. Parent
- IV. Community

6. *APPROVAL OF MINUTES

A. "Governing Body" Head Start Regular Meeting – Tuesday March 17, 2020

7. REPORTS

- A. Conversion Up-Date
- B. Springer Site – Negotiations – Springer Board
- C. Facility Up-Date Mora
- D. Union -Notification of possible RIF/Termination of Contracts/RIF Plan
- E. Legal-Reviewing Contracts/Formal Notice
- F. Non-Federal Share (In-Kind
- G. Enrollment/Attendance Report – (ERSEA)
- H. USDA Report
- I. Health Report

8. * BUSINESS/ROUTINE & REGULAR/CONSENT/APPROVAL/ACTION ITEMS

- A. Financial Reports for March 2020

9. *UNFINISHED BUSINESS/APPROVAL/REVIEW/DISCUSSION/ACTION ITEMS

- A. Policy Council By-Laws
- B. Annual Self-Assessment

10.*NEW BUSINESS/APPROVAL/REVIEW/CONSENT/DISCUSSION/ACTION ITEMS

- A. Authorization to apply for Summer Head Start Services 6 to 8-week Program
- B. Authorization to submit “Carry Forward” application – once open
- C. Authorization to submit for Supplemental Funding – once open
- D. Non-Federal Share (In-Kind
- E. Raton Site-Dispose of Broken Items and Sale of Classroom Items (Storage past 4 years)
- F. Employee Handbook
- G. Job Descriptions
 - a. Floater – Early Head Start
 - b. Floater – Head Start
 - c. Teacher – Early Head Start
 - d. Teacher – Head Start
 - e. Custodial – Maintenance
 - f. Coordinator – Head Start
 - g. HS-Co-Teacher
 - h. Director – Head Start/Early Head Start
- H. COLA/Quality improvement
 - a. COLA Head Start - \$21,895.00
 - b. COLA Early Head Start - \$7,646.00
 - c. QI Head Start - \$46,982.00
 - d. QI Early Head Start - \$8,018.00
- I. 2020-2021 180 Teacher Program Calendar
- J. 2020-2021 Administrative Program Calendar
- K. Forms
 - a. Governing Body Roster
 - b. Policy Council Roster
 - c. Time and Effort Semiannual Report
- L. Early Head Start Daily Schedule
- M. MISD Head Start & Early Head Start Organizational Structure 20

11. *EXECUTIVE SESSION - Board may elect to go into executive session for reasons listed in the Open Meetings Act, Section 10-15-1 (H). The authority for the executive session and the subject to be discussed must be stated with reasonable specificity in the motion calling for the vote to go into executive session.

A. Limited Personnel Matters as permitted under Section 10-15-1 (H)(2) of the New Mexico Open Meetings Act, (**Limited Personnel Matters**)

12. *ACTION/DISCUSSION- (IF ANY) ON MATTERS DISCUSSED IN EXECUTIVE SESSION

13. OTHER BOARD BUSINESS

A. MISD Governing Body Regular Head Start Meeting Tuesday May 19, 2020 @2:45 p.m.

14. *ADJOURNMENT

Notice of Nondiscrimination

The Mora Independent School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Mr. Marvin MacAuley, MISD Superintendent

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the board meeting, please contact the Mora Independent Schools' superintendent at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Mora Independent Schools superintendents' office, if a summary or other type of accessible format is needed.

The Governing Body of the Mora Independent School District may convene into Executive Session to discuss personnel matters, as permitted by Section, 10-15-1(H)(2), NMSA 1978 and matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the Mora Independent School District is or may become a participant, as permitted by Section, 10-15-1(H)(7) NMSA 1978.

***ACTION ITEMS**