

VIDEO CONFERENCING ETIQUETTE

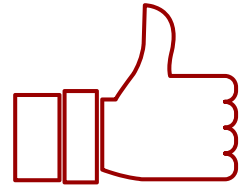
NOTICE/PRIVACY



Make sure your parents know you are in a video class. Understand that you may be recorded. Promise to respect everyone's privacy.

BE RESPONSIBLE

Stay positive. Keep yourself on mute to eliminate background noise. Follow all school rules and behave appropriately during calls.

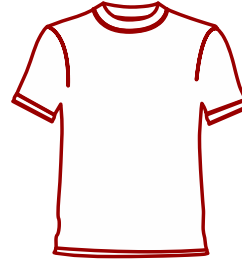


BE ON TIME

Be on time and prepared to work. Make sure tech works 5-10 minutes before the meeting and keep your device charged. Close all materials and tabs from other classes.



PRESENTATION



Consider your surroundings and attire. Wear clothing appropriate for school and find a place to work with few distractions.

CHAT RESPONSIBLY



Only type when needed so the teacher can respond to questions promptly. Keep all posts related to school.

SIGNALS

Use hand signals:
Thumbs up = Yes
Thumbs down = No
Hand by ear = Can't hear
Raise hand = Have a comment



KEEP UP THE GREAT WORK!