



April 20, 2020

Dear Elementary Families,

We hope this communication finds you well and in good health. As many of you know, parent/teacher conferences were originally scheduled to be held on March 30 and 31, but were postponed to the week of April 20 due to the extended closure of schools. Given that schools remain closed for the foreseeable future, we wanted to send a follow up message to clarify how we will now be approaching conferences.

Due to the current state of remote learning, the regularly scheduled spring parent/teacher conferences will not be held in the same format as they have been in the past. In lieu of the formal conferences:

- Teachers will schedule 10-15 minute check-ins only to families for whom a meeting is necessary
- Check-ins will be held over the next three weeks
- As these check-ins will only be held if your child's teacher feels a discussion is necessary, you may not receive a specific request from your child's teacher
- If you have a pressing concern and have not yet been in contact with your child's teacher, you may reach out to set up a check-in

Please be aware that the check-in is designed to provide a point of connection for the current year, so teachers will not be sharing information about class placement or school plans for next year. That information will be provided by the administration when it becomes available.

We recognize that these are unprecedented times and we appreciate your understanding and flexibility as we continue to navigate the remote learning environment. As always, we remain available to you for any questions you might have and we appreciate your feedback during this time.

Please know that we are thinking of you and your children. We hope you enjoy time with your loved ones and take some time to get outside and enjoy this Spring weather.

Regards,

Kathleen Koop
Principal
Kings Road School

Thomas Liss
Principal
Central Avenue School

Ileana Sing
Principal
Torey J. Sabatini School