

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Kellie Noe, Board President

FROM: Keller McDonald, Superintendent

DATE: September 10, 2014

ITEM: **PUBLIC HEARING ON SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS (7:05 P.M.)**

BACKGROUND INFORMATION:

Education Code Section 60119 as revised by Chapter 900, Statutes of 2004, and CCR, Title 5, section 9531(c) requires each district to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects consistent with the content and cycles of the curriculum frameworks adopted by the California State Board of Education.

CURRENT CONSIDERATION:

Notice of a public hearing regarding sufficiency or insufficiency of instructional materials was duly posted and parents, teachers, members of the community and bargaining units have been encouraged to participate in the public hearing and discussions regarding this topic. At this time, the Board of Trustees will hold a public hearing regarding the sufficiency or insufficiency of instructional materials.

RECOMMENDATIONS:

The administration recommends the Board hold a public hearing to allow comments regarding the sufficiency or insufficiency of standards-aligned textbooks and instructional materials in all subject areas at our district schools specified in Education Code 60119.

ATTACHMENTS:

No (please refer to attachment for Agenda Item V.B. for information related to this agenda item)

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Kellie Noe, Board President

FROM: Keller McDonald, Superintendent

DATE: September 10, 2014

ITEM: **CONSIDERATION OF APPROVAL OF RESOLUTION
#2.SEPT.2014-15 ON SUFFICIENCY OR INSUFFICIENCY OF
INSTRUCTIONAL MATERIALS**

BACKGROUND INFORMATION:

Education Code Section 60119 as revised by Chapter 900, Statutes of 2004, and CCR, Title 5, section 9531(c) requires each district to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects consistent with the content and cycles of the curriculum frameworks adopted by the California State Board of Education.

Our District's Local Control Accountability Plan (LCAP) set a goal of adopting instructional materials in a timely manner that are aligned to the Common Core State Standards that were recently implemented in California in math, English and science.

CURRENT CONSIDERATION:

Notice of a public hearing regarding sufficiency or insufficiency of instructional materials was duly posted and parents, teachers, members of the community and bargaining units have been encouraged to participate in the public hearing and discussions regarding this topic. At this time, the Board of Trustees will consider Resolution #2.SEPT.2014-15 regarding the sufficiency or insufficiency of instructional materials.

RECOMMENDATIONS:

The administration respectfully requests the Board of Trustees approve Resolution #2.SEPT.2014-15 on Sufficiency or Insufficiency of Instructional Materials. This resolution confirms that there is sufficiency of standards-aligned textbooks and instructional materials in all subject areas at our district schools specified in Education Code 60119.

ATTACHMENTS:

Yes

**BEFORE THE BOARD OF TRUSTEES OF THE
WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT**

**IN THE MATTER OF DETERMINING SUFFICIENCY OR INSUFFICIENCY
OF INSTRUCTIONAL MATERIALS**

RESOLUTION #2.SEPT.2014-2015

WITH A FINDING OF SUFFICIENT INSTRUCTIONAL MATERIALS

Whereas, the governing board of West Sonoma County Union High School District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on September 10, 2014, at a duly appointed place and time, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

Whereas, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional materials (including laboratory science equipment) were provided to each student, including English learners, which are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects (including core academic subjects, foreign language and health):

MATHEMATICS

Board Approved May 23, 2007

Grade 9-12

Brown, Dolciani, Sorngentry, Gads. **Algebra Structure & Method.** McDougall Littell, 2000. ISBN 0-618-04430-2

Grade 9-12

Pearson Learning Group. **Pacemaker Basic Mathematics.** Globe Fearon, 2000. ISBN 0-835-93583-3

- Grade 9-12
Larson, Boswell, Karold, Stiff. Algebra I. McDougall Littell, 2007. ISBN 13:978-0-618-81176-2
- Grade 10-12
Larson, Bosell, Karnold, Stiff. Algebra II. McDougall Littell, 2007. ISBN13:978-0-618-81181-6
- Grade 9-12
Lial, Hornsby, Schneider. Trigonometry. Pearson-Addison Wesley, 2005. ISBN 0-321-24543-1
- Grade 9-12
Larson, Boswell, Stiff, Karold. Geometry. McDougall Littell, 2007. ISBN 978-0-618-81194-6
- Grade 10-12
Sullivan. Pre Calculus Enhanced with Graphing Utilities. Prentice Hall, 2006. ISBN 0-13-192496-6
- Grade 10-12
Larson, Hostetler, Edwards. Calculus of a Single Variable. Houghlin Mifflin, 2006. ISBN 0-618-50304-8
- Grade 11-12
Foerster. Calculus: Concepts and Applications. Key Curriculum Press, 2005. ISBN 1-55953-654-3
- Grade 11-12
Jacobs. Mathematics: A Human Endeavor. WH Freeman, 1994. ISBN 0-7167-2426x
- Grade 9-10
Larson, Hostetler. Algebra and Trigonometry. Houghton Mifflin, 2007. ISBN 978-0-618-64321-9
- Grade 9-10
Jurgensen & Brown. Geometry. McDougal Littell, 2000. ISBN 0-395-977274
- Grade 9-10
Serra. Discovering Geometry: An Investigative Approach. Key Curriculum Press, 2007. ISBN 978-1-55953-459-8
- Grade 11-12
Barnett/Ziegler/Byleen. Analytic Trigonometry. Wiley, 2006. ISBN 13 97-8-0-471-74655-3
- Grade 11-12
Brown. Advanced Mathematics (PreCalculus with Discrete Mathematics and Data Analysis). McDougal Littell, 2000. ISBN 0-618-007296
- Grade 11
Foerster. Pre Calculus with Trigonometry. Key Curriculum Press, 2007. ISBN 1-55953-788-9

Grade 11-12

Foerster. **Calculus: Concepts and Applications.** Key Curriculum Press, 2005. ISBN 1-55953-654-3

Grade 12

Yates/Moore/Starnes. **The Practice of Statistics.** Freeman, 2007. ISBN 716770571

Board Approved June 27, 2007

Grade 9-10

Pearson, Learning Group. **Pacemaker Algebra I.** Globe Fearon, 2001. ISBN 0-13-023638-1

SCIENCE

Board Approved June 27, 2007

Grade 9-10 Physical Science

Hsu, Tom, Ph.D. **Foundations of Physical Science with Earth and Space Science.** CPO Science, 2003. ISBN 1-58892-059-3

Grade 9-10

Biggs and Hagins. **Biology.** Glencoe, 2007. ISBN 13-978-0-07-875713-6

Grade 9-12

Miller-Levine. **Biology.** Prentice-Hall, 2007. ISBN 0-13-201352-5

Grade 9-12

Lee and Turner. **Agriscience.** Pearson Prentice Hall, 2006. ISBN 0-13-117216-6

Grade 9-12

Lee, Biondo, Hutter, Westron, and Patrick. **Plants & Animals Biology and Production.** Pearson Prentice Hall, 2004. ISBN 0-13-036402-9

Grade 10-12

Hewitt, Paul. **Conceptual Physics.** Prentice Hall, 2006. ISBN 0-13-166301-1

Grade 10-12

Wilbraham et al. **Chemistry.** Pearson/Prentice Hall, 2007. ISBN 0-13-201304-5

Grade 11-12

Walker. **Physics.** Prentice Hall, 2007. ISBN 0-13-196067-9

Grade 11-12

Hewitt, Suchocki. **Conceptual Physical Science Explorations.** Pearson/Addison/Wesley, 2007. ISBN 0-13-198538-8

Grade 11-12

Campbell-Reece. **Biology.** Prentice Hall, 2007. ISBN 0-8053-6777-2

Grade 11-12

Brown, LeMay and Burston. Chemistry: The Central Science.
Pearson/Prentice Hall, 2006. ISBN 0-13-193719-7

Board Approved August 22, 2007

Grade 11-12

Marieb, Elaine. Essentials of Human Anatomy & Physiology.
Pearson/Benjamin, 2006. ISBN 0-8053-7328-4

Grade 10-12

Giancoli, Douglas. Physics: Principles with Applications. Prentice-Hall, 1998.
ISBN 0-13-611971-9

Grade 11-12

American Chemical Society. CHEMCOM – Chemistry in the Community.
Freeman, 2002. ISBN 0-7167-3551-2

Grade 11-12

Davis, Metcalfue, et.al. Modern Chemistry. Holt, 2005. ISBN 0-03-056537-5

Board Approved March 12, 2008

Grade 11-12 Biotechnology

Daugherty, Ellyn. Biotechnology: Science for the New Millennium. EMC
Paradigm, 2006. ISBN#978-0-76383-379-4

Board Approved June 23, 2010

Grade 10-12 Agricultural Biology

Herren, Ray V. The Science of Agriculture, A Biological Approach (Third
Edition). CENGAGE Delmar Learning, 2007. ISBN #1401898009

Board Approved October 27, 2010

Grade 11-12 El Molino Advanced Placement Environmental Science

Withgott, J. and S. Brennan. Environment: The Science Behind the Stories,
Third Edition. Pearson Benjamin Cummings, 2008. ISBN 978-0-13-135705-1

Board Approved June 22, 2011

Grade 11-12 Analy Advanced Placement Biology

Reece, Jane, et al. Campbell: Biology. Pearson Publishing, 2011.

Board Approved March 6, 2013

Grade 12 Advanced Placement Physics

Walker, James S. Physics AP Edition. Addison Wesley Publishing, 2010.

Grade 9-10 Earth Science

Borrero, F, et al. **Earth Science – Geology, the Environment and the Universe.**
Glencoe-McGraw Hill 2013.

HISTORY/SOCIAL STUDIES

Board Approved June 28, 2006

Grade 10 World Civilizations

Ellis & Esler. World History: **The Modern World**, Pearson Prentice Hall, 2007.
ISBN 0-13-1299978-6

Grade 11 Advanced Placement U.S. History

Kennedy, et. al. **The American Pageant**, Houghton Mifflin, 2002. ISBN 0-618-
24732-7

Grade 12 American Government

McClenaghan. **American Government**, Prentice-Hall, 2003. ISBN 0130370487
2006 ISBN 0131335774

Grade 12 Advanced Placement Government

Patterson, Thomas E. **The American Democracy**, McGraw-Hill College, 7th
edition, 2005. ISBN 007286803-1

Grade 12 Economics

O'Sullivan, et. al. **Economics: Principals in Action**. Prentice Hall, 2001. ISBN
0-13-133487-5

Board Approved August 27, 2008

Grade 9 Geography / Health

Sager and Helgren. **World Geography Today**, Holt, 2003. ISBN 0-03-064-682-0

Meeks, Heit and Page, **Health and Wellness**, McGraw Hill / Glencoe, 2008.
ISBN 978-0-07-876026-6

Janaro, Richard and Thelma Altshuler, **The Art of Being Human**, Pearson
Longman, 2008. ISBN 0205664571

Boehm, **World Geography and Cultures**, McGraw Hill / Glencoe, 2008.
ISBN 978-0-07-874529-4

Board Approved May 11, 2011

Grade 11-12 Analy Advanced Placement MicroEconomics

McDonnell, Brue and Flynn. **Economics: Principles, Problems and Policies.**
McGraw-Hill Publishing, 2009.

Grade 10 El Molino Non-College Prep World Civilizations (same text as World Civilizations)

Ellis & Esler. World History: The Modern World. Pearson Prentice Hall, 2007. ISBN 0-13-1299978-6

Grade 11 El Molino Non-College Prep U.S. History (same texts as U.S. History)

Danzer, et.al. The Americans, McDougal Littell, 2006. ISBN 0618689850.

Board Approved March 6, 2013

Grade 11 United States History

Goff, Brent. History Alive: Pursuing American Ideals. Teachers Curriculum Institute 2013.

READING / LANGUAGE ARTS (ENGLISH)

Board Approved August 25, 2010 for El Molino English 9 Lab

Board Approved August 10, 2011 for El Molino English 10 Lab

Grade 9-10

Anaya, Rudolfo A. *Bless Me, Ultima*. Berkeley CA: TQS Publications, 1991.

Anderson, Laurie Halse. *Speak*. New York, NY: Puffin Books, 2001.

Angelou, Maya. *I Know Why The Caged Bird Sings*. New York, NY: Bantam, 1969.

Anonymous. *Go Ask Alice*. New York, NY: Simon Pulse, 1971.

Bradbury, Ray. *Fahrenheit 451*. New York, NY: Ballantine, 1953.

Burns, Olive Ann. *Cold Sassy Tree*. New York, NY: Bantam, 1984.

Camus, Albert. *The Stranger*. New York, NY: Random House, 1988.

Card, Orson Scott. *Ender's Game*. New York, NY: Tom Doherty Associates, 1991.

Carter, Forrest. *Watch For Me on the Mountain*. New York, NY: Bantam Doubleday Dell, 1978.

Cather, Willa. *My Antonia*. Boston, MA: Houghton Mifflin, 1918.

Cisneros, Sandra. *The House on Mango Street*. New York, NY: Random House, 1991.

- Clark, Walter Van Tillburg. *The Ox-Bow Incident*. New York, NY: Signet, 1940.
- Cormier, Robert. *The Chocolate War*. New York, NY: Dell, 1974.
- Cormier, Robert. *I Am The Cheese*. New York, NY: Dell, 1977.
- Crane, Stephen. *The Red Badge of Courage*. Four Classic American Novels. New York, NY: Signet, 1969.
- Current-Garcia, Eugene and Patrick Walton R. eds. *American Short Stories*. Chicago, IL: Scott, Foresman, 1964.
- Dangarembga, Tsitsi. *Nervous Conditions*. Evanston, IL: McDougal Littell, 1996.
- Dickens, Charles. *Great Expectations*. New York, NY: Signet, 1963
- Dorris, Michael. *A Yellow Raft in Blue Water*. New York, NY: Warner Books, 1987.
- Foote, Horton. *To Kill a Mockingbird: The Screenplay*. Evanston, IL: McDougal Littell, 1997.
- Frank, E. R. *America*. New York, NY: Simon Pulse, 2002.
- Gallo, Donald R. ed. *No Easy Answers: Short Stories About Teenagers Making Tough Choices*. New York, NY: Random House, 1999.
- Gibbons, Kaye. *Ellen Foster*. New York, NY: Random House, 1990.
- Gold, Robert. *Point of Departure*. New York, NY: Dell, 1967.
- Golding, William. *Lord of the Flies*. New York, NY: Berkeley Publishing Group, 1954.
- Goodman, Roger B., ed. *75 Short Masterpieces*. New York, NY: Bantam, 1972.
- Green, Bette. *Summer of My German Soldier*. New York, NY: Bantam Books, 1988.
- Guest, Judith. *Ordinary People*. New York, NY: Ballantine Books, 1976.
- Hamilton, Edith. *Mythology*. New York, NY: Warner Books, 1999.
- Hansberry, Lorraine. *A Raisin in the Sun*. New York, NY: Signet, 1958.
- Heinlein, Robert. *Stranger in a Strange Land*. New York, NY: Berkeley Books, 1986.
- Hesse, Herman. *Siddhartha*. New York, NY: Dover, 1999.

- Homer. *The Odyssey*. New York, NY: Penguin Books, 1997.
- Howe, Irving. *Short Shorts: An Anthology of Short Stories*. New York, NY: Bantam, 1983.
- Junior Great Books: Series 4, Volume 1*. Chicago, IL: The Great Books Foundation, 1986.
- Junior Great Books: Series 7, Volume 2*. Chicago, IL: The Great Books Foundation, 1984.
- Keyes, Daniel. *Flowers for Algernon*. Toronto, ON: Bantam, 1966.
- King, Stephen. *The Girl Who Loved Tom Gordon*. New York, NY: Pocket Books, 1999.
- Knowles, John. *A Separate Peace*. New York, NY: Scribner, 1959.
- Kotzwinkle, William. *E.T.* Universal City, CA: Berkeley Books, 1982.
- Krakauer, Jon. *Into the Wild*. New York, NY: Anchor Books, 1996.
- The Language of Literature, 9th Grade Edition*. Evanston, IL: McDougal Littell, 1997.
- The Language of Literature, 10th Grade Edition*. Evanston, IL: McDougal Littell, 1997.
- Language Network: 9th Grade*. Evanston, IL: McDougal, Littell, 2001.
- Language Network: 10th Grade*. Evanston, IL: McDougal, Littell, 2001.
- Language Network: 11th Grade*. Evanston, IL: McDougal, Littell, 2001.
- Lee, Harper. *To Kill a Mockingbird*. New York, NY: Grand Central Publishing, 1982.
- Lipin, Catherine and Virginia Solotaroff, eds. *Words of the Page, the World in Your Hands: Book One*. New York, NY: Harper and Row, 1990.
- London, Jack. *Martin Eden*. New York, NY: Holt Reinhart Winston, 1967.
- Lowry, Lois. *The Giver*. New York, NY: Dell Laurel-Leaf Books, 1993.
- Markandaya, Mamala. *Nectar in a Sieve*. New York, NY: Signet, 1962.
- Miller, Arthur. *Death of a Salesman*. New York, NY: Penguin, 1949.
- Murray, Alma and Robert Thomas. *Black Perspectives*. New York, NY: Scholastic Book Services, 1971.

- Orwell, George. *Animal Farm*. Evanston, IL: McDougal Littell, 1997.
- Peck, Robert Newton. *A Day No Pigs Would Die*. New York, NY: Laurel-Leaf, 1984.
- Rawlings, Marjorie. *Kinnan*. New York, NY: Collier, 1988.
- Rand, Ayn. *Anthem*. New York, NY: Penguin Group, 1946.
- Remarque, Erich Maria. *All Quiet on the Western Front*. New York, NY: Random House Publishing, 1929.
- Rodriguez, Luis. *Always Running: La Vida Loca: Gang Days in L.A.* New York, NY: Simon and Schuster, 1993.
- Saroyan, William. *The Human Comedy*. New York, NY: Dell, 1943.
- Shakespeare, William. *As You Like It*. New York, NY: Folger Shakespeare Library, 1997.
- Shakespeare, William. *Julius Caesar*. New York, NY: Folger Shakespeare Library, 1997.
- Shakespeare, William. *Romeo & Juliet*. New York, NY: Folger Shakespeare Library, 1997.
- Sophocles. *Oedipus the King*. New York, NY: Washington Square Press, 1959.
- Steinbeck, John. *Cannery Row*. New York, NY: Penguin, 1945.
- Steinbeck, John. *In Dubious Battle*. New York, NY: Penguin, 1983.
- Steinbeck, John. *Of Mice and Men*. New York, NY: Penguin, 1937.
- Steinbeck, John. *Tortilla Flat*. New York, NY: Penguin, 1935.
- Tan, Amy. *The Joy Luck Club*. New York, NY: Ivy Books, 1989.
- Tolkein, J.R.R. *The Lord of the Rings: The Hobbit*. New York, NY: Ballantine Books, 1973.
- Tolkein, J.R.R. *The Lord of the Rings: The Fellowship of the Ring*. New York, NY: Ballantine Books, 1994.
- Uehida, Yoshiko. *Picture Bride*. Evanston, IL: McDougal Littell, 1997.
- Wharton, Edith. *Ethan Frome*. New York, NY: Collier Books, 1911.

Wiesel, Elie. *Night*. New York, NY: Bantam Books, 1986.

Witt, Mary A.F., ed., et. al. *The Humanities, Volumes I & II*. New York, NY: Houghton Mifflin, 2005.

Wolff, Tobias. *This Boy's Life*. New York, NY: Harper & Row, 1989.

Wright, Richard. *Black Boy*. New York, NY: Harper & Row, 1990.

Grades 11-12

Abrahams, William. ed. *Prize Stories Of The Seventies From The O. Henry Awards*. Garden City, NY: Doubleday, 1981.

Achebe, Chinua. *Things Fall Apart*. New York, NY: Anchor Books, 1959.

Albee, Edward. *The American Dream and Zoo Story*. New York, NY: Signet, 1959.

Albom, Mitch. *Tuesdays With Morrie*. New York, NY: Doubleday, 1997.

Adventures in English Literature. Orlando, FL: Harcourt, Brace, Jovanovich, 1985.

Ali, Ayaan Hirsi. *Infidel*. New York, NY: Free Press, 2008.

Allison, Dorothy. *Bastard out of Carolina*. New York, NY: Penguin, 1992.

Allison, Jay and Dan Gediman. *This I Believe*. NY: Holt Paperbacks, 2007.

Allison, Jay and Dan Gediman. *This I Believe II*. NY: Holt Paperbacks, 2008.

Angus, Douglas. ed. *The Best Short Stories Of The Modern Age*. New York, NY: Ballantine, 1962.

Aristophanes. *Lysistrata*. New York, NY: Dover, 1994.

Arp, Thomas and Greg Johnson. *Sound & Sense: An Introduction to Poetry*. Boston, MA: Heinle & Heinle, 2002.

Asher, Jay. *Thirteen Reasons Why*. NY: Penguin Books, 2007.

Atwood, Margaret. *Handmaid's Tale*. NY:Knopf, 2006.

Austen, Jane. *Pride and Prejudice*. New York, NY: Signet, 1961.

Banks, Russell. *Rule of the Bone*. New York, NY: HarperCollins, 1995.

Beckett, Samuel. *Waiting for Godot*. New York, NY: 1954.

- Blaisdell, Bob, ed. *Imagist Poetry*. Mineola, NY: Dover, 1999.
- Bolt, Robert. *A Man For All Seasons*. New York, NY: Vintage Books, 1960.
- Boyle, T.C. *The Tortilla Curtain*. New York, NY: Penguin, 1996.
- Bronte, Emily. *Wuthering Heights*. New York, NY: Signet, 1959.
- Buck, Pearl S. *The Good Earth*. New York, NY: Pocket Books, 1931.
- California High School Speech Association. *Speaking Across the Curriculum: Practical Ideas for Incorporating Listening and Speaking into the Classroom*. New York, NY: IDEA Press, 2004.
- Capote, Truman. *In Cold Blood*. New York, NY: Random House, 2006.
- Chaucer, Geoffrey. *Canterbury Tales*, Penguin Classics; Rev. Ed. Edition, 2003.
- Checkhov, Anton. *Five Plays*. New York, NY: Oxford University Press, 1980.
- Conrad, Joseph. *Heart of Darkness and the Secret Sharer*. New York, NY: Bantam Books, 1981.
- Conrad, Joseph. *Lord Jim*. New York, NY: Signet Classics, 1981.
- Current-Garcia, Eugene and Patrick Walton R. eds. *American Short Stories*. Chicago, IL: Scott, Foresman, 1964.
- Dante. *The Inferno*. New York, NY: Signet, 2001.
- DeLillo, Don. *White Noise*. New York, New York: Penguin Books, 1984.
- De Vries, Mary A. *The New American Handbook of Letter Writing*. New York, NY: Penguin Group, 2000.
- Dietrich, R.F. and Sundell, Roger H. eds. *The Art Of Fiction*. New York, NY: Hold, Rinehart and Winston, 1967.
- Dostoevsky, Fyodor. *Crime and Punishment*. New York, NY: Vintage Books, 1993.
- Edelman, Bernard, ed. *Dear America: Letters Home From Vietnam*. New York, NY: Pocket Books, 1985.
- Ellison, Ralph. *Invisible Man*. New York, NY: Vintage Books, 1947.
- Escholz, Paul. *Subject and Strategy*. New York, NY: St. Martin's Press, 1996.

- Faulkner, William. *A Light in August*. New York, NY: Vintage, 1942.
- Faulkner, William. *As I Lay Dying*. New York, NY: Vintage, 1930.
- Faulkner, William. *The Portable Faulkner*. New York, NY: The Viking Press, 1946.
- Faulkner, William. *The Sound and the Fury*. New York, NY: Vintage Books, 1984.
- Figes, Kate, ed. *International Women's Stories*. New York, NY: Penguin, 1997.
- Fitzgerald, F. Scott. *The Great Gatsby*. New York, NY: Collier Books, 1986.
- Fitzgerald, F. Scott. *Tender is the Night*. New York, NY: Collier Books, 1982.
- Flaubert, Gustav. *Madame Bovary*. New York, NY: Signet, 1964.
- Foer, Jonathan Safran. *Extremely Loud and Incredibly Close*. New York, NY: Mariner Books, 2006
- Foer, Jonathan Safran. *Everything is Illuminated*. New York, NY: Harper Perennial, 2003.
- Frank, E. R. *America*. NY: Simon Pulse, 2003.
- Frier, Robert, ed., et. al. *Advantures in Modern Literature*. Orlando, FL: Harcourt, Brace, Jovanovich, 1970.
- Gaines, Ernest J. *A Lesson Before Dying*. New York, NY: Vintage Books, 1994.
- Gallo, Donald R. ed. *No Easy Answers: Short Stories About Teenagers Making Tough Choices*. New York, NY: Random House, 1999.
- Gardner, John. *Grendel*. New York, NY: Vintage Books, 1989.
- Gibaldi, Joseph. *Modern Language Association (MLA) Handbook for Writers of Research Papers*. New York: Modern Language Association, 2003.
- Golding, William. *The Spire*. New York, NY: Pocket Books, 1996.
- Hardy, Thomas. *Far From the Madding Crowd*. New York, NY: Bantam, 1967.
- Hardy, Thomas. *Jude the Obscure*. New York, NY: Bantam, 1969.
- Hardy, Thomas. *Tess of the D'Urbervilles*. New York, NY: Signet, 1964.
- Hawthorne, John. *The Scarlet Letter*. Four Classic American Novels. New York, NY: Signet, 1969.

- Heany, Seamus. *Beowulf*, A New Version Translation. W.W. Norton & Company: Reprint edition, 2001.
- Heller, Joseph. *Catch-22*. New York, NY: Simon and Schuster, 1996.
- Hemingway, Ernest. *For Whom The Bell Tolls*. New York, NY: Collier, 1940.
- Hemingway, Ernest. *The Sun Also Rises*. New York, NY: Collier, 1926.
- Hersey, John. *Hiroshima*. New York, NY: Vintage Books, 1946.
- Homer. *The Odyssey of Homer*. Parsippany, NY: Globe Fearon, 1999.
- Hosseini, Khaled. *Kite Runner*. NY: Riverhead Books, 2003.
- Huxley, Aldous. *Brave New World*. New York, NY: HarperCollins, 1932.
- Ibsen, Henrick. *Four Major Plays*. New York, NY: Oxford University Press, 1981.
- Jacobus, Lee A., ed. *A World of Ideas: Essential Readings for College Writers*. Boston, MA: Bedford, St. Martin's, 1998.
- Joyce, James. *Dubliners*. New York, NY: Bantam Books, 1990.
- Joyce, James. *A Portrait of the Artist as a Young Man*. New York, NY: Washington Square Press, 1964.
- Kafka, Franz. *The Metamorphosis and Other Stories*. New York, NY: Dover Publications, Inc., 1996.
- Kennedy, X.J., Giolia, Dana and Bauerlein, Mark. eds. *The Longman Dictionary of Literary Terms*. New York, NY: Pearson Longman, 2006.
- Kesey, Ken. *One Flew Over the Cuckoo's Nest*. New York, NY: Signet, 1962.
- King, Steven. *Different Seasons*. NY: Signet, 2004.
- Kingsolver, Barbara. *The Poisonwood Bible*. New York, NY: Harper Torch, 1998.
- Kluger, Steve. *The Last Days of Summer*. New York, NY: Avon Books, 2005.
- Kluger, Steve. *My Most Excellent Year*. NY: Dial, 2008.
- Kosinski, Jerzy. *Being There*. New York, NY: Bantam, 1970.
- Krakauer, Jon. *Into Thin Air*. NY: Anchor, 1999.

- The Language of Literature: American Literature.* Evanston, IL: McDougal Littell, 1997.
- Lawrence, D.H. *Sons and Lovers.* New York, NY: Signet, 1984.
- LeGuin, Ursula. *Left Hand of Darkness.* NY: Ace Books, 2000.
- Lewis, Sinclair. *Main Street.* New York, NY: Signet Classics, 1996.
- Lunsford, Andrea A., et. al. *Everything's An Argument.* Boston, MA: Bedford/St. Martin's, 2007.
- MacLean, Norman. *Young Men and Fire.* Chicago, IL: University of Chicago Press, 1993.
- Marlow, Christopher. *Doctor Faustus.* New York, NY: Norton, 2004.
- Martel, Yann. *Life of Pi.* NY: Harvest Books, 2003.
- McCarthy, Cormac. *The Road.* New York, NY: Vintage, 2009.
- McCullers, Carson. *The Ballad of the Sad Café.* Boston: Houghton Mifflin, 2005.
- McCullers, Carson. *The Heart is a Lonely Hunter.* Boston: Houghton Mifflin, 2005.
- Melville, Herman. *Billy Budd.* Four Classic American Novels. New York, NY: Signet, 1969.
- Melville, Herman. *Moby Dick.* New York, NY: Signet, 1998.
- Mersand, Joseph, ed. *I Remember Mama, Life With Father, You Can't Take it With You.* Three Comedies of American Family Life. New York, NY: Pocket Books, 1961.
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ENGLISH / RHETORIC

Board Approved December 14, 2011

English Grade 11 Honors

Carson, Rachel. *Silent Spring*. Boston: Houghton Mifflin Co., 1987.
ISBN-13: 978-0618249060

Kingsolver, Barbara. *Animal Dreams*. New York: HarperCollins, 1990.
ISBN-13: 978-0060921149

Kingsolver, Barbara. *Animal, Vegetable, Miracle*. New York: HarperCollins Publishers, 2007. ISBN-13: 978-0060852566
London, Jack. *Call of the Wild, White Fang, and other Stories*. Oxford; New York: Oxford University Press, 2009. ISBN-13: 978-0099528630

Pollan, Michael. *Botany of Desire*. New York: Random House, 2001. ISBN-13: 978-0375760396

Pollan, Michael. *In Defense of Food: an Eater's Manifesto*. New York: Penguin Press, 2008. ISBN-13: 978-0143114963

Pollan, Michael. *The Omnivore's Dilemma*. New York: Dial Books, 2009: ISBN-13: 978-0143038580

Board Approved June 23, 2010

English / Rhetoric Grade 10-12

Andrea Lunsford, Everything's An Argument, Bedford/St. Martins, 2007. ISBN 10:0312-44750-7

HUMANITIES (ENGLISH / FINE ARTS)

Board Approved May 21, 2008

Grade 11-12 Humanities through Literature

Witt, Brown, Durber. The Humanities, Vol II. Houghton Mifflin, 2005. ISBN 0-618-41777-x

Marlow. Doctor Faustus. Penguin Group New American Library, 2001. ISBN 0-451-52779-8

Dante, Ciardi. The Inferno. New American Library, Penguin Group, 2001. ISBN 0-451-52798-4

Shakespeare. The Tempest. Folger, 1994. ISBN 0-7434-8283-2

ENGLISH LANGUAGE DEVELOPMENT

Board Approved August 26, 2009

English Language Development (all levels)

Archer, Gleason, Isaacson. *Rewards Writing Sentence Refinement*. SoprisWest, 2008. ISBN 13: 978-1-60218-015-4

Chamot, Hartmann, Huizenga. *Shining Star, Level 1-4 (Books A, B, C)*. New York: Pearson / Longman, 2004. ISBN 0-13-09393-5

Chamot, Keatley, Anstrom. *Keys to Learning*. New York: Longman, 2005. ISBN 0-13-233935-8

Schoenberg, Irene. *Focus on Grammar, Level 1-5*. New York: Longman / Pearson, 2006. ISBN 0-13-191273-9

Wiley, Kaye. *Shining Star Levels (Introductory Level)*. New York: Pearson / Longman. 2004. ISBN 0-13-111285-6

FOREIGN LANGUAGE

Board Approved April 10, 2013

Grade 9-12 Spanish 1, 2 and 3

Blanco, Jose A. and Donley, Phillip Redwin. **Descubre**. Vista High Learning, 2014

Grade 9-12 French 1 and 2

DeMado, John, et. al. **Bien Dit**. Holt McDougal Publishing, 2013

Grade 11-12 French 3

Blanco, Jose. **D'Accord**. Vista Publishing, 2011

Board Approved August 14, 2013

Grade 11-12 Spanish 4

Diaz, Jose M. **Abriendo Paso Temas y Lecturas**. Pearson Publishing, 2014

Diaz, Jose M. and Nadel, Maria. **Abriendo Paso Gramatica**. Pearson Publishing, 2012

Grade 11-12 Advanced Placement Spanish 4

Diaz, Jose M. and Nadel, Maria. **Abriendo Temas y Lecturas**. Pearson Publishing, 2007

Diaz, Jose M. and Nadel, Maria. **Abriend Paso Gramatica**. Pearson Publishing, 2012

CAREER TECHNICAL EDUCATION

Board Approved December 12, 2007

Grade 11-12 ROP Construction Technology

Feirer, M. & Feirer J. Carpentry & Building Construction. McGraw Hill, 2007. ISBN 0-07-822702-x.

Therefore, it is resolved that for the 2014-2015 school year, the West Sonoma County Union High School District has provided each pupil with sufficient textbooks and instructional materials, including laboratory science equipment, aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in those subject areas and grade levels listed above.

NO FINDING OF INSUFFICIENT MATERIALS

Whereas, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, information provided at the public hearing and to the governing board at the public meeting detailed that sufficient textbooks or instructional materials were provided to pupils in the following subjects and grade levels at district schools:

BE IT FURTHER RESOLVED that there is not an insufficiency in the textbooks or instructional materials in any subject covered by this Resolution, and all textbooks and instructional materials covered by this Resolution are aligned to the academic content standards and consistent with the cycles and content of the curriculum.

The foregoing Resolution was introduced by Trustee _____ who moved adoption, seconded by Trustee _____ and adopted on roll call by the following vote:

Trustee DeSart
Trustee Landry
Trustee Noe
Trustee Twitchell
Trustee Walker

Ayes:
Noes:
Absent/not voting:

Whereupon, the President declared the above Resolution adopted and so ordered this 10th day of September 2014.

Kellie Noe, President

Amber Twitchell, Vice-President

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Kellie Noe, Board President

FROM: Keller McDonald, Superintendent

DATE: September 10, 2014

ITEM: **RECEIVE WEST SONOMA COUNTY TEACHERS ASSOCIATION (WSCTA) INITIAL PROPOSAL FOR CONTRACT NEGOTIATIONS WITH THE DISTRICT FOR 2014-2015**

BACKGROUND INFORMATION:

In the collective bargaining process, the WSCTA provides the District with a list of items the Association wishes to negotiate during the current school year (commonly called “negotiation openers.”) For 2014-2015, both sides may open negotiations on salary, calendar, and two additional articles of the contract. The District receives the openers and provides time for all interested parties to review them. After collecting input at a public hearing on the contract articles the District’s wishes to negotiate, the Board approves a District proposal and submits it to the WSCTA; after which, negotiations can officially begin.

CURRENT CONSIDERATION:

The WSCTA has submitted to the Board of Education the initial list of contract articles it wishes to negotiate for 2014-2015, which include:

- Article 3 – Wages
- Article 6 – Health and Welfare Benefits
- Article 4 – Hours
- Article 5 – Class Size

WSCTA has expressed interest in reviewing all current Memoranda of Understanding for consideration of renewal, and negotiating any changes in working conditions that may arise as a result of implementing the District’s Local Control Accountability Plan. These items are technically not part of the WSCTA’s negotiation openers for 2014-2015. However, the District acknowledges WSCTA’s interests and rights regarding these items.

RECOMMENDATION:

The administration respectfully requests the Board receive the initial proposal from WSCTA for contract negotiations with the District for 2014-2015.

ATTACHMENTS:

Yes

Keller McDonald
Superintendent
West Sonoma County Union High School District
462 Johnson Street
Sebastopol, CA 95472

September 4, 2014

Dear Superintendent McDonald,

The following is West Sonoma County Teachers' Association "sunshine letter" citing contractual articles and other issues of interest for negotiations in 2014-2015.

- As we do every year, WSCTA would like to discuss *Article 3, Wages, and Article 6, Health and Welfare Benefits*. We have an interest in working with the District to recruit and retain an extraordinary and highly qualified certificated staff.
- As we do every year, WSCTA would like to be part of the discussion in setting the school calendar for the 2015-2016 school year.
- WSCTA would like to open *Article 4, Hours*.
- WSCTA would like to open *Article 5, Class size*.
- WSCTA would like to review all current MOU's for consideration of renewal.
- WSCTA would like to review the LCAP with the District and negotiate any changes to working conditions that may come about as a result of the District's goals, actions and services as outlined in the LCAP.

Respectfully submitted,



Elizabeth Amirkhan
WSCTA Negotiating Team Chair

Cc: members of the WSCTA negotiating team

V.D./SEPT.14

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Kellie Noe, Board President

FROM: Keller McDonald, Superintendent

DATE: September 10, 2014

ITEM: **DISTRICT'S INTEREST IN NEGOTIATING CONTRACT ARTICLES WITH WSCTA FOR 2014-2015**

BACKGROUND INFORMATION:

In the collective bargaining process, the West Sonoma County Teachers Association (WSCTA) and the District identify articles of the collective bargaining agreement they wish to negotiate during the current school year. The District provides time for public review. After collecting input at a public hearing, the Board approves a District proposal and officially submits it to the WSCTA; after which, negotiations can officially begin. Both the WSCTA and District may open negotiations for 2014-2015 on wages, benefits, calendar, and two additional contract articles.

CURRENT CONSIDERATION:

At this time, the Board will review the initial list of contract articles the District wishes to negotiate with WSCTA for 2014-2015, as follows:

- Article 3 – Wages
 - The District is interested in providing compensation comparable to similar public school districts in the region
- Article 6 – Health and Welfare Benefits
 - The District is interested in reducing health and welfare benefit costs to the District and to employees while providing benefits comparable to other public school districts in the region
- Article 4 – Hours
 - The District is interested in developing and adopting a School Calendar for 2015-2016
- Article 5 – Class Size
 - The District is interested in contract language which establishes class size for Independent Study instructional programs

RECOMMENDATION:

Administration recommends the Board review the District's initial proposal for contract negotiations with WSCTA for 2014-2015 as shown above. This is not an action item.

ATTACHMENTS:

No

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Kellie Noe, Board President

FROM: Keller McDonald, Superintendent

DATE: September 10, 2014

ITEM: **REPORT ON ENROLLMENT AND INTERDISTRICT AND INTRADISTRICT TRANSFERS FOR FALL, 2014-15 SCHOOL YEAR**

BACKGROUND:

District leaders pay close attention to fall enrollments, as school funding depends to a great degree on student enrollment and attendance. District leaders also keep close watch on enrollment changes for our partner elementary districts, because elementary and middle school enrollment has a direct impact on future high school enrollment.

Requests for interdistrict and intradistrict attendance transfers are considered and acted upon according to state and federal laws and District policies and procedures. Information regarding interdistrict and intradistrict transfers is reported to the Board in the fall of each school year.

CURRENT CONSIDERATION:

West County Elementary School Enrollment

The table, below, shows a slight increase in elementary and middle school student enrollment in the Analy attendance area this fall compared to last fall. Our partner districts report that this is largely due to more non-residents attending local schools. There has been a shift of local resident enrollment toward the Twin Hills district.

**ANALY ATTENDANCE AREA PUBLIC SCHOOL ENROLLMENT
GRADES TK-8
FALL 2014 COMPARED TO FALL 2013**

DISTRICT or SCHOOL	INCREASE (DECREASE)
Sebastopol District (including all charter schools)	(67)
Twin Hills District (including all charter schools)	+101
Gravenstein District	(13)
Total	+21

As anticipated, there has been a loss of resident elementary students in the El Molino attendance area this fall compared to last fall. Oak Grove will probably accept students now on a wait list to moderate Willowside School's decreased enrollment.

**EL MOLINO ATTENDANCE AREA PUBLIC SCHOOL ENROLLMENT
GRADES TK-8
FALL 2014 COMPARED TO FALL 2013**

DISTRICT or SCHOOL	INCREASE (DECREASE)
Montgomery District	1
Ft. Ross District	1
Monte Rio District	(8)
Guerneville District	(15)
Forestville District	(14)
Harmony District (excluding Pathways)	10
Oak Grove District (excluding Pivot)	(42) Willowside may yet accept students now on wait list
Total	(67)

WSCUSHD Enrollment

WSCUHSD enrollment for fall 2014-2015 is consistent with the predictions on which we based staffing decisions in May. During the first days of the new school year, we added three sections of English and one section of Social Studies at El Molino to reduce and balance class size; and a section of French was converted into a section of Spanish at Analy. These adjustments responded to conflicts in the master schedule and changes in student course selection more than changes in predicted school enrollments.

Enrollment at Analy was lower this year than the previous two years, due to fewer Analy area resident students and fewer transfers to Analy. Enrollment at El Molino increased from last fall, due to fewer intradistrict transfers and more incoming 9th graders this fall than seniors who graduated last spring.

2013-14 END of YEAR ENROLLMENT and 2014-15 START of YEAR ENROLLMENT

SCHOOL (including Independent Study and Home/Hospital)	END OF YEAR 2013-14 May 29, 2014	OPENING DAY 2014-15 Aug. 20, 2014	FIRST FRIDAY 2014-15 Aug. 22, 2014	SECOND FRIDAY 2014-15 Aug. 29, 2014	THIRD FRIDAY 2014-15 Sept. 5, 2014
Analy	1262	1329	1330	1329	1327
El Molino *	563	600	606	604	600
Laguna	78	73	73	71	76
CDS	7	2	2	2	2
TOTAL	1910	2004	2011	2006	2005

**includes Russian River Ramparts students*

FIRST FRIDAY ENROLLMENT in RECENT SCHOOL YEARS

SCHOOL (including Independent Study and Home/Hospital)	FIRST FRIDAY 2009-10 Aug. 21, 2009	FIRST FRIDAY 2010-11 Aug. 20, 2010	FIRST FRIDAY 2011-12 Aug. 19, 2011	FIRST FRIDAY 2012-13 Aug. 24, 2012	FIRST FRIDAY 2013-14 Aug. 23, 2013	FIRST FRIDAY 2014-15 Aug. 22, 2014
Analy	1289	1302	1321	1380	1381	1330
El Molino	861	823	751	653	584	606
Laguna	97	94	92	95	89	73
CDS	1	7	4	6	5	2
TOTAL	2248	2226	2168	2134	2059	2011

Interdistrict Transfers

The table, below, shows the number of 2014-15 interdistrict transfer students enrolled at District schools as of September 5, 2014 and for each of the previous nine Octobers. The attachments show the schools that interdistrict transfer students are coming from and going to this fall and the previous three Octobers, and the stated reasons for transferring.

The number of interdistrict transfer students attending our schools dropped 13 this fall from last fall, while interdistrict transfers leaving WSCUHSD decreased to the lowest number in the ten years reported. The result is a net decrease of 11 interdistrict transfers to Analy and no change in net interdistrict transfers to El Molino for fall 2014 compared to fall 2013.

It is important to recognize that students continue to transfer into and out of the District throughout the school year. Therefore, the fall report is a snapshot that does not reflect the total number of transfers over the course of the entire school year. However, we wish to continue – better yet, to accelerate - the overall trend over the past ten years toward more transfers into West County high schools, fewer transfers from West County, and an increase in the net number of transfer students coming into the District.

Interdistrict Transfers Into and From WSCUHSD (Fall report)

October 2005		October 2006		October 2007		October 2008		October 2009	
Into	302	Into	384	Into	350	Into	412	Into	415
From	99	From	111	From	67	From	80	From	63
Net	203	Net	273	Net	283	Net	332	Net	352

October 2010		October 2011		October 2012		October 2013		September 2014	
Into	467	Into	452	Into	476	Into	473	Into	460
From	53	From	71	From	54	From	42	From	40
Net	414	Net	381	Net	422	Net	431	Net	420

Intradistrict Transfers

The attachments show the number of intradistrict transfer requests approved for fall 2014 and the past three falls, and the primary reasons cited for these transfers. Federal law

requires districts to honor continuing transfers previously granted for Program Improvement (PI), but no new PI transfers were approved for the past two school years

There are a 32 fewer net intradistrict transfers from El Molino to Analy this fall compared to last fall. This is reflected in an increase in El Molino's total enrollment this fall compared to fall of 2013. El Molino's enrollment should further benefit from the elimination of PI transfers in fall 2016.

Students Who Withdraw from District Schools During the School Year

Data on students who withdrew from WSCUHSD in the past five school years are also provided. It is interesting to note that withdrawals to charter schools, and to out-of-county and out-of-state locations continue to account for a significant portion of withdrawals during the school year.

RECOMMENDATION:

Administration respectfully recommends the Board review the data presented. This is not an action item.

ATTACHMENTS:

Yes

INTERDISTRICT TRANSFER INTO WSCUHSD 2014-2015

Area Of:	Requests To The Attendance	9 th grade requests	10 th grade requests	11 th grade requests	12 th grade requests	TOTAL	Primary Reason for Request:	
Analy		99	124	110	74	407	Childcare	19
El Molino		13	16	5	15	49	Specialized or unique educational program (not specified)	16
Laguna			1		3	4	Agriculture at Analy	8
Russian River Ramparts						0	Band at Analy	9
Total Requests		112	141	115	92	460	Speech and Debate Analy	5
							Drama at Analy	
							GATE at Analy	3
Number of new requests		112	7	6	2	127	Maker Class Analy	3
Number of continuing requests			134	109	90	333	Agriculture at El Molino	
Total						460	Maker Class El Molino	
Requests From:							Biotechnology El Molino	
Casa Grande						0	Culinary Arts	1
Cloverdale USD						0	Mental or physical health and/or safety needs	2
Cotati-Rohnert Park		25	27	22	19	93	Dance at El Molino	
Elsie Allen		32	36	27	28	123	Complete current school year or remain with a graduating class	261
Healdsburg USD		1				1		
Maria Carrillo		2	3	1	1	7	Moving into district in the immediate future	1
Montgomery		2	5	2	2	11	Sibling attending	37
Petaluma		3	4	4	3	14	Parent employed in District area	34
Piner		26	40	31	23	120	Special Education needs	
Santa Rosa		16	18	20	13	67	School size	9
Shoreline USD		4	3	2	2	11	Student works in area	
Sonoma Valley						0	Remain in District from feeder school incoming 9th graders	44
Ukiah			1			1	Change in social environment	8
Windsor USD		1	4	6	1	12	Recommended by SARB or county agency for home or community problems	
Total		112	141	115	92	460	Total	460

INTERDISTRICT TRANSFER OUT OF WSCUHSD 2014-2015

Request From The Attendance Area Of:	9 th Grade	10 th Grade	11 th Grade	12 th Grade	Totals	Primary Reason for Request	
Analy	9	8	6	4	27	Childcare	
El Molino	5	2	4	2	13	Specialized or unique educational program (not specified)	
Total Requests	14	10	10	6	40	Art Quest at Santa Rosa High	27
						International Baccalaureate program at Montgomery	1
New Requests	14		1		15	Technology High at Rancho Cotati	
Continuing Requests		10	9	6	25	SRJC Magnet at Piner	
						Change in social environment	1
Requested:						Mental or physical health and/or safety needs	
Casa Grande	1		1		0	Recommended by SARB or county agency for home or community problems	
Cloverdale					0	Complete current school year or remain with a graduating	7
Elsie Allen					0	Sibling attending	
Healdsburg					0	Parent employment	3
Maria Carrillo					0	School size	1
Montgomery IB	1				1	Total	40
Montgomery non IB					0		
Petaluma High		2	2	1	5		
Piner (non SRJC Magnet)					0		
Piner (SRJC Magnet)					0		
Rancho Cotati (non Technology High)					0		
Rancho Cotati (Technology High)					0		
San Francisco Independent High							
Santa Rosa High (Art Quest)	11	8	3	5	27		
Santa Rosa High (non Art Quest)			2		2		
Tomales	1		1		2		
Valley Oaks					0		
Windsor			1		1		
Totals	14	10	10	6	40		

September 10, 2014 INTRADISTRICT TRANSFER REPORT
As of 9/5/14 the District approved 93 Intradistrict requests for the 2014-2015 school year

September 2014 Intradistrict Report Breakdown

To Analy (grades 9-12) (includes 25 Program Improvement continuing: 22-grade 11; 3 grade 12)	84
To El Molino (grades 9-12)	9
Choice Area	0
Total Intradistrict transfers (grades 9-12)	93
Total transfers denied at administrative or Board level from El Molino to Analy	20
Total transfers denied at administrative or Board level from Analy to El Molino	0
12 of the 20 are attending El Molino, 4 unknown, 3 to Newman, 1 attending Analy under Caregiver status	20
Total denied transfers heard by Appeal Panel	10
Total "deny" recommendations by Appeal Panel approved and upheld by Board	7
Total "approve" recommendations by Appeal Panel approved and upheld by Board	2
Total "deny" recommendations by Appeal Panel rejected by Board	1
9th Grade Students With Approved Requests To Analy High School	
There is a verifiable circumstance in which the student is a victim of violent crime or bullying which impacts the student's social, behavioral, or educational situation.	
The family is in the process of purchasing a home or constructing a home within the attendance area of the school the student is requesting and occupancy is set within a reasonable time.	
There is a verifiable hardship which makes the transfer necessary. A hardship shall be defined, "An Unforeseeable, unavoidable and uncorrectable act, condition, or event, outside of the student's or family's control, which causes the imposition of severe burden, unrelated to any curricular or co-curricular activity in which the student wishes to participate."	5
TOTAL	5
9th Grade Students With Approved Requests To El Molino High School	
There is a verifiable circumstance in which the student is a victim of violent crime or bullying which impacts the student's social, behavioral, or educational situation.	
The family is in the process of purchasing a home or constructing a home within the attendance area of the school the student is requesting and occupancy is set within a reasonable time.	
There is a verifiable hardship which makes the transfer necessary. A hardship shall be defined, "An Unforeseeable, unavoidable and uncorrectable act, condition, or event, outside of the student's or family's control, which causes the imposition of severe burden, unrelated to any curricular or co-curricular activity in which the student wishes to participate."	2
TOTAL	2
Updated 9/5/14	

INTERDISTRICT TRANSFER INTO WSCUHSD 2013 - 2014

Requests To The Attendance Area Of:	9 th grade requests	10 th grade requests	11 th grade requests	12 th grade requests	TOTAL	Primary Reason for Request:	
Analy	141	109	81	79	410	Childcare	25
El Molino	16	15	15	13	59	Specialized or unique educational program (not specified)	28
Laguna			1	2	3	Agriculture at Analy	6
Russian River Ramparts		1			1	Band at Analy	2
Total Requests	157	125	97	94	473	Speech and Debate Analy	8
						Drama at Analy	4
Number of new requests	157				157	GATE at Analy	
Number of continuing requests		125	97	94	316	Agriculture at El Molino	1
Total					473	Culinary Arts at El Molino	
Requests From:						Dance at El Molino	1
Casa Grande					0	Biotechnology El Molino	
Cloverdale USD					0	Change in social environment	20
Cotati-Rohmert Park	27	21	14	25	87	Mental or physical health and/or safety needs	
Elsie Allen	41	24	24	17	106	Recommended by SARB or county agency for home or community problems	
Healdsburg USD		2		1	3	Complete current school year or remain with a graduating class	274
Maria Carrillo	3	2	1	3	9	Moving into district in the immediate future	
Montgomery	4	2	1	2	9	Sibling attending	26
Petaluma	9	3	3	4	19	Parent employed in District area	28
Piner	39	30	25	19	113	Special Education needs	
Santa Rosa	23	34	27	22	106	School size	8
Shoreline USD	3	2	2		7	Student works in area	
Sonoma Valley					0	Remain in District from feeder school incoming 9th graders	38
Windor USD	6	6	1	1	14	Maker Class	4
Total	155	126	98	94	473	Total	473

INTERDISTRICT TRANSFER OUT OF WSCUHSD 2013-2014

Request From The Attendance Area Of:	9 th Grade	10 th Grade	11 th Grade	12 th Grade	Totals	Primary Reason for Request	
Analy	7	4	4	4	19	Childcare	
El Molino	6	5	6	6	23	Specialized or unique educational program (not specified)	
Total Requests					42	Art Quest at Santa Rosa High	31
						International Baccalaureate program at Montgomery	1
New Requests	13	4			17	Technology High at Rancho Cotati	3
Continuing Requests		5	10	10	25	SRJC Magnet at Piner	
						Change in social environment	3
Requested:						Mental or physical health and/or safety needs	
Casa Grande				1	0	Recommended by SARB or county agency for home or community problems	
Cloverdale					0	Complete current school year or remain with a graduating	3
Elsie Allen					0	Sibling attending	
Healdsburg					0	Parent employment	
Maria Carrillo			1		1	School size	1
Montgomery IB	0				0	Total	42
Montgomery non IB				1	1		
Petaluma High		1			1		
Piner (non SRJC Magnet)					0		
Piner (SRJC Magnet)					0		
Rancho Cotati (non Technology High)	1				1		
Rancho Cotati (Technology High)	1	1			2		
San Francisco Independent High							
Santa Rosa High (Art Quest)	10	5	9	7	31		
Santa Rosa High (non Art Quest)	1				1		
Temales					0		
Valley Oaks					0		
Windsor		2			2		
Totals	13	9	10	10	42		

October 4, 2013 INTRADISTRICT TRANSFER REPORT
As pf 10/4/13 the District approved 113 Intradistrict requests for the 2013-2014 school year

October 2013 Intradistrict Report Breakdown

To Analy (grades 9-12) (includes 39 Program Improvement continuing in grades 10-12)	110
To El Molino (grades 9-12)	3
Choice Area	
Total (grades 9-12)	113

9th Grade Students With Approved Requests To Analy High School

Transportation	4
Speech and Debate Program	
Auto Technology Program	3
Orchestra	5
Marching Band	1
Clothing Programs	1
Caregiver in Sebastopol	2
Business owner in Sebastopol	
Change in social environment (approved by administration)	1
Building home in Sebastopol	
Parent Employment	
Program Improvement	
Agricultural Studies	
Continue with peers	
Special Ed	
Social Situation	2
Sibling Attends	
Medical	2
Verifiable Hardship	1
Total	22

9th Grade Students With Approved Requests To El Molino High School

Business owner in Forestville	
Transportation	
Parent employment in the area	
Change in social environment (approved by administration)	
Parent works at El Molino	
Prefers smaller school environment	2
Moved to Sebastopol but wants to remain with graduating class at El Molino	
Dance Program	
Sibling Attends	
Continue with peers	
Culinary Program	
Verifiable Hardship	
Total	2

INTERDISTRICT TRANSFER INTO WSCUHSD 2012 - 2013

Requests To The Attendance Area Of:	9 th grade requests	10 th grade requests	11 th grade requests	12 th grade requests	TOTAL	Primary Reason for Request:	
Analy	136	86	84	76	382	Childcare	21
El Molino	22	20	20	29	91	Specialized or unique educational program (not specified)	27
Laguna			1	1	2	Agriculture at Analy	8
Russian River Ramparts			1		1	Band at Analy	6
Total Requests	158	106	106	106	476	Speech and Debate Analy	7
						Drama at Analy	2
Number of new requests	158	11	6	2	177	GATE at Analy	1
Number of continuing requests		95	99	104	298	Agriculture at El Molino	3
						Culinary Arts at El Molino	1
Requests From:						Dance at El Molino	
Casa Grande		1	1	1	3	Biotechnology El Molino	2
Cloverdale USD	1				1	Change in social environment	11
Cotati-Rohnert Park	26	20	26	17	89	Mental or physical health and/or safety needs	
Elsie Allen	34	28	26	20	108	Recommended by SARB or county agency for home or community problems	
Healdsburg USD	2	1	1		4	Complete current school year or remain with a graduating class	279
Maria Carrillo		2	1	3	6	Moving into district in the immediate future	7
Montgomery	1	5	2	2	10	Sibling attending	45
Petaluma	5	1	9	7	22	Parent employed in District area	20
Piner	58	23	17	25	123	Special Education needs	
Santa Rosa	24	22	20	21	87	School size	6
Shoreline USD	2	2	1	4	9	Student works in area	1
Sonoma Valley					0	Remain in District from feeder school incoming 9th graders	27
Windsor USD	5	1	3	5	14	Maker Class	2
Total	158	106	107	105	476	Total	476

INTERDISTRICT TRANSFER OUT OF WSCUHSD 2012-2013

Request From The Attendance Area Of:	9 th Grade	10 th Grade	11 th Grade	12 th Grade	Totals	Primary Reason for Request	
Analy	7	2	8	10	27	Childcare	1
El Molino	5	10	7	5	27	Specialized or unique educational program (not specified)	4
Total Requests	12	12	15	15	54	Art Quest at Santa Rosa High	25
New Requests	12	2	2		16	International Baccalaureate program at Montgomery	3
Continuing Requests		10	13	15	38	Technology High at Rancho Cotati	6
						SRJC Magnet at Piner	
						Change in social environment	1
Requested:						Mental or physical health and/or safety needs	
Casa Grande					0	Recommended by SARB or county agency for home or community problems	
Cloverdale					0	Complete current school year or remain with a graduating class	9
Elsie Allen					0	Sibling attending	2
Healdsburg					0	Parent employment	2
Maria Carrillo		1		2	3	School size	1
Montgomery IB		1	1	1	3	Total	54
Montgomery non IB	2	1			3		
Petaluma High	1			2	3		
Piner (non SRJC Magnet)		1			1		
Piner (SRJC Magnet)					0		
Rancho Cotati (non Technology High)					0		
Rancho Cotati (Technology High)	2		3	1	6		
San Francisco Independent High							
Santa Rosa High (Art Quest)	5	7	8	6	26		
Santa Rosa High (non Art Quest)		1	2	1	4		
Tomales	1				1		
Valley Oaks			1	1	2		
WindSOR	1		1		2		
Totals	12	12	16	14	54		

OCTOBER 4, 2012 INTRADISTRICT REPORT

As of 10/4/12 the District approved 140 Intradistrict requests for the 2012-2013 school year.

October 2012 Intradistrict Report Breakdown

To Analy (grades 9-12)	131
To El Molino (grades 9-12)	9
Choice Area	
Total (grades 9-12)	140

9th Grade Students With Approved Requests To Analy High School

Transportation	2
Speech and Debate Program	
Auto Technology Program	
Orchestra	6
Clothing	2
Programs	2
Caregiver in Sebastopol	
Business owner in Sebastopol	
Change in social environment (approved by administration)	
Building home in Sebastopol	
Parent works at Analy	2
Program Improvement	58
Agricultural Studies	
Continue with peers	
Special Ed	
Social Situation	
Sibling Attends	1
Total	73

9th Grade Students With Approved Requests To El Molino High School

Business owner in Forestville	
Transportation	
Parent employment in the area	
Change in social environment (approved by administration)	
Parent works at El Molino	
Prefers smaller school environment	
Moved to Sebastopol but wants to remain with graduating class at El Molino	
Dance Program	
Sibling Attends	
Continue with peers	
Culinary Program	1
Program Improvement	
Total	1

INTERDISTRICT TRANSFER INTO WSCUHSD 2011 - 2012

Requests To The Attendance Area Of:	9 th grade requests	10 th grade requests	11 th grade requests	12 th grade requests	TOTAL	Primary Reason for Request:	
Analy	93	94	86	79	352	Childcare	34
El Molino	16	23	26	32	97	Specialized or unique educational program (not specified)	21
Laguna			1	2	3	Agriculture at Analy	4
Russian River Ramparts					0	Band at Analy	
Total Requests	109	117	113	113	452	Speech and Debate Analy	5
						Drama at Analy	
Number of new requests	109	2	4	2	117	GATE at Analy	2
Number of continuing requests		115	109	111	335	Agriculture at El Molino	5
						Culinary Arts at El Molino	2
Requests From:						Dance at El Molino	1
Casa Grande					0	Biotechnology El Molino	4
Cloverdale USD				1	1	Change in social environment	13
Cotati-Rohnert Park	20	26	20	21	87	Mental or physical health and/or safety needs	
Elsie Allen	37	34	24	29	124	Recommended by SARB or county agency for home or community problems	
Healdsburg USD		1		1	2	Complete current school year or remain with a graduating class	311
Maria Carrillo	3	2	2	5	12	Moving into district in the immediate future	2
Montgomery	3	2	3	2	10	Sibling attending	28
Petaluma	3	5	6	1	15	Parent employed in District area	6
Piner	28	26	36	22	112	Special Education needs	
Santa Rosa	14	16	12	22	64	School size	5
Shoreline USD	1		6	5	12	Student works in area	
Sonoma Valley			1		1	Remain in District from feeder school incoming 9th graders	9
Windsor USD	2	3	4	3	12	Total	452
Total	111	115	114	112	452		

INTERDISTRICT TRANSFER OUT OF WSCUHSD 2011-2012

Request From The Attendance Area Of:	9 th Grade	10 th Grade	11 th Grade	12 th Grade	Totals	Primary Reason for Request	
Analy	10	10	11	12	43	Childcare	3
El Molino	10	7	5	6	28	Specialized or unique educational program (not Art Quest at Santa Rosa High	4
Total Requests	20	17	16	18	71	International Baccalaureate program at Montgomery	36
New Requests	20	4	6	2	32	Technology High at Rancho Cotati	6
Continuing Requests		13	10	16	39	SRJC Magnet at Piner	13
Requested:						Change in social environment	4
Casa Grande					0	Mental or physical health and/or safety needs	
Cloverdale					0	Recommended by SARB or county agency for home or community problems	
Elsie Allen					0	Complete current school year or remain with a sibling attending	4
Healdsburg					0	Parent employment	1
Maria Carrillo	1		2	2	5	School size	
Montgomery IB	1	2	1	3	7	Total	71
Montgomery non IB	1		2	1	4		
Petaluma High					0		
Piner (non SRJC Magnet)	1				1		
Piner (SRJC Magnet)					0		
Rancho Cotati (non Technology High)					0		
Rancho Cotati (Technology High)	4	4	3	2	13		
San Francisco Independent High							
Santa Rosa High (Art Quest)	10	10	7	9	36		
Santa Rosa High (non Art Quest)		1	2	1	4		
Tomales	1				1		
Valley Oaks					0		
Windsor					0		
Totals	19	17	17	18	71		

OCTOBER 4, 2011 INTRADISTRICT REPORT

As of 10/4/11 the District approved 101 Intradistrict requests for the 2011-2012 school year.

October 2011 Intradistrict Report Breakdown

To Analy (grades 9-12)	83
To El Molino (grades 9-12)	18
Choice Area	
Total (grades 9-12)	101

8th Grade Students With Approved Requests To Analy High School

Transportation	6
Speech and Debate Program	
Auto Technology Program	4
Orchestra	6
Clothing	4
Public Safety Program	
Caregiver in Sebastopol	1
Business owner in Sebastopol	1
Change in social environment (approved by administration)	1
Building home in Sebastopol	
Parent works at Analy	1
Program Improvement	1
Agricultural Studies	
Continue with peers	1
Special Ed	
Social Situation	2
Sibling Attends	2
Total	30

9th Grade Students With Approved Requests To El Molino High School

Business owner in Forestville	
Transportation	2
Parent employment in the area	
Change in social environment (approved by administration)	1
Parent works at El Molino	
Prefers smaller school environment	1
Moved to Sebastopol but wants to remain with graduating class at El Molino	
Dance Program	
Sibling Attends	1
Continue with peers	1
Program Improvement	
Total	6

**Students Who Withdrew From WSCUHSD
During the 2013 – 2014 School Year**

(These students did not transfer to another Sonoma County public school)

	Analy	El Molino	Laguna	Total
In-County Private				
Cardinal Newman				
St. Vincent				
Green Acre	1			1
Nonesuch				
New Directions		1		1
New Horizon	1			1
Rincon Valley Christian				
Sonoma Academy				
Summerfield Waldorf				
Journey High		2		2
Unidentified				
Sub Total	2	3		5
Charter				
Caz Academy				
Orchard View	6			6
Pathway				
Abraxis				
Online		1	2	3
Pivot	4			4
Cava	5			5
Home school	6			6
Unidentified		2		2
Sub Total	21	3	2	26
County Community				
Sub Total				
Out of County	9	7	4	20
Sub Total	9	7	4	20
Out of State	14	9	1	24
18 years old		2	15	17
Sub Total	14	11	16	41
Totals	46	24	22	92

**Students Who Withdrew From WSCUHSD
During the 2012–2013 School Year**

(These students did not transfer to another Sonoma County comprehensive public high school)

	Analy	El Molino	Laguna	Total
In-County Private				
Cardinal Newman				
St. Vincent				
Green Acre				
Nonesuch	1			1
New Directions				
New Horizon				
Rincon Valley Christian	1			1
Sonoma Academy	3			3
Summerfield Waldorf	1			1
Journey High	1		1	2
Unidentified	1	7	2	10
Sub Total	8	7	3	18
Charter				
Caz Academy				
Orchard View	4			4
Pathway	4		2	6
Abraxis	1			1
Online	10			10
Unidentified	1	1	1	3
Sub Total	20	1	3	24
County Community				
Sub Total				
Out of County	7	17	2	26
Sub Total	7	17	2	26
Out of State	13	11	3	27
18 years old	0	3	12	15
Sub Total	13	14	15	42
Totals	48	39	23	110

**Students Who Withdrew From WSCUHSD
During the 2011-2012 School Year**

(These students did not transfer to another Sonoma County comprehensive public high school)

	Analy	El Molino	Laguna	Total
In-County Private				
Ursuline		1		1
Cardinal Newman	2			2
St. Vincent				
Green Acre				
Nonesuch				
New Directions				
New Horizon				
Rincon Valley Christian				
Sonoma Academy	2			2
Summerfield Waldorf	1	1		2
Journey High				
Unidentified	1	1		2
Sub Total	6	3		9
Charter				
Russian River				
Caz Academy		3		3
Orchard View	4			4
Pathway	1		1	2
Abraxis				
Online	2	1	1	4
Unidentified	7	1	1	9
Sub Total	14	5	3	22
County Community			4	4
Sub Total			4	4
Out of County	8	2	2	12
Sub Total	8	2	2	12
Out of State	11	9	3	23
18 years old	1	14	11	26
Sub Total	12	23	14	49
Totals	40	33	23	96

**Students Who Withdrew From WSCUHSD
During the 2010-2011 School Year**

(These students did not transfer to another Sonoma County comprehensive public high school)

	Analy	El Molino	Laguna	Total
In-County Private				
Ursuline	1			1
Cardinal Newman				
St. Vincent				
Green Acre				
Nonesuch		3		3
New Directions		1		1
New Horizon	1			1
Rincon Valley Christian				
Sonoma Academy	2	1		3
Summerfield Waldorf	1			1
Journey High				
Unidentified		2	1	3
Sub Total	5	7	1	13
Charter				
Russian River				
Caz Academy		3		3
Orchard View	3			3
Pathway				
Abraxis				
Online	3	2		5
Unidentified				
Sub Total	6	5		11
County Community		4	3	7
Sub Total		4	3	7
Out of County	7	14	2	23
Sub Total	7	14	2	23
Out of State	7	13	1	21
18 years old		5	7	12
Sub Total	7	18	8	33
Totals	25	48	14	87

**Students Who Withdrew From WSCUHSD
During the 2009-2010 School Year**

(These students did not transfer to another Sonoma County comprehensive public high school)

	Analy	El Molino	Laguna	Total
In-County Private				
Ursuline	2			2
Cardinal Newman	1			1
St. Vincent				
Green Acre	1			1
Nonesuch			1	1
New Directions				
New Horizon	1			1
Rincon Valley Christian				
Sonoma Academy				
Summerfield Waldorf				
Journey High			1	1
Unidentified		2	1	3
Sub Total	5	2	3	10
Charter				
Russian River	1	7	1	9
Caz Academy	14			14
Orchard View	1	1		2
Pathway				
Abraxis				
Unidentified		2		2
Sub Total	16	10	1	27
County Community		2	5	7
Sub Total		2	5	7
Out of County	10	12	4	26
Sub Total	10	12	4	26
Out of State	15	12	2	29
18 years old	1	8	4	13
Sub Total	16	20	6	42
Totals	47	46	19	112

V.F./SEPT.14

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT

TO: Kellie Noe, Board President

FROM: Keller McDonald, Superintendent

DATE: September 10, 2014

ITEM: **FIRST READING OF RECOMMENDED REVISIONS TO
ADMINISTRATIVE REGULATION 5116.1
INTRADISTRICT ATTENDANCE TRANSFER**

Background Information:

In May and December, 2013, the Board revised Board Policy 5116.1 and Administrative Regulations 5116.1 regarding intradistrict attendance transfer in order to establish the procedures and conditions which must be met to obtain an intradistrict transfer agreement.

Board Policy and Administrative Regulations 5116.1 state that intradistrict transfers may be allowed for these reasons:

- When a district school is designated by the California Department of Education as “persistently dangerous” (BP 5116.1)
- When a district school has been identified on the state’s Open Enrollment List of lowest performing schools pursuant to Education Code section 48354 (BP 5116.1)
- When a district school receiving Title I funds has been identified for program improvement, corrective action, or restructuring pursuant to federal law (BP 5116.1)
- When there is a verifiable circumstance in which the student is a victim of violent crime or bullying which impacts the student’s social, behavioral, or educational situation (AR 5116.1)
- When the family is in the process of purchasing a home or constructing a home within the attendance area of the school the student is requesting and occupancy is set within a reasonable time (AR 5116.1)
- When there is a verifiable hardship which makes the transfer necessary. A hardship shall be defined, “An unforeseeable, unavoidable and uncorrectable act, condition, or event, outside of the student’s or family’s control, which causes the

imposition of a severe burden, unrelated to any curricular or co-curricular activity in which the student wishes to participate.” (AR 5116.1)

Since the intradistrict transfer policy and regulations were revised in May, 2013, parents or guardians have appealed several intradistrict attendance requests that were denied at the administrative level. The appeals have been heard by an Intradistrict Transfer Appeal Panel. The Panel has recommended that the Board approve or deny the intradistrict appeal in each appeal case. The recommendations of the Panel have been considered by the School Board in Closed Session. The Board has decided by majority vote to uphold or overturn the recommendation of the Panel in each case. In one case, the Board remanded the case back to the Panel for further consideration.

In a number of appeal cases, the Panel and Board have had difficulty determining whether sufficient evidence was provided to verify that the conditions for granting an intradistrict transfer had been met, as set forth in Board Policy and Regulations.

Current Consideration:

The Board is seeking to clarify the qualities that evidence presented to support intradistrict transfer requests should possess; in order to assist administrators, the Appeal Panel and the Board in objectively determining whether conditions have been met that warrant approval of a transfer request.

District administration has suggests no revisions to Board Policy 5116.1, but suggests the Board consider the revisions in Administrative Regulation 5116.1 shown in *bold italic* on the attachment.

Recommendations:

This is not an action item at this time. The Superintendent recommends the Board have a first reading of the recommended revisions to AR 5116.1 Intradistrict Attendance Transfer. At the direction of the Board, this item will be added to a subsequent Board agenda for action.

Attachments:

BP 5116.1 Intradistrict Attendance Transfer

AR 5116.1 Intradistrict Attendance Transfer (suggested revisions in *bold italic*)

Intradistrict Transfer Timelines, Exhibit 1 and 2

Board Policy 5116.1

Students

INTRADISTRICT ATTENDANCE TRANSFER

Students residing within the boundaries of either Analy or El Molino may, upon request, be granted permission to attend the other district school. No student currently residing in a school's attendance area shall be displaced by an intradistrict transfer applicant.

When a district school is designated by the California Department of Education as "persistently dangerous", parents/guardian will be notified and offered the option to transfer their child to another public school in a manner consistent with state and federal laws.

When a district school has been identified on the state's Open Enrollment List of lowest performing schools pursuant to Education Code section 48354, parents/guardians will be notified and offered the option to transfer their child to another district school in a manner consistent with state and federal laws.

Any student enrolled in a district school receiving Title I funds that has been identified for program improvement, corrective action, or restructuring pursuant to Title 20 of the United States Code §6316 shall be offered the option to transfer to another district school in a manner consistent with state and federal laws.

Parents/guardians may request an intradistrict transfer based on the student being a victim of violent crime or bullying which impacts the student's social, behavioral, or educational situation. Any such requests will be treated by staff as confidential. In making the request, parent/guardian should provide any of the following:

- a) The name of an administrator or teacher in the school or district of residence who has information concerning the student;
- b) A letter from the school or district of residence site administrator regarding the student's having been a victim of violent crime or bullying;
- c) Other documentation or affidavit from the parent/guardian.

Unless required by law, the District shall not provide transportation outside the school's attendance area for a student enrolling through the intradistrict transfer process.

Intradistrict transfer requests shall be submitted to the district office. The District shall communicate to the public and follow a District-adopted process and timeline for accepting and responding to intradistrict transfer applications. Requests will be acted upon within 30 days of the date applications are due, except requests received between June 1 and August 15 will be acted on by the end of the second week of school. Except as required by law, the Superintendent or designee shall use a random, unbiased selection

process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants.

The Superintendent or designee may deny applications for intradistrict transfers because of overcrowding within the school or limited school resources.

All approved intradistrict attendance agreements are valid for that school year only. Intradistrict transfer requests must be submitted each school year.

Pursuant to the requirements of Education code section 35160.5 the Board shall annually review this policy.

Adopted: June 16, 1994
Revised: 11/18/01, 3/8/06, 4/23/08, 1/16/13,
12/11/13

WEST SONOMA COUNTY UHSD
Sebastopol, California

Students

INTRADISTRICT ATTENDANCE TRANSFER

The District shall communicate to the public and follow ~~at~~ the District-adopted process and timeline for accepting and responding to intradistrict transfer applications, which is attached hereto as Exhibit 1 and Exhibit 2.

In addition to those transfers required by law, an intradistrict attendance transfer may be granted if the school has capacity, provided one or more of the following conditions is met:

1. There is a verifiable circumstance in which the student is a victim of violent crime or bullying which impacts the student's social, behavioral, or educational situation. ***In all but exceptional cases, evidence should verify that the crime or bullying occurred within the past 24 calendar months. In all cases, evidence must verify the impact on the student's social, behavioral or educational situation. Examples of verifying evidence include, but are not limited to:***
 - a. ***The name of an administrator or teacher in the school or district of residence who has information concerning the student***
 - b. ***A letter from the school or district of residence site administrator regarding the student's having been a victim of violent crime or bullying***
 - c. ***Law enforcement records***
 - d. ***Documentation from a licensed medical or mental health provider***
 - e. ***An affidavit from the parent/guardian***
2. The family is in the process of purchasing a home or constructing a home within the attendance area of the school the student is requesting and occupancy is set within a reasonable time. ***Examples of verifying evidence include, but are not limited to:***
 - a. ***A letter from the contractor or property owner stating the planned date of occupancy***
 - b. ***An escrow document, building permit or other document that verifies planned date of occupancy***
3. There is a verifiable hardship which makes the transfer necessary. A hardship shall be defined, "An unforeseeable, unavoidable and uncorrectable act, condition, or event, outside of the student's or family's control, which causes the imposition of a severe burden, unrelated to any curricular or co-curricular activity in which the student wishes to participate." ***Examples verifying evidence regarding the nature of the hardship and burden include, but are not limited to:***
 - a. ***A letter from a medical care provider***
 - b. ***A letter from a judge or juvenile probation officer***

Intradistrict transfer applications will be considered to fill available slots before interdistrict transfer applications.

If an intradistrict transfer request is denied, the parent/guardian may file an appeal with the District within fourteen (14) calendar days of the denial. The appeal must be filed using the District appeal form, which can be obtained from the District Office.

The Superintendent shall appoint an Administrative Panel of credentialed educators to review all appeals of denied intradistrict attendance transfer requests. In order to be approved, the parent/guardian of the student shall demonstrate that those circumstances that prevent attending the school of residence are involuntary and/or unavoidable such that the Administrative Panel could not reasonably expect the student to comply with the residency requirement. The District Board of Education shall uphold, overturn or remand for reconsideration the recommendation of the Administrative Panel. The decision of the Board shall be final, without further appeal.

Adopted: February 13, 1992
Revised: 11/8/00, 3/8/06, 1/16/13, 5/15/13,
12/11/13, ~~XX/XX/XX~~

West Sonoma County UHSD
Sebastopol, California

WEST SONOMA COUNTY UNION HIGH SCHOOL DISTRICT
Administrative Regulation 5116.1 - Intradistrict Attendance Transfer
Administrative Regulation 5117 – Interdistrict Attendance Transfer
Exhibit 1

**Process for Accepting and Responding to
Intradistrict Transfer Applications and Interdistrict Transfer Applications**

SCHOOL CAPACITY

The District or School Administrator (or designee) may deny applications to transfer to the school or District because of overcrowding within the school or limited resources.
(BP 5116.1, BP 5117)

TRANSFER APPLICATION PROCESS

- The District shall communicate and follow a timeline for accepting and responding to transfer applications.
- Approved applications would be considered according to the date and time the District Office receives the application.
- Intradistrict transfer applications would be considered to fill available slots before interdistrict transfers applications.
- Continuing transfer applicants who do not meet the application timeline will be required to reapply as new applicants.
- Accepted new applicants must confirm their intention to attend the school by returning their completed transfer contract to the District Office according to the timeline. Failure to do so will result in cancelation of the accepted transfer application.
- If all available slots are filled for new transfer applications for the next school year, a lottery system will determine the order in which approved applications will fill slots that open up.
- If multiple application windows are made available for new transfer applications, all applicants in the lottery system from the previous window would be considered to fill available slots before those who applied in a subsequent application window.
- Current school year transfer applications will be approved on a space-available basis. Approved intradistrict transfers will be considered over approved interdistrict transfers, with no lottery system or wait list option.

WSCUHSD
Administrative Regulation 5116.1 - Intradistrict Attendance Transfer
Administrative Regulation 5117 – Interdistrict Attendance Transfer
Exhibit 2 – Board Approved Dec. 12, 2013

TIMELINE FOR INTRADISTRICT TRANSFER APPLICATIONS AND INTERDISTRICT TRANSFER APPLICATIONS

INTERDISTRICT TRANSFER APPLICATIONS TO LEAVE WSCUHSD TO ATTEND ANOTHER DISTRICT

Dates Applications Accepted	District Reply
Any business day	Within 30 days of district receipt

CONTINUING INTRADISTRICT AND INTERDISTRICT TRANSFER APPLICATION WINDOW
 (pertains to Continuing Applications only, not to New Applications)

WINDOW FOR CONTINUING APPLICATIONS FOR NEXT SCHOOL YEAR

Dates Applications Accepted	Order of Consideration	District Reply By	Accepted Applicants Must Confirm and Return Contract By	Process if Available Slots are Filled	Accepted Wait List Applicants Must Confirm and Return Contract By
CONTINUING INTRADISTRICT TRANSFER APPLICATIONS					
February 1 through February 28 by 4:00 PM	1 st – Random lottery to fill available slots	March 30	April 30, 4:00 PM	Random lottery to establish wait list; District notify wait list applicants by May 30	June 30, 4:00 PM
CONTINUING INTERDISTRICT TRANSFER APPLICATIONS					
February 1 through February 28 by 4:00 PM	2 nd – Random lottery to fill available slots	March 30	April 30, 4:00 PM	Random lottery to establish wait list; District notify wait list applicants by May 30	June 30, 4:00 PM

WINDOWS FOR NEW INTRADISTRICT AND INTERDISTRICT TRANSFER APPLICATIONS
 (pertains to New Applications only, not to Continuing Applications)

NEXT SCHOOL YEAR NEW APPLICATION WINDOW #1

Dates Applications Accepted	Order of Consideration	District Reply By	Accepted Applicants Must Confirm and Return Contract By	Process if Available Slots are Filled	Accepted Wait List Applicants Must Confirm and Return Contract By
NEXT YEAR NEW INTRADISTRICT TRANSFER APPLICATIONS WINDOW #1					
February 1 through February 28 by 4:00 PM	3 rd – Random lottery to fill available slots	March 30	April 30, 4:00 PM	Random lottery to establish wait list; District notify wait list applicants by May 30	June 30, 4:00 PM
NEXT YEAR NEW INTERDISTRICT TRANSFER APPLICATIONS WINDOW #1					
February 1 through February 28 by 4:00 PM	4 th – Random lottery to fill available slots	March 30	April 30, 4:00 PM	Random lottery to establish wait list; District notify wait list applicants by May 30	June 30, 4:00 PM

NEXT SCHOOL YEAR NEW APPLICATION LATE WINDOW

Dates Applications Accepted	Order of Consideration	District Reply By	Accepted Applicants Must Confirm and Return Contract By	Process if Available Slots are Filled	Accepted Wait List Applicants Must Confirm and Return Contract By
NEXT YEAR NEW INTRADISTRICT TRANSFER APPLICATION LATE WINDOW					
March 1 through April 30 by 4:00 PM	5 th – Random lottery to fill available slots	May 30	June 15, 4:00 PM	Random lottery to establish wait list; District notify wait list applicants by June 30	August 1, 4:00 PM
NEXT YEAR NEW INTERDISTRICT TRANSFER APPLICATION LATE WINDOW					
March 1 through April 30 by 4:00 PM	6 th – Random lottery to fill available slots	May 30	June 15, 4:00 PM	Random lottery to establish wait list; District notify wait list applicants by June 30	August 1, 4:00 PM

CURRENT SCHOOL YEAR NEW APPLICATION EARLY WINDOW

Dates Applications Accepted	Order of Consideration	District Reply Date	Process if All Available Slots are Filled
CURRENT SCHOOL YEAR NEW INTRADISTRICT TRANSFER EARLY APPLICATIONS			
June 1 through August 15 by 4:00 PM	7 th - Intradistrict applications by date / time of district receipt	End of second week of school *	No wait list; may reapply if school is full
CURRENT SCHOOL YEAR NEW INTERDISTRICT TRANSFER EARLY APPLICATIONS			
June 1 through August 15 by 4:00 PM	8 th - Interdistrict applications by date / time of district receipt	End of second week of school *	No wait list; may reapply if school is full

CURRENT SCHOOL YEAR NEW APPLICATION WINDOW

Dates Applications Accepted	Order of Consideration	District Reply Date	Process if All Available Slots are Filled
CURRENT SCHOOL YEAR NEW INTRADISTRICT TRANSFER APPLICATIONS			
August 16 through current school year	9 th - Intradistrict applications by date / time of district receipt	Within 30 days of district receipt *	No wait list; may reapply if school is full
CURRENT SCHOOL YEAR NEW INTERDISTRICT TRANSFER APPLICATIONS			
August 16 through current school year	10 th - Interdistrict applications by date / time of district receipt	Within 30 days of district receipt *	No wait list; may reapply if school is full

*Accepted applicants must confirm and return contract by 10 school days after receiving notification of acceptance