

DESOTO PARISH SCHOOL SYSTEM
PARENT NOTICE OF DEVELOPMENT & IMPLEMENTATION OF INITIAL 504 PLAN

Notice of Development and Implementation of Initial 504 Plan

Parents of: _____ Date: _____

As a result of the School Building Level Committee's evaluation of your child, it has been determined that your child has a disability under Section 504. The school and the parent work together to develop a Section 504 Plan to address your child's educational needs. In order to develop the 504 Plan your attendance and permission is encouraged. Please note that we may not implement a Section 504 Plan without your written consent; in other words, services and accommodations which your child may receive under a Section 504 Plan cannot be started without your written permission (on the plan).

The 504 Committee meeting is scheduled for:

Date: _____

Time: _____

Place: _____

School Phone: _____

If the date and time are inconvenient and you wish to reschedule, please notify the principal or 504 Coordinator.

Sincerely,

SBLC Chairperson

Return this portion to your child's teacher: Student: _____

_____ Yes, I will attend the Section 504 meeting to develop a 504 Plan for my child.

_____ No, I will not be able to attend at this time. I would like to reschedule this meeting.

Please contact me at: _____

Parent Signature _____ Date _____