



Minutes

Ojai Unified Citizens' Oversight Committee Meeting

📅 Wed March 23rd, 2022

🕒 5:00pm - 6:00pm PDT

📍 Notice of Teleconference Meeting will be accessible electronically to members of the Public.

👥 In Attendance

1 **Call Meeting to Order at 5:00 p.m.**

COC applicants William Norris, John Hook, Kathy Smith, Amy Adamson, Donna Lloyd, Darrell Gooden and Jennifer Burkett will be present. District Superintendent Dr. Tiffany Morse and Bond Managers Adam Dutter and Alan White, will also be present.

Citizens' Oversight Committee (COC) applicants William Norris, John Hook, Kathy Smith, Amy Adamson, Donna Lloyd, and Darrell Gooden were present. Jennifer Burkett was not present. District Superintendent Dr. Tiffany Morse and Bond Managers Adam Dutter and Alan White, were also present.

1.1 **Flag Salute**

1.2 **Emergency Additions/Modifications to Agenda**

Action

Mr. Dutter indicated that Dr. Morse would swear in the Citizens' Oversight Committee members, to which they were all sworn-in except Member Burkett, as she was not present.

1.3 **Approval of Agenda**

Action

No action was taken.

2 Monthly Communications

2.1 Public Comments

No public comments were received at this time.

3 Appointment of Committee Positions

3.1 Appointment of Committee Chairperson

Action

Member Norris moved to nominate Member Smith. The motion failed having received no second.

Member Smith moved to nominate Member Norris. Member Gooden seconded the motion which carried with a vote of 5:0:1. Yes: Members Hook, Gooden, Adamson, Lloyd and Smith. Abstained: Member Norris.

3.2 Appointment of Committee Secretary

Action

Member Norris moved to nominate Member Smith. Member Gooden seconded the motion which carried with a vote of 6:0. Yes: Members Hook, Gooden, Adamson, Norris, Lloyd and Smith.

4 Discussion of Citizens' Oversight Committee Obligations

4.1 Discussion of Committee Policies and Procedures

Information

Member Norris presided over the remainder of the meeting and reviewed the Procedures, Policies and Guidelines, as presented.

4.2 Review 2019-2020 Measure J Audit Report

The Committee will receive information regarding the 2019-2020 Measure J Audit Report.

Information

Mr. Dutter indicated that the 2020-2021 Audit report has not yet been received by District Auditors and that it will be shared at a future meeting. He described the overall COC report process.

4.3 Review of Measure J Expenditures and Projects from the 2020-2021 Fiscal Year

The Committee will receive information regarding the 2020-2021 expenditures to date.

Information

Mr. Dutter opened the discussion and detailed several pending key projects, as well as those that had been recently finished. He introduced over 20 additional projects including various solar installations, elementary furniture purchases, and the proposed Nordhoff aquatic center.

Dr. Morse described the savings to the community on the sale of the last bond installment based on reduced interest rates and the District's overall credit rating.

4.4 Review of Ongoing Measure J Projects

The Committee will receive a report from Mr. Dutter and Mr. White regarding current and upcoming construction projects.

Information

The discussion of construction projects continued and information was received regarding the Matilija Gym Foyer and proposed changes to the school's driveway, bus and student drop-off areas.

4.5 Review of 2021 Annual Report and Discussion for Creating the 2022 Citizens' Oversight Committee Annual Report

The committee will discuss plans for creating the 2022 Annual COC Report based on projects from the 2020-2021 fiscal year.

Information

The COC Members reviewed the previous COC annual report to familiarize themselves with the required data and report format.

4.6 Discuss and Approval of Upcoming Meeting Schedule

Committee members will have the opportunity to discuss and approve a meeting schedule.

Action

Committee members discussed and scheduled the following upcoming meetings: April 4, 2022 at 4:30 p.m., Site visit beginning at Matilija Middle School May 25, 2022 at 5:00 p.m., In-person in the BoardRoom June 15, 2022 at 5:00 p.m., In-person in the BoardRoom.

4.7 Future Agenda Items

The Committee members will have the opportunity to suggest future agenda items for consideration.

Information

5 Adjourn Meeting

At 5:57 p.m. the meeting was adjourned.