

# **Regular Meeting of the Trustees of School District #3**

**Tuesday, April 7, 2020**

A regular meeting of the Board of Trustees of Blue Creek School District #3 was held Tuesday evening, April 7, 2020 in the Blue Creek School gym. This was the Board's regular meeting for April which was held on a different day than usual upon unanimous consent of the Board. Chair Megan Loveridge called the meeting to order at 6:30 p.m.

Members present: Megan Loveridge, Phil Pimley, Aimee Rust, Leslie Friedel and Rachel Meech. A quorum was present.

Administrator Rude was present for the entire meeting. Clerk Joan Iverson joined in via zoom.

Guests: Kristine Peterson and Lacie Tucker

## **Adjustments to the Agenda**

None.

## **Correspondence**

A resignation letter from Kylie Gamas and a letter from McKenzi Dundas informing the Board that she has completed her Master's Degree.

## **1. & 2. Consent Agenda**

Phil Pimley moved, seconded by Aimee Rust to approve the minutes of March 12, March 18 and March 26, 2020 and approval of bills. Motion passed unanimously.

## **REPORTS**

### **3. Enrollment**

Administrator Cathi Rude reported the current enrollment at 185 students.

### **4. Community Ed Report**

MJ Dimich was not in attendance.

### **5. Staff Report**

Lacie Tucker is assigned as the K-6 Art Teacher in the afternoon and serves as a paraprofessional in the morning. She reported that she has been utilizing her website, [www.mtarteducator.com](http://www.mtarteducator.com), Google classroom and Facebook to teach her classes during the COVID-19 school closure. She holds office hours, teaches lessons via Zoom and has coordinated with fellow Blue Creek School Specialists to develop innovative ways to engage students during this challenging time.

Kristine Peterson is assigned as the 6th grade homeroom teacher as well as the Reading block teacher for 5th and 6th grades. Kristine reported that her homeroom students have thoroughly enjoyed working with our kindergarten students on a variety of buddy projects throughout this

year. Her 5th graders are currently reading “Boy Tales of Childhood” and 6th graders are reading “A Wrinkle in Time.” Each day they are assigned 5 to 10 pages to read and then write a summary. She reported that parent communication during this time of distance learning has been very positive and productive.

## **6. Clerk & Business Report**

Clerk Joan Iverson reported the revisions and updates to the 5000 series of Board Policy are complete.

## **7. Administration Report**

- 1) Administrator Rude and Business Manager Roger Heimbigner continue to work on the 2020-2021 budget.
- 2) Spring Conferences were to be held on March 31st & April 1st. There is a great deal of regular communication currently going out to families due to distance learning.
- 3) Kindergarten Roundup was scheduled for May 1st. We are looking at options to reschedule, possibly over the summer. There are 26 students on the list.
- 4) The new cameras and DVR are up and running.
- 5) Administrator Rude has accepted the resignation of Kylie Gamas. All related information was included in the Board packet.
- 6) The Blue Creek School Website has a fresh new look with many updates.

## **BUSINESS ITEMS**

### **OLD BUSINESS**

#### **8. School Elections**

We have had two candidates file for the two open trustee seats, both for three year terms.

Administrator Cathi Rude recommended the Board move to cancel the mail ballot trustee election for the open trustee seats for the election on May 5, 2020. A motion was made by Rachel Meech, seconded by Leslie Friedel to approve the recommendation as presented. Motion passed unanimously.

Administrator Rude recommended the Board move to elect by acclamation, to the Blue Creek School Board; Rachel Meech and Phil Pimley each for a 3 year term. Leslie Friedel moved, seconded by Aimee Rust to approve the recommendation as presented. Motion passed unanimously.

#### **9. Policy**

The Board reviewed the 5000 Series, regarding Personnel, as a whole Board in January (first reading), February (second reading), and March (third reading). Review and changes were made and presented to the Board. This is the fourth reading.

Administrator Rude recommended the Board move to approve the 5000 Series of Policy as presented. Phil Pimley moved, seconded by Rachel Meech to approve the motion as presented. Motion passed unanimously.

#### **10. Classroom Information for 2020-2021**

Administrator Cathi Rude stated that based on current budget projections and enrollment projections, the classes for the 2020-2021 school year may look like the following:

	In-District	Out-of-District (requests)
Kindergarten	26	2
Grade 1	26	1
Grade 2	21	1
Grade 3	26	1
Grade 4	22	3
Grade 5	28	1
Grade 6	27	2

These are only preliminary, as numbers will change. The state cuts off class sizes at 20 students for K-2, Grades 3-4 at 28, and Grade 5-6 at 30 with some additional students allowed up to 4 with a full-time aide. Administrator Rude stated she would look at different combinations that will work to best meet staffing and student needs.

### **NEW BUSINESS**

#### **11. Additional Policy - COVID 19**

There are policies recommended to have in place due to the developments and demands resulting from COVID-19.

- 1900 COVID-19 Emergency Policies
- 1901 COVID-19 Emergency Measures
- 2168 Distance Learning
- 3650 Pupil Online Personal Information Protection

Administrator Rude recommended the Board move to approve the adoption of policy 1900, 1901, 2168 and 3650 to current Board Policy as presented. A motion was made by Leslie Friedel, seconded by Phil Pimley to approve the motion as presented. Motion passed unanimously.

**12. Health Insurance MUST**

Administrator Rude reported that the MUST health insurance renewal is 2% for the 2020-2021 school year and recommended to the Board to renew. Rachel Meech moved, seconded by Aimee Rust to approve the MUST renewal for the 2020-2021 school year. Motion passed unanimously.

**13. Certified Contracts**

Administrator Rude recommended the renewal of the following teacher contracts for the 2020-2021 school year:

**Non-Tenured**

Prudence Lybeck, Lacie Tucker (0.5 FTE), & Ketti Wiest (0.5 FTE)

**Renewal Granting Tenure**

Savannah Buckner (0.5 FTE), Karen Evanson (0.5 FTE), Claire Gieser & Robin Thompson

**Tenured**

Amanda Bechtold, McKenzi Dundas, Lori Grusing, Kaylene Hall, Heather Mehelich, Kristine Peterson, Jennifer Wagner, and Kirstie Winthrope, and Michelle Zimny

A motion was made by Phil Pimley, seconded by Rachel Meech to approve the recommendation of Administrator Cathi Rude to approve the tenure and non-tenure contracts as listed above. Motion passed unanimously.

**14. End of Year Stipends**

Aimee Rust moved, seconded by Leslie Friedel to approve stipends for Lori Grusing (\$400) for Drug Free/RESPECT Program, Kaylene Hall (\$300) for Drug Free/RESPECT Program, Claire Gieser (\$200) for Yearbook and Heather Mehelich (\$200) for Yearbook for the 2019-2020 school year. Motion passed unanimously.

**15. Date and Time of Meeting**

Next scheduled meeting is Thursday, May 14, 2020 at 6:30 p.m.

**Adjournment**

Phil Pimley moved, seconded by Leslie Friedel to adjourn. Motion passed unanimously.

Time of Adjournment: 7:09 p.m.

Board Chairman \_\_\_\_\_

Attest: Clerk \_\_\_\_\_