



OUT-OF-DISTRICT APPLICATION FOR (NEW) NON-RESIDENT STUDENTS

Application as an out-of-district student must be made each school year to the superintendent after March 1 and prior to June 30th of the current school year. Parents shall be informed of any administrative decision on non-resident student applications no later than July 15th.

Consideration criteria include: the students academic progress, regularity and punctuality of attendance, discipline record, and class size at requested school. Returning applicants cannot have outstanding fee or food service balances. Per the USD 384 Board of Education policy (JBC), transfer students may be admitted to the extent that staff, facilities, equipment, and supplies are available.

School Year Applying For: _____

Student's Name (please fill out separate application for each student): _____

Student's Grade Level for Year Requesting: _____

School Requesting to Attend: _____

School Currently Attending: _____

Parent/Legal Guardian Name: _____

Residence Mailing Address: _____
(Address) (City) (State) (Zip)

Day Phone #: _____

Email Address: _____

Does this student have an IEP? Yes (If new to USD 384, a copy must be included with this application.) No

Does this student have a 504 Plan? Yes (If new to USD 384, a copy must be included with this application.) No

Please attach the following items to this application:

- A letter which states specific reasons for your request.
- If this is a new student entering grades 1-12, please include:
 - the student's most recent grade card,
 - the student's attendance record,
 - a copy of the student's IEP or 504 Plan if applicable

The following statement of understanding and acceptance serves as an assurance that parents and students understand the guidelines and policies for continued enrollment and attendance as a student in the Blue Valley Randolph School District under the designation of out-of-district students.

- Application as an out-of-district student must be made each school year to the superintendent after March 1 and prior to June 30th of the current school year.
- Academic achievement (passing all classes or meeting all objectives of the IEP), attendance (no absences beyond district/building policies, no unexcused absences and no truancy referrals) and conduct (the student complied with the student conduct code and avoided major disciplinary problems and/or a large number of referrals for minor disciplinary problems) warrant acceptance, as determined by the building principal.
- Transportation must be provided by someone other than the school district or the student must meet the bus at an established bus stop.
- Should a student, who has been approved and accepted on non-resident status, violate the academic achievement, attendance, and/or conduct standards under which he/she was approved, the individual's approval and acceptance as a student in the Blue Valley Randolph School District will be terminated immediately.
- Out-of-district students are subject to changes in board policy which may affect their status as students attending one of the schools in the Blue Valley Randolph School District.
- A parent or legal guardian of a student requesting continued enrollment and attendance in the Blue Valley Randolph School District, as an out-of-district student, must sign a statement of understanding and acceptance of board policies and administrative regulations pertaining there to as a condition of approval for out-of-district status.
- Out-of-district requests will not be approved for any student who has unpaid bills or charges to the school.
- Out-of-district requests will not be accepted if such acceptance would require the district to fund added personnel.

I have read, understand, and accept the above statement. My signature below verifies that all the information on this form is accurate and true and it gives consent for USD 384 to contact my students previous school to verify information and to inquire about the students discipline record.

Student Name: _____

Student's Grade Level for Year Requesting: _____ Address: _____

Date: _____ City, State, Zip: _____

Parent/Guardian Signature:

_____ Phone: _____

Please return this application to: Blue Valley Randolph USD 384, P.O. Box 98, Randolph, KS 66554. Or email this application to: amoore@usd384.org