

RECORD OF PROCEEDINGS

WYNFORD BOARD OF EDUCATION

Minutes of

Meeting

20-06

5:30 P.M.

May 21, 2020

Held

The regular meeting of the Wynford Board of Education was held virtually via Zoom and in the High School Media Center on May 21, 2020 at 5:30 p.m.

Members Physically Present; Jeff Bessinger, Steve Crall, Mark Johnson, Scott Langenderfer and Debra Gifford
Member Virtually Present; N/A

20-06-01. On a motion by Mr. Johnson, seconded by Mr. Crall the Board *adjourned to Executive Session* to consider the employment of a public employee or official at 5:31 p.m.

Vote; Yeas: Johnson, Crall, Bessinger, Langenderfer, Gifford **Nays:** none **Motion Carried**

20-06-02. On a motion by Mr. Langenderfer, seconded by Mr. Bessinger the Board *reconvened from Executive Session* at 6:21 p.m.

Vote; Yeas: Langenderfer, Bessinger, Crall, Johnson, Gifford **Nays:** none **Motion Carried**

20-06-03. On a motion by Mr. Crall, seconded by Mr. Johnson the Board *approved the agenda with modifications.*

Vote; Yeas: Crall, Johnson, Bessinger, Langenderfer, Gifford **Nays:** none **Motion Carried**

Public Participation

1. Board Information/Recognition

- Resolution that allows for electronic meetings, public participation, and Board member attendance without being physically present, and which also modifies or suspends conflicting Board policies, retroactive to May 5, 2020. (Addendum A)
- Open forum to discuss the use of I.D.E.A. funds; public input as to how these funds are to be allocated may be shared for consideration at this meeting.
- Board Review of Policy IGBL – Parent and Family Involvement in Education. (Addendum B)

2. Public Participation - None

20-06-04. On a motion by Mr. Langenderfer, seconded by Mr. Bessinger the Board approved the following Treasurer’s items:

- A. Minutes of the March 17, 2020 regular Board meeting.
- B. Minutes of the May 5, 2020 special Board meeting.
- C. March 2020 financial report.
- D. April 2020 financial report.
- E. April 2020 transfers and advances. (Addendum C)
- F. Appropriation modifications. (Addendum D)
- G. Updated five year forecast. (Addendum E)
- H. Fund 499.9221 School Bus Purchase Program.
- I. Fund 467.9221 Fiscal Year 2021 Student Wellness and Success Funds.
- J. Fund 019.9320 Crawford County Family and Children First Council Grant.
- K. Three-year agreement with Julian & Grube for compilation services to meet financial statement and bond issuance reporting requirements. (Addendum AO)

Vote; Yeas: Langenderfer, Bessinger, Crall, Johnson, Gifford **Nays:** none **Motion Carried**

20-06-05. On a motion by Mr. Crall, seconded by Mr. Johnson the Board *approved the following old business items:*

- A. Revised Fiscal Year 2020 Title Grant allocations. (Addendum F)

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- B. Revision of the special services contract for Tiffany Roush from Elementary Guidance Counselor to Guidance Counselor – Grades PK-8 for the 2019-2020 school year and Grades PK-7 for the 2020-2021 and 2021-2022 school years.

Vote; Yeas: Crall, Johnson, Bessinger, Langenderfer, Gifford **Nays:** none **Motion Carried**

20-06-06. On a motion by Mr. Johnson, seconded by Mr. Langenderfer the Board *approved the following personnel items:*

- A. The following supplemental contracts for the 2020-2021 school year (pending completion of necessary certifications where applicable):

Michael Hoffman	Freshman Class Advisor	Level O, Step 31
Tessa Martin	Sophomore Class Advisor	Level O, Step 11
MacKenzie Sowers	Junior Class Advisor – ½ contract	Level J, Step 2
David Mason	Senior Class Advisor	Level N, Step 18
Rosa Minnear	Spanish Club Advisor	Level N, Step 5
Krista Richmond	National Honor Society Advisor	Level N, Step 2
Todd Enders	Yearbook Advisor	Level F, Step 8
Scott Rabun	Volunteer Science Club Advisor	Non-Paid
Julie Rexroad	Volunteer Science Club Advisor	Non-Paid
Julie Rexroad	Volunteer Interact Club Advisor	Non-Paid
Krista Richmond	Volunteer Jr. High Interact Club Advisor	Non-Paid
Dhana Vercruysse	Junior High Student Council Advisor	Level O, Step 2
Crystal Jennings	Volunteer Teen Institute Advisor	Non-Paid
Douglas Lillo	Volunteer Art Club Advisor	Non-Paid
Brandon Buck	Assistant Band Director	Level I, Step 11
Trenton Cornell	Volunteer Assistant Band Director	Non-Paid
Leah Hartschuh	Flag Corp Advisor	Level J, Step 17
Matthew Safford	Pep Band and Royal Brass Advisor	Level G, Step 21
Eden Smock	Royal Singers Advisor	Level F, Step 3
Eden Smock	Fall Play Director	Level J, Step 2
Brandon Buck	Asst Drama/Technical Director – ½ contract	Level K, Step 9
Kathleen Smock	Asst Drama Director – ½ contract	Level N, Step 9
Charles Groth	Drama Advisor	Level J, Step 11
George Barbuto	Junior High Athletic Director	Level C, Step 9
Sean Weisenauer	Head Girls Golf	Level F, Step 2
Steve Mohr	Head Varsity Boys Basketball Coach	Level B, Step 23
Kelly Wheeler	Volunteer Science Club Advisor	Non-Paid

- B. The following certified teacher contract renewals for the 2020-2021 school year:

Elementary

- Tiffany Brubacher – 1 year contract
- Jared Cox – 3 year contract
- Brittany Gonzales – 1 year contract
- Claire Harris – 5 year contract
- Michael Hill – 1 year contract
- Abigail Kimmel – 2 year contract
- Victoria Lionheart – 2 year contract
- Brittany Maskey – 3 year contract
- Michael Powers – 2 year contract

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Rebecca Prenger – 3 year contract
Michelle Ritzhaupt – 1 year contract
Kara Scherger – 1 year contract
Rachel Stucky – 2 year contract
Lynsey Trusty – 1 year contract

Junior High / High School

Clara Adelsperger – 1 year contract
Kimberly Bauer – 2 year contract
Susan Bodnyk – 5 year contract
Douglas Lillo – 2 year contract
Rosa Minnear – 1 year contract
Travis Minnear – 2 year contract
Emily Montgomery – 2 year contract
Julie Rexroad – 3 year contract
Cyle Skidmore – 1 year contract
Eden Smock – 2 year contract
MacKenzie Sowers – 1 year contract

- C. The following contract renewals for the following special service individuals:
Elizabeth Heinlen (Guidance Counselor – Grades 8-12) – 5 year contract
Sarah Maurizi (School Psychologist) – 3 year contract
Brian Shupp (District Bus Mechanic/Trans. Director and Custodian) – continuing contract
Robert Stone (Director Maintenance and Custodian Services) – continuing contract
- D. The following classified contract renewals for the 2020-2021 school year:
Karen Schafer (Bus Driver) – 1 year contract (retire/rehire)
Katrina Sipes (Bus Driver) – 2 year contract
Helen Zealor (Bus Driver) – 2 year contract
Sheila Rowalt (Part-time Matron Custodian) – continuing contract
- E. The following administrative contract renewals for the 2020-2021 school year:
Amy Taylor-Sheldon (Assistant Elementary Principal (Grades 4-6) / Attendance Officer) – 1 year contract
- F. Transfer of Megan Hastings from 6th Grade ELA Teacher to 5th Grade ELA Teacher effective for the 2020-2021 school year.
- G. Transfer of Katie Benedict from Grades K-6 Intervention Specialist to Grades 6-12 Multi-Handicapped Unit Teacher for the 2020-2021 school year.
- H. Transfer of George Barbuto from Grades 7-12 Multi-Handicapped Unit Teacher to Grades 6-12 Behavior Intervention Specialist for the 2020-2021 school year.
- I. Resolution to continue payment at 100% of Wynford Board of Education approved contracts to employees throughout the duration of the State of Ohio mandated school closure, retroactive to March 16, 2020. (Addendum G)
- J. Extension agreement of the negotiated contract between Wynford Local School District Board of Education and the Wynford Education Associate for one year through June 30, 2021. (Addendum H)
- K. Ohio Teacher Evaluation System Memorandum of Understanding to address teacher evaluations that have already been completed and teacher evaluations which will be impossible or impracticable to complete for the 2019-2020 school year. (Addendum I)
- L. Two percent (2%) base increase for the Central Office salary schedule for Fiscal Year 2021.
- M. Two percent (2%) increase in salary for the 2020-2021 school year for Susan Chambers, technology lab aide.
- N. Payment to the following mentors for up to two hours of training in August, 2020:
Megan Hastings

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Angela Heacock
Travis Minnear
Annette Reichard
Krista Richmond
Sally Ruth
Jennifer Scott
Amanda Veith

- O. Resignation of Larry Rocamontes, Junior High/High School Custodian, effective April 13, 2020.
- P. Resignation of Emily Hamric as High School English Teacher and Junior High World History Teacher at the conclusion of the 2019-2020 school year.
- Q. Resignation of Lauren Weisenauer as Junior Varsity Volleyball Coach, effective March 26, 2020.
- R. Resignation of Shelby Seifert as Freshman Volleyball Coach, effective March 31, 2020.
- S. Resignation of Amanda Veith as Junior High Volleyball Coach, effective April 21, 2020.
- T. Resignation of Michael Powers as Junior Varsity Boys Basketball Coach, effective April 21, 2020.
- U. Resignation of Travis Minnear as Co-Junior Class Advisor, effective at the conclusion of the 2019-2020 school year.
- V. Resignation of Meghan Harrer as Junior High Volleyball Coach, effective April 22, 2020.
- W. Resignation of Mary Jones as the High School Concession Stand Manager at the conclusion of the 2019-2020 school year.
- X. Resignation of Nelle Nutter as the Elementary Principal, effective July 31, 2020.

Vote; Yeas: Johnson, Langenderfer, Bessinger, Crall, Gifford **Nays:** none **Motion Carried**

20-06-07. On a motion by Mr. Langenderfer, seconded by Mr. Bessinger the Board *approved the following personnel item:*

- A. Payment on the Board-approved Fiscal Year 2020 supplemental contracts at 100% unless otherwise noted below as a result of the mandated school closure by the State of Ohio and the cancellation of spring, 2020, junior high and high school sports by Ohio High School Athletic Association:

0% of contract	Katie Benedict	Nuhop Outdoor School
0% of contract	William Byrnes	Nuhop Outdoor School
0% of contract	Mary Jones	Nuhop Outdoor School
0% of contract	Victoria Lionheart	Nuhop Outdoor School
0% of contract	Krista Richmond	Choral/Music Accompanist – HS Spring Concert
0% of contract	Krista Richmond	Choral/Music Accompanist-Jr. High Spring Concert
0% of contract	Angela Smith	Nuhop Outdoor School

Vote; Yeas: Langenderfer, Bessinger, Crall, Johnson, Gifford **Nays:** none **Motion Carried**

20-06-07. On a motion by Mr. Crall, seconded by Mr. Bessinger the Board *approved the following operational items:*

- A. Second reading of Policy JECAA-R – ODE Model Local Dispute Resolution Procedure Admission of Homeless Students (Dispute Resolution Process). (Addendum K)
- B. School Bus Transportation Request for Homeless Students Form. (Addendum L)
- C. Students for graduation from Wynford High School on May 23, 2020, meeting all State and Local requirements. (Addendum M)
- D. Acceptance of the School Bus Purchase Program Grant at \$37,506.59.
- E. Purchase order to Cardinal Bus Sales & Service for one 72 passenger bus. (Addendum N)
- F. FY2021 service level agreement with North Central Ohio Computer Cooperative. (Addendum O)
- G. Internet service provider agreement with North Central Ohio Computer Cooperative for the period of July 1, 2020, through June 30, 2025, retroactive to April 29, 2020. (Addendum P)

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- H. Contract with the Crawford County Board of Health for school health services for the 2020-2021 school year. (Addendum Q)
- I. Contribution-in-Aid-of Construction Agreement with American Electric Power retroactive to May 5, 2020. (Addendum R)
- J. Underground Electric Agreement with American Electric Power retroactive to May 5, 2020. (Addendum S)
- K. Agreement with Buehrer Group Architecture & Engineering, Inc. for architect services for construction of a baseball field and a softball field at the Wynford High School and to renovate the existing playground at Wynford Elementary. (Addendum T)
- L. Property, liability, and fleet insurance renewal with Liberty Mutual Insurance, effective May 1, 2020. (Addendum U)
- M. Agreement with Otis Elevator Company for elevator maintenance services. (Addendum V)
- N. Agreement with Franklin Covey for "The Leader in Me" School Membership at Wynford Elementary for the 2020-2021 school year. (Addendum W)
- O. Agreement with Liberty University for providing student teaching services for the 2020-2021 school year. (Addendum X)
- P. Agreement with Lifetouch for individual student photographs for the 2020-2021 school year. (Addendum Y)
- Q. Purchase order to Apptegy for annual maintenance fee. (Addendum Z)
- R. Agreement with Upslope. (Addendum AA)
- S. Agreement with Buckeye I.T. Services for technology support services, effective July 1, 2020, through June 30, 2021. (Addendum AB)
- T. Northwestern Ohio Educational Research Council, Inc. membership for the 2020-2021 school year. (Addendum AC)
- U. Participation in the National School Lunch Program for the 2020-2021 school year at the Federal and State levels.
- V. Participation in the Seamless Summer Option Program for feeding students through the remainder of the 2019-2020 school year with plans to apply for the continuation of the program through June 30, 2020 retroactive to March 23, 2020.
- W. Purchase order to Scholastic Book Fairs. (Addendum AD)
- X. Waiver of monthly preschool tuition for April and May, 2020, due to the State of Ohio mandated school closure.
- Y. Distribution of food items to families in need during the State of Ohio mandated school closure, retroactive to March 16, 2020.
- Z. Resolution to adopt an original or amended plan pursuant to R.C. 3313.482 to make up the days that school is closed to students by using online and/or alternative educational methods. (Addendum AE)
- AA. Resolution regarding Superintendent and Treasurer authority during the COVID-19 pandemic, retroactive to March 16, 2020. (Addendum AF)
- BB. 4th Quarter 2019-2020 Grading Guidelines. (Addendum AG)
- CC. \$50 donation from Nadine and Tom Miller to the Wynford Food Service Fund.
- DD. Donation of Flour & Whisk cookies to Wynford Food Service to include in the lunch bags to distribute to students at an estimated cost of \$150.00 by an anonymous donor.
- EE. Donation of Easter gift bags to distribute to students at an estimated cost of \$550.00 by an anonymous donor.
- FF. \$50 donation from Joyce Barciz to the Wynford Drama Department.
- GG. \$100 donation from Dan and Elaine Whitmeyer to the Wynford Food Service Fund.
- HH. Agreement with Education Plus, LLC and Lorrie Germann for E-Rate services for the 2020-2021 school year. (Addendum AI)

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- II. Retroactive to May 6, 2020, agreement with FunFlicks to rent a 45 foot epic movie screen and FM transmitter for the Class of 2020 graduation ceremony to be held on May 23, 2020. (Addendum AJ)
 - JJ. Agreement with Nuhop for the outdoor education for the 5th and 6th Grades on November 9-11, 2020 and November 11-13, 2020 with alternate dates of May 17-19, 2021 and May 19-21, 2021. (Addendum AK)
 - KK. Continued payment to contracted service employees throughout the duration of the State of Ohio mandated school closure, retroactive to March 16, 2020.
 - LL. \$800.00 Crawford County Family and Children First Council Grant. (Addendum AL)
 - MM. Agreement with Holiday Photography for individual and team sports photographs for the 2020-2021 school year. (Addendum AN)
 - NN. Fixed fee food service contract with Compass Group USA/Chartwells for the 2020-2021 school year. (Addendum AP)
 - OO. Purchase order to purchase replacement laptops for staff, estimated at \$80,000. (Addendum AQ)
- Vote; Yeas:** Crall, Bessinger, Johnson, Langenderfer, Gifford **Nays:** none **Motion Carried**

20-06-08. On a motion by Mr. Johnson, seconded by Mr. Bessinger the Board *approved the following operational item:*

- A. FY2021 foundation contract with North Central Ohio Educational Service Center. (Addendum AM)
- Vote; Yeas:** Johnson, Bessinger, Crall, Gifford **Abstain:** Langenderfer **Motion Carried**

20-06-09. On a motion by Mr. Crall, seconded by Mr. Bessinger the Board *approved the following operational item:*

- A. 2020-2021 Athletic Handbook. (Addendum AH)
- Vote; Yeas:** Crall, Bessinger, Johnson, Gifford **Nays:** Langenderfer **Motion Carried**

20-06-10. On a motion by Mr. Langenderfer, seconded by Mr. Bessinger the Board *adjourned to Executive Session* to consider the employment of a public employee or official at 7:46 p.m.
Vote; Yeas: Langenderfer, Bessinger, Crall, Johnson, Gifford **Nays:** none **Motion Carried**

20-06-11. On a motion by Mr. Langenderfer, seconded by Mr. Crall the Board *reconvened from Executive Session.*
Vote; Yeas: Langenderfer, Crall, Bessinger, Johnson, Gifford **Nays:** none **Motion Carried**

20-06-12 On a motion by Mr. Johnson, seconded by Mr. Crall the Board *adjourned* the regular meeting of the Wynford Board of Education at 8:30 p.m. The next regular meeting to be held virtually via Zoom and in the Wynford High School Media Center on June 18, 2020 at 5:30 p.m.
Vote; Yeas: Johnson, Crall, Bessinger, Langenderfer, Gifford **Nays:** none **Motion Carried**

Attest;

Debra Gifford, President

Leesa Smith, Treasurer