

SPRINGFIELD SCHOOL DISTRICT RE-4

Monday, May 18, 2020

REGULAR BOARD MEETING

6:00 P.M. - BOARDROOM

WE WILL BE OBSERVING SOCIAL DISTANCING GUIDELINES. PLEASE COOPERATE WITH THIS CONFERENCE CALL-INS WILL BE AVAILABLE IF NECESSARY

- I. CALL TO ORDER: The meeting was called to order by President, Larry Duncan at 6:01 p.m.
- II.
- A. ROLL CALL:
1. MEMBERS PRESENT: Clinton Arbuthnot, Larry Duncan, Tyler Gibson, Jennifer Swanson
 2. MEMBERS ABSENT: Kay Maes (arrived at 6:05 p.m.)
 3. SCHOOL PERSONNEL PRESENT: Richard Hargrove, Kyle Lasley, Pam Hartley
 4. GUESTS PRESENT: None
- II. ADDITIONS TO THE AGENDA: None
- III. APPROVE THE AGENDA: Tyler Gibson made a motion to approve the agenda as presented. Jennifer Swanson seconded the motion. Motion passed.
- IV. ROUTINE ITEMS:
- A. APPROVE THE MINUTES OF THE April 20, 2020, Regular Meeting: Tyler Gibson made a motion to approve the minutes of the April 20, 2020 regular meeting as presented. Jennifer Swanson seconded the motion. Motion passed.
(Kay Maes arrived)
- B. FINANCIAL REPORTS: The board and Mr. Hargrove discussed and reviewed the financial reports.
- C. CLAIMS PAYABLE – May 18, 2020: The board reviewed the May 18, 2020 claims payable. Jennifer Swanson made a motion to approve the May 18, 2020 claims payable as presented. Tyler Gibson seconded the motion. Motion passed unanimously.
- V. PUBLIC COMMENT: None
- IF YOU ARE HERE TO ADDRESS THE BOARD, PLEASE READ THE FOLLOWING:**
- Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation time with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in executive session. Discussion of individual students must occur in executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in executive session.*
- A. CORRESPONDENCE: None
- VI. OLD BUSINESS:
- A. REVIEW BEST GRANT 2020 APPLICATION AND NEXT STEPS: Superintendent Hargrove summarized the final grant application interview with the board and was excited to report that the 2020 Best Grant Application was approved for funding by the BEST grant committee and is rated as the #1 large project of the 12 that the committee approved. He explained that there are still a few more steps for the final approval, but keeping an optimistic outlook, plans are being formulated to start community informational outreach in June. As Mr. Hargrove expressed; there are still lots of steps to take and hills to be climbed. Community awareness and support will be the key for the district to be successful in seeing this amazing opportunity become a reality.
- B. UPDATE ON SAFETY AND SECURITY CONSTRUCTION: Mr. Hargrove reported that work should begin on the safety and security construction next week. Asbestos abatement is pending bids, but construction will start in areas that aren't affected by abatement.
- C. DISCUSSION ON PRELIMINARY 20-21 BUDGET AND TIMELINE FOR APPROVAL: Mr. Hargrove explained that the budget process has been hindered by a delay in needed information coming from the state. Current information is proposing a 10-20% reduction in school funding. A preliminary budget is due to the state by May 30, 2020. However it will be possible to make adjustments as late as December and January before the district must approve the final budget. Since salaries are the major expense of the district budget, Mr. Hargrove expressed that it is probable that the board may need to consider putting a freeze on salaries. He stated that two budgets will be prepared for the board's review; one with no step increases and the other with the step increases. He recommended that a budget workshop be held on Friday, May 29 to approve the preliminary budget and to allow time for publication of required public notice.

D. REVIEW GRADUATION PROCEDURE FOR SATURDAY, MAY 30

Jr./Sr. High School Principal, Kyle Lasley reviewed the plans for 2020 graduation. A typed plan was included in board packets. He explained that the ceremony will consist of two-parts: an on-line session and a live portion. The on-line portion will be the pre-recorded valedictorian and salutatorian speeches and senior slide-show which will run continuously on the school website. The live portion will start with a parade of graduates, each in a separate vehicle. The parade will end on 5th street in front of the high school where each graduate will exit their car one at a time, present their parents with a rose, receive their diploma and have a picture taken. All graduation activities will be streamed live and played on the school website. The seniors have hired a photographer who will be allowed to be present at the live presentations. Others present will be Superintendent Richard Hargrove, Board President Larry Duncan, School Counselor Ginger Walker and Principal Kyle Lasley.

VII. NEW BUSINESS:

A. APPROVE CAFETERIA MEAL PRICES FOR 2020 – 2021

Current meal prices for breakfast are: Students K-12 \$1.40, Adult staff \$2.00, Adult guest \$2.25

Lunches: Students K-5 \$2.60, Students 6-12 \$3.10, Adult staff \$3.70, Adult guest \$4.70

Each year the school is required to complete computations to determine if meal prices comply with the USDA's paid lunch equity requirements. If the weighted price average is below the USDA target price, the district can choose to raise prices or subsidize the food account. The district's average weighted lunch price is \$.22 below the USDA targeted price. USDA allows a minimum increase of \$.10. Breakfast prices are not currently regulated by USDA, but there are suggested guidelines. After discussion, Mr. Hargrove recommended a \$.10 increase in each student lunch prices, a \$.15 increase in adult lunch prices and a \$.25 increase in all breakfast prices. Kay Maes made a motion to set school meal prices for 2020-21 as follows:

BREAKFAST: Student K-12...\$1.65, Adult staff...\$2.25, Adult Guest...\$2.50

LUNCH: Student K-5...\$2.70, Student 6-12...\$3.20, Adult staff...\$3.85, Adult Guest...\$4.85

Tyler Gibson seconded the motion. Motion passed unanimously.

B. APPROVE MARK RICKER FOR COMPUTER MAINTANENCE OVER SUMMER:

Mr. Hargrove recommended that Mark Ricker be approved to do summer computer maintenance. He shared that there are some COVID funds that might be able to be used to help pay some of this tech expense. Tyler Gibson made a motion to approve an extra-duty contract with Mark Ricker for up to 60 hours of summer computer maintenance at \$25.00 per hour, not to exceed \$1500.00. Jennifer Swanson seconded the motion. Motion passed unanimously.

C. DISCUSSION ON SUMMER SCHOOL AND SCHOOL START-UP 20-21: Superintendent Hargrove reported that it is still the intention to hold elementary summer school. He is meeting with Title I teacher tomorrow to discuss and develop a plan that can be presented to the county health department. Right now how school will start-up is uncertain. It is fairly certain that school will start in August in some form. Plans will be developed in the weeks to come as more guidance is received.

F. DISCUSS EMERGENCY FEEDING PROGRAM/SFSP AND APPROVE SFSP COOKS: The Emergency Feeding Program will transition to the Summer Food Service Program at the end of May. USDA has approved waiver extensions through August 30 to allow parent pickup, combined meal service times and drive-by pickup which will allow the SFSP to continue with no change. Daily meal counts reached as high as 200 during on-line school, but has dropped to an average of 150 since school has dismissed for the summer. Salvation Army has agreed to pay for food cost for the 2020 SFSP. Mr. Hargrove recommended that we approve the hiring of Sheila Adams as director and Bonnie Montgomery and Mason West as cooks for the Summer Food Service Program from May 21, 2020 to July 30, 2020. Clinton Arbuthnot made a motion to approve the hiring of Sheila Adams, Bonnie Montgomery and Mason West as director and cooks for the 2020 Summer Food Service Program from May 21, 2020 to July 30, 2020. Jennifer Swanson seconded the motion. Motion passed unanimously.

G. DISCUSS AND APPROVE CSDSIP RENEWAL FOR 20-21: Superintendent Hargrove presented the CSDSIP insurance renewal to the board. This year's premium will increase by approximately \$16,000.00. Mr. Hargrove explained that the district has had a good working history with CSDSIP and over the last 5 years we have had numerous claims which have all been handled expediently and satisfactorily. He made the recommendation that we accept the 2020-21 CDSIP Insurance Proposal of \$98,371.00. Kay Maes made a motion to approve the renewal of insurance coverage with CDSIP for \$98,371.00 for the 2020-21 policy term. Tyler Gibson seconded the motion. Motion passed unanimously.

VIII. EXECUTIVE SESSION: C.R.S. 24-6-402(4) (f): The school board, Mr. Hargrove and Mr. Lasley went into executive session at 7:15 p.m. The board returned to regular session at 7:50 p.m.

A. PERSONNEL:

1. Coaches – HS Basketball
2. Teaching positions (5th grade, JH language arts)

IX. ACT ON EXECUTIVE SESSION:

Mr. Hargrove recommended that the board approve a contract with Robyne Perdue for school nurse for the 2020-21 school year. Jennifer Swanson made a motion to approve the contract for Robyne Perdue for school nurse for the 2020-21 school year. Tyler Gibson seconded the year. Motion passed unanimously

Mr. Hargrove recommended the hiring of the following:

Tiffany Hume for 5th grade elementary teacher
Anne Wallace for Junior High language arts teacher
Kevin Stolebarger for head high school girls basketball coach
Renee Loflin for assistant high school girls basketball coach

Jennifer Swanson made a motion to approve Tiffany Hume as 5th grade elementary teacher for 2020-21. Clinton Arbuthnot seconded the motion. Motion passed unanimously.

Tyler Gibson made a motion to approve Anne Wallace as junior high language arts teacher for 2020-21. Jennifer Swanson seconded the motion. Motion passed unanimously.

Clinton Arbuthnot made a motion to approve Kevin Stolebarger for the head high school girls basketball coach for 2020-21. Kay Maes seconded the motion. Motion passed unanimously.

Jennifer Swanson made a motion to approve Renee Loflin for the assistant high school girls basketball coach for 2020-21. Kay Maes seconded the motion. Motion passed unanimously.

X. REPORTS

A. JUNIOR/SENIOR HIGH PRINCIPAL –KYLE LASLEY: Mr. Lasley wanted to publically thank all the staff for the effort that went into presenting awards and creating the video to recognize the students in lieu of the traditional athletic and academic banquets. He also reported that it appears that most summer athletic programs will be discontinued for this year. High school student check-out was completed today with 100% of students participating. Junior high checkout is tomorrow. Students and staff have done an excellent job observing safe and social distancing. No definite plans have been put into place for fall start. Several loose scenarios have been considered while waiting for further instruction from CDE.

B. SUPERINTENDENT/ELEMENTARY PRINCIPAL REPORT –RICHARD HARGROVE: Mr. Hargrove reported that a power point presentation will be created to recognize elementary end-of-year awards. The actual certificates went home in student check-out packets. He informed the board that the two new pieces of cafeteria equipment have been received that were purchased with grant funds. Reid and crew have the 3-door refrigerator moved in and the walk-in freezer is assembled and waiting on electrical to be completed. Superintendent Hargrove thanked staff, community and students for stepping up and battling through this last quarter. He feels it went better than expected.

XI. OTHER ITEMS TO DISCUSS: None

XII. BOARD MEETING DATES:

1. REGULAR BOARD MEETING – June 22, 2020, 6:00 p.m.
2. Special Board Meeting – May 29, 7:00 a.m.

XIII. COMMENTS FROM THE BOARD: None

XIV. ADJOURNMENT: Meeting was adjourned by consensus of the board at 3:00 p.m.

Larry Duncan, President

Kay Maes, Secretary

Clinton Arbuthnot, Vice-President

Tyler Gibson, Treasurer

Jennifer Swanson, Director