

# Tuxedo Board of Education-Regular Meeting

## Thursday, May 21, 2020

Tuxedo Union Free School District  
Board of Education  
Google Meet Video Conference  
6:00pm

Generated by Kristine DiFrancesco on Friday, May 29, 2020

### **Members present**

Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

### **Meeting called to order at 6:00 PM**

#### **1. Meeting Opening**

##### **Procedural: 1.1 Call to Order**

##### **Procedural: 1.2 Pledge of Allegiance**

##### **Procedural: 1.3 Roll Call and Quorum Check**

##### **Action: 1.4 Approval of the Agenda**

Mr. Bohlke recognized Barbara Voss and Ron Stover and congratulated them on their retirements. Ms. Voss having been with the district 19 years and Mr. Stover for 30 years. Golden Apples were to be presented after the meeting.

Motion to approve the meeting agenda.

Motion by Nancy Bourke, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

#### **2. Presentation**

Mr. Bohlke recognized Barbara Voss and Ron Stover and congratulated them on their retirements. Ms. Voss having been with the district 19 years and Mr. Stover for 30 years. Golden Apples were to be presented after the meeting.

#### **3. Public Comment**

##### **Information: 3.1 Public Comment**

The district clerk read comments on to the record that were submitted to the Board of Education before the meeting.

Walter Deane inquired about a comment made in a BOE recording.

Mary Graetzer sent a comment apologizing for a comment made in a BOE recording.

Jennifer Darling made a comment about ending the school year early.

Michelle Calcaterra asked a question about programs being cut from next school year.

Barbara Sheridan made a comment about the Safe School Ambassador program.

Joe Richard asked questions about enrollment and plans for the next school year. Shelly Farley offered masks to the board.

#### **4. Administrators' Reports**

##### **Reports: 4.1 Assistant Principal of Student Services Report**

Ms. Scariano gave her update for Special Education and Guidance. CSE and 504 meetings have been transitioned to virtual. Collaborative report writing has been put in place for teachers and staff to complete evaluations. Distance learning has enabled students to be more involved in their meetings. SPP-13 SEQUA review of district IEP's were found non-compliant and the district is working to correct those.

Guidance google classroom has been created to help communication between GFB students and the guidance department. College Board has added additional SAT dates for the fall. Some students had issues with the online format of the AP exams and are taking the AP exam again at a later date.

##### **Reports: 4.2 Lower School Principal's Report**

Mr. Brown congratulated Ms. Voss and Mr. Stover. A distance learning student survey was sent to get student feedback. Mr. Brown meets with each teacher weekly to discuss distance learning and get feedback. Teacher appreciate week was a success. Students and parents submitted comments about their teachers to thank them. Ms. Sayles will be the Pre-K teacher for the 2020-2021 school year.

##### **Reports: 4.3 Human Resources Report**

Ms. Wise thanked the food service department for all of their hard work distributing food and classroom materials. Ms. Wise hosted several "Coffee Chats" with the staff over the last two months to touch base and get to know them. She also researched and provided the staff with professional development learning opportunities. Ms. Wise met with instructional staff for assignments for the next school year. Tenure dates were confirmed with all untenured staff. Time off balance records have been converted to digital and made available to staff. Part-time staff will continue on payroll through the end of the school year. The budget brochure has been created and will be sent to all Tuxedo residents. A district social media policy has been created for approval on the agenda.

##### **Reports: 4.4 School Business Official Report**

Mr. Ziemba gave his report. Reports were included in the Board of Education packet.

##### **Reports: 4.5 Superintendent's Report**

Superintendent Bohlke reported on all the progress and hard work happening in the district. He reported that a 4-day week for new schoolwork has been implemented. Fridays will be used for catch-up and review to allow children who are struggling with the distance learning format time to complete assignments. Mr. Bohlke spoke about his recent trip to the Spivak's home where he presented Valedictorian, Madison Spivak and Salutatorian Jared Spivak with their pins. Graduation plans are in the works. A virtual graduation will be made in addition to the live graduation. Tuxedo 2025 will be introduced at the budget hearing, a plan for progress over the next 5 years. The master schedule for the 2020-2021 school year has been created. A six-day cycle, 9 period day was created with 3 minutes between classes and two lunch periods. German language will be introduced to the 6th grade with the possibility of continuing based on interest. The middle school will be located on the 2nd floor of GFB next year for grades 6-8. Ms. Sayles will be teaching Pre-K next year and preparations are being made for that program to begin in September. New fiber optics were installed in the district and wireless access points are being replaced to increase internet speed. Classlink software has been purchased and is being set up to allow student and teachers easy access to programs through a single sign-on. New bus routing

software has been purchased and will be set up for September. A digital arts lab is also being set up in GFB. Mr. Bohlke is looking into purchasing equipment for teachers to ensure they are ready for distance learning next year as it could be needed again. A task force is being created in the district to start thinking about ideas for opening safely in September.

Board member expressed concern about skipping a year of Spanish in the Elementary School.

## **5. Executive Session**

### **Action: 5.1 Enter into Executive Session**

Motion to enter into executive session for the purpose of legal council on a personnel matter. 7:31 PM

Motion by Meg Vaught, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

### **Action: 5.2 Return to Open Session**

Motion to return to open session. 9:43 PM

Motion by Dorothy Ziegelbauer, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

Motion to cancel the executive session scheduled later in the meeting due to the late hour and hold it after the budget hearing on 5/28.

Motion by Meg Vaught, second by Lucy Cerezo Scully.

Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

## **6. Consent Agenda**

### **Action (Consent): 6.1 Approval of Consent Agenda Items**

Resolution: Motion to approve consent agenda items 6.1-6.27

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

### **Action (Consent), Minutes: 6.2 Meeting Minutes 4-16-20**

Resolution: Motion to Approve Minutes from the 4-16-20 meeting.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent), Minutes: 6.3 Meeting Minutes 4-30-20**

Resolution: Motion to Approve Minutes from the 4-30-20 meeting.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent), Minutes: 6.4 Meeting Minutes 5-7-20**

Resolution: Motion to Approve Minutes from the 5-7-20 meeting.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.5 CPSE/CSE Recommendations**

Resolution: Motion to approve the CPSE/CSE recommendations.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.6 Personnel Non-Instructional Appointments**

Resolution: Motion to approve non-instructional personnel appointments as presented.

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>SALARY</b>
*Donte Walter	Audio/Visual Repair	5/22/20	\$47,000

\*Title Change

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.7 Resignations**

Resolution: Motion to approve resignations as presented.

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
*Donte Walter	Computer Aide	5/21/20
Angela Wise	Human Resources	6/12/20

**\*Title Change**

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.8 Election Inspectors**

Resolution: Motion to approve Election Inspectors for the June 9, 2020 vote.

<b>NAME</b>	<b>POSITION</b>	<b>DATE</b>	<b>SALARY</b>
Matt Takeuchi	Election Inspector	6/9/20	\$100
Mary Dixon	Election Inspector	6/9/20	\$100
Arlene Dyba	Election Inspector	6/9/20	\$100
Audrey Coviello	Election Inspector	6/9/20	\$100
Cynthia Reese	Election Inspector	6/9/20	\$100
Sandra McGrady	Election Inspector	6/9/20	\$100

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.9 Business Office Report**

Resolution: Motion to accept the business office reports for 5-21-20.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.10 Obsolete- 2004 Truck**

Resolution: Motion to declare the 2004 Pickup Truck, which is a need of mechanical repair of more than the value of vehicle, as obsolete and dispose of it in accordance with district regulations.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.11 Extension of Board Policy #4110-R (Non-Resident Tuition, Student Payments and Attendance)**

Resolution: BE IT RESOLVED, that the Board of Education hereby extends Board Policy #4110-R (Non-Resident Tuition Student Payment, Student Attendance) for the 2020-2021 school year.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.12 Setting Non-Resident Tuition Rate for the 2020-2021 School Year**

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.13 Retire Policy 5206- Replaced by 7220**

Resolution: Motion to retire policy 5206.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.14 Retire Policy 5208- Replaced by 7131**

Resolution: Motion to retire policy 5208.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.15 Retire Policies 5304, 5401 and 5402- Replaced by 7210**

Resolution: Motion to retire policies 5304, 5401 and 5402.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.16 Policy 1320**

Resolution: Motion to approve policy 1320 as presented and waive the second reading.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.17 Policy 3110**

Resolution: Motion to approve policy 3110 as presented and waive the second reading.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.18 Policy 3120**

Resolution: Motion to approve policy 3120 as presented and waive the second reading.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.19 Policy 6410**

Resolution: Motion to approve policy 6410 as presented and waive the second reading.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.20 Policy 6411**

Resolution: Motion to approve policy 6411 as presented and waive the second reading.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.21 Policy 7243**

Resolution: Motion to approve policy 7243 as presented and waive the second reading.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.22 Policy 7315**

Resolution: Motion to approve policy 7315 as presented and waive the second reading.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.23 Policy 7316**

Resolution: Motion to approve policy 7316 as presented and waive the second reading.



Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.24 Policy 8271**

Resolution: Motion to approve policy 8271 as presented and waive the second reading.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.25 Retire Policies 1401, 1402, 1403 Replaced by 1320**

Resolution: Motion to retire policies 1401, 1402 and 1403.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.26 Retire Policy 3211 - Replaced by 6410**

Resolution: Motion to retire policy 3211.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.27 Retire Policy 4407- Replaced by 7315 and 8271**

Resolution: Motion to retire policy 4407.

Motion to approve consent agenda items 6.1-6.27

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

## **7. Action Item**

### **Action: 7.1 Tenure**

Mr. Bohlke made a recommendation for tenure for Ms. Fox.  
The board congratulated her.

Motion to approve tenure for recommended personnel.

Motion by Daniel Castricone, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

## **8. Items for Discussion**

### **Action, Discussion: 8.2 Revision of Policy 1406 Legal Counsel**

Tabled until the June meeting.

Motion by Nancy Bourke, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

### **Action, Discussion: 8.3 Discussion About Public Comment**

Board members discussed allowing live public comment for future video conference meetings and the budget hearing.

Motion to end the suspension of public comment for video conference meetings.

Motion by Lucy Cerezo Scully, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

### **Discussion: 8.4 Reserve Funds**

The board asked Mr. Ziemba is the million dollars in reserves intended to offset the bond could still be used towards repairs for the upcoming school year or if it had to be put to public vote. Mr. Ziemba explained that the money could be put into the budget but would have to then be used during that school year and some repairs may take longer than the school year to complete between state approval process and actual construction. Money in the reserves can be used for emergency repairs as needed during the school year without voter approval.

## **9. New Business**

### **Discussion, Future Agenda Items: 9.1 Possible Items for New Business**

None

**10. Executive Session (postponed to 5/28)**

**11. Possible Action from Executive Session (postponed to 5/28)**

**12. Adjournment**

**Action: 12.1 Adjourn Meeting**

Motion to adjourn the meeting. 10:29 PM

Motion by Michael Arone, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'K. DiFrancesco', written in a cursive style.

Kristine DiFrancesco  
District Clerk