



JOB DESCRIPTION

ANDES CENTRAL SCHOOL DISTRICT

POSITION:	Cheerleader Advisor
REPORTS TO:	Athletic Director, Building Principal
SCHOOL BOARD APPROVAL DATE:	August 8, 2016
FLSA STATUS:	To Be Determined
TERMS OF EMPLOYMENT:	In accordance with school calendar and board policy
EVALUATION:	In accordance with approved policy
SUPERVISORY RESPONSIBILITIES:	Students

SUMMARY:

The Cheerleading Advisor for each sport has the responsibility of carrying on the activity in the best interest of the Andes Central School District and the AC/DC Cooperative by adhering to the policies and regulations outlined in the Student Activity Handbook. Further, each advisor should have a working knowledge of the SDHSAA Rules and Regulations.

QUALIFICATION/BASIC JOB REQUIREMENTS:

1. BA/BS in Education (preferred but not required)
2. Teaching or employment within the District or AC/DC Cooperative (preferred but not required)
3. Must have certification in Methods of Coaching, First Aid and Concussion
4. Must have the AACCA safety certification, if stunting
5. Complete the Spirit Program Management, as required by the SDHSAA
6. Must complete the Rules meeting and Rules Test, as required by the SDHSAA
7. High school/college participation (preferred but not required)
8. Coaching experience desired

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Follows National Federation, SDHSAA, Andes Central School District, and AC/DC Cooperative rules and regulations.
2. Supervises all practices and handles discipline.
3. Organizes pep rallies with the approval of the Activity Director/Building Principal.
4. Attend all games during assigned sports seasons.
5. Supervises all fund-raising.
6. Works with Athletic Director on ordering necessary materials and supplies.
7. Sets up and conducts tryouts (this would include getting competent judges to evaluate).
8. Explains and defines expectations of the squad.
9. Performs other duties as assigned.

WORKING ENVIRONMENT: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The noise level in the work environment is usually moderate to loud. Duties are performed indoors and outdoors. The employee must be able to work effectively with a myriad of teachers, administrators, parents, and various outside groups.

PHYSICAL DEMANDS: The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, talk, and hear. The employee is occasionally required to stand, walk, climb or balance, stoop, kneel, crouch and crawl. The employee must occasionally push or lift up to 50 pounds such as boxes and AV/VCR carts. The employee is directly responsible for the safety, well being, or work output of other people. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus. The position requires the individual to meet multiple demands from several people and interact with the public and other staff.

The information contained in this job description is for compliance with the American with Disabilities act (A.D.A.) and is not an exhaustive list of the duties performed for this position.