

**MAINE SCHOOL ADMINISTRATIVE DISTRICT #37**

**May 27, 2020**

The Regular Meeting of the Board of Directors of RSU/MSAD #37 was held at Narraguagus Jr./Sr. High School, Harrington, Maine and virtually through Zoom (due to COVID-19) on Wednesday, May 27, 2020 to consider and act upon the following items of business:

**Board Members Present:** Susan Beal, Chris Chartrand, Bethany Hartford, Grace Kennedy, Ronald Kennedy, Gary Magby, Debra Murphy, Charles Peterson, Jr., Vance Pineo, Jr., and Mark Wright

**Board Members Absent:** Jeffery Beal and Dawn Robbins

**Other persons present:** Ronald Ramsay, Denise Vose, Lorna Greene, Susan Meserve, Maria White, Mary Ellen Day, Todd Emerson, Ron Smith, Suzen Polk-Hoffses, Susan Dow, Lynn Lyford, Sandy Alley, Candy Tucker, Dayna Barker, Sarah Grant, Jodi Hedberg, Donna Haire, Eric Brooks, Laurie Lee, Tiffany Strout, Nicole Willey, Charlene Trafton, Dawn Fickett, and other citizens

**MINUTES**

**A. INTRODUCTORY BUSINESS**

- 1. The meeting was called to order at 7:00 p.m. by Chairman Vance Pineo, Jr.**
- 2. RE: APPROVAL OF MINUTES OF THE APRIL 29, 2020 REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**ACTION:** Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to approve the minutes of the April 29, 2020 meeting as presented.
- 3. RE: REPORT—SUPERINTENDENT OF SCHOOLS (Including Legislative Updates)**  
**INFORMATION:** Supt. Ramsay noted that we are expecting guidance from the governor soon about opening schools in September. The CDC guidelines he has seen so far, he does not feel are doable, but we will have to work with whatever they direct. We did receive guidance on the budget process and are moving forward with our District Budget Meeting on June 16<sup>th</sup> at the high school. There are several CDC guidelines we must follow. The validation referendum will be on July 14<sup>th</sup>.~There are 12 school days left in this year but ending the way we have had to has not been easy. The A-team met yesterday to make plans on how to conclude the year for students and staff.~One year ago today, we signed the paperwork to move forward with the CTE project. Tonight, Supt. Ramsay hopes to have three of the four teacher positions filled. Construction is going well, and we are still on track with our timeline.
- 4. RE: REVIEW OF FINANCIAL STATEMENTS**  
**INFORMATION:** Supt. Ramsay noted that the April statement looks like what any April statement typically does. We may notice some savings by June because of the shutdown, but we have continued with most of the expenses we normally have. He does not expect it to be a substantial savings.
- 5. RE: AGENDA ADJUSTMENTS**  
**ACTION:** Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to table this article as there are no adjustments necessary tonight.

**B. OLD BUSINESS—None**

**C. NEW BUSINESS**

1. **RE: CONSIDERATION OF REQUEST TO DRAW DAYS FROM THE TEACHER SICK BANK**  
**ACTION:** Motion by Mark Wright, second by Charles Peterson, Jr., and voted (unanimously) to approve the request from Heather Knapp to draw 19.5 days from the Teacher Sick Bank. The Teachers' Association is supportive of the request as Ms. Knapp has met the criteria to withdraw.
  
2. **RE: HIRING NEW STAFF**  
**ACTION:** Motion by Mark Wright, second by Grace Kennedy, and voted (unanimously) to ratify the following slate of new hires as recommended by the Superintendent.
  - a. CTE Center-Early Childhood Education Instructor—Tina Beal
  - b. CTE Center-Diesel Mechanics Instructor—Jason Tyler
  - c. CTE Center-Welding Instructor—Daniel Ferden
  - d. Grade 1 Teacher at DW Merritt—Sandy Alley
  - e. Grade 1 Teacher at Harrington—Ashley Cirone
  - f. Grade 5/6 Teacher at Milbridge—Nicole Willey
  - g. Science Teacher at Narraguagus—Michael Benner
  - h. Speech Pathologist at Harrington—Kassidy Seeley
  - i. Administrative Assistant at Narraguagus—Sarah Grant
  - j. Special Education Ed Tech II at DW Merritt—Candy Tucker
  - k. Special Education Ed Tech III at Milbridge—Donna Haire
  - l. Adult Education Director (stipend position)—Eric Brooks
  - m. District Food Service Director—Charlene Trafton
  - n. Full-time Cook at Narraguagus—Monica Reynolds
  - o. Half-time Cook at Narraguagus—Lesla Sproul
  
3. **RE: EMPLOYEE TRANSFERS INTO NEW POSITIONS**  
**INFORMATION:**
  - a. CTE Secretary—Nancy Bailey
  - b. Harrington Secretary—Lisa Hinkle
  - c. Full-time Cook—Kristi Dinsmore
  
4. **RE: HIRING FALL/WINTER COACHES FOR NARRAGUAGUS HIGH SCHOOL**  
**ACTION:** Motion by Mark Wright, second by Grace Kennedy, and voted (unanimously) to ratify the following slate of fall/winter coaches for Narraguagus High School as recommended by the Superintendent:
  - a. Golf-Kathy Howell
  - b. Cross-country-Tricia Brown
  - c. Varsity Volleyball--Holly Fraser
  - d. JV Volleyball-Hilary Oliver
  - e. Girls' Soccer-Devonte Stevens
  - f. Boys' Soccer-Tyler Tenney
  - g. Girls' Varsity Basketball-Eric Beal
  - h. Girls' JV Basketball-Heather Thompson
  - i. Girls' Basketball Vol. Asst.-Nick Kennedy
  - j. Boys' Varsity Basketball-Vincent MacLean, Jr.
  - k. Boys' JV Basketball-Ryan Fletcher
  - l. Boys' Basketball Vol. Asst.-Daniel Kane
  - m. Varsity Cheering—Dayna Barker

5. **RE: ACCEPTANCE OF BIDS**

**ACTION:** Motion by Charles Peterson, Jr., second by Mark Wright, and voted (unanimously) to accept the following bids for services/goods for 2020-2021 as recommended by the Superintendent:

- a. Heating oil—Fraser Energy 8¢ over rack
- b. Diesel fuel—RH Foster 7.5¢ over rack
- c. Lunch Delivery for Hot Lunch Program—Kyle Thaxter \$23,100
- d. Bread for Hot Lunch Program—LePage Bakeries
- e. Milk for Hot Lunch Program—Oakhurst Dairy

6. **RE: APPROVAL OF 2020 HIGH SCHOOL GRADUATION PROGRAM**

**ACTION:** Supt. Ramsay noted that we cannot do things as we normally would for graduation. We must follow state guidelines on what we can do and that does not allow us to fill a gymnasium with 1,000+ people. He and the high school administration have discussed waiting, but the longer things have gone on, the more apparent it is that the state will not allow us to hold a “normal” graduation anytime this summer. He, Mrs. Day, and Mr. Emerson looked at many options and came up with the best-case scenario, given the variables.

A graduation will be held on June 5<sup>th</sup> at 2:00 p.m. The entire Senior class (36 students) will be present, as well as a few administrators. The ceremony will be live-streamed. As each graduate receives his/her accolades, eight family members will be allowed to enter the gym, take photos, and then exit at the other end of the gym. Then the next family will come in to watch their graduate. Everyone understands it is not ideal, but it is a better option than many others. If any new guidance is received from the state in the next few days that will allow expanding that number, we certainly will do so.

In addition, he noted that many on the board had heard about the pushback on the senior class fund. This is an unprecedented year where the class is unable to do anything to spend the money they’ve raised for a class trip, prom, etc. The district will not be keeping these funds. Some will be set aside to pay the expenses that have been incurred for graduation, senior gifts, etc. but the remainder will be divided equally among the 36 graduates and presented as a Class of 2020 Scholarship at graduation.

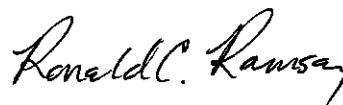
Motion by Mark Wright, second by Grace Kennedy, and voted (unanimously) to approve the 2020 Graduation program and Class of 2020 Scholarship.

A reminder that the June meeting will be held at Narraguagus, not on Zoom.

7. **RE: ADJOURNMENT**

**ACTION:** Motion by Charles Peterson, Jr., and voted (unanimously) to adjourn the meeting at 8:18 p.m.

Respectfully submitted,



Ronald C. Ramsay  
Secretary to the Board

MEETING SUMMARY, May 27, 2020

A. INTRODUCTORY BUSINESS

2. APPROVED minutes of the 4/29/20 regular meeting;
5. TABLED agenda adjustments;

B. OLD BUSINESS

None

C. NEW BUSINESS

1. APPROVED request from Heather Knapp to withdraw 19.5 days from the Teacher Sick Bank;
2. HIRED new staff: Tina Beal, CTE Early Childhood; Jason Tyler, CTE diesel; Daniel Ferden, CTE welding; Sandy Alley, DWM grade 1; Ashley Cirone, HN grade 1; Nicole Willey ML gr. 5/6; Michael Benner, NHS Science; Kassidy Seeley, Speech; Sarah Grant, NHS Admin Asst; Candy Tucker, DWM Ed Tech II; Donna Haire, ML, Ed Tech III; Eric Brooks, Adult Ed Director; Charlene Trafton, Food Service Dir; Monica Reynolds, cook; Lesa Sproul, half-time cook;
3. INFO—TRANSFERS: Nancy Bailey to CTE Admin Asst; Lisa Hinkle to HN Admin Asst; Kristi Dinsmore to full-time cook;
4. HIRED fall/winter coaches at NHS: Kathy Howell, golf; Tricia Brown, cross country; Holly Fraser, Varsity Volleyball; Hilary Oliver, JV Volleyball; Devonte Stevens, Girls' Soccer; Tyler Tenney, Boys' Soccer; Eric Beal, Girls' Varsity Basketball; Heather Thompson, Girls' JV Basketball; Vincent MacLean, Jr., Boys' Varsity Basketball; Ryan Fletcher, Boys' JV Basketball; Nick Kennedy, Girls' Basketball Volunteer Asst; Daniel Kane, Boys' Basketball Volunteer Asst; Dayna Barker, Varsity Cheering;
5. ACCEPTED bids: Heating oil—Fraser Energy 8¢ over rack; Diesel fuel—RH Foster 7.5¢ over rack; Lunch Delivery for Hot Lunch Program—Kyle Thaxter \$23,100; Bread for Hot Lunch Program—LePage Bakeries; Milk for Hot Lunch Program—Oakhurst Dairy;
6. APPROVED plan for NHS 2020 Graduation program and Class of 2020 Scholarship.