

UNION TOWNSHIP SCHOOL CORPORATION MEDICATION POLICY

In order to protect the health and welfare of the students and school staff alike, Indiana law requires that parents/guardians consent, in writing, to the administration of both prescription and over-the counter medications. Please read this policy carefully regarding medication administration during school hours.

PRESCRIPTION MEDICATION may only be given to students provided the following is on file at school:

- A written order from the physician OR the prescription bottle labeled with: student's name, name of the medication, dose, frequency and time.
- **Written authorization from the parent/guardian and reason for medication.**
- The dose, time, frequency of a prescribed medication may only be changed with a physician order or a new updated prescription label on the bottle.

OVER-THE COUNTER MEDICATION may only be given to students provided the following is on file:

- Written authorization by the parent and the reason the medication is to be given.
- **Dose, frequency, and time** for which the parent is providing written authorization.
- Over-the counter medications will not be administered in any manner inconsistent with the instructions on the label.

THE SCHOOL **DOES NOT** SUPPLY MEDICATION. MEDICATION MUST BE BROUGHT IN BY A PARENT/GUARDIAN IN AN UNOPENED ORIGINAL CONTAINER (FOR OVER-THE COUNTER MEDICATION).

ALL MEDICATION MUST BE DISPENSED IN THE NURSE'S OFFICE AND WILL BE KEPT IN A LOCKED CABINET.

STUDENTS MUST NOT CARRY MEDICATION IN THEIR PURSES, BACKPACKS, OR POCKETS. MEDICATIONS MUST BE **PICKED UP** AT THE END OF THE YEAR BY A PARENT/GUARDIAN.

THOSE STUDENTS WITH ASTHMA OR LIFE THREATENING ALLERGIES MAY CARRY THEIR OWN EMERGENCY MEDICATIONS, BUT MUST HAVE WRITTEN AUTHORIZATION FROM A PHYSICIAN AND PARENT WITH THE STUDENT'S NAME, MEDICATION NAME, DOSE, AND THE INTENT TO CARRY THE MEDICATION. A PHYSICIAN AND PARENT/GUARDIAN MUST CERTIFY THE STUDENT IS CAPABLE OF SAFELY SELF-ADMINISTERING THE MEDICATION IF NECESSARY.