



# WOODBIDGE TOWNSHIP SCHOOL DISTRICT

P. O. Box 428, School Street  
Woodbridge, New Jersey 07095

## Title I District Wide Parental Involvement Policy

The Woodbridge Township School District agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) that parents play an integral role in assisting their child's learning;
- (B) that parents are encouraged to be actively involved in their child's education at school;
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

- The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center
  - **PIRC** – Purpose is to help implement successful and effective parental involvement policies, programs, and activities that lead to improve in student academic achievement as well as to strengthen partnerships amount parents, teachers, principals, administrators, and other school personnel in meeting the needs of students.
  - U.S. Department of Education, OII  
Parental Information and Resource Centers  
400 Maryland Ave., S.W., LBJ Building  
Washington, DC 20202-5970  
Fax: (202) 205-5630  
<https://www2.ed.gov/programs/pirc/contacts.html>
  - <http://www.nationalpirc.org/directory/NJ.html>
  - **The Early Childhood, Parenting and Professional Resource Center**
  - The focus of *NJ Parent Link* is to meet the information and resource needs of expectant parents, families with young children (newborns to children entering kindergarten) and professional stakeholders vested in the health & well-being of New Jersey's children & families. Parenting and support resources for families with older children, school aged to young adulthood, are also available. The goals of *NJ Parent Link* are to improve the accessibility, coordination and delivery of information and services to expectant parents and families with young children; to improve the communication capabilities between the public and private sectors; and to provide the IT foundation for interagency service collaborations and policy development.
  - <http://www.njparentlink.nj.gov/njparentlink/about/>
  - **Family and Community Engagement**
  - Barbara Pugh  
barbara.pugh@doe.nj.gov

**PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. The Woodbridge Township School District will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:
  - Title I schools will review content and effectiveness of district policy with Title I parents at Title I Annual Parent Meetings
  - Document feedback from parents in meeting minutes
  - Changes made to policy based on parent feedback
2. The Woodbridge Township School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Title I schools will review content and effectiveness of curricula and programs with Title I parents
  - Title I schools will afford the opportunity to meet with school personnel for the purposes of planning, consultation, advising, and evaluation and to ensure ongoing parental input toward achieving program objectives and developing a feeling of partnership
  - Each Title I project school, working with the parents of its students, will develop a school-parent compact which outlines how parents, staff, and students will share responsibility for promoting higher student achievement. A copy of this compact will be provided to the parents of each Title I student.
3. The Woodbridge Township School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
- Supervisors of ASI will coordinate and implement Title I Family Workshops (Technology, Math, Language Arts)
  - Supervisors of ASI will be available for input and guidance in implementing individual school family programs
4. The Woodbridge Township School District will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following:
- Title I Family Workshops (Technology, Math, Language Arts)
  - Individual school's family programs
  - The encouragement of activities which parents and children can do together at home such as reading together
5. The Woodbridge Township School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
- Title I schools will review content and effectiveness of district policy with Title I parents at Title I Annual Parent Meetings
  - Document feedback from parents in meeting minutes
  - Supervisors of ASI will make changes to policy based on parent feedback
6. The Woodbridge Township School District will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:
  - ↗ Parent workshops will focus on communication of topics mentioned above in relation to technology, math, and language arts
  - ↗ Open line of communication with parents
  - ↗ Question and answer sessions

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by offering:

- Title I Family Workshops (Technology, Math, Language Arts)
- Individual school's family programs
- Academic Support (Title I) teachers will provide parents with the progress of students in grades 1 and above on a regular basis. In addition, parent conferences will be scheduled in October with both afternoon and evening conference times available. During the conference, portfolios containing samples of the student's work will be available for parents to inspect and sign.

C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Providing Title I principals with resources and references
- Supervisors of ASI and Title I principals attending professional development opportunities in the area of improving parental involvement

D. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Provisions will be made, as far as practical, for the translation of program notices, progress reports, and other printed material related to the Title I program

E. The school district will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of

participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Information will be sent home via email and/or backpack
- Information will be posted on school and/or district website(s)
- Translation of information as needed

**PART III. DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

NOTE: The District wide Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:


- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training
- paying reasonable and necessary expenses associated with parental involvement activities, including but not limited to transportation, refreshments, and incentives to encourage parents to participate in school-related meetings and training sessions
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting family involvement activities in locations that are more accessible to the families
- adopting and implementing model approaches to improving parental involvement
- developing appropriate roles for community-based organizations and businesses in parental involvement activities
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.

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**PART IV. ADOPTION**

This District wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Title I Schools Annual Title I Parent Meetings documentation.

This policy was adopted by the Woodbridge Township School District on October 15, 2020 and will be in effect for the period of the 2020-21 school year. The school district will distribute this policy to all parents of participating Title I, Part A children on or before November 20, 2020.

  
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(Signature of Authorized Official)  
10/15/20  
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(Date)