

**JENKINS INDEPENDENT SCHOOL DISTRICT**  
**Regular Meeting**  
**November 23, 2015 6:00 PM**  
**Jenkins Middle High School Library**

**MINUTES**

**A. Call to Order**

**B. Approve Minutes**

**Order #4030 - Motion Passed:** Approval of the (date) minutes from the regular board meeting passed with a motion by Ms. Paulette Sexton and a second by Mrs. Brenda DePriest.

Ms. Sara Brown	Yes
Mrs. Brenda DePriest	Yes
Mr. Tracy Goff	Yes
Mrs. Eileen Sanders	Yes
Ms. Paulette Sexton	Yes

**C. Visitor's Comments, Questions or Concerns**

Discussion:

GEAR UP Promise Zone representative, Celesta Riffe from Berea College explained GEAR UP to the School Board Members.

Three main goals: a) academically prepare kids for college--using Missy Baker b)increase graduation and college going rates c)improve and increase student and family understanding of college

Follow the Cohort Approach--follow the group from 7th graders until they are first year college students, etc.

This is year 2 for JIS. \$60,000 was awarded to Jenkins. Missy Baker is funded through GEAR UP. Most funding comes year 1. Jenkins was awarded a little more than \$54,000 and can count on this for the next five years.

**D. School Campus Reports**

Discussion:

Reports by:Mr. Pinion Mrs. Collier

**E. Staff/Student/School Spotlight**

Discussion:

Spotlight was JES and JMS academic teams

## **F. Audit Report**

Discussion:

Board Members have a copy of the audit findings. The JIS received a clean opinion. A couple of areas the board may want to look at:

p. 4-(for 3 or 4 pages)--highlight of the board management

p. 8--statement of net position--picture of district as a whole...balance sheet. \$758,000 unfunded retirement for transparency purposes--teacher portion is not recorded in the books.

p. 10--balance sheet of governmental funds

p. 14--Business type funds--foods services \$145,000 that was booked this year, but not last.

Positive fund balance in the food service.

p. 18--Disclosure notes--required.

p. 24--standard in all audits in middle of page--classification of funds. Make sure you know what committed and restricted means so that you won't spend money that is uncommitted. This would become a write-up. Assigned is like a PO and unassigned is money that board can choose how to spend.

p. 30--retirement plan disclosure notes (7 pages)

p. 33--Break out of pension liability

p. 36--this note is a requirement about the future growth rate--1% increase or decrease liability--not a concrete number

p. 50-52--activity funds--funds at school level. \$107,000 receipts No write ups.

p. 68--the fact that there were no write ups

p. 64--district level write ups--none were found

p. 19 describes/outlines the funds for the district

p.12--facilities fund--tax and seek funds are here

### **G. Superintendent/Board Member Communications**

### **H. Superintendent Personnel Report**

Discussion:

Mr. Whitaker: Kim Ballou was hired as JMHS secretary High school math position still posted

### **I. Technology Program Report**

Discussion:

Damian Johnson gave a technology progress report

### **J. Approval of Section 504 Procedures for Student Services**

**Order #4031 - Motion Passed:** Approve Updated Section 504 procedures from KSBA passed with a motion by Mrs. Eileen Sanders and a second by Mrs. Brenda DePriest.

Ms. Sara Brown            Yes

Mrs. Brenda DePriest    Yes

Mr. Tracy Goff            Yes

Mrs. Eileen Sanders      Yes

Ms. Paulette Sexton      Yes

### **K. Financial Report & Claims**

Discussion:

\$483,472 at end of October

**Order #4032 - Motion Passed:** Approval of the (date) monthly detailed financial report, salaries and bill payments passed with a motion by Ms. Sara Brown and a second by Ms. Paulette Sexton.

Ms. Sara Brown            Yes

Mrs. Brenda DePriest    Yes

Mr. Tracy Goff            Yes

Mrs. Eileen Sanders      Yes

Ms. Paulette Sexton      Yes

### **L. BG 1 Burdine Roof**

**Order #4033 - Motion Passed:** Approve funding source for the Burdine roof from the BG1, a Grant proposal through the School Facilities Construction Commission. passed with a motion by Mrs. Brenda DePriest and a second by Ms. Sara Brown.

Ms. Sara Brown	Yes
Mrs. Brenda DePriest	Yes
Mr. Tracy Goff	Yes
Mrs. Eileen Sanders	Yes
Ms. Paulette Sexton	Yes

#### **M. Approve Payment for Contractor**

**Order #4034 - Motion Passed:** passed with a motion by Mrs. Eileen Sanders and a second by Ms. Paulette Sexton.

Ms. Sara Brown	Yes
Mrs. Brenda DePriest	Yes
Mr. Tracy Goff	Yes
Mrs. Eileen Sanders	Yes
Ms. Paulette Sexton	Yes

#### **N. Change Order for BG 15-204**

**Order #4035 - Motion Passed:** passed with a motion by Ms. Paulette Sexton and a second by Mrs. Brenda DePriest.

Ms. Sara Brown	Yes
Mrs. Brenda DePriest	Yes
Mr. Tracy Goff	Yes
Mrs. Eileen Sanders	Yes
Ms. Paulette Sexton	Yes

#### **O. Approve Out of District Travel**

**Order #4036 - Motion Passed:** Approval of out of district travel passed with a motion by Ms. Paulette Sexton and a second by Ms. Sara Brown.

Ms. Sara Brown	Yes
Mrs. Brenda DePriest	Yes
Mr. Tracy Goff	Yes
Mrs. Eileen Sanders	Yes
Ms. Paulette Sexton	Yes

#### **P. Approve Fundraisers**

Discussion:

Approval for ices and slushes would depend upon approval from the head coaches.

**Order #4037 - Motion Passed:** Approval of fundraisers passed with a motion by Ms. Sara Brown and a second by Mrs. Eileen Sanders.

Ms. Sara Brown	Yes
Mrs. Brenda DePriest	Yes
Mr. Tracy Goff	Yes
Mrs. Eileen Sanders	Yes
Ms. Paulette Sexton	Yes

## **Q. Executive Session**

## **R. Other Board Business**

**Order #4038 - Motion Passed:** Motion to hire Alt 32 Architecture as the architect for the Burdine roof project. passed with a motion by Mrs. Eileen Sanders and a second by Ms. Paulette Sexton.

Ms. Sara Brown	Yes
Mrs. Brenda DePriest	Yes
Mr. Tracy Goff	Yes
Mrs. Eileen Sanders	Yes
Ms. Paulette Sexton	Yes

## **S. Adjournment**

Discussion:

Tracy Goff mentioned the facilities plan regarding all buildings are listed as transitional. We could not bond a repair or replacement on transitional buildings and we must revisit our facilities plan.

Mr. Whitaker needs to find the process for adjusting the facilities plan and discuss this during next meeting.

**Order #4039 - Motion Passed:** Approval to adjourn the meeting passed with a motion by Ms. Sara Brown and a second by Mrs. Eileen Sanders.

Ms. Sara Brown	Yes
Mrs. Brenda DePriest	Yes
Mr. Tracy Goff	Yes
Mrs. Eileen Sanders	Yes
Ms. Paulette Sexton	Yes

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Board Chairman

Board Secretary

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