

Turkey Valley Education Foundation

Application Guidelines

1. Complete the Request for Funding application. Please be specific and answer all questions.
2. Amount requested must be specific, including mileage costs. (See Joan Busta if you need help calculating mileage).
3. Be sure to include the cost of tickets, etc. on your application for bus drivers and chaperones, if needed.
3. **Email the request for funding to Carol Knoll by the 1st of the month** for consideration at that month's meeting.
4. You will be notified by the 1st of the following month regarding outcome of the application.
5. Funding from TVEF must be secured before an activity/purchase.

If funded, you agree to:

1. Submit a minimum of 2 pictures and a write up describing the project to:
 - a. TVEF (Rhonda Drilling),
 - b. calmarcourier@hotmail.com,
 - c. TV website (Tammy Vrzak) and
 - d. JJ Newsletter (Deb Langreck)within 2 weeks of the project. Please note in your write up that the project was funded by the Turkey Valley Education Foundation.
2. Post pictures and write up on your TV web page, noting that the project was funded by the Turkey Valley Education Foundation.