

CLASSIFIED STAFF APPLICATION

Application for position of: _____

TO THE APPLICANT:

Answer each questions accurately and in detail.
Answer each question applicable to this position.
Please sign the completed application.

RETURN APPLICATION TO:

Superintendent of Schools
Turkey Valley Community School
3219 State Highway 24
Jackson Junction, IA 52171
Phone: 563-776-6011

Turkey Valley Community School is committed to providing equal educational and employment opportunity regardless of gender, marital or parental status, race, color, religion, age, or national origin. Title IX of the Education Amendments of 1972, prohibits discrimination on the basis of gender in any educational program or activity receiving federal financial assistance by way of grant, contract, or loan. Title VI of the Civil Rights Act of 1964, is similar in its prohibitions of discrimination on the basis of race, color, or national origin. Equal education opportunity includes: admission, extra-curricular programs and activities, facilities, access to course offerings, counseling and testing, employment, health and insurance services, and athletics. Turkey Valley Community School is also committed to equal opportunities for the physically and mentally handicapped, in compliance with federal regulations. In keeping with the law, the board shall consider the veteran status of applicants.

Responsibility for equal employment and educational opportunity throughout the school rests with the Superintendent. The Board of Directors has assigned an Administrative Assistant the responsibility for promoting and encouraging progress in meeting the school's equal opportunity goals. All grievances, questions, or requests for information should be referred to the Superintendent, Turkey Valley Community School, Jackson Junction, Iowa 52171. Phone: 563-776-6011.

NAME in full _____

ADDRESS _____ CITY _____ STATE _____ ZIP CODE _____

PHONES: Permanent _____ Present _____

SOCIAL SECURITY NUMBER _____

Date of last physical examination _____

1. Are you a member of the armed forces? Yes _____ No _____
2. Are you currently working? Yes _____ No _____
3. Have you ever been fired from a job? Yes _____ No _____
If you answered yes, please state when, and give the reasons _____
4. What do you like most about your present job? _____
5. Reasons for leaving last job (prior to the one you now hold) _____
6. Reasons for desiring to leave present position for the position for which you are applying _____
7. What do you like least about your present job? _____

8. Have you ever been charged/convicted of a felony? Yes _____ No _____
 If you answered yes, please explain: _____
9. Would you be willing to submit to a law enforcement background check? Yes _____ No _____

EDUCATIONAL PREPARATION: Please use only one line for each institution attended--Attach additional sheets if there is insufficient space.

	Name of Place	Course or Majors and Minors	Total Sem Hours	Grad or under Grad.	Diploma or Deg. Earned	No. of Years	Dates
High School							
College or Univ.							
College or Univ.							
College or Univ.							

Give exact semester hours of college preparation in your major field _____
 Give grade point average in your major field _____

WORK EXPERIENCE: List in chronological order with the most recent employment listed last—attach additional sheets if there is insufficient space.

DATES		Name of Employer	Job Description	Salary
From	To			

Total Work Experience in years _____

KNOWLEDGE OF CURRENT WORK PRACTICES: We are extremely interested in having personnel who keep abreast with the latest work methods, techniques, innovation, and trends in their field. Please list any items concerning your field in which you have special experience, special training or knowledge. You may attach additional sheets for more detailed explanation. _____

REFERENCES:

List three references (two of which should be work related):

NAME	ADDRESS	PHONE NO.

I certify that the information on this application is true and complete to the best of my knowledge. I understand that any misrepresentation of facts may result in denial of consideration for the position. False application may be cause for dismissal at a later date.

_____ Date

_____ Applicant's Signature