

APPLICATION FOR CERTIFIED STAFF POSITION

Application for position of: _____

TO THE APPLICANT:	RETURN APPLICATION TO:
Answer each question accurately and in detail.	Superintendent of Schools
Answer each question applicable to this position.	Turkey Valley Community School
Please sign the completed application.	3219 State Highway 24
Do not make a personal appearance until invited to do so.	Jackson Junction, IA 52171
Please request credentials to be mailed immediately.	Phone: 563-776-6011

Turkey Valley Community School is committed to providing equal educational and employment opportunity regardless of gender, marital or parental status, race, color, religion, age, or national origin. Title IX of the Education Amendments of 1972, prohibits discrimination on the basis of gender in any educational program or activity receiving federal financial assistance by way of grant, contract, or loan. Title VI of the Civil Rights Act of 1964, is similar in its prohibitions of discrimination on the basis of race, color, or national origin. Equal education opportunity includes: admission, extra-curricular programs and activities, facilities, access to course offerings, counseling and testing, employment, health and insurance services, and athletics. Turkey Valley Community School is also committed to equal opportunities for the physically and mentally handicapped, in compliance with federal regulations. In keeping with the law, the board shall consider the veteran status of applicants.

Responsibility for equal employment, educational opportunity, and affirmative action throughout the school rests with the Superintendent. The Board of Directors has assigned an Administrative Assistant the responsibility for promoting and encouraging progress in meeting the school's equal opportunity goals. All grievances, questions, or requests for information should be referred to the Administrative Assistant, Turkey Valley Community School, Jackson Junction, Iowa 52171. Phone: 563-776-6011.

NAME in full _____

ADDRESS _____ CITY _____ STATE _____ ZIP CODE _____

PHONES: Permanent _____ Present _____

SOCIAL SECURITY NUMBER _____

Date of last physical examination _____



PROFESSIONAL INFORMATION--TEACHING AND/OR ADMINISTRATION DUTIES

1. What subjects or grades are you teaching at present? _____

Name of School District _____

Salary this year \$ _____

2. What extracurricular or coaching duties are included with your present teaching? _____

3. What extracurricular duties (including head and assistant coaching of athletes) are you WILLING and QUALIFIED to accept assignment? _____

4. Are you under teaching contract presently? YES _____ NO _____ For next year? YES _____ NO _____
 If yes, how soon can you secure a release? _____ State date after which you cannot secure a release _____
5. Have you ever failed to be re-elected? _____ When? _____ If so, state reasons _____

6. What Iowa certificate do you hold? _____ Expiration date _____
7. If you do not hold an Iowa certificate, are you eligible for one? _____
8. List the subject field for which you have State Department of Iowa approval _____

9. What do you like most about your present job? _____

10. What do you like least about your present job? _____
11. Reasons for leaving last teaching position (prior to the one you now hold) _____

12. Reasons for desiring to leave present teaching position for the position for which you are applying _____

13. Answer the following questions:
 a. Yes _____ No _____ Have you ever been convicted of a felony?
 b. Yes _____ No _____ Have you been convicted of a crime other than parking or speeding violations?
 c. Yes _____ No _____ Have you ever had a founded repot of child abuse made against you?
 d. Yes _____ No _____ Have you everhad an educational license revoked or suspended?
- If yes to any of the above, please explain.

14. Are you willing to submit to a law enforcement background check? YES _____ NO _____

EDUCATIONAL PREPARATION: Please use only one line for each institution attended— Attach additional sheets if there is insufficient space.

	Name of Place	Course or Majors and Minors	Total Sem Hours	Grad or under Grad.	Diploma or Deg. Earned	No. of Years	Dates
High School							
College or Univ.							
College or Univ.							
College or Univ.							
College or Univ.							

Give exact semester hours of college preparation in your major field _____
 Give grade point average in your major field _____

TEACHING EXPERIENCE: List in chronological order with the most recent employment listed last—attach additional sheets if there is insufficient space.

DATES		Name or Location of School	Subjects or Grades Taught	Salary
From	To			

Total teaching experience in years _____ Grades K-3 _____ 4-6 _____ 7-9 _____ 10-12 _____

Other: _____

Please explain in detail any special teaching experience listed under other years of experience. _____

KNOWLEDGE OF CURRENT WORK PRACTICES: We are extremely interested in having personnel who keep abreast with the latest work methods, techniques, innovations, and trends in their field. Please list any items concerning your field in which you have special experience, special training or knowledge. You may attach additional sheets for more detailed explanation.

EXPERIENCE IN BUSINESS, TRADES, SOCIAL SERVICES, MILITARY SERVICE, INC: Please list experiences in these fields including summer work and describe briefly. List in chronological order by year with your most recent experience listed last. Give name of person for work reference if available.

DATES		Experience & Location	Brief Description	Name & Address of Person Acquainted With your Work
From	To			

If not teaching during the past year, state where and how you have been occupied during that time. Position or Occupation: _____

_____ Name and address of your employer: _____

Are you presently under contract? _____ If so, how soon can you secure a release? _____

EXTRACURRICULAR, CULTURAL AND COMMUNITY SERVICE BACKGROUND

1. Student activities and special honors or recognition received when in school

2. Special study such as music, art, etc. and/or hobbies or special interests

3. Community Involvement: _____

REFERENCES	NAME	ADDRESS	PHONE NO.
Your Present Superintendent			
Your Last Superintendent			
Your Present Principal			
Your Last Principal			
College Instructor Under Whom You Had Your Major Work (If first position)			
Character References (Please list at least two who have known you within the last seven years)			

INFORMATION REGARDING EDUCATIONAL CREDENTIALS AND PERSONAL APPLICATION

1. Are your educational and teaching credentials up-to-date and available? Yes _____ No _____

2. If yes, give name and address of the Placement Bureau from which they are available:

Name _____ Address _____

3. Have your credentials been mailed? Yes _____ No _____ Employer must request credentials _____

4. Would you be willing to make a personal application at your own expense? Yes _____ No _____

5. When would be the most convenient time for you to make personal application? _____

6. List phone, address, and time when you can be most easily reached: Phone No. _____

Address _____ Time of Day _____

7. I certify that the information on this application is true and complete to the best of my knowledge. I understand that any misrepresentation of facts may result in denial of consideration for the position.

Signature of Applicant

Date