

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**JANUARY 14, 2020**

The meeting convened at 7:02 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

|            |                    |           |
|------------|--------------------|-----------|
| Roll Call: | Mike Jacob         | - Present |
|            | Mike Fador         | - Present |
|            | James Cook         | - Present |
|            | Pam Jones          | - Present |
|            | F. William Zanders | - Present |

Also present were: Christina Sirbaugh, Rick Thorp-The Times Leader, Lowell Perkins, Sharon Harrison, Melissa Carroll, Mike McKeever, Amy Porter, and Walt Skaggs

**Community Participation**

Melissa Carroll addressed the board regarding having a bus stop at A to Z Preschool.

**Approve Treasurer’s Items**

Mr. Fador moved and Mr. Zanders seconded that the Board approve the following Treasurer’s items:

- A. Board minutes for the December 10, 2019 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for December, 2019, including the Financial Report and Appropriation Summary, Annual Spending Plan, and Budget vs Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

|  |                |                                  |                              |
|--|----------------|----------------------------------|------------------------------|
| General 001                            | \$2,375,352.27 | Student Activities 200           | \$ 45,169.03                 |
| Bond Retirement 002                    | 0.00           | District Managed 300             | 251,745.29                   |
| Permanent Improvement 003              | 33,778.36      | Auxiliary Services 401           | 52,525.89                    |
| Building 004                           | 0.00           | Data Communication 451           | 0.00                         |
| Food Service 006                       | 67,760.81      | Student Wellness and Success 467 | 37,175.76                    |
| Expendable Trust 007                   | 13,881.00      | Miscellaneous State Grant 499    | 36,212.74                    |
| Kara Fador Corrections Scholarship 008 | 13,000.13      | IDEA Part B 516                  | -32,917.15                   |
| Uniform School Supplies 009            | 4,726.06       | Title I 572                      | -484.88                      |
| Principal 018                          | 42,401.78      | IDEA Preschool Handicapped 587   | -4,261.25                    |
| District Agency 022                    | 4,539.69       | Improving Teacher Quality 590    | 0.00                         |
| Self Insurance 024                     | 176,519.67     | Schoolwide Building Program 598  | -242,599.06                  |
| Underground Storage Tank 031           | 11,000.00      | Misc. Federal Grant Fund 599     | -0.01                        |
|  |                | <b>TOTAL</b>                     | <b><u>\$2,885,526.13</u></b> |

- C. The list of bills paid in December, 2019, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer’s office.

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**Approve Treasurer's Items (Cont'd)**

D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

| From            |          | To                   |          | Amount       |
|-----------------|----------|----------------------|----------|--------------|
| General Fund    | 001      | Schoolwide Pool Fund | 598-9020 | \$225,457.11 |
| Title I Fund    | 572-9020 | Schoolwide Pool Fund | 598-9020 | \$13,499.20  |
| Title II-A Fund | 590-9020 | Schoolwide Pool Fund | 598-9020 | \$2,503.20   |
| Title IV-A Fund | 599-9020 | Schoolwide Pool Fund | 598-9020 | \$1,139.55   |

E. The following donations made during to date:

| <u>Name</u>                          | <u>For</u>                    | <u>Amount</u>      |
|--------------------------------------|-------------------------------|--------------------|
| Bruce & Leslie Stiles                | In Memory of Dorothy Blatnik  | \$ 20.00           |
| David & Ruth Monaghan                | In Memory of Dorothy Blatnik  | 100.00             |
| Mary Bajis                           | In Memory of Dorothy Blatnik  | 75.00              |
| Greg & Lisa Kazmirski                | In Memory of Dorothy Blatnik  | 25.00              |
| Frank & Brenda Blatnik               | In Memory of Dorothy Blatnik  | 100.00             |
| Michael Blatnik                      | In Memory of Dorothy Blatnik  | 100.00             |
| Paul & Clara Knauss                  | In Memory of Dorothy Blatnik  | 100.00             |
| Jack & Dorothy Piehl                 | In Memory of Dorothy Blatnik  | 100.00             |
| Daniel & Lynn Mickey                 | In Memory of Dorothy Blatnik  | 15.00              |
| Pam & Perry Jones                    | In Memory of Dorothy Blatnik  | 50.00              |
| Courtney Piehl                       | In Memory of Dorothy Blatnik  | 50.00              |
| Kevin & Kay O'Grady                  | In Memory of Dorothy Blatnik  | 25.00              |
| Beatrice Piehl                       | In Memory of Dorothy Blatnik  | 50.00              |
| Ronald & Diane Ley                   | In Memory of Dorothy Blatnik  | 25.00              |
| Softite Federal Credit Union         | Elementary                    | 500.00             |
| Belmont County Safety Council        | Hydraulic Jack for Bus Garage | 500.00             |
| Unified Bank                         | H.S. Close Up                 | 750.00             |
| Lifetouch                            | Elementary Principal's Fund   | 2,509.80           |
| Jenkins Sporting Goods               | M.S. Art Account              | 2,981.00           |
| Myser & Myser Attorneys at Law       | H.S. Vocal Music              | 498.00             |
| American Legion Post #583            | H.S. Vocal Music              | 500.00             |
| St. Clairsville Rotary Sunrise #2115 | H.S. Vocal Music              | 500.00             |
| St. Clairsville Vocal Music Boosters | H.S. Vocal Music              | 4,500.00           |
| American Legion Post 159             | H.S. Band                     | 1,000.00           |
| Red Devil Club                       | M.S. Basketball               | 3,712.00           |
| The Saints Club                      | H.S. Athletic Dept.           | 9,000.00           |
| M.S. Wrestling Club                  | M.S. Athletic Dept.           | 50.00              |
| Swan's Sport Shop                    | H.S. Athletic Dept. - Golf    | 105.39             |
| Undo's West Inc                      | H.S. Girls Basketball         | 398.00             |
| Chipotle Mexican Grill               | Swim Team                     | 244.48             |
|                                      | <b>TOTAL</b>                  | <b>\$28,583.67</b> |

F. Advance from the General Fund (001) to Title II-A Fund (590-9020) in the amount of \$415.63.

G. Establish the following funds:

- |   |          |
|---|----------|
| 1.) William B. Pelegreen & Mary E. Pelegreen Scholarship Fund | 007-9220 |
| 2.) John Hobe & Rose Hobe Scholarship Fund                    | 007-9320 |
| 3.) Michael Pelegreen & Clementine Pelegreen Scholarship Fund | 007-9420 |

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**Approve Treasurer's Items (Cont'd)**

H. Class Intent Form to transfer the Class of 2019's account balance to the Class of 2020.

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.

Motion carried.

**Superintendent's Report**

Superintendent Skaggs reported on the following:

- Bullying Report (August 1, 2019 - December 31, 2019)
  - a. Elementary - 0
  - b. Middle School - 2
  - c. High School - 3
- Active Shooter Drills completed in each building on January 13<sup>th</sup>.
- Continuing transition to Final Forms. Goal is to be paperless by the beginning of next year.
- Our new website and app (Apptegy) is scheduled to go live sometime in February.
- Admin roof and gym roof have been repaired.
- Third edition of the Red Devil Review is completed and will be uploaded to our social media outlets.
- HS roof sustained wind damage during one of the recent storms resulting in \$10,000 of damage. Estimates have been turned in to the insurance company.
- Two catch basins and drains have been installed on the east side of the elementary. Hopefully this will take care of the recurring flooding issue in the elementary basement.
- Heating controls in the connector and HS are being installed this month.
- Three-way valve in HS scheduled to be replaced this month.
- Hosted Best-in-State regional cheering competition last Sunday (26 schools).

**Dates to Remember**

- January 20, 2020                      No School - Martin Luther King Day

**Approve Personnel Items**

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Cook seconded that the Board approve the following:

1. Luke Nelson                      -              Summer transition hours for Athletic Director position from June 4, 2019 to July 31, 2019.
  
2. The following Certified Substitutes for the 2019-2020 school year, on an as needed basis, pending proper certification:
  - Janelle Bilyeu                      -              Teacher, Tutor, Aide
  - Lorie Groh                              -              Teacher, Tutor, Aide
  - Elise Otto                              -              Teacher, Tutor, Aide
  - Alicia Parsons                      -              Teacher, Tutor, Aide
  
3. The following Classified Substitutes for the 2019-2020 school year, on an as needed basis, pending proper certification:
  - Gwen Palmer                      -              Educational Aide
  - Jessica Snyder                      -              Cafeteria Worker, Custodian, Secretary

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**Approve Personnel Items (Cont'd)**

4. The following Athletic Worker for the 2019-2020 school year:  
Todd Smith
5. Jason Garczyk - Substitute High School Science teacher for the second semester of the 2019-2020 school year.
6. The following volunteer for the 2019-2020 school year:  
Courtney Reinbold - Bowling Coach
7. The following Pupil Activity Contract for the 2019-2020 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

| <u>Name</u>  | <u>Position</u>  | <u>Experience</u> | <u>Salary</u> |
|--------------|--|-------------------|---------------|
| Richard DaRé | 7 <sup>th</sup> /8 <sup>th</sup> Grade Wrestling Coach | 5 yrs.            | \$2,600.00    |

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.  
Motion carried.

**Approve Recommendations**

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mr. Fador seconded that the Board approve the following recommendations:

1. New position of Substitute Health Aide with an RN certification and a pay rate of \$15.00 per hour.
2. The 2020-2021 High School Scheduling Handbook. A copy is on file in the High School Principal's office.
3. Chapter Bylaws of the St. Clairsville High School Chapter of the National Honor Society.
4. Agreement between St. Clairsville-Richland City Schools and West Liberty University to allow nursing students to observe and/or participate in a learning experience in our facility, effective August 1, 2019 through July 31, 2020.
5. Appointment of Jason Garczyk as a Trustee of the St. Clairsville Library Board for a seven-year term beginning January 1, 2020.
6. Resolution to continue membership in the Ohio High School Athletic Association for the 2020-2021 school year.
7. Annual membership in the Ohio Education Policy Institute (OEPI) in the amount of \$1,000.
8. The 2020-2021 Preschool Handbook. A copy is on file in the Elementary Principal's office.

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.  
Motion carried.

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**Adjournment**

There being no further business brought before the Board, President Jacob adjourned the meeting at 7:40 A.M.

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President

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Treasurer