**LINCOLN COUNTY SCHOOLS**

**Special-Called Meeting**

May 28, 2020 5:30 PM

Board Room at the Student Support Center, 305 Danville Avenue, Stanford, KY 40484

**Attendance Taken at 5:30 PM:**

Present Board Members:

Mr. Tom Blankenship Mr. Bruce Smith

Mr. Alan Hubble Mr. Win Smith

Mr. Ricky Lane

**1. Welcome & Call to Order:**  Board Chair, Tom Blankenship, called the meeting to order at 5:30 PM

**2. Superintendent and Staff Reports**

**2.a. Monthly Personnel Action Report**

**Retirements**

* Linda Tracy, Preschool Liaison, effective June 30, 2020
* Faye Pitman, Preschool Liaison, effective June 30, 2020
* Sarndra Upchurch, Media Specialist at LCHS, effective June 30, 2020
* Connie Howerton, Teacher at LCHS, effective June 30, 2020
* Lisa Shelton, Teacher at WBE, effective June 30, 2020

**Resignations**

* TJ Rayhill, Teacher at LCHS, effective June 30, 2020
* Val Pike, Teacher at SES effective June 30, 2020
* Dixie Lay, (Retired Teacher) Instruct. Asst. at LCMS, effective June 30, 2020
* Kayce Ball, Teacher at WBE effective June 30, 2020
* Jeremy Noel, Baseball Coach at LCHS, effective June 30, 2020
* Jessica Woods, FRC at WBE, effective June 30, 2020
* Shea Wilmon, Teacher at SES, effective June 30, 2020
* Missy Robbins, Instructional Coach at LCHS, effective June 30, 2020
* Donya Baker, Teacher at LCMS, effective June 30, 2020

**Certified Hire**

* Kallie Bailey, Exceptional Child Teacher at LCHS, effective August 12, 2020
* Travis Frith, Teacher at LCHS, effective August 12, 2020
* Cole Clark Travis Frith, Teacher at LCHS, effective August 12, 2020
* Mistia Denton Travis Frith, Teacher at LCHS, effective August 12, 2020
* Donya Baker, Media Specialist at LCHS, effective July 1, 2020

**Classified Hire**

* Janice McAninch, Lead Custodian at LCMS, effective May 4, 2020
* Charles Taylor, Custodian at LCMS, effective July 1, 2020

**Non-Renewals Effective June 30, 2020**

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| --- | --- | --- | --- |
| COES | Charalmabakis | Deb | Counselor |
| COES | Costa | Anne | Teacher |
| District | Estes | Tim | Retired |
| LCMS | Horton | Casey | Coach |
|  LCMS | McQueen | Doug | Coach |
|  LCMS | Pope | Dana | Coach |
|  Stanford | Tinsley | Cheyanna | Teacher |
|  COES | Pensol | Cali | EC Teacher |
|  District | Britt | Donna | Retired |
|  District | Noel | Ty | Baseball |
| District | Wilcher | Sherlene | Retired |
| Hustonville | Cooper | Amy | Instructional Asst |
| Hustonville | Grider | Laken | Instructional Asst |
| Hustonville | Luttrell | Stephanie | Instructional Asst |
| Hustonville | Parsons | Afton | Instructional Asst |
| Hustonville | Watson | Carrah | Instructional Asst |
| LCHS | Akers | Anthony | Teacher |
| LCHS | Brown | George | Coach |
| LCHS | Cooper | Daniel | Coach |
| LCHS | Cummins | Carl Lewis | Coach |
| LCHS | Dunn | Carter | Coach |
| LCHS | Durham | Marion | Custodian |
| LCHS | Johnson | Zachary | Coach |
| LCHS | Manning | Melinda | Cook/Baker |
| LCHS | Marcum | Chase | Coach |
| LCHS | McKiddy | Ethan | Teacher |
| LCHS | Moberly | Bryan | Coach |
| LCHS | Mullins | J. Jill | Asst Principal |
| LCHS | Pope | Jose | Coach |
| LCHS | Rogers | Levi | Coach |
| LCHS | Singleton | Natasha | Swimming |
| LCHS | Slone | Missy | Coach |
| LCHS | Smith | Ethan | Coach |
| LCHS | Swanger | Virginia | EC Teacher |
| LCHS | Tamme | Grant | Coach |
| LCHS | Taylor | Earl | Coach |
| LCHS | Torres | Samantha | Volleyball |
| LCMS | Baker | Brandi | Teacher |
| LCMS | Dowell | Crystal | Custodian |
| LCMS | Holbrook | Laura | Instructional Asst |
| LCMS | Horton | J. Casey | Coach |
| LCMS | Jenkins | J. Michelle | Food Service |
| LCMS | Johnson | Kristy | Content Lead |
| LCMS | Kilby | Jason | Custodian |
| LCMS | Kilby | Patricia | Custodian |
| LCMS | Lay | Dixie | Retired |
| LCMS | Maloney | Jeff | Coach |
| LCMS | Maloney | Jenny | Coach |
| LCMS | Ralston | Eric | Coach |
| LCMS | Reed | Courtney | Teacher |
| LCMS | Roberts | Casey | LCMS Basketball |
| LCMS | Sidwell | Genie | Teacher |
| LCMS | Stewart-Hoskins | Abigail | Teacher |
| LCMS | Wheeler | Evelyn | Coach |
| Preschool | Berry | Jane | Liasion |
| Preschool | Killen | Christine | Director |
| Preschool | Petrey | Heather | Teacher |
| Preschool | Yantz | Freida | liasion |
| Stanford | Miracle | Emily | Instructional Asst |
| Stanford | Robinson | Michelle | Instructional Asst |
| Stanford | Simmons | Travis | Custodian |
| Waynesburg | Garrett | Debbie | Instructional Asst |
| Waynesburg | Linkes | Melissa | Instructional Asst |
| Waynesburg | Wesley | Greta | Instructional Asst |
| LCMS | Edwards | Kaylee | EC Teacher |
| LCMS | Leach | Kristin | EC Teacher |
| LCMS | Sublett | Sarah | Counselor |

**2.b. Report on Superintendent's Non-Contract and Out-of-District Days**

**2.c. Monthly SBDM Meeting Agendas and Minutes from Schools**

**2.d. Early Childhood Communication: Head Start Program Information Report, Early Childhood 2019-2020 Annual Report, May Policy Council Minutes**

**2.e. Monthly Financial Statements, Accounts Payable, Payroll and School Activity Funds**

**2.f. Patriot Day Percentages**

**3. Consent Agenda**

**Order #166. - Motion Passed:**  Approval of the consent agenda items passed with a motion by Mr. Win Smith and a second by Mr. Ricky Lane.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**3.a. Approve Minutes of the April 30, 2020 Special-Called Meeting**

**3.b. Leave Requests**

* Sick leave for classified transportation staff beginning March 3 to May 5, 2020

 **3.c. Accept Donations**

* Donation of $1,000 from Citizen Bank for LCHS Archery Program
* Donation of $3,000 from Lincoln-Garrard Broadcasting for Death Valley Bowl
* Donation of $1,000 from Fayette Erectors, Inc. for HLE Archery Program
* Donation of $1,500 from Pleasant View Baptist for S. Lincoln Backpack Program

**4. Action Items**

**4.a. Contracting for Completion of the New Kentucky Facilities Inventory and Classification System**

The District needs to contract with a provider to make on-site visits to district facilities to review and, complete the new Kentucky Facilities Inventory and Classification System (KFICS) and Modules. These include the KFICS Audit, Space Planner, and CPTED site survey.

Included in the proposal are the required services of Shrout Tate Wilson Consulting Engineers to complete their portion of the KFICS Audit. The total cost will not exceed $29,000.

**Order #167. - Motion Passed:**  Approve Contracting with Sherman Carter Barnhardt to Complete the New Kentucky Facilities Inventory and Classification System (KFICS) and Modules passed with a motion by Mr. Ricky Lane and a second by Mr. Win Smith.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.b. KEDC 2020-2021 Membership Agreement**

The Lincoln County School District currently contracts with the Kentucky Educational Development Corporation (KEDC). KEDC is the oldest co-op with the largest membership. A membership agreement provides: 1) networking and professional development opportunities 2) communication/marketing blitzes 3) advice and limited legal services 4) advice and information services from KEDC facilities consultant 5) instructional support 6) grant opportunities 7) KPC membership 8) salary surveys and ranking reports 9) minority recruiting services 10) Munis support.

**Order #168. - Motion Passed:**  Approve the KEDC 2020-2021 Membership Agreement

at a Cost of $3,580.50 passed with a motion by Mr. Bruce Smith and a second by Mr.

Win Smith.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.c. Bid for School Health Services**

The district received bids for school health services from both Healthy Kids Clinic and Family Health.

* Family Health Care is no cost to the district and will to hire current nurses at a higher salary.
* Healthy Kids Clinic cost to the district is $125,000 per year.

**Order #169. - Motion Passed:**  Accept Bid from Family Health to Provide School Health Services passed with a motion by Mr. Ricky Lane and a second by Mr. Win Smith.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.d. Bid for Drug Testing Services**

Envivo had the lowest bid while maintaining the same level of proven service for staff and students.

**Order #170. - Motion Passed:**  Accept the Bid from Envivo for Drug Testing Services for Staff and Students passed with a motion by Mr. Bruce Smith and a second by Mr. Ricky Lane.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.e. 2020-2021 Dual Credit Memorandum of Agreement with BCTC**

BCTC provides secondary students dual credit opportunities, a proven educational strategy with the capacity to complement and maximize the chance of success of our educational initiatives. Effective dual credit systems have impact both at the secondary and postsecondary levels and provide an opportunity for collaboration.

**Order #171. - Motion Passed:**  Approve the 2020-2021 Dual Credit Memorandum of Agreement between Bluegrass Community & Technical College and Lincoln County Public Schools passed with a motion by Mr. Ricky Lane and a second by Mr. Bruce Smith.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.f. 2020-2021 Tentative Budget**

State law requires the local school board adopt the tentative budget by May 30th of each year. The working budget is the final step in the budget process, and it is due by September 30th.

1. The contingency is budgeted at $1,473,000 which is 5% of the budget. A 2% contingency is mandated by the Kentucky Department of Education.
2. The budget does not include staff raises.
3. Due to COVID-19, the CERS rate for 2020-2021 remained constant at 24.06%. This resulted in a savings of over $100,000.
4. This budget is based on the board taking the 4% tax revenue increase in the fall. This will generate over $150,000.
5. SEEK was projected at $15,182,000.
6. Salaries and benefits make up approximately 78% of the general fund budget. This was the same percentage as last year.
7. The budget includes the following:
8. Textbooks/Student Workstations $100,000
9. Buses $400,000KSBIT payoff $42,244
10. General Property/Fleet Ins/Workers Comp $647,187
11. Technology (KETS match) $70,808Debt Service $531,222
12. Athletics (LCHS & LCMS) $66,400
13. Diplomas - $3,000Perkins - $20,000
14. Athletics trips (bus usage) - $50,000
15. Instructional field trips - $17,060

**Order #172. - Motion Passed:**  Approve the 2020-2021 Tentative Budget passed with a motion by Mr. Ricky Lane and a second by Mr. Win Smith.

|  |  |
| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.g. Extending the Vendor List for Bus Part and Supplies**

The District would like to extend the vendors for bus parts and supplies through school year 2020-2021. These include Kimball Midwest, Stanford Auto Parts, A&A Auto Parts, Battery Warehouse, Bluegrass International, and Fleet Pride.

**Order #173. - Motion Passed:**  Approve Extending the Vendor List for Bus Parts and Supplies passed with a motion by Mr. Bruce Smith and a second by Mr. Win Smith.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.h. Bid for Bank Depository Services**

No other bank offered a bid for depository services.

**Order #174. - Motion Passed:**  Approve the Bid from Farmer's National Bank for Bank Depository Services from July 1, 2020 through June 30, 2022 passed with a motion by Mr. Ricky Lane and a second by Mr. Bruce Smith.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.i. Bid for 2020-2021 Yearbook Services**

Bids were received from Lifetouch & Walsworth for LCHS & LCMS yearbooks for the 20-21 school year. Both Mr. Allen Lewis and Ms. Melissa Hoover requested awarding the contract to Lifetouch based on customer service and ease of working with this company. The contract can be renewed for an additional two years at the agreement of both parties.

**Order #175. - Motion Passed:**  Award contracts to Lifetouch for LCHS and LCMS Yearbooks for the 2020-2021 School Year passed with a motion by Mr. Win Smith and a second by Mr. Bruce Smith.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.j. 2020-2021 Contract Renewals for Fire Protection, Pest Control, Waste Removal, Cold Drink, and Snack Vending**

The District is satisfied with the services provided by these companies.

**Order #176. - Motion Passed:**  Approve the 2020-2021 Contract Renewals for Fire Protection, Pest Control, Waste Removal, Cold Drink, and Snack Vending passed with a motion by Mr. Ricky Lane and a second by Mr. Win Smith.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.k. Advertise for and Accept Sealed Bids for Providing Fuel in the 2020-2021 School Year**

**Order #177. - Motion Passed:**  Grant Permission to Advertise for and Accept Sealed Bids for Providing Fuel in the 2020-2021 School Year passed with a motion by Mr. Bruce Smith and a second by Mr. Alan Hubble.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.l. Hire of Emergency Certified Teachers in Critical Shortage Areas for the 2020-2021 School Year**

The U.S. Dept. of Education has designated the following as positions in which Lincoln County has a critical shortage area as of October 2019. Early Childhood Ed, English as a Second Language, Foreign Language, Health & PE, Social Studies, and Speech Language Pathology

**Order #178. - Motion Passed:**  Approve the Hire of Emergency Certified Teachers in Critical Shortage Areas, As Needed, for the 2020-2021 School Year passed with a motion by Mr. Ricky Lane and a second by Mr. Bruce Smith.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.m. Hire of Certified and Classified Substitutes for the 2020-2021 School Year**

The District relies on a qualified, trained, staff of both certified and classified substitutes to work on an 'as needed' basis when regular staff is out due to illness, professional activity, or personal reasons.

**Order #179. - Motion Passed:**  Approve the Hire of Certified and Classified Substitutes for the 2020-2021 School Year passed with a motion by Mr. Win Smith and a second by Mr. Ricky Lane.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.n. Repairs to the Front Brick Wall of LCMS**

For years, the front brick wall at Lincoln County Middle School has leaked during heavy storms causing water to get on the stage area, gym floor, and other areas in the front of the school.

**Order #180. - Motion Passed:**  Approve the Hire of Schnell Contractors to Fix the Front Brick Wall at Lincoln County Middle School passed with a motion by Mr. Alan Hubble and a second by Mr. Ricky Lane.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.o. School Resource Officer for the 2020-2021 School Year**

Lincoln County School District, Stanford Police Department, and the City of Stanford have worked out an agreement for a School Resource Officer for the 2020-21 school year. Stanford Police Department shall provide a School Resource Division consisting of a SRO Commander (40 hours per week) that is stationed at LCHS and up to three (3) additional employees (combined total of 40 hours per week). The total cost is $59,804.00 (flat rate) to be paid to the City of Stanford quarterly ($14,951.00 per quarter).

**The motion was tabled to pursue more options in SRO coverage**.

**4.p. MOA with the Commonwealth of Kentucky for T. Godbey, D. Sims, and B. Harris for the 2020-2021 School Year**

The Commonwealth of Kentucky wishes to enter into a Memorandum of Agreement with Lincoln County Board of Education for the services of Tim Godbey as Educational Recovery Director, Debbie Sims as Educational Recovery Specialist, and Billy Harris as Educational Recovery Specialist.

All three would remain on the Lincoln County BOE payroll and the Commonwealth of Kentucky would reimburse the salary and benefits plus indirect costs totaling $7,614.

**Order #181. - Motion Passed:**  Approve the Memorandum of Agreements with the Commonwealth of Kentucky for Tim Godbey, Debbie Sims, and Billy Harris for the 2020-2021 School Year passed with a motion by Mr. Ricky Lane and a second by Mr. Bruce Smith.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | Yes  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**4.q. Discussion and Possible Action on the Recallable Nickel Tax that was Approved on September 12, 2019**

On 09/12/19 the Lincoln County Board of Education approved a 2019-2020 General Fund Tax Levy of 60.2 Cents on $100 of Assessed Value for Real Property and 60.2 Cents of Assessed Value on Personal Property with Exonerations, of this Rate, 5.7 Cents was subject to recall. A successful recall petition was submitted to the Lincoln County Clerk by stakeholders and the Lincoln County Board of Education approved placing the nickel tax on the 2020 November ballot at its 12/03/19 meeting.

Due to the COVID-19 pandemic, unemployment rates are skyrocketing nationally, on the state level, and locally. According to KYSTATS, there were 3,321 unemployment claims in Lincoln County from 03/05/20-04/26/20. Should the Board be asking stakeholders to vote on a recallable nickel tax during this time of financial uncertainty?

**Order #182. - Motion Passed:**  Rescind the Recallable Nickel Tax that was Approved on September 12, 2019 passed with a motion by Mr. Tom Blankenship and a second by Mr. Ricky Lane.

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| --- | --- |
| Mr. Tom Blankenship  | Yes  |
| Mr. Alan Hubble  | No  |
| Mr. Ricky Lane  | Yes  |
| Mr. Win Smith  | Yes  |
| Mr. Bruce Smith  | Yes  |

**5. Adjourn:**  Board Chair, Tom Blankenship, adjourned the meeting at 6:13 PM.

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Chairman of the Board

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Secretary to the Board