

WOODBIDGE TOWNSHIP BOARD OF EDUCATION

AGENDA

DECEMBER 17, 2015

1. Roll Call
2. Closed Session
3. Salute to Flag
4. Minutes to be Approved:
 - A. November 19, 2015 - Public Meeting
 - B. November 19, 2015 - Closed Session
5. Student Representative
6. Superintendent
7. Items for Discussion:
 - A. Policy and Planning
 - B. Curriculum
 - C. Finance and Insurance
 - D. Technology
 - E. Transportation
 - F. Personnel
8. Board Attorney
9. Old Business
10. New Business
11. Open Public Session
12. Adjournment

December 17, 2015

The Superintendent presents the following recommendations:

1. That the Board of Education adopt the attached resolution commending Colonia High School senior, Sarah Alvarez, for her selection as a National Hispanic Scholar by the National Hispanic Recognition Program sponsored by The College Board.
2. That the Board of Education adopt the attached resolution commending Colonia High School senior, Justin Fuentes, for his selection as a National Hispanic Scholar by the National Hispanic Recognition Program sponsored by The College Board.
3. That the Board of Education adopt the attached resolution commending Colonia High School sophomore, Mia Scerbo, for participating in the New Jersey Performing Arts Center Exhibit sponsored by the Art Educators of New Jersey.
4. That the following tuition rates for the Woodbridge Township School District for the 2016-2017 school year be approved, adopted, and implemented in accordance with established Board policy:

Kindergarten	\$ 8,850.00
Elementary (Grades 1-5)	\$11,670.00
Middle School (Grades 6-8)	\$13,100.00
High School (Grades 9-12)	\$13,530.00
Learning and Language Disabilities (LD)	\$14,280.00
Mild Intellectual Disabilities (MID)	\$14,410.00
Behavioral Disabilities (BD)	\$14,960.00
Multiple Disability (MD)	\$27,410.00
Autistic (AUT)	\$28,010.00
Cognitive Impairment - Moderate (CMO)	\$19,750.00
Preschool Disabilities - F/T (PD)	\$14,280.00
Preschool Disabilities - P/T (PD)	\$ 9,600.00

5. That Board of Education approve the previously submitted monthly report of Harassment, Intimidation, and/or Bullying (HIB) for the period November 20, 2015, through and including December 17, 2015.
6. That the Board of Education approve the previously submitted list of Professional Development conferences for staff members, dated December 17, 2015.
7. The Board of Education approve the following resolution:

WHEREAS, the Woodbridge Township Board of Education has committed to participating in the Sustainable Jersey for Schools program; and

WHEREAS, the Woodbridge Township Board of Education supports the effort to encourage all students to maintain a physically fit lifestyle by participating in all available physical activities; including but not limited to, recess for elementary students and after school sports and programs for middle and high school students; and

NOW THEREFORE BE IT RESOVLED, the Woodbridge Township Board of Education renews their commitment to promote physical activity as part of the lives of all students and provide quality physical education programs and opportunities for all students.

8. That the Board of Education approve payment to Kaleidoscope Education Solutions, Inc., to provide Occupational, Physical and Speech Evaluations for the 2015-2016 school year.

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9. That the Board of Education approve payment to Hackensack Medical Institute for Child Development to provide NeuroPsychology/Behavior Evaluation for the 2015-2016 school year.
10. That the Board of Education, as required by state law (partially reimbursable in state aid), approve the enrollment of the following disabled students in a special school year program for 2015-2016, in accordance with their Individual Educational Programs (IEPs) as shown below:

Case No.	Recommended Placement	Effective Date	Tuition
R1104-09-10-OHI	Burlington Cty. Spec. Svc.- (State Aid)	11/04/2015	\$38,092.00
R1104-09-10-OHI	Burlington Cty. Spec. Svc.- (Non- resident fee)	11/04/2015	\$ 3,100.00
M1511-18-06-ED	Somerset Hills School, Inc.	11/24/2015	\$51,610.00
B1512-04-09-PD	Lakeview School	12/07/2015	\$56,102.76
F0803-08-06-AU	ECLC	12/10/2015	\$30,408.24

11. That a note be made in the minutes that the following out of district placements have been terminated for the 2015-2016 School Year:

Case No.	Recommended Placement	Effective Date	Tuition
O1204-14-09-OHI	Chancellor Academy	12/02/2015	\$58,676.47
R1104-09-10-OHI	Burlington Cty. Spec. Svc.- (State Aid)	12/02/2015	\$38,092.00
R1104-09-10-OHI	Burlington Cty. Spec. Svc.- (Non- resident fee)	12/02/2015	\$ 3,100.00
S1202-13-09-OHI	Collier School	12/03/2015	\$52,200.00
F0803-08-06-AU	Dev. Lrn. Ctr. -Warren	12/09/2015	\$86,988.00

12. That the following out-of-district facilities be approved for home instruction services at the rate listed:

*Teacher	Effective Date	Number of Students	Total Hours	Amount	Total Amount
New Hope Foundation	Nov. 2015	1	3 weeks	\$550.00	\$1,650.00
Prof. Edu. Serv., Inc.	Nov./Dec. 2015	2	24	\$ 34.48	\$ 827.52
Rutgers UBHC	Nov. 2015	2	16	\$ 65.00	\$1,040.00
Silver Prep	Nov. 2015	2	4	\$ 55.00	\$ 220.00
Wise Learning	Oct. 2015	1	4	\$ 45.00	\$ 180.00

* Subject to approval for employment from the New Jersey Department of Education. Employee shall be required to submit an authorization and certification form along with fingerprints for a criminal history background check as required by P. L. 1986,C.116.

I move for the adoption of the foregoing.

Motion by _____

Seconded by _____

Resolution



***WHEREAS, Sarah Alvarez** a senior at Colonia High School was selected as a National Hispanic Scholar by the National Hispanic Recognition Program (NHRP) sponsored by The College Board; and*

***WHEREAS, Sarah Alvarez** was selected for this recognition based on her academic accomplishments and her high score on the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT); and*

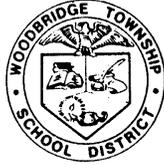
***WHEREAS,** the selection of **Sarah Alvarez** for this academic recognition brings honor and acclaim not only to her family, but to the school and the entire community; and*

***WHEREAS,** it is the desire of the members of the Board of Education of the Township of Woodbridge to express their congratulations to **Sarah Alvarez** for bringing this honor to the school, the district, and the Township of Woodbridge.*

***NOW, THEREFORE BE IT RESOLVED,** that the congratulations and best wishes of the members of the Board of Education of the Township of Woodbridge be hereby expressed to **Sarah Alvarez**; and*

***BE IT FURTHER RESOLVED,** that a copy of this resolution be spread on the minutes of the Board of Education and a copy sent to Colonia High School and to **Sarah Alvarez** expressing the congratulations of the Board of Education.*

Resolution



***WHEREAS, Justin Fuentes** a senior at Colonia High School was selected as a National Hispanic Scholar by the National Hispanic Recognition Program (NHRP) sponsored by The College Board; and*

***WHEREAS, Justin Fuentes** was selected for this recognition based on his academic accomplishments and his high score on the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT); and*

***WHEREAS,** the selection of **Justin Fuentes** for this academic recognition brings honor and acclaim not only to his family, but to the school and the entire community; and*

***WHEREAS,** it is the desire of the members of the Board of Education of the Township of Woodbridge to express their congratulations to **Justin Fuentes** for bringing this honor to the school, the district, and the Township of Woodbridge.*

***NOW, THEREFORE BE IT RESOLVED,** that the congratulations and best wishes of the members of the Board of Education of the Township of Woodbridge be hereby expressed to **Justin Fuentes**; and*

***BE IT FURTHER RESOLVED,** that a copy of this resolution be spread on the minutes of the Board of Education and a copy sent to Colonia High School and to **Justin Fuentes** expressing the congratulations of the Board of Education.*

Resolution



WHEREAS, Mia Scerbo, a sophomore at Colonia High School participated in the New Jersey Performing Art Center Exhibit sponsored by the Art Educators of New Jersey; and

WHEREAS, Mia Scerbo's artwork was selected to be displayed outside the New Jersey Performing Art Center's Victoria Theatre in Newark, NJ for a period of six weeks; and

WHEREAS, this accomplishment brings honor and acclaim not only to the family of Mia Scerbo but also to her school and the entire community; and

WHEREAS, it is the desire of the members of the Board of Education of the Township of Woodbridge to express their congratulations to Mia Scerbo for bringing this honor to her school and the Township of Woodbridge.

NOW, THEREFORE, BE IT RESOLVED, that the congratulations and best wishes of the members of the Board of Education be hereby expressed to Mia Scerbo; and

BE IT FURTHER RESOLVED, that a copy of this resolution be spread on the minutes of the Board of Education and a copy sent to Mia Scerbo and Colonia High School expressing the congratulations of the Board of Education.

The Policy and Planning Committee, on recommendation of the Superintendent of Schools, presents the following:

1. That the Board of Education adopt the attached resolution proclaiming January as School Board Recognition Month.

2. That the Board of Education adopt the following policies:
 - 5125.1 – Electronic Student Data and Records (2nd reading)
 - 6171.5a – Independent Educational Evaluation (1st reading)

I move for the adoption of the foregoing.

Motion by _____

Seconded by _____

Resolution



*WHEREAS, the New Jersey State Board of Education, the New Jersey School Boards Association, and the National School Boards Association have declared January 2016 to be **School Board Recognition Month**, a time that all residents might acknowledge the contributions made by our local school board members; and*

WHEREAS, the Woodbridge Township Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the Woodbridge Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of more than 1.2 million children in Kindergarten through Grade 12; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, boards of education provide accountability in the democratic system of governing the schools by communicating the needs of the school district to the public while impressing upon administrators the public's expectations for the school; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as class size, graduation rates, college entrance exam participation, entrance exam math scores, and Advanced Placement offerings and test scores.

***NOW, THEREFORE, BE IT RESOLVED,** that the Woodbridge Township Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as **School Board Recognition Month**; and*

***BE IT FURTHER RESOLVED,** that the Woodbridge Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.*

POLICY

ELECTRONIC STUDENT DATA AND RECORDS

The board recognizes that every device and application with a connection to the Internet potentially collects student data including district email systems, use of virtual learning communities in the classroom and video-recording apps used in class via digital tablets. In order to protect the privacy of district students and staff in compliance with law the following guidelines will be used for overseeing the maintenance and management of electronic district records.

The Family Educational Rights and Privacy Act (FERPA) prohibits school districts from disclosing, except in limited instances, personally identifiable information (PII) contained in student education records without the consent of the parent or eligible student. Educational records may include a range of written and electronic files. The board presumes that all data created by students, teachers, and staff related to students is an education record governed by FERPA and therefore directs the chief school administrator to take precautions to retain control over such data.

Under FERPA, elementary and secondary education records include records, files, documents, and other materials that contain information directly related to a student; and are maintained by the district or by a person acting for the district (see: 20 U.S.C. § 1232g(a)(4)(A)). Generally, FERPA requires that schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (see: 34 CFR § 99.31):

- A. School officials with legitimate educational interest;
- B. Other schools to which a student is transferring;
- C. Specified officials for audit or evaluation purposes;
- D. Appropriate parties in connection with financial aid to a student;
- E. Organizations conducting certain studies for or on behalf of the school;
- F. Accrediting organizations;
- G. To comply with a judicial order or lawfully issued subpoena;
- H. Appropriate officials in cases of health and safety emergencies; and
- I. State and local authorities, within a juvenile justice system, pursuant to specific State law.

Many new technologies are likely to result in the storage or transmission of information that is considered an education record under FERPA. Although storing student information in the Cloud is permitted under FERPA schools are required to manage education records and student PII securely.

Contracting Practices

The district shall only retain the services of third-party technology providers who contractually agree to store and use data in compliance with FERPA and other laws as applicable for the privacy and confidentiality of information. The chief school administrator in consultation with the school attorney shall ensure the development contract language for board approval that is consistent with the district FERPA requirements. The chief school administrator or his or her designee shall work with third-party technology providers on how data should be handled, used and with whom it can be shared.

ELECTRONIC STUDENT DATA AND RECORDS (continued)Authorized Access to the District Network

A. Internet Filters

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter the Internet or other forms of electronic communications, and to restrict access to inappropriate information (see board policy 6142.10 Internet Safety and Technology).

B. Access Security

The chief school administrator in consultation with the IT director shall ensure that staff members and other authorized users of the district network are assigned appropriate access permission consistent with legitimate job responsibilities and that restrict unauthorized access to confidential information.

Authorized Access

According to the best practices suggested by the US Department of Education, the chief school administrator shall only authorize staff to use services in which the terms of service allow the school/district to retain enough control, and provide sufficient parental notice, to invoke the "school official" exception under FERPA.

The "school official" exception may include a contractor, consultant, volunteer, or other party to whom the district has outsourced institutional services or functions that the school or district would otherwise have used its own employees to perform. The district may use the "school official" exception for disclosure of education records to online service providers only when reasonable methods are set up to ensure that the service provider/school official accesses only student records in which:

- A. It has a legitimate educational interest;
- B. The service provider is under the direct control of the district with regard to the use and maintenance of the records; and
- C. The provider uses FERPA-protected information only for the purposes for which the disclosure was made (34 C.F.R. § 99.33,a) and refrains from disclosure to other parties without authorization.

Use of Social Media and Interactive Technology in the Classroom

The chief school administrator or his or her designee shall review and approve instructional materials and resources including the use of social media and other interactive internet learning opportunities in accordance with board policy 6161.1 Guidelines for the Evaluation and Selection of Instructional Materials. Teaching staff members shall be required to have the approval of the chief school administrator before introducing online interactive learning opportunities in the classroom. The chief school administrator in consultation with the IT director shall review and approve for classroom use only virtual learning opportunities, online learning communities, social media sites and other interactive online activities that are consistent with district FERPA requirements, support the core content areas of the class or grade, and are consistent with other board policies regarding student internet safety.

Data and Privacy

The chief school administrator in consultation with the IT director and members of the technology team shall ensure that the data systems, security measures, and support systems that protect the district network are in place, maintained and updated so that a range of accurate, reliable data sets and associated reports are available, on demand, to authorized users only. The chief school administrator or his or her designee may oversee the data and privacy of the district network by:

- A. Reviewing and evaluating policies, procedures, and practices that address the privacy and security of data, and the use of data, technologies, and the Internet that meet or exceed legal requirements and federal guidelines;

ELECTRONIC STUDENT DATA AND RECORDS (continued)

- B. Performing regular network systems penetration checks that verify that the district’s digital data systems provide for secure data collection, analysis, reporting, storage, exchanges, and archiving for authorized users;
- C. Using evidence-based reasoning and data-driven decision making in the purchase and application of network security systems including hiring qualified staff or consulting companies to set up and oversee district security measures;
- D. Educating all staff and students in the procedures and skills for accessing and using the district network and online educational resources according to the school policies and procedures for safety and acceptable use;
- E. Training staff on data analysis to inform instruction, curriculum, assessment, and professional practices;
- F. Implementing educational programs for students and staff that teach Internet safety and ethical and responsible digital citizenship; and
- G. Consistently, clearly, and regularly communicating with students, parents, and the community about privacy rights and district policies and practices with respect to student data privacy, including annual notification to parents regarding the types of information transferred to Cloud service providers.

FIRST READING: November 19, 2015
SECOND READING: December 17, 2015

Key Words

Student Records, Electronic Records, FERPA, Data, Student Records, Records

Resources used in policy development:

US Department of Education, “*Family Educational Rights and Privacy Act (FERPA)*.”
<http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

National School Boards Association, “*Data in the Cloud: A Legal and Policy Guide for School Boards on Student Data Privacy in the Cloud Era*,” (April 2014).
http://www.nsba.org/sites/default/files/Data_In_The_Cloud_Guide_NSBA_COSA_02-09-15.pdf

<u>Legal References:</u> <u>N.J.S.A.</u> 2A:4A-60 <u>et al.</u>	Disclosure of juvenile information; penalties for disclosure
<u>N.J.S.A.</u> 18A:36-19	Pupil records; creation, maintenance and retention, security and access; regulations; nonliability
<u>N.J.S.A.</u> 18A:36-19a	Newly enrolled students; records and identification
<u>N.J.S.A.</u> 18A:36-19.1	Military recruiters; access to schools and student information directories
<u>N.J.S.A.</u> 18A:36-35	Disclosure of certain student information on Internet prohibited without parental consent
<u>N.J.S.A.</u> 18A:40-4	Examination for physical defects and screening of hearing of students; health records
<u>N.J.S.A.</u> 18A:40-19	Records and reports of tuberculosis testing; disposition; inspection
<u>N.J.S.A.</u> 26:5C-7 through -14	Acquired Immune Deficiency Syndrome
<u>N.J.S.A.</u> 47:1A-1 <u>et seq.</u>	Examination and copies of public records (<u>Open Public Records Act</u>)

ELECTRONIC STUDENT DATA AND RECORDS (continued)

<u>N.J.S.A.</u> 47:3-15 <u>et seq.</u>	Destruction of Public Records Law
<u>N.J.S.A.</u> 52:17B-9.8a through -9.8c	Marking of missing child's school record
<u>N.J.A.C.</u> 6A:8-4.2	Documentation of student achievement
<u>N.J.A.C.</u> 6A:14-1.1 <u>et seq.</u>	Special Education
See particularly: <u>N.J.A.C.</u> 6A:14-1.3, -2.3, -2.9, -7.9	
<u>N.J.A.C.</u> 6A:16-1.1 <u>et seq.</u>	Programs to Support Student Development
See particularly: <u>N.J.A.C.</u> 6A:16-1.4, -2.2, -2.4, -3.2, -5.4, -6.5, -10.2	
<u>N.J.A.C.</u> 6A:30-1.1 <u>et seq.</u>	Evaluation of the Performance of School Districts
<u>N.J.A.C.</u> 6A:32-2.1	Definitions
<u>N.J.A.C.</u> 6A:32-7.1 <u>et seq.</u>	Student records
<u>N.J.A.C.</u> 6A:32-8.1	School register
<u>N.J.A.C.</u> 6A:32-14.1	Review of mandated programs and services
<u>N.J.A.C.</u> 8:61-2.1	Attendance at school by students or adults infected by Human Immunodeficiency Virus (HIV)
<u>N.J.A.C.</u> 15:3-2	Records retention

20 U.S.C.A. 1232g - Family Educational Rights and Privacy Act

42 U.S.C.A. 4541 et seq. - Comprehensive Alcohol Abuse and Alcoholism Prevention Treatment and Rehabilitation Act of 1980

42 CFR Part II

Owasso Independent School District No. I-001 v. Falvo, 534 U.S. (2002)

Plainfield Board of Education v. Cooperman, 105 NJ 587 (1987)

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

Possible

<u>Cross References:</u>	*1110	Media
	*1120	Board of education meetings
	3543	Office services
	*3570	District records and reports
	*5113	Absences and excuses
	*5124	Reporting to parents/guardians
	*5125	Student records
	*5131	Conduct/discipline
	*5131.6	Drugs, alcohol, tobacco (substance abuse)
	*5141.2	Illness
	*5141.3	Health examinations and immunizations
	*5142	Student safety
	*6145.1/6145.2	Intramural competition; interscholastic competition
	*6147.1	Evaluation of individual student performance
	*6164.2	Guidance services
	*6171.4	Special education
	*9322	Public and executive sessions

*Indicates policy is included in the Critical Policy Reference Manual.

Policy

INDEPENDENT EDUCATIONAL EVALUATION

An independent educational evaluation (IEE) for a potential educational disability is an assessment conducted by a skilled and qualified examiner who is not employed by the school district.

A parent/guardian or an adult pupil may request an independent educational evaluation (IEE) if there is a disagreement with any assessment conducted as part of an initial evaluation, or a reevaluation for identifying potential educational disabilities.

An independent educational evaluation shall be conducted at no cost to the parent/guardian and funded by the district when:

- A. The qualifications of the evaluator are at a minimum, the same as the qualifications the district uses when conducting of the evaluation;
- B. The cost of the IEE is reasonable and/or comparable to other similar service providers in the geographical area;
- C. The evaluator is chosen from the district list of qualified evaluators.

A parent/guardian or adult student is entitled to only one IEE at the districts expense. The IEE, however, may include multiple assessments.

The board directs that the chief school administrator or his or her designee shall provide parents/guardians and adult students requesting an IEE, a choice (no less than three options) of skilled and qualified evaluation service providers within the district geographical area so that a fair and accurate independent educational evaluation may be acquired. Skilled and qualified evaluation service providers may include another public school district, educational services commission, jointure commission, a clinic or agency, or a private practitioner. The chief school administrator or his or her designee shall ensure that district recommended service providers are adequately qualified according to law and this board policy and procedure to conduct the evaluation and the assessments requested by the parent/guardian or adult pupil requesting the IEE.

A copy of the district policy, procedures, service provider list and criteria for independent educational evaluations will be provided to parents/guardians or adult pupils who requests an independent educational evaluation.

The board believes that it is in the best interest of the student that the district and the parents/guardians cooperate in the evaluation process. Therefore, parents/guardians and adult students are encouraged to notify the district if they disagree with the outcome(s) of the evaluation or reevaluation and request an IEE. A parent/guardian or adult student, however, is not required to notify the district of his/her disagreement with the evaluation or reevaluation prior to obtaining an IEE.

Cost Containment Criteria

The district may establish maximum allowable charges that it allows for an IEE to ensure that the cost of an IEE is reasonable. The maximum fee shall be established so that it allows parents to choose from among the qualified professionals in the area and only eliminates unreasonably excessive fees.

If an evaluator selected by the parent exceeds the maximum allowable charges, the parent/guardian or adult student shall be given an opportunity to demonstrate that unique circumstances justify going above the fee criteria. If the parent/guardian or adult student does demonstrate unique circumstances, the district shall fund the IEE.

INDEPENDENT EDUCATIONAL EVALUATION (continued)

If the district finds that there is no justification for the excess cost, the district shall fund the evaluation to the extent of the maximum allowable charge. Additionally, if the requested IEE exceeds the district's maximum allowable costs and the district does not support the justification for the excess cost, the district shall, without unnecessary delay, initiate a due process hearing to demonstrate that the evaluation obtained by the parent did not meet the district's cost criteria.

Selection of the Independent Evaluator

- A. This district may require a parent/guardian or adult student to choose an evaluator from the district list when:
1. The child's needs can be appropriately evaluated by an evaluator on the list; and
 2. All the qualified examiners in the geographic location are included on the list;
- B. If the district fails to list all qualified evaluators the parent/guardian or adult student may select an evaluator as long as they meet the minimum district criteria for qualifications of the evaluator;
- C. A parent who selects an evaluator who is not on the district's list and/or fails to meet the district's criteria for the minimum qualifications of the evaluator shall be given the opportunity to demonstrate the unique circumstances that justify the selection of the evaluator. If the district accepts the justification and the cost is within the reasonable criteria the district shall fund the IEE.

Due Process

- A. The district may file for due process when the unique circumstances do not justify the selection of the evaluator and/or meet the reasonable cost criteria. The district may file for due process rather than pay for the IEE, for one or more of the following reasons including:
1. The child's needs cannot be appropriately evaluated by the independent evaluator;
 2. The evaluator selected does not possess the minimum qualifications required by the district;
 3. The IEE exceeds the reasonable cost containment;
- B. The parent/guardian or adult student may challenge the district's decision to deny funding by filing for due process and appeal through the administrative law judge if he/she does not agree with the district's determination that:
1. The child's needs cannot be appropriately evaluated by the independent evaluator;
 2. The evaluator selected does not possess the minimum qualifications required by the district;
 3. The IEE exceeds the reasonable cost containment.

FIRST READING: December 17, 2015

Key Words

IEE, Independent Educational Evaluation, Reasonable Cost, Cost Containment

Legal References:	<u>N.J.S.A. 10:5-1 et seq.</u>	Law Against Discrimination
	<u>N.J.S.A. 18A:46-1 et seq.</u>	Classes and Facilities for Handicapped Children
	<u>See particularly:</u>	
	<u>N.J.S.A. 18A:46-13</u>	
	<u>N.J.S.A. 18A:46A-1 et seq.</u>	Auxiliary Services
	<u>N.J.A.C. 6A:7-1.7</u>	Equality in school and classroom practices
	<u>N.J.A.C. 6A:8-1.2</u>	Scope
	<u>N.J.A.C. 6A:8-1.3</u>	Definitions
	<u>N.J.A.C. 6A:8-3.1</u>	Curriculum and instruction

INDEPENDENT EDUCATIONAL EVALUATION (continued)

<u>N.J.A.C. 6A:14-1.1 et seq.</u>	Special Education procedures
<u>See particularly:</u>	
<u>N.J.A.C. 6A:14-2.5(c)</u>	Independent evaluation
<u>N.J.A.C. 6A:14-3.4</u>	Evaluation
<u>N.J.A.C. 6A:14-5.1</u>	General requirements
<u>N.J.A.C. 6A:15-1.4</u>	Bilingual programs for limited English proficient students
<u>N.J.A.C. 6A:23A-1.1 et seq.</u>	Fiscal accountability, efficiency and budgeting procedures
<u>See particularly:</u>	
<u>N.J.A.C. 6A:23A-17.4 to -17.7, -18.1 et seq.</u>	
<u>N.J.A.C. 6A:26-6.1 et seq.</u>	Planning and Construction Standards for School Facilities
<u>N.J.A.C. 6A:30-1.1 et seq.</u>	Evaluation of the Performance of School Districts
<u>N.J.A.C. 6A:32-7.1 et seq.</u>	Student Records
<u>N.J.A.C. 6A:32-8.3</u>	School attendance
<u>N.J.A.C. 6A:32-12.1</u>	Reporting requirements
<u>N.J.A.C. 6A:32-14.1</u>	Review of mandated programs and services

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

20 U.S.C.A. 1400 et seq. - 1990 Individuals With Disabilities Education Act, P.L. 101-476 (formerly Education for All Handicapped Children Act--Part B)

29 U.S.C.A. 794 et seq. - Section 504 of the Rehabilitation Act of 1973

34 CFR 76.1 et seq. - General Administrative Regulation EDGAR

34 CFR 77.1 et seq. - General Administrative Regulation EDGAR

34 CFR 300 - Assistance to States for the Education of Children with Disabilities (IDEA Regulations)

34 CFR 300.502 - Independent Educational Evaluation

Possible

Cross References:

*1120	Board of education meetings
*4112.2	Certification
*4131/4131.1	Staff development; inservice education/visitations/conferences
*5114	Suspension and expulsion
*5120	Assessment of individual needs
*5125	Pupil records
*5131	Conduct/discipline
*5200	Nonpublic school pupils
*6121	Nondiscrimination/affirmative action
*6145	Extracurricular activities
*6151	Class size
*6164.2	Guidance services
*6164.4	Child study team
*9322	Public and executive sessions

*Indicates policy is included in the Critical Policy Reference Manual.

December 17, 2015

The Curriculum Committee, on recommendation of the Superintendent of Schools and the Assistant Superintendent for Curriculum and Instruction, presents the following:

1. That the Board of Education approve the previously submitted "Elementary School Program of Studies" booklet for the 2016-2017 school year.
2. That the Board of Education approve professional development training for Analyzing PARCC Test Results from Standards Solution at no cost to the District.
3. That the Board of Education approve payment not to exceed \$400 to Kries Design, 456 Mt. Pleasant Road, Milford, NJ 08848 for one half day of 3D printer staff training on February 1, 2016. All services will be provided by a professional development services specialist. (Payment will be upon voucher submitted from funded account #20-271-200-300-00-F-00-00.)
4. That the Board of Education approve the expansion of the NJIT course offerings at Colonia High School to include Industrial Organization and Management (Mgmt 190) and Principles of Accounting I (Acct 115) for the 2015-2016 school year.
5. That the Board of Education approve the participation of our middle school students in the Saint Joseph High School 10th Annual Mathematics Contest on January 16, 2016.
6. That the Board of Education approve Introduction to Printmaking as a pilot at Woodbridge High School for the 2016-2017 school year.
7. That the Board of Education approve a sister school partnership between Woodbridge High School and Hangzhou Wenhui Junior High School in China for the 2016-2017 school year.
8. That the Board of Education approve the letter of agreement between Woodbridge Township School District and Lisa Thumann of EdTech Team, Inc. to host a 3-Day GAFE Bootcamp for Trainers at Iselin Middle School March 1-3, 2016. All services will be provided by a professional development services specialist.

I move for the adoption of the foregoing.

Motion by _____

Seconded by _____

The **Finance and Insurance Committee**, on recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, presents the following:

1. That the Board of Education approves payment of the bills in the amount of \$25,204,977.15 and Food Service bills in the amount of \$439,396.80.
2. That the amount of district taxes needed to meet the obligations of this Board for the next thirty-one day period, beginning January 1, 2016 is:

Requisition for Taxes for the General Fund in the amount of \$14,130,500.00 and for the Debt Service in the amount of \$428,500.00 totaling \$14,559,000.00, and that the Township Council is hereby requested to place in the hands of the Treasurer of School Monies that amount by January 10, 2016.
3. That the Board of Education accept the previously submitted Report of the Secretary for the month of November 2015.
4. That the Board of Education accept the attached Business Administrator/Board Secretary's Monthly Interest and Investment Report for the month of November 2015.
5. That the bookkeeping transfers pertaining to the 2015-16 budgetary accounts be approved as per the attached list.
6. That the Board of Education accept the previously submitted Report of the Treasurer for the month of October 2015 as it agrees with the Report of the Secretary.
7. That the members of the Board of Education certify that to the best of their knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
8. That the Board of Education readopt the 2015-16 School Year Budget changing the total from \$216,764,346.54 to \$216,802,451.54 to reflect the following:

Non-Public Security	\$19,900.00
George Link Grant	\$ 5,000.00
Ponte Science Grant	\$13,205.00

9. That the Board of Education approve the following resolution.

WHEREAS, in order to comply with Rule 15c2-12(b)(5) (the "Rule") adopted by the Securities and Exchange Commission ("SEC") under the Securities Exchange Act of 1934, the Woodbridge Township Board of Education ("the Board") has determined to take the necessary steps to facilitate such compliance.

NOW, THEREFORE, BE IT RESOLVED, in connection with any issue of bonds, the Board will implement the procedures necessary to meet secondary disclosure requirements in a timely and comprehensive manner, as stipulated by the SEC Rule 15c2-12, and covenanted by the Board in its Continuing Disclosure Certificate(s).

- A. The Board will provide ongoing disclosure information to the Municipal Securities Rulemaking Board's (MSRB's) Electronic Municipal Market Access (EMMA) system, the central depository designated by the SEC for ongoing disclosures by municipal issuers, or such other repository designated by the SEC.

- B. The Board will submit annual financial reports, and notices with regard to material events, as required by the Rule in accordance with the deadlines set forth in the Certificate.
 - C. The Board may employ the services of a firm or firms to provide services as a Dissemination Agent, under the supervision of the Business Administrator/Board Secretary. Those services will include, but not be limited to the following:
 - a. Identification of bond issues subject to continuing disclosure.
 - b. Notification of upcoming deadlines to be met.
 - c. Compilation of data necessary to meet the Board's obligation, coordinated with the auditor, as appropriate.
 - d. Timely filing of financial and statistical data with the MSRB.
 - e. Monitoring needed for Material Event Notices.
 - D. The Dissemination Agent will have only those duties set forth in the Certificate and, to the extent permitted by law; the Board agrees to indemnify the Dissemination Agent in accordance with the Certificate(s).
 - E. Such Dissemination Agent may be appointed by the Board on an annual basis and renewed thereafter.
 - F. Unless otherwise designated, the Board will serve as its own Dissemination Agent, and assign the responsibility of secondary market disclosure to the Business Administrator/Board Secretary.
 - G. The Business Administrator/Board Secretary shall inform appropriate assistants or deputies in his or her absence and train them in this responsibility and, in the event the Business Administrator/Board Secretary leaves the employment of the Board of Education, will endeavor to make this or her successor aware of these undertakings and his or her responsibility to enforce them.
 - H. This resolution may be renewed and updated from time to time, as appropriate and to include additional Certificates for new debt transactions.
10. WHEREAS, the Woodbridge Township Board of Education ("Board") has an ongoing need for various goods and services throughout the district; and
- WHEREAS, the Board is authorized, pursuant to N.J.S.A. 52:34-6.2(b)(3), to participate in nationally-recognized and accepted cooperative purchasing agreements, including those operated by jurisdictions outside of the State of New Jersey; and
- WHEREAS, The Interlocal Purchasing System (TIPS) procures contracts that are intended for cooperative use through competitive bidding processes.
- NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the previously submitted resolution regarding The Interlocal Purchasing System (TIPS) and authorizes the Business Administrator/ Board Secretary to utilize TIPS to procure goods and services subject to the requirements of N.J.S.A. 52:34-6.2 and the New Jersey Department of Community Affairs, Division of Local Government Services LFN 2012-10.

I move for the adoption of the foregoing.

Motion by _____

Seconded by _____

MONTHLY INTEREST AND INVESTMENT REPORT

For November 2015

2015-16 Budget Amount **600,000.00**

<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11/15/2015	TD Bank	2,079.17
11/30/2015	BCB Bank	8,397.68
11/30/2015	Northfield Bank	5,790.96
	Total Interest	16,267.81
	Prior Months' Interest	55,602.09
	Year to Date	71,869.90

INVESTMENTS OUTSTANDING:

<u>BANK</u>	<u>INVESTMENT</u>	<u>MATURITY</u>	<u>RATE</u>	<u>ESTIMATED INTEREST</u>
BCB Bank	10,220,300.08	Liquid	1.00%	8,516.92
Northfield Bank	9,096,968.67	Liquid	0.75%	5,685.61
	<u>19,317,268.75</u>			<u>14,202.52</u>

December 17, 2015

The Technology Committee, on recommendation of the Superintendent of Schools and the Assistant Superintendent for Curriculum and Instruction, presents the following:

1. That the Board of Education approve the purchase of technology items for Kidsport Academy, 585 Main Street, Woodbridge, NJ 07095, Quote YQXX024 for a total cost of \$85.24. (Payment has been paid to Middlesex Regional Education Services Commission from Nonpublic Technology Account #20-510-100-640-00-S-00-96 to CDW Government, 75 Remittance Drive, Suite 1515, Chicago, IL 60675)

I move for the adoption of the foregoing.

Motion by _____

Seconded by _____

December 17, 2015

The **Transportation Committee**, on recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, presents the following:

1. That the Board of Education approve the cancellation of Rt. FLCS, Lynn Crest from Old Bridge, to Transportation Care, effective 11/30/15 (Transportation Agenda, 10/15/15, Item 3.)
2. That the Board of Education approve the cancellation of Rt. FASS, Avenel St. School from Old Bridge, to Woodbridge Checker, effective 11/30/15 (Transportation Agenda, 9/16/15, Item 5.)
3. That the Board of Education approve the cancellation of Rt. FMAST, Marine Academy, Highlands, NJ, to Unlimited Auto, Inc, effective 12/4/15 (Transportation Agenda, 8/20/15, Item 6.)
4. That the Board of Education approve the attached Report of the Completion of the School Bus Evacuation Drills.

I move for the adoption of the foregoing.

Motion by _____

Seconded by _____

WOODBIDGE TOWNSHIP BOARD OF EDUCATION

AGENDA

DECEMBER 17, 2015

Personnel Committee Recommendations

December 17, 2015

The Personnel Committee, on recommendation of the Superintendent of Schools and the Director of Personnel Services, presents the following:

- 1. That the following resignations be accepted with regret:

<u>Name</u>	<u>Assignment</u>	<u>Years/Service</u>	<u>Effective</u>
Cammarata, Cheryl	School Nurse, #28	4 yrs., 4 mos.	1/15/16
Saccone, Anne	School Aide, #26	4 yrs., 9 mos.	12/23/15

- 2. That the Board of Education has been informed of the death of Susan C. Trenerly, a retired teacher, who served faithfully and rendered valuable service to the Board of Education and to the children of the community. The sympathy of the Board of Education and the Administration is extended to the family of Susan C. Trenerly, and a note of passing shall be made in the minutes.

- 3. That the following retirements be accepted with regret:

<u>Name</u>	<u>Assignment</u>	<u>Years/Service</u>	<u>Effective</u>
Abate, Catherine	Chf. I Sec., #11	30 yrs.	6/30/16
Axen, Suzanne	Paraprofessional-S, CHS	27 yrs., 7 mos.	1/31/16
Candido, Carminda	School Aide, #20	11 yrs., 3 mos.	12/31/15
Paluzzi, Karen	Teacher, AMS	18 yrs., 6 mos.	6/30/16
Volker, John	Teacher, WHS	19 yrs., 1 mo.	1/31/16

- 4. That the following resolutions of retirement be approved:

<u>Name</u>	<u>Years/Service</u>	<u>Position</u>
Candido, Carminda	11 years, 3 months	School Aide
Curto, Eleanor	25 years, 4 months	Teacher
Saylor, Rita	33 years	Vice-Principal
Weiss, Amy	20 years, 4 months	Teacher

"WHEREAS, the above employees are retiring from active service in the public schools of Woodbridge Township after the number of years listed; and

WHEREAS, it is the desire of the members of the Board of Education of the Township of Woodbridge to express their appreciation for loyal and unselfish service during those years; therefore be it

RESOLVED, that the gratitude and best wishes of the members of the Board of Education of the Township of Woodbridge are hereby tendered to the employees in acknowledgment of the service they so faithfully and conscientiously rendered; and be it further

RESOLVED, that a copy of this resolution be spread on the minutes of the Board of Education, and a copy be sent to the above employees."

- 5. That the following leave of absence be approved:

<u>Name</u>	<u>Effective</u>	<u>Assignment</u>	<u>Reason</u>
Hasan, Abdulsaleem	11/30/15	Vice-Principal, WHS	Military

December 17, 2015

6. That the following be granted an unpaid personal leave of absence and/or maternity leave of absence pursuant to the conditions of the negotiated agreement and/or family leave of absence pursuant to New Jersey Family Leave Act No. N.J.S.A. 34:11,B-1 et.seq. or Federal Family Leave Act No. 29 U.S.C., Section 2601 et.seq.:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
@ Bova, Melinda	Teacher, #20	2/22/16 – 6/30/16
* Graham, Cara	BCBA, CST	1/12/16 – 6/30/16
% Hodnett, Heidi	Teacher, JFK	1/11/16 – 6/30/16
* Kaur, Virinder	Teacher, CHS	2/1/16 – 4/3/16
+ Kopervas, Robin	Para-S, WHS	12/2/15 – 1/3/16
* Orzechowski, Jennifer	Clerical Aide, #25	12/7/15 – 12/11/15
@ Pagan, Lindsay	Sec. II, Instr. Services	1/19/16 – 6/3/16
* Pilla, Lillian	Para-S, #23	9/25/15 – 1/11/16
@ Porter, Kimberly	Teacher, IMS	2/22/16 – 6/30/16
@ Sautner, Sara	Teacher, #26	3/9/16 – 6/30/16

- @ Mat/FMLA/NJFL (exact dates to be determined)
- * Unpaid Personal
- % Mat/FMLA/NJFL, Unpd. Personal (exact dates to be determined)
- + NJFL

7. That the Board approve the following transfers for the 2015-2016 school year:

TRANSFERS

CERTIFIED

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Coleman, Nicole	Elem. (LR), #25	Elem., #25	1/4/16

NON-CERTIFIED

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Axen, Suzanne	Para-S, #27	Para-S, CHS	12/14/15
+ Vitale, Diana	Para-S (p/t), #9	Para-S, #9	12/18/15

- + Salary adjusted to \$26.01/hr. (\$30,770.74 annual)

8. That the following employees be approved at the salaries listed, due to level movement on the salary guide as per the negotiated agreement:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Rate/Hour</u>	<u>Annual Salary</u>
Arduini, Michelle	Sec. II, IMS	1/1/16	N/A	42,975
^ Gardella, Diana	Para-S, AMS	12/1/15	20.80	24,606.40#
Gluck, Susan	Sec. (12), Spec. Serv.	1/10/16	N/A	60,106
McCall, Doris	Bus Aide, Transp.	1/26/16	16.92	12,317.76#
Palkovics, Doreen	Chf. Sec. II, WMS	1/23/16	N/A	60,729
Peragine, Karen	Chf. Sec. I, #19	1/16/16	N/A	44,800
Pierre, Ezechiel	Bus Driver 5.5, Transp.	1/1/16	21.16	21,181.16#
Ring, Linda	Para-S, #23	1/1/16	26.01	30,770.74#
Smith, Barbara	Sec. I (12), CHS	1/1/16	N/A	44,814

- # Salary for informational purposes
- ^ 10% differential for Highly Qualified

December 17, 2015

- 9. That a note be made in the minutes that Janice Mauro declined the Paraprofessional position (Personnel Agenda 11-19-15, Item #13).
- 10. That a note be made in the minutes that the salary for Christian Perez, BCBA, should be \$67,088 (58,337 + 8,751), effective 12/1/15 for the 2015-2016 school year.
- 11. That a note be made in the minutes that the salary for Sean Kenny be adjusted to \$62,495 to reflect a Masters degree differential, effective retroactively to 9/1/15.
- 12. That the following personnel be appointed for the 2015-2016 school year at the salary rate shown:

APPOINTMENTS
CERTIFIED

Name	Effective Date	Degree	Credited Yrs.	Assigned Subj. Area	Bldg./Dept.	Spec. Prog. or Budget	Total Annual Salary Rate
@ Masperi, Sarah	2/1/16	B	0	Soc. Studies	WHS	Budget	53,684

@ Contract from 2/1/16 thru 6/30/16

NON-CERTIFIED

Name	Effective	Assignment	Hourly Rate	Total Annual Salary Rate
Ankudovich, Cheryl	12/21/15	School Aide, #28	14.24	5,126.40#
LeBreault, Sonia	12/21/15	Para-S (P/T), #21	16.16	8,823.36#
Sierra, Jose	12/21/15	School Aide, #18	14.24	5,126.40#
Yosmanovich, Terry	12/21/15	School Aide, #18	14.24	5,126.40#
* McGrath, Ryan	1/11/16	Carpenter's Helper, B&G	N/A	45,000.00

Salary for informational purposes

* Subject to approval for employment from the New Jersey Department of Education. The employee shall be required to submit an authorization and certification form along with fingerprints for a criminal history background check as required by N.J.S.A. 18A:6-7.1 et seq.

- 13. That the Board of Education approve the following certified staff members to be appointed for Family Support Centers. (Payment will be from Title III Immigrant funded account # 20-241-100-101-00-F-00-00)

Name	Hours	Rate	Salary
Samano, Sarahi*	30	35.00	1050.00

(*will be replacing Jaclyn Woerner, Personnel agenda 11/19/15, Item # 25)

- 14. That the Board of Education approve payment to the following staff members to be appointed to provide professional development for the Family Programs Instructors training. (Payment will be upon voucher submitted from account # 20-271-200-300-00-F-00-00)

Name	Hours	Rate/Hr	Salary
Ammiano, Kelly	3	35.00	105.00
Siswo, Barbara	3	35.00	105.00
Woerner, Jaclyn	3	35.00	105.00

December 17, 2015

- 15. That the Board of Education approve the following staff members to be appointed as committee member of the curriculum committee listed below. (Payment will be from account #11-000-221-104-60-A-AH-TO for committee members.)

<u>Name</u>	<u>Program</u>	<u>Hours</u>	<u>Rate/Hr.</u>	<u>Salary</u>
Danch, James	Greenhouse	20	35.00	700.00
Wojcich, Trisha	Greenhouse	10	35.00	350.00

- 16. That the Board of Education approve the following staff member to be appointed as committee chairperson of the curriculum committee listed below. (Payment will be from account #11-000-221-102-60-Z-AH-DH for committee members.)

<u>Name</u>	<u>Program</u>	<u>Hours</u>	<u>Rate/Hr.</u>	<u>Salary</u>
Greffer, Chantal	Greenhouse	25	36.00	900.00

- 17. That the Board of Education approve payment to the following staff members to provide technology professional development training in the "Before and After School Tech-Care" for the 2015-2016 school year. (Payment will be upon voucher submitted from funded from account # 20-271-200-300-00-F-00-00)

<u>Name</u>	<u>Program</u>	<u>Hours</u>	<u>Rate/Hr</u>	<u>Salary</u>
Corica, Kaitlyn	Elementary School	20	35.00	700.00
Gaffney, Karen	Elementary School	20	35.00	700.00
Gross, Nichole	Elementary School	20	35.00	700.00
McCormick, Barbara	Elementary School	20	35.00	700.00
Thomas, Nina	Elementary School	40	35.00	1400.00
Dudley, Kenchetta	Middle School	20	35.00	700.00
Gross, Jaimie	Middle School	20	35.00	700.00
Mentzel, Mark	Middle School	40	35.00	1400.00
Skros, Kristina	Middle School	20	35.00	700.00
Tulloch, Samantha	Middle School	20	35.00	700.00
Cuevas, Courtney	High School	40	35.00	1400.00
DelGaudio, Tara	High School	20	35.00	700.00
Gambetta, Courtney	High School	20	35.00	700.00
Napolitano, Stacy	High School	20	35.00	700.00
Nowicki, Ian	High School	20	35.00	700.00

- 18. That the Board of Education approve payment to the staff members listed below who were appointed for the afterschool extended day program at the Title 1 school listed below during the 2015-2016 school year. (Payment will be upon voucher submitted from Title I funded account #20-231-100-101-00-F-00-00)

<u>School</u>	<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Salary</u>
Matthew Jago	McFadden, Brittany*	70	35.00	2,450
Matthew Jago	Tweedle, Caitlyn	80	35.00	2,800

*Replacing Kerri Tagliareni who will be on leave effective January 5, 2016 and will only be paid for 10 hours. (Personnel agenda 11/19/15, Item #30)

December 17, 2015

- 19. That the Board of Education approve payment to the staff member listed below for the afterschool extended day program at the Title I school listed below during the 2015-2016 school year. (Payment will be upon voucher submitted from Title I funded account #20-231-200-100-00-F-00-00)

<u>School</u>	<u>Name</u>	<u>Hours</u>	<u>Rate/Hr.</u>	<u>Salary</u>
Matthew Jago	Maloney, Lisa*	10	15.50	155.00

*Replacing Gail Housman until January 5, 2016 and will only be paid for 50 hours. (Personnel agenda 11/19/15, Item #31)

- 20. That the Board of Education approve payment to the staff member listed below who were appointed for the morning tutoring program at the Title I school listed below during the 2015-2016 school year. (Payment will be upon voucher submitted from Title I funded account #20-231-100-101-00-F-00-00)

<u>School</u>	<u>Teacher</u>	<u>Hours</u>	<u>Rate/Hr.</u>	<u>Salary</u>
Menlo Park Terrace	Cleary, Nancy	10	35.00	350.00*
Menlo Park Terrace	Perryman, Kimberly	1	35.00	35.00

*This amount supersedes October 15, 2015 Personnel agenda, Item #20.

- 21. That the following changes be made to the Extra-Curricular and Interest Club Activities 2015-2016 (Personnel Agenda 10/15/15, Item #26)

<u>School</u>	<u>Name</u>	<u>Activity</u>	<u>Change</u>	<u>Salary</u>
Woodbridge HS	Cuzzola, Kellie	Co-Adv., Social Justice Club	Remove	347.67
Woodbridge HS	Marino, Lauren	Co-Adv., Social Justice Club	Salary Adjust.	521.50
Woodbridge HS	Zadigian, Kimberley	Co-Adv., Social Justice Club	Salary Adjust.	521.50
Fords MS	Patricia Delliacono	Art Club Adv.	Remove	1043.00
Fords MS	Andrea Fenenic	Cheerleading Club	Add	521.50
Fords MS	Megan Furrevig	Cheerleading Club	Add	521.50
Colonia HS	Kristen Lombardi	Asst. Yearbook Adv.	Remove	2485.00

- 22. That the following additions be made to the elementary Extra-Curricular for the 2015-2016 school year: (Personnel Agenda 10/15/15, Item #22)

<u>School</u>	<u>Name</u>	<u>Activity</u>	<u>Change</u>	<u>Salary</u>
Lafayette Est.	Stacey Arvanites	Coding Club	Add	522.00
Lafayette Est.	Jessica Napolitano	Coding Club	Add	522.00

December 17, 2015

23. That the following temporary employees be approved for the 2015-2016 school year:

Substitute Paraprofessional

Ghantous, Hanada
Zeid, Dalida

Substitute Bus Attendant

Flynn, Christopher
Mergel, Megan

Substitute School Nurse

Byrne, Kelly
Campanella, Talia
Daan, Anett
Stefanicha, Patricia

Substitute After-Care

Billings, Maryann E.

24. That a note be made in the minutes that Michael Butler, Asst. Coach, Baseball, CHS, resigned for the 2015-2016 school year. (Personnel agenda 6/11/15, Item #26.

25. That the Board of Education accept the resignation of Rita O'Malley, LDTC, effective December 14, 2015.

I move for the adoption of the foregoing.

Motion by _____

Seconded by _____