

**LEWIS COUNTY C-I SCHOOL DISTRICT  
BOARD OF EDUCATION MINUTES  
April 15, 2020**

PRESIDENT	RANDY SHARPE
VICE-PRESIDENT	NEIL JENNINGS
MEMBER	JAMIE BRENNAN
MEMBER	SUE ANN GAUS
MEMBER	ROBERT REED MILLER
MEMBER	DONNA REID
MEMBER	NICOLE SIMMONS
SUPERINTENDENT	JOHN M. FRENCH
SECRETARY	PATTY UHLMAYER
TREASURER	KIM KRAMER

**OPEN SESSION 5:30 P.M. (Zoom Video Conference from Central Office, Board Room)**

**1. Call to Order (5:55 PM) (time all board members were connected)**

Having a quorum the meeting was called to order by President, Randy Sharpe. The board secretary took the roll with 7 members being present. Jamie Brennan – Yes, Sue Ann Gaus – Yes, Neil Jennings - Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Nicole Simmons - Yes.

**2. Pledge of Allegiance**

President, Randy Sharpe asked – **Robert Reed Miller** to lead us in the pledge.

**3. Approve/Amend the Agenda**

Motion was made by Nicole Simmons, seconded by Robert Reed Miller to approve the agenda as presented. Motion carried 7-0

**4. Special Awards & Recognition**

**BELCHER SCHOLARSHIP WINNER: Congratulations to - Ellie TenEyck**

Exciting not only for Ellie TenEyck, because this is the first time in Mr. French's and Mrs. Adams careers that they had a student who won. Very hard to win the award.

**5. Public Comment**

a. **CTA/NEA** – Angie Seals - nothing

b. **Public** – none, because no one could talk, except board members. In future meetings, the public could email Patty by 2 p.m. the day of the meeting and let her know they wanted to talk about a certain agenda topic. (Over 50 people were on line).

**6. Consent Items**

- a. **Approval of minutes** from the **March 11, 2020** open session Regular meeting.
- b. **Approve minutes** from the **March 19, 2020 and April 1, 2020** open session Special Meetings
- c. **Set next regular meeting date – May 13, 2020 @ 5:30 p.m.**
- d. **Approve payment of Bills**
  1. **Credit Card Statement & Overall Invoice**
- e. **Accept Resignations/Retirement Notifications -**

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to approve the consent agenda items as presented. Motion carried 6-0-1 abstained (Randy Sharpe).

**7. Superintendent's Report**

- a. **Monthly MSBA Board Report**

The Board viewed the April report.
- b. **Budget Update** – Superintendent, John French reviewed the financial report as of the end of March 2020.
  1. **Blazer Athletics**

Motion was made by Jamie Brennan, seconded by Neil Jennings to authorize the Superintendent to sign and submit the payment authorization for payment to be made to Blazer Athletics as presented from the lease proceeds. Motion carried 7-0.

2. **Hannibal Concrete Products Co.**

Motion was made by Neil Jennings, seconded by Nicole Simmons to authorize the Superintendent to sign and submit the payment authorization for payment to be made to Hannibal Concrete Products Co. as presented from the lease proceeds. Motion carried 7-0.

**3. CW Trophies & Awards**

Motion was made by Nicole Simmons, seconded by Jamie Brennan to authorize the superintendent to sign and submit the payment authorization for payment to be made to CW Trophies & Awards as presented from the lease proceeds. Motion carried 7-0.

**4. Gill Athletics**

Motion was made by Robert Reed Miller, seconded by Neil Jennings to authorize the superintendent to sign and submit the payment authorization for payment to be made to Gill Athletics as presented from the lease proceeds. Motion carried 7-0.

**5. Items to Decommission**

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to decommission the refrigerator and High Jump pit mats as presented and to list them on GovDeals website for sale. Motion carried 7-0.

**8. OLD BUSINESS****a. Summer Food Service Program**

Superintendent, John French will need to complete and submit the ap of which we are currently operating under and then submit for reimbursement. We are good thru the end of June if schools remain shut down all of that time.

**b. Summer School**

This ap is not due till June 1, 2020 and Superintendent, John French is expecting more guidance from DESE for summer school this year.

**c. Board Policy Updates – MSBA 2019C****POLICIES –**

1. **BBE** – School Board Vacancies
2. **BHA** – Board Training and Development
3. **DEA** – Revenues from Tax Sources
4. **DJF** - Purchasing
5. **DJFA** – Federal Programs and Projects
6. **FED** – Selection of a Construction Manager at Risk
7. **FEF** – Construction Contracts Bidding and Awards
8. **GBEBC** – Criminal Background Checks
9. **GBLB** – References

10. GCD – Professional Staff Recruiting and Hiring
11. GCI – Professional Staff Reassignments and Transfers
12. GCPB – Resignation of Professional Staff Members
13. GCPE – Termination of Professional Staff Members
14. GCPF – Renewal of Professional Staff Members
15. GCD – Support Staff Recruiting and Hiring
16. GDI – Support Staff Reassignments and Transfers
17. GDPB – Resignation of Support Staff Members
18. GDPE – Nonrenewal & Termination of Support Staff
19. IC - Academic Calendar
20. IGAEB – Sexual Health Instruction
21. IICC – School Volunteers
22. IKF – Graduation Requirements
23. JEC – School Admissions (K-12 Districts)
24. JFCL – A+ Schools Program
25. JHG – Reporting & Investigating Child Abuse & Neglect
26. JO – Student Records (K-12 Districts)

Motion was made by Jamie Brennan, seconded by Donna Reid to approve the MSBA 2019C policies as presented. Motion carried 7-0.

**PROCEDURES**-The following are directly tied to above policies.

1. DJF-API – Purchasing
2. FEF-API – Construction Contracts Bidding and Awards
3. IICC-API – School Volunteers
4. JFCL-API – A+ Schools Program
5. JO-API – Student Records (K-12 Districts)
6. JO-AP2 – Student Records (Disclosure of Photos, ...)

**d. Health Insurance Renewal**

**1. Renewal Exhibit**

Motion was made by Robert Reed Miller, seconded by Neil Jennings to go with option #4. Motion carried 4-3.

(District pick up 8.94% of the increase in Health Insurance premiums, which amounts to approximately \$667.03 per month per covered employee. With this option the District will put \$133.03 per month into the HSA account for those on HSA 6650 and \$42.03 per month into the HSA account for those on the HAS 4000).

**2. Renewal Addendum**

Motion was made by Neil Jennings, seconded by Robert Reed Miller to authorize the superintendent to sign the Addendum to Membership Agreement to renew our Health Insurance coverage for the period of July 1, 2020 to June 30, 2021. Motion carried 7-0.

**3. MEUHP Participation Agreement**

Motion was made by Jamie Brennan, seconded by Donna Reid to authorize the superintendent to complete and sign the Participation Agreement with the district offering the HSA 6550, HSA 4000, PPO 2500, PPO 1500, and the PPO 3500, as presented with the District paying \$667.03 per month for each qualified employee during the 2020-2021 school year. Motion carried 7-0.

**e. Blessing Be Well at Work**

Motion was made by Donna Reid, seconded by Nicole Simmons for the district to continue covering the Wellness benefit, Be Well at Work, through Blessing Hospital at the same \$55/month expense per employee of the district for the 2020-2021 school year. Motion carried 7-0.

**f. Outstanding Bid Requests****1. Special Education Room - Washing Machine**

- a. Listed on Buyboard – have not received any quotes
- b. May have to go buy one somewhere

**2. Band Uniforms**

- a. Listed on Buyboard with a 2-week due date – Stanbury may be an only quote.

**3. Bank Bids**

- a. Our attorney has provided some guidance and in hopes to get this out and have a due date prior to the May or June regular meetings.

**g. COVID-19**

1. **School Assisting our Community** – All board members are good with purchasing more 3D printers & materials needed to provide face masks/shields for the community.

2. **Contingency Planning** – ongoing plans and adjustments are being made as the district navigates the uncertainties surrounding COVID-19 closures and restrictions.

- h. **CSIP Committee**

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to table CSIP planning till 2020-2021 school year. Motion carried 7-0.

- i. **Personal Financial Disclosures**

All board member have filed their Personal Financial Disclosures.

9. **NEW BUSINESS**

- a. **Board Reorganization – Official election results**

This will take place at the June meeting, if the elections are held June 2, as presently scheduled.

- b. **Make-up Days/End of Year date –**

We do fully intend to continue providing services such as the meal deliveries and distance learning opportunities through out the remainder of their normally scheduled end of school date to continue to receive payments and be forgiven COVID-19 closure dates as required by DESE, unless for some reason we are required to stop.

Also we are able to have a calendar for next year (2020-2021) ready for approval at the May meeting.

- c. **Maintenance Issues**

1. **Carpet Extraction Machine**

Motion was made by Robert Reed Miller, seconded by Neil Jennings to approve the purchase of the replacement carpet and upholstery cleaner as presented. Motion carried 7-0.

- d. **Upcoming Board Dates**

1. MSBA Spring Region 3 meetings – Cancelled
2. Staff Appreciation Banquet – Cancelled
3. Baccalaureate – Postponed
4. Graduation - Postponed

**10. ADMINISTRATIVE REPORTS – none at this time**

- a. HES -
- b. HHS –
  - 1. DISCIPLINE –
- c. ATHLETICS –
- d. SPECIAL EDUCATION –
- e. TRANSPORTATION –
- f. FOOD SERVICE –

**11. Executive Session**

Motion was made by Robert Reed Miller, seconded by Donna Reid to go into closed session with a closed record and closed vote pursuant to subsection 610.021 of the Revised Statutes of Missouri to discuss the following: Items #s 1, 3, 6, 13, and 14. Roll call vote was taken: Jamie Brennan – Yes, Sue Ann Gaus – Yes, Neil Jennings – Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Nicole Simmons - Yes. Motion carried 7-0.

**13. ADJOURNMENT – 8:30 P.M.**

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to adjourn. Motion carried 7-0.

**ITEMS DISCUSSED:**

**PLEDGE OF ALLEGIANCE**

**AGENDA**

**SPECIAL AWARDS/RECOGNITION – ELLIE TENNEYCK- Belcher Scholarship**

**PUBLIC COMMENT**

**CTA**

**PUBLIC**

**CONSENT**

Approved – Minutes from Open Meetings March 11, 2020

Approved – Minutes from Special meetings-March 19, 2020 and April 1, 2020

Set next meeting date – May 13, 2020

Approved payment of bills and credit card

Accepted Resignations

**MSBA BOARD REPORT**

**BUDGET UPDATE**

**BLAZER ATHLETICS-payment**

**HANNIBAL CONCRETE PRODUCTS CO-payment**

**CW TROPHIES & AWARDS – payment**

**GILL ATHLETICS-payment**

**ITEMS TO DECOMMISSION**

**SUMMER SCHOOL FOOD SERVICE PROGRAM**

**SUMMER SCHOOL**

**MSBA-2019C Policy updates-approved**

**HEALTH INSURANCE RENEWAL – approved**

**BLESSING BE WELL at WORK**

**SPECIAL EDUCATION-washing machine**

**BAND UNIFORMS**

**BANK BIDS**

**COVID-19-School closure –School assisting community/Contingency Planning**

**CSIP COMMITTEE – table till next school year**

**PERSONAL FINANCIAL DISCLOSURES – all BOE members are in compliance**

**SCHOOL CALENDAR 2019-2020 (Distance learning & meals)**

**SCHOOL CALENDAR 2020-2021 (hope to adopt in May)**

**BOARD REORGANIZATION – after election in June**

**MAINTENANCE – Purchase-carpet extraction machine**

**MSBA Spring Regional meeting – 4-20-2020 Kirksville 5:45 pm - CANCELLED**

**STAFF APPRECIATION BANQUET 5/14/20 6:00 pm – CANCELLED**

**BACCALAUREATE/GRADUATION - POSTPHONED**

**ADMINISTRATIVE REPORTS - NONE**

  
Secretary

  
President

5-13-20  
Date