



# Galesburg Community Unit School District 205

## *District Administrative Offices*

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### **Student Residency Verification**

Only students who are residents of Galesburg CUSD #205 may enroll without a tuition charge, except as otherwise provided by Board Policy (refer to Board Policy 7:60.) Generally, the residence of a student is the residence of the person who has legal custody and control of the pupil for purposes other than the student's access to the educational programs of the District. Typically, this is the natural parent or a person established by a Court order to have legal custody of the student. In cases of divorced or separated parents, the student residence is defined as that of the parent who has legal custody of the student. If both parents (in separate households) retain legal custody, the student residence is the residence of the parent who provides the student's primary regular fixed night-time abode and is responsible for educational and emergency medical decisions. When necessary, any legal order or documentation declaring guardianship or custody of a student should be provided.

**Willfully enrolling or attempting to enroll a non-resident student as well as providing false information regarding residency are both Class C misdemeanors and will be reported to law enforcement.**

A variety of documents are used to verify residence. Galesburg CUSD #205 will consider documents from two categories:

**Category One** - Documents related to home ownership or rental. **One** document in this category is required.

- \*proof of most recent property tax bill payment (canceled check or form 1098)
- \*mortgage documents
- \*signed lease agreement
- \*letter of residence from landlord including most recent receipt for rent payment

**Category Two** - Documents related to other types of legal relationships. If a Category One document is not available, **two** documents in this category are required.

- \*driver's license or State ID
- \*voter registration
- \*vehicle registration
- \*utility bill
- \*proof of IDHS services received (TANF/WIC/SNAP/LINK/Medical Card)

Separate residency rules apply where a student is determined to be homeless or the dependent of active military personnel.