

Hillsdale Preparatory School
160 W. Mechanic Rd., Hillsdale, MI 49242
Board of Directors Meeting
Conference Call
May 26, 2020 5:00 PM
Meeting Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Public Comment**
- 5. Consent Agenda**
 - a. Approval of Financial Statements**
 - b. Approval of Bills**
 - c. Approval of Minutes from the April 28 Meeting**
- 6. Review the ISD budget for the 2020-2021 school year**
- 7. New Business and Administrative Reports/Updates**
- 8. GVSU Update**
- 9. Other Matters**
- 10. Adjournment**

Hillsdale Preparatory School
160 W. Mechanic Rd., Hillsdale, MI 49242
Board of Directors Meeting
Conference Call
April 28, 2020 5:00 PM
Meeting Minutes

1. Call to Order: 5:06 PM
2. Roll Call: Willson, Blood, Conduct, Maurer, Vear
 - a. Also Present: Melody Henthorne, Annie Fowler, Bill Barker
3. Approval of Agenda: Motion to approve, Vear, 2nd Blood - Carried
4. Public Comment: None
5. Consent Agenda: Motion to approve, Blood , 2nd Maurer – Carried
 - a. Approval of Financial Statements (February and March)
 - b. Approval of Bills
 - c. Approval of Minutes for the February 25 Meeting
6. Approve the Distance Learning Plan
 - a. Each Board Member was provided a copy of our Distance Learning Plan in their packet. Mrs. Fowler explained the outline of the plan and the approval process. Once she completed the plan it was submitted to GVSU and they had to approve it.
 - b. Dr. Willson asked how teachers were adapting to distance learning.
 - i. Mrs. Fowler is very pleased with their efforts. Each teacher is doing 2 hours a day of office hours where parents and students can reach them for questions. Some teachers are doing whole class instruction with Google Meet. Others are choosing to post assignments.
 - c. Dr. Conduct asked about the cost associated with starting distance learning and wondered if we received any additional funds.
 - i. Mrs. Fowler said at this time we have not received any additional funds. The State has loosened restrictions on how some money can be spent which has allowed us to purchase what was needed.
 - d. Dr. Vear wondering if the staff was being paid.
 - i. At this time all staff members are being paid in full. We had to cut the morning and after school program because that was a self-funded program. Every other employee is receiving their regular pay.
 - e. Dr. Willson thanked the teachers on behalf of the Board. He commended them for being flexible and continuing to education students during this time.
 - f. Vear made a motion to accept the Distance Learning Plan, 2nd Conduct- Carried
7. Accept the Grant Funds from GVSU for Distance Learning
 - a. GVSU provided us with a check in the amount of \$1935.00 to help offset the additional cost of distance learning.
 - b. Conduct made a motion to accept the grand funds from GVSU, 2nd Maurer- Carried

8. Approve updated Acceptable Use Policy
 - a. Each Board Member was provided a copy of the updated Acceptable Use Policy in their packet.
 - b. Vear made a motion to approve the updated Acceptable Use Policy, 2nd Maurer - Carried
9. Approve updated Calendar
 - a. Each Board Member was emailed a copy of the Calendar prior to the meeting.
 - b. Vear made a motion to accept the updated Calendar, 2nd Blood - Carried
10. New Business and Administrative Reports/Updates
 - a. Mrs. Fowler updated the Board on re-enrollment for next school year. She created a Google form that is available on the website and the link was messaged to each family. We had to cancel Kindergarten Round-up so she also created a link for that. It is available on the website for parents to register if they have an incoming Kindergarten student. We are working on creating a marketing video that will be posted on Facebook and our website. We feel this is the most economical way to reach families at this time.
 - b. Mrs. Fowler also gave an update on potential budget cuts. At this time we are hearing we could receive \$500-\$1000 less per student next year. There is also a possibility we will see a cut in funding in our June, July and August state aid this year. We are unsure about that at this point, but know for sure we will see budget cuts next year.
11. GVSU Update:
 - a. Bill thanked the HPS staff for their hard work putting the plan together. He reiterated that budget cuts will be coming and we should take that into consideration when planning for next year. He also suggested doing virtual school tours for families interested in HPS.
12. Other Matters:
 - a. It was asked how families are responding to the Distance Learning.
 - i. Feedback has been very positive. The only negative comments we receive are technology difficulties. We are working very closely with families to help alleviate any of those issues.
13. Adjournment: Vear made a motion to adjourn, 2nd Condit – Meeting adjourned at 5:39 PM