**UNIFIED SCHOOL DISTRICT # 463**

**REGULAR BOARD MEETING**

**July 08, 2019**

The Regular Meeting of Unified School District # 463 Board of Education was called to order at 6:00 p.m. by President, Dee Pauly. The following board members were present Megan Clasen, Chris Holmes and Joe Leiblie. James Jirak, Carrie Loos and Shonda Green were noted as absent. Also present was Dale Adams, Superintendent/Elementary Principal, Andrea Roberts, Board Clerk and Ron Hoskins, Maintenance Director.

James Jirak arrived at 6:01 pm.

# APPROVAL OF AGENDA

Motion was made by Joe Leiblie to approve the Agenda as amended, adding consider to adopt resolution to extend term of Board Officers to Item a. under new business and removing Item p. under new business Approval of Courtney Otis. Motion seconded by Megan Clasen. Motion passed 5-0.

**PUBLIC COMMENTS**

None presented

# CONSENT AGENDA

Motion was made by James Jirak to approve Item a. on the Consent Agenda. Motion seconded by Joe Leiblie. Motion passed 5-0. Item approved:

a. Minutes of Regular Meeting June 10, 2019

Shonda Green arrived at 6:03 pm.

Motion was made by Dee Pauly to approve Items b., & c. on the Consent Agenda. Motion seconded by Shonda Green. Motion passed 6-0.

b. Financial Reports for June 2019

c. Approval of vouchers totaling $ 245,074.56

Motion was made by Dee Pauly to approve Item d. on the Consent Agenda as presented. Motion seconded by Megan Clasen. Motion passed 6-0. Items approved:

1. Adoption of Official Depository-Union State Bank-Udall

2. Adoption of 1,116 Hour Calendar

3. Designate Truancy Officers-Gr.K-5-Dale Adams and Gr.6-12, Brandi Hendrix

4. Adopt meeting time & dates-2nd Monday of month @ 6:00 p.m. with exception of

Monday, March 16, 2020

5. Designate compliance coordinator(s) for federal anti-discrimination laws including

Title VI, Title VII, Title IX, ADA, and Section 504–Dale Adams

6. Appoint Food Service Authorized Representative-Marcy Hoffman

7. Appoint Hearing Officer Free/Reduced Meals-Dale Adams

8. Appoint Representative of State & Federal Programs-Dale Adams

9. KPERS Representative-Andrea Roberts

10. Official Newspaper-The Cowley Courier Traveler

11. Establish Petty Cash limits-$800.00 Elementary, $1,200.00 MS/HS and District Office

12. Adopt Mileage Reimbursement rate of 58.0 cents per mile

13. Group Health Plan Representatives-Andrea Roberts & Dale Adams

14. Appoint Board of Education Representatives for:

a. Cowley County Special Services - Shonda Green

b. KASB Governmental Relations – James Jirak

15. Approve Resolution for GAAP Waiver for 2019/2020

16. Approval of Legal Representative – KASB Legal Assistance Fund

17. Designate Homeless Coordinator-Dale Adams

18. Approve destruction of records over 5 years

19. Appoint Board Clerk – Andrea Roberts

20. Appoint Board Treasurer – Marcy Hoffman

**REPORTS/RECOGNITION**

Dale Adams presented on finance.

Ron Hoskins presented on maintenance.

Dale Adams presented on technology.

Dale Adams presented on transportation.

Dale Adams presented on curriculum.

Dale Adams presented accreditation.

Dale Adams presented on construction.

**NEW BUSINESS**

Motion was made by Shonda Green to adopt the resolution to extend the term of Board Officers until January 2020. Motion seconded by Megan Clasen. Motion passed 6-0.

Motion was made by Dee Pauly to approve property insurance with ICI for 2019/2020 not to exceed $72.081.00. Motion seconded by James Jirak. Motion passed 6-0.

Motion was made by James Jirak to approve the Transportation handbook for 2019/2020 as presented. Motion seconded by Shonda Green. Motion passed 6-0.

Motion was made by Dee Pauly to approve the Classified handbook for 2019/2020 as presented. Motion seconded by Megan Clasen. Motion passed 6-0.

Motion was made by Dee Pauly to approve the Coach/Sponsor handbook for 2019/2020 as presented. Motion seconded by Shonda Green. Motion passed 6-0.

Motion was made by Dee Pauly to approve the MS/HS student handbook for 2019-2020 as presented. Motion seconded by James Jirak. Motion passed 6-0.

Motion was made by Shonda Green to approve the GS student handbook for 2019/2020 as presented. Motion seconded by Chris Holmes. Motion passed 6-0.

Motion was made by Joe Leiblie to approve the Program Agreement for School Nutrition Programs for 2019/2020 as presented. Motion seconded by Shonda Green. Motion passed 6-0.

Motion was made by Joe Leiblie to approve the Food Service Procurement Plan for 2019/2020 as presented. Motion seconded by Shonda Green. Motion passed 6-0.

Motion was made by Joe Leiblie to approve the Sponsor Meal Charge Policy for 2019/2020 as presented. Motion seconded by Chris Holmes. Motion passed 6-0.

Motion was made by James Jirak to approve the Substitute handbook for 2019/2020 as presented. Motion seconded by Shonda Green. Motion passed 6-0.

Motion was made by James Jirak to approve the Substitute list for 2019/2020 as presented. Motion seconded by Joe Leiblie. Motion passed 6-0.

Motion was made by Shonda Green to approve Substitute pay at $90.00 per day. Motion seconded by Megan Clasen. Motion passed 6-0.

Motion was made by James Jirak to approve Ken Cannon – HS Teacher. Motion seconded by Shonda Green. Motion passed 6-0.

Motion was made by Shonda Green to approve Gina Hoffman – Field Maintenance. Motion seconded by Megan Clasen. Motion passed 6-0.

Joe Leiblie exited the open meeting at 7:19 pm.

Motion was made by Dee Pauly to approve Supplemental Assignments for 2019/2020 as presented. Motion seconded by Shonda Green. Motion passed 5-0. (List available upon request).

Joe Leiblie reentered the open meeting at 7:20 pm.

Motion was made by Joe Leiblie to approve the adjusted flooring contract for $32,085.00 from Harry Street Carpet making the cost per linear foot equal to other bidders. Motion seconded by James Jirak. Motion passed 6-0.

Motion was made by Shonda Green to approve the meal and fee schedule as presented. Motion seconded by Dee Pauly. Motion passed 6-0.

Motion was made by Shonda Green to waive textbook fees for free and reduced students. Motion seconded by Dee Pauly. Motion passed 6-0.

Motion was made by Joe Leiblie to approve a Special Meeting for Monday, July 22, 2019 at 6:00 pm to approve the budget. Motion seconded by James Jirak. Motion passed 6-0.

**UNFINISHED BUSINESS**

Motion was made by Dee Pauly to go into Executive Session for 10 minutes with the Board and Dale Adams to discuss classified staff salaries pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting will resume in the board room at 8:00 pm. Motion seconded by Megan Clasen. Motion passed 6-0.

Motion was made by Dee Pauly to extend Executive Session for 5 minutes with the Board and Dale Adams to discuss classified staff salaries pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting will resume in the board room at 8:05 pm. Motion seconded by Megan Clasen. Motion passed 6-0.

Motion was made by Dee Pauly to approve classified staff salaries as presented by administration. Motion seconded by Shonda Green. Motion passed 5-1 with James Jirak abstaining from vote.

Motion was made by Joe Leiblie to approve KASB Policy Updates as presented. Motion seconded by Shonda Green. Motion passed 6-0.

Motion was made by Joe Leiblie to table Item c. under Old Business – Approval of 5 year facility plan. Motion seconded by Chris Holmes. Motion passed 6-0.

Motion was made by Dee Pauly to go into Executive Session for 5 minutes with the Board, Dale Adams and Andrea Roberts to discuss GAP Insurance monies pursuant to the exception for employer-employee negotiations under KOMA, and the open meeting will resume in the board room at 8:21 pm. Motion seconded by Megan Clasen. Motion passed 6-0.

Motion was made by James Jirak to approve the entry of Negotiations with the teachers union to discuss GAP Insurance monies. Motion seconded by Shonda Green. Motion passed 6-0.

**STAFF REPORTS**

Dale Adams spoke about summer projects, summer school and the summer lunch program. He also spoke about the upcoming budget workshop and software release.

**BOARD REPORTS**

None presented.

**EXECUTIVE SESSION**

None taken.

**ADJOURNMENT**

Dee Pauly declared the meeting adjourned at 8:30 p.m.

The next Special Meeting will be July 22, 2019 at 6:00 pm.

The next Regular Meeting will be August 12, 2019 at 6:00 pm.

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Dee Pauly, President

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Andrea Roberts, Board Clerk

\*\*\*These are the unofficial minutes of the above meeting. Minutes are approved or corrected and approved at the regular meeting held on the second Monday of each month.\*\*\*