

APPROVED

BRUNSWICK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
ORGANIZATIONAL & REGULAR MEETING MINUTES

ORIGINAL

MEETING Date: July 5, 2012
Place: Brittonkill Meeting Room

ASSEMBLAGE

Members Present: K. Christiansen, R. Fitzgerald (Member-Elect), M. Fortun (Member-Elect), C. Gilbert, J. Lindemann, M. Wade, J. Wienman and K. Zagursky

Absent: A. Grab

Also Present: Louis C. McIntosh, Superintendent, Lyn Derway, District Clerk and Maria Lewis, Board Secretary

CALL TO ORDER Lyn Derway, District Clerk, called the public meeting to order at 7:00 PM and began the meeting with a salute to the flag.

**OATH OF OFFICE ADMINISTERED
TO NEWLY ELECTED BOARD MEMBERS**

The Oath of Office was administered by the District Clerk to the following newly elected board members:

Robert Fitzgerald (2012 – 2015)
Michael Fortun (2012 – 2015)

Mr. Grab will be administered his Oath of Office at the next meeting.

**ELECTION OF
2012-2013 OFFICERS**

Mr. Wade ran unopposed for President.

PRESIDENT 1 – Mr. Christiansen 2 – Mr. Gilbert

The Board of Education approves the election of Matthew Wade as President of the Brunswick Central School District Board of Education for the 2012 -13 school year.

8 Yes Motion Carried

Mr. Christiansen and Mr. Fitzgerald ran for Vice President.

VICE PRESIDENT 1 – Ms. Lindemann 2 – Mr. Gilbert

The Board of Education approves the election of Kyle Christiansen as Vice President of the Brunswick Central School District Board of Education for the 2012 -13 school year.

5 Mr. Christiansen (K. Christiansen, C. Gilbert, J. Lindemann, M. Wade & K. Zagursky)

3 Mr. Fitzgerald (M. Fitzgerald, M. Fortun & J. Wienman)

Motion Carried in Favor of Mr. Christiansen

The District Clerk administered the Oath of Office to Mr. Wade, President and Mr. Christiansen, Vice President.

The District Clerk turned the meeting over to the newly elected Board President.

Receiver of Taxes, All Other Towns – Rose Craft
Records Access Manager– Lyn Derway
Records Management Officer– Lyn Derway
Asbestos LEA Designee – Neil Haley
Health & Safety Designee – Neil Haley
Integrated Pest Management Designee – Neil Haley
Title IX Compliance Officers – Christine Shields & Jennifer Ellerbrock
School Physicians - Riverview Pediatrics
Spokespersons:
District: Superintendent of Schools
Board of Education: Board of Education President
Legal Newspaper: Albany Times Union

SPECIAL EDUCATION APPOINTMENTS

The Board of Education approves the following annual Special Education appointments for the 2012-13 school year:

**COMMITTEES ON SPECIAL EDUCATION AND
PRE-SCHOOL SPECIAL EDUCATION**

CSE:

Required Members

Director of Special Education
Student's Parent
Additional Parent Member

Myles Goss
or persons in parental relationship
Arlene Bartlett, Deborah Guitierrez-Thrasher and Julia Martin, or others who may be added to the approved list of parent volunteers

Special Education Teachers
Regular Education Teachers
School Psychologist
Members as needed

As required
As required
Jennifer Ellerbrock and William Murabito
Speech Therapists, Physical Therapists, Occupational Therapists, Social Workers, and other related service providers

Members as requested
Physician Member
Physician's Representative

Drs. Tomiak, Kostun and Caruso
Jamie Baksa

Subcommittee:

Subcommittee Chair

Jennifer Ellerbrock, William Murabito, Myles Goss, and Karen Lederman

Student's Parent
Additional Parent Member
Special Education Teachers
Regular Education Teachers

or persons in parental relationship
As requested by the parent
As required
As required

CPSE:

Required Members
Director of Special Education
Student's Parent
Additional Parent Member

Myles Goss
or persons in parental relationship
Arlene Bartlett and Julia Martin or others who may be added to the approved list of parent volunteers

Special Education Teachers
Regular Education Teachers
School Psychologist

As required
As required
As required

Members as needed Speech Therapists, Physical Therapists, Occupational Therapists, Social Workers, and other related service providers

Members as requested
 Physician Member Drs. Tomiak, Kostun and Caruso
 Physician's Representative Jamie Baksa

SECTION 504 OFFICERS Karen Lederman and Richard Pogue

SURROGATE PARENT Dolores Kronau

SERVICE PROVIDERS

Teacher Of The Deaf – Service Connections - \$58 per half hour session
 Physical Therapy – Browning & Butler - \$55 per hour
 Music Therapy - Mary Claire Holliday - \$30 per half hour session
 Teacher of the visually Impaired - Mary Alice McCraith - \$120 per hour
 Transition Services - Lori Dunigan - \$35 per hour

IMPARTIAL HEARING OFFICERS (per law and board policy)

Paul Bumbalo	Diane Cohen	Maryanne DiMeo	John Farago
Lana Flame	Dolores Freed	Steven Goldsmith	Colleen Heinrich
George Kandilakis	Martin Kehoe	Dora Lassinger	Michael Lazan
Nancy Lederman	James McKeever	James Monk	Christine Moore
Karen Norlander	David Nydick	Kenneth Ritzenberg	George Roberts
Jerome Schad	Judith Schneider	Craig Tessler	Aaron Turetsky
James Walsh	Mindy Wolman	Joseph Wooley	Joel Ziev
Linda Agoston	Joan Alexander	Stuart Bauchner	Robert Briglio
Jaclyn Brilling			

ANNUAL MEMBERSHIPS

The Board of Education approves district membership in the following organizations for the 2012-13 school year:

New York State School Boards Association (NYSSBA)
 Capital District School Boards Association (CAPSBA)

SUPERINTENDENT AUTHORIZATION

The Board of Education authorizes the Superintendent to perform the following tasks for the 2012-13 school year:

Apply for Grants in Aid (state, federal and private)
 Certify Payroll
 Approve Budget Transfers– Up to \$10,000
 Approve Conference Requests for administrators, faculty and staff (Board President shall approve all requests for fellow board members and the Superintendent.)

DESIGNATION OF DEPOSITORIES

The Board of Education designates Key Bank, N.A., M&T Bank and NYCLASS as depositories for the 2012-13 school year.

**BONDING OF
EMPLOYEES**

The Board of Education approves a blanket bond for the following personnel handling district funds for the 2012-13 school year:

District Clerk
District Treasurer
Deputy Treasurer
Central Treasurer of Student Activity Account
Internal Claims Auditor
Tax Collector

**DISTRICT PARTICIPATION IN
FREE/REDUCED LUNCH PROGRAM**

The Board of Education accepts this Free and Reduced Price Meal Program Policy Statement, including the Family Income Eligibility Criteria and all required attachments.

LEGAL COUNSEL

The Board of Education approves the following annual legal counsel appointments for the 2012-13 school year:

School Attorneys	Roemer, Wallens & Mineaux Breakell Law Firm, P.C.
Bond Council	Orrick, Herrington & Sutcliffe
Special Education Counsel	Young, Summer, Ward, Ritzenberg, Baker & Moore

2012-13 RATES

The Board of Education approves the following rates for the 2012-13 school year, consistent with current board policy and NYS Comptroller's guidelines:

Petty Cash Funds	Cafeteria	\$235 (J. Wright, Custodian)
	Business Office	\$50 (J. LaCasse, Custodian)
	Athletics	\$100 (D. Van Zandt, Custodian)
	Bus Garage	\$50 (W. Colvin, Custodian)
Poll Worker Compensation		\$9.05 per hour
Mileage		.555/mile or as revised by the IRS
Meals		\$55 per day for meal expenses to be allocated as follows: \$10 for breakfast (if traveling prior to 10 AM) \$15 for lunch \$30 for dinner (if traveling after 3 PM)

END OF CONSENT

8 Yes Motions Carried

Mr. Wade asked that the meetings in June 2013 be moved to the second and fourth Thursdays so as to not interfere with graduation and other end-of-the-year activities.

2012 - 2013 Calendar

Amend

1 –Mrs. Zagursky 2 – Ms. Lindemann

The Board of Education agrees to move the board meeting dates in June 2013 from the first and third Thursdays to the second and fourth Thursdays.

8 Yes Motion Carried

2012 - 2013 Board of Education

Meeting Dates

1 - Mrs. Zagursky 2 - Mr. Gilbert

The Board of Education approves the following 2012 - 2013 calendar of meeting dates as amended.

Meeting Date	Day ~ Time	Type of Meeting
July 5, 2012	Wednesday, 7:00 PM	Reorganization & Business Meeting
July 26, 2012	Thursday, 6:00 PM	Board Retreat
August 2, 2012	Thursday, 7:00 PM	Regular Business Meeting
August 16, 2012	Thursday, 7:00 PM	Regular Business Meeting
September 6, 2012	Thursday, 7:00 PM	Regular Business Meeting
September 20, 2012	Thursday, 7:00 PM	Regular Business Meeting
October 4, 2012	Thursday, 7:00 PM	Regular Business Meeting
October 18, 2012	Thursday, 7:00 PM	Regular Business Meeting
November 1, 2012	Thursday, 7:00 PM	Regular Business Meeting
November 15, 2012	Thursday, 7:00 PM	Regular Business Meeting
December 6, 2012	Thursday, 7:00 PM	Regular Business Meeting
January 3, 2013	Thursday, 7:00 PM	Regular Business Meeting
January 17, 2013	Thursday, 7:00 PM	Regular Business Meeting
February 7, 2013	Thursday, 7:00 PM	Regular Business Meeting
February 21, 2013	Thursday, 7:00 PM	Regular Business Meeting
March 7, 2013	Thursday, 7:00 PM	Regular Business Meeting
March 21, 2013	Thursday, 7:00 PM	Regular Business Meeting
April 4, 2013	Thursday, 7:00 PM	Regular Business Meeting
April 23, 2013	Tuesday , 7:00 PM	Regular Business Meeting <i>(Tuesday to accommodate the required Questar Budget Vote)</i>
May 9, 2013	Thursday, 6:00 PM	Regular Business Meeting
	Thursday, 7:00 PM	Annual Budget Hearing <i>(At least 7 but no more than 14 days before budget vote)</i>
	Thursday, 7:30 PM	Meet the Candidates Forum
May 21, 2013	Tuesday	Annual Budget Vote & BOE Election
	Tuesday , 7:00 PM	Regular Business Meeting
June 13, 2013	Thursday, 7:00 PM	Regular Business Meeting
June 27, 2013	Thursday, 7:00 PM	Regular Business Meeting

8 Yes Motion Carried

**REAFFIRMATION OF BOARD OF EDUCATION
POLICIES AND CODE
OF ETHICS**

1 – Mr. Christiansen 2 – Ms. Wienman

The Board of Education reaffirms current Brunswick Central School District Board of Education Policies and Code of Ethics for the 2012-13 school year.

8 Yes Motion Carried

REGULAR MEETING AGENDA

**PRESENTATIONS TO
THE BOARD**

Joy Wright, Cafeteria Supervisor, updated the board on the following areas:

- 2011-12 Cafeteria Report
- 2012-13 Lunch Price Increase
- New Regulations-National Lunch Program
- 2012-13 Cafeteria Goals

**APPROVAL OF
MINUTES**

1 – Ms. Wienman 2 – Mr. Fortun

The Board of Education hereby approves the following Minutes:

- June 27, 2012 Special Meeting

8 Yes Motion Carried

PUBLIC COMMENT None

SUPERINTENDENT Mr. McIntosh presented a three year budget projection.

**BOARD DISCUSSION/
REPORTS**

Mr. Wade asked that everyone at the table introduce themselves and give a brief background.

Mr. Wade, Mr. Christiansen and Mr. McIntosh will be meeting with Mr. Fitzgerald and Ms. Wienman on July 11, 2012 to begin their new board member training. Mr. Fortun will be in contact with the Superintendent to set a date for him to meet.

Mr. Wade suggested the formation of an "Education Committee" to review the recent article in the Business Review along with other education related topics. Mr. Wade will draft a charge for the next meeting and asked that any members interested in serving on the committee email him.

Mr. Wade asked that a standardized form be developed for the year end reports from the extracurricular club advisors. This idea was generated at the board's self assessment meeting. It was felt that it would be easier to determine which clubs should be kept and which should be eliminated if there was a numerical rating system. Mr. McIntosh said that the form would be ready for the September 6th meeting.

SPECIAL ACTIONS

**End of the Year
Reports**

1 – Mr. Christiansen 2 – Mrs. Zagursky

The Board of Education acknowledges receipt of the following End of the Year (Season) Reports:

- Extra Classroom Activities (Clubs)

8 Yes Motion Carried

PROGRAM

2012 Summer Curriculum

1 - Mr. Christiansen 2 - Ms. Lindemann

The Board of Education approves the following instructional planning and curriculum development efforts for the summer of 2012 at a total cost of \$3,600:

Grades 3-5 Mathematics Curriculum Writing:

Diane Seaver, Mary McNeice and Kelly Hindes - up to 40 hours total

Total for the group: 120 hours at \$30/hr = \$3,600

8 Yes Motion Carried

SPECIAL EDUCATION

Student Placements

Committee and Sub-Committee on Special Education & Committee on Preschool Education

1 - Ms. Wienman 2 - Mrs. Zagursky

The Board of Education accepts the recommendations of the Committee and Sub-Committee on Special Education and Committee on preschool Special Education dated 05/10/2012, 05/17/12, 05/21/2012, 05/22/2012, 05/24/2012, 05/30/2012, 05/31/2012, 06/05/2012, 06/08/2012, 06/11/2012, 06/12/2012, 06/13/2012 and 06/20/2012:

461	757	786	781	792	776	777	779	755	780	690	768
792	781	769	758	780	747	461	455	479	680	442	767
614	745	613	702	765	778	720	703	450	448	752	451
768	690	764	638	639	788	758	141	346	126	755	351
776	777										

8 Yes Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

Personnel

Summer Transportation Positions

Correction 1 - Mrs. Lindemann 2 - Mr. Christiansen

The Board of Education approves the following corrections to the appointments of Bus Drivers for the summer programs made at the June 27, 2012 board meeting. The salary shall be per the current CSEA contract.

Rescind:

Barbara Beaudoin

Christine Garmley

Appoint:

William Burns (Special Education program)

JoAnn O'Brien (Town of Brunswick program)

Rocco Valenti (Special Education program)

8 Yes Motion Carried

**District Treasurer
Annual Appointment
Joseph LaCasse**

1 - Ms. Lindemann 2 - Mr. Gilbert

The Board of Education, upon the recommendation of the Superintendent, approves the annual appointment of Joseph LaCasse to the position of District Treasurer, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective July 16, 2012 with an annual salary of \$60,000 prorated for the 2012-2013 school year. Mr. LaCasse shall serve a six month probationary period beginning July 16, 2012 and ending January 15, 2013.

8 Yes Motion Carried

Business/Finance

BY CONSENT

1 – Mr. Christiansen 2 - Mrs. Zagursky

**New Cafeteria Prices
2012-2013 School Year**

The Board of Education approves the new lunch prices effective for the 2012 - 2013 school year:

School	Current Price	New Price
Elementary	\$2.25	\$2.30
Secondary	\$2.25	\$2.30
Adult Price	\$3.01	\$3.24

**Disposal of Obsolete
Equipment**

The Board of education approves the disposal of the following obsolete item subject to attempts to donate them to a worthy organization:

Type	Make	Model
Microwave Oven	Emerson	MW8995W

Donations

The Board of Education accepts, with appreciation, the following donations:

- \$545.00 from various parents to offset the cost of a field trip to "Toad and Frog" in June 2012 by second grade students

END OF CONSENT

8 Yes Motions Carried

Public Comment

Kate Bartow thanked Mr. Wade for bringing up several items that were of interest to her especially the article in the Business Review. She asked that the board look into the heterogeneous classes in the middle school. She feels it isn't working and suggested that they visit other schools to see how they do things.

**EXECUTIVE
SESSION**

1 – Mrs. Zagursky 2 – Mr. Fortun

The Board of Education entered into Executive Session at 8:56 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Proposed, pending or current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property;
X	Other [specify] <u>Sale of Parker School</u>

8 Yes Motion Carried

**MOTION TO
ADJOURN**

1 – Mrs. Zagursky 2 – Mr. Christiansen

The Board of Education adjourned at 9:43 PM.

8 Yes Motion Carried

Respectfully submitted,

LOUIS C. MCINTOSH, SUPERINTENDENT

LYN DERWAY, DISTRICT CLERK

MARIA LEWIS, BOARD SECRETARY






