

APPROVED

**Brunswick Central Schools
Board of Education
Regular Meeting Minutes**

ORIGINAL

MEETING

Date: April 6, 2017
Place: Brittonkill Meeting Room
Presiding: Michael Fortun, President

ASSEMBLAGE

Members Present: A. Casale, M. Fortun, D. Galipeau, A. Grab, M. McCarthy, K. Murphy, J. Roddy, and L. Wertz

Members Absent: J. Wienman

Also Present: Dr. Angelina Maloney, Superintendent, Lyn Derway, District Clerk/Assistant Superintendent for Business, Gaetana Baldwin, Student Liaison, Mary Roach, School Attorney and Maria Lewis, Board Secretary

**CALL TO ORDER
FLAG SALUTE**

President Fortun called the public meeting to order at 6:00 p.m. and began the meeting with a salute to the flag.

EXECUTIVE SESSION

1 – Ms. Wertz 2 – Mr. Grab
The Board of Education entered into Executive Session at 6:00 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property
X	Other – CSEA Grievances

8 Yes Motion Carried

EXECUTIVE SESSION

1 – Mr. Casale 2 – Mr. Murphy
The Board of Education exited Executive Session into Public Session at 7:05 PM.

8 Yes Motion Carried

PRESENTATIONS

Matthew Sloane and Harry Hadjioannou from Questar III updated the board on services offered including free summer camps, virtual master coaching and instructional technology including distance learning opportunities. The new educational center being built was also discussed.

APPROVAL OF MINUTES

1 – Ms. Wertz 2 – Mr. Grab

The Board of Education hereby approves the following Minutes:

- March 16, 2017 Regular Meeting

8 Yes Motion Carried

SUPERINTENDENT

- The Superintendent updated the board on the following items:
 - Governor's budget status
 - Olympics of the Visual Arts performance
 - Odyssey of the Mind – 4 teams to State competition
 - Russian trip
 - Elementary class sizes
 - Building use by outside groups/insurance
 - College Caravan – May 17, 2017
 - District Wide Art Show – May 11, 2017
- Final discussion on 2017 – 2018 Proposed Budget
- Update from building principals & student liaison

BOARD DISCUSSION/REPORTS

- 2017 – 2018 Calendar of Board Meeting Dates
- Reminder that the next board meeting, April 25, 2017, is on **Tuesday**
- Virtual Backpack Program
- Poverty Workshop with David Little from Rural Schools Association of NYS on April 12th at 6:30 pm.

Committee Updates

Audit/Finance – Tony Grab

Facilities – Jack Roddy

Policy – Leah Wertz

Liaison Updates

Curriculum & Assessment – Mike Fortun

Wellness – Lyn Derway

PTSA – Kevin Murphy

Brittonkill Educational Foundation – Judy Wienman - absent

CAPSBA – Leah Wertz

Athletic – Darren Galipeau

PUBLIC COMMENT

Eric Olson spoke to the board about iReady, the process for signing out Chromebooks and the MTSS team meetings.

POLICY

First Reading

1 – Mr. Galipeau 2 – Mr. Casale

The Board of Education approves the first reading of the following policies:

1. New Policy

- i. **#2120.1, Candidates and Campaigning** (Note: policy optional, update recommended) - This policy is new to our district. It is related to policy #2120 below. In the April 2016 Update Installment, NYSSBA issued revisions to policy 2120 (School Board Elections) that pertained to clarifying electioneering vs. improper advocacy. They also noticed that this related policy 2120.1 needed the same changes.

2. Revision to Current Policies:

- i. **#0100, Non-Discrimination and Equal Opportunity** (Note: policy required, update recommended) – Per NYSSBA – “Recently, the federal Department of Education’s Office for Civil Rights has been conducting investigations of school district website accessibility. These investigations, based upon proactive complaints by members of the public, regard the ability of disabled persons to fully access district websites under the Americans with Disabilities Act. There is a good chance that your district will face this scrutiny in the future. While the contents of these settlements are not always known to us, we are suggesting revisions based on the information we know at this time. If your district has faced this issue, and you would like to share information to help us refine our policy, please let us know. However, adopting a policy statement such as this is only part of the solution; districts should make sure that their websites are fully accessible. Administrative resources and/or a detailed plan may be needed as well. Other resources are provided to aid districts in this endeavor. At this time, we do not believe a separate policy is necessary. We have also taken the opportunity to include other protected classes currently listed in state law.”
- ii. **#0110, Sexual Harassment** – Changes recommended by Lyn and Mary Roach
- iii. **#1500, Public Use of School Facilities** (Note: policy recommended, update recommended) - NYSSBA recommends updating this policy to more accurately reflect the full list of permitted uses under Education Law §414.
- iv. **#1900, Parent and Family Engagement** (Note: policy required, update required) Previously known as “Parental Involvement,” a policy on parent and family engagement is required to receive Title I funds. ESSA made changes to the specific requirements regarding this policy, mainly by expanding the existing activities to include family members.
- v. **#2120, School District Elections** (Note: policy recommended, update recommended) NYSSBA recommends updating this policy to more accurately reflect prohibited electioneering activities. The text they recommend deleting pertains more to improper advocacy rather than strict electioneering. Improper advocacy is addressed elsewhere (see 1050, Annual District Election and Budget Vote).
- vi. **#4325, Academic Intervention Services** (Note: policy recommended, update required) - State regulations always required that districts establish procedures for determining eligibility for Academic Intervention Services, which varied by grade level. Recently, these regulations were amended to modify the eligibility parameters for AIS in grades 3-8, and to require districts to notify parents of these local eligibility rules. The regulations also now use the terms “policy” and “procedure” seemingly interchangeably. Since these regulations do not explicitly state that Boards are required to adopt such policies, NYSSBA believes that as long as the district has an eligibility procedure, which can be attached to this policy and is communicated to parents, the district will be in compliance with the state regulations. Accordingly, they are recommending that we do so.

- vii. **#5100, Student Attendance** (Note: policy recommended, update recommended) - Under the federal McKinney-Vento Homeless Assistance Act, recently reauthorized by the Every Student Succeeds Act (ESSA), school districts must review and revise policies to remove barriers for homeless children's enrollment and retention in schools, which now must consider barriers due to absences. While NYSSBA awaits state regulations, they recommend districts revise their policies on Student Attendance, so that homeless students are not punished for being late or absent due to homelessness. If necessary, further updates will be issued upon release of these new regulations.
- viii. **#5151, Homeless Children** (Note: policy required, update required) - ESSA also made changes to the McKinney-Vento Homeless Assistance Act, which mandates certain services school districts must provide to homeless children. NYSSBA's understanding is that these new provisions took effect October 1, 2016. These changes mainly address increased outreach and identification activities, additional professional development activities for staff, more duties for districts' homeless liaisons, and helping homeless students' progress in their school careers.
- ix. **#5152, Non-Resident Students** (Note: policy recommended, update recommended) - As another way for our district to ensure that its policies do not inadvertently set barriers for homeless students, NYSSBA recommends modifying this policy to make clear that homeless students entitled to attend district schools will not be denied entrance under a non-resident student policy. They also provide optional sample text to address former students attending district schools, in a manner that does not inappropriately exclude homeless students.
- ix. **#5220, School-Sponsored Student Expression** (Note: policy recommended, update recommended) - In response to questions from their members regarding requirements of DASA, NYSSBA has clarified their sample policy and recommends updating our district policy to make clear that school sponsored publications are covered by the requirements of DASA.
- ix. **#5300.60, Student Searches and Interrogations** (Note: policy required, update required) Recent state regulations regarding interviews of students in school by local Children and Family Services have necessitated modifying a subheading of this section of the Code of Conduct. These regulations clarify what actions school districts must take, and those they may take, regarding such interviews. Additionally, in response to requests from some of their members, under a separate subheading, NYSSBA has also provided alternate text for districts that wish to generally prohibit strip searches. Note also that any changes to the Code of Conduct necessitates a public hearing, but this can be done as part of a regular Board meeting. Note also that related policy 5460, Child Abuse, Maltreatment and Neglect in a Domestic Setting, does not address these investigations at all. The associated regulation 5460-R briefly addresses these investigations, but in such a way that it does not need to be revised.
- xii. **#5405, Wellness** (Note: policy required, update required) - The USDA released new federal regulations impacting the wellness policies required for participation in federal nutrition programs. The policy changes are required by July 1, 2017. The specific requirements are outlined in the policy, but wellness policies must be developed with input from certain specified stakeholders. In addition, the State Education Department will be conducting reviews of all school districts to ensure compliance with this requirement.
- xiii. **#8130, School Safety Plans and Teams** - The Board of Regents passed amended state regulations (on an emergency basis) to section 155.17, regarding district-wide school safety plans and building-level emergency response plans. In the amended regulations, the date by which school boards must adopt these plans was moved back, from July 1 to September 1. Other duties were added to the role of the "chief emergency officer" as well.

PROGRAM

**Program Support Leader
Special Education**

Creation of Position 1 – Mr. Galipeau 2 – Mr. Roddy

The Board of Education approves the creation of Program Support Leader for Special Education with a stipend per the current BTA contract.

8 Yes Motion Carried

SPECIAL EDUCATION

BY CONSENT

1 –Ms. Wertz 2 – Ms. McCarthy

**Student Placement Recommendations
Committee on Special Education**

The Board of Education accepts the following recommendations of the Committee on Special Education dated 03/01/2017, 03/16/2017, 03/17/2017, 03/20/2017, 03/21/2017, 03/22/2017, 03/23/2017, 03/24/2017 and 03/27/2017:

977	041	586	789	394	736	1002	994	1009
976	993	550	878	969	991	871	345	692
586	980	780	924	818	449	881	869	3013
648	755	601	860	054				

Section 504

The Board of Education accepts the following recommendations of the Section 504 Committee dated 9/27/2016, 10/18/2016, 12/02/2016, 1/27/2017, 2/2/2017 and 3/20/2017:

3026	3027	002000051	002000054	002000055	002000056
------	------	-----------	-----------	-----------	-----------

END OF CONSENT

8 Yes Motions Carried

SUPERINTENDENT’S RECOMMENDATIONS

BY CONSENT

1 –Mr. Casale 2 – Ms. McCarthy

Personnel

**Appointment of
Substitutes**

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective April 10, 2017 (unless otherwise noted).

Name	Position
Nicholas Tarricone	Child Care Worker @ \$10 per hour (effective 3/20/17)
Jill Wolcott	School Monitor @ \$10 per hour
Patricia Casavant	Custodian @ \$14 per hour

Extra-Curricular Appointments

MS Musical The Board of Education approves the following extra-curricular appointments for the 2017 Middle School Musical production.

Name	Position	Stipend
Kevin Barcomb	Sound Design	\$500
Mary Beth Becker	Lighting Design	\$500

Meet Manager

Annual Appointment

Rebecca Tennyson The Board of Education approves the appointment of Rebecca Tennyson as Meet Manager for Track for the 2017 season with a stipend of \$50 per home meet.

Election Workers

Annual Budget Vote & BOE Election

May 16, 2017

The Board of Education of Brunswick Central School District (Brittonkill), Rensselaer County, New York, has called an annual school district election of the qualified voters of said School District to be held on the 16th day of May, 2017; and WHEREAS, it is now desired to provide for the appointment of a permanent chairman and inspectors of election for said annual school district election; NOW, THEREFORE,

BE IT RESOLVED, by the Board of Education of Brunswick Central School District (Brittonkill), Rensselaer County, New York, as follows: Helen Godfrey, a duly qualified voter of said School District is hereby appointed as the permanent chairperson of the annual school district election referred to in the preambles hereof.

The following named qualified voters of said School District are hereby appointed to act as inspectors of election at said annual school district election, so that there shall be at least two inspectors for each voting machine to be used thereat: Sarah Becker, Sandra Chuhta, Shannon Doin, Camille Gardner, Sarah Gibbs, Rose Kaschak, Madeline LeBarron, Marsha McGrath and Lynn Merrills Alternates:

Helen Godfrey is hereby designated as chief election inspector at an hourly rate of \$15.

Each inspector of election appointed for said annual school district election, as herein provided, shall be entitled to compensation at an hourly rate of \$10.00 for time spent on the duties of his/her office. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as permanent chairman, inspectors of election and assistant clerks for said annual school district election. This resolution shall take effect immediately.

School Monitor

Probationary Appointment

Tamara Ali

The Board of Education approves the probationary appointment of Tamara Ali to the position of School Monitor effective March 13, 2017 at a salary per the current CSEA contract. Ms. Ali's probationary appointment shall begin March 13, 2017 and end November 12, 2017. This appointment is to replace Laura Arnold who resigned effective February 15, 2017.

END OF CONSENT

8 Yes Motions Carried

BUSINESS/FINANCE

BY CONSENT

1 – Mr. Grab 2 – Mr. Roddy

**Approval of 2017 – 2018
School District Budget**

The Board of Education approves the proposed school district budget in the amount of \$23,587,405 for the 2017-18 school year, for presentation to the residents of the Brunswick Central School District at the Budget Hearing on May 4, 2017, and for vote of the qualified residents of said district on May 16, 2017.

2016 – 2017 Property Tax

Report Card The Board of Education approves the 2016-2017 Property Tax Report Card as presented by the Assistant Superintendent of Business.

END OF CONSENT

8 Yes Motions Carried

Book Disposal 1 – Ms. Wertz 2 – Mr. Roddy

The Board of Education approved the disposal of the books on the attached list.

8 Yes Motion Carried

PUBLIC COMMENT

Eric Olson asked for clarification regarding the budget process.

EXECUTIVE SESSION

1 – Mr. Galipeau 2 – Mr. Roddy

The Board of Education entered into Executive Session at 9:12 PM in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivision E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

	Current litigation;
	Collective negotiations under the Taylor Law;
	The medical, financial, credit or employment history of a particular person or corporation;
	Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
	The proposed acquisition, sale or lease of real property
X	Other – Superintendent's Evaluation

8 Yes Motion Carried

MOTION TO 1 – Mr. Grab 2 – Mr. Roddy
ADJOURN The Board of Education adjourned at 9:45 p.m.

8 Yes Motion Carried

Respectfully submitted,

ANGELINA MALONEY, SUPERINTENDENT

Angelina Maloney

LYN DERWAY, DISTRICT CLERK

Lyn Derway

MARIA LEWIS, BOARD SECRETARY

Maria E. Lewis

MEMORANDUM

TO: Richard Pogue, Secondary Principal

FROM: Lynn Blakeley

DATE: 4/4/17

SUBJECT: Book Disposal

AS
MS

Title	Publisher/ Author	Copyright Date	# of copies	ISBN #	Location
Unique Global Impacts	South Western	2009	1	0-538-44740-0	113
Unique Global Impacts	South Western	2009	1	0-538-44739-1	113
Office 2003 V1	Robert T. Grauer	2004	23	0-13-183852-0	113
Office 2003 V2	Robert T. Grauer	2004	23	0-13-143442-X	113
Accounting	South Western	2008	1	0-538-44705-2	113
Financial Acc Fund	John S. Wild	2009	1	978-0-07-337957-9	113
Business Comm Design	Pamela Anderson	2004	1	0-07-244128-3	113
Street Law	Don Milici	1999	1	0-314-14077-8	113
Accounting	South Western	2008	1	0-538-44756-7	113
Accounting	South Western	2009	1	0-8400-6465-9	113
Accounting	South Western	2013	1	1-11-99064-6	113
Advertising	O'Guinn	2011	1	0-324-31718-2	113
Web Design	Microsoft	2005	1	0-07-861232-2	113
	Glencoe				

Approval: **Richard Pogue**

Richard Pogue, Secondary Principal

Date

Dr. Angelina Maloney, Superintendent

Date

Cc: Whitney Colvin