

COMMUNITY HIGH SCHOOL DISTRICT 117
COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046
MINUTES OF REGULAR MEETING OF THE BOARD OF EDUCATION
THURSDAY, SEPTEMBER 19, 2019 6:30 PM

Present

Absent

BOARD MEMBERS

Mr. Wayne A. Sobczak, President
Mr. Bruce Pagni, Vice President
Mrs. Sandy Jacobs, Secretary
Mr. Geoffrey Guttschow
Mrs. Ellen Ispen
Mr. Ronald Vickers

Mr. Bart Winkler

ADMINISTRATION

Dr. James McKay, Superintendent
Dr. Bradford Hubbard, Asst. Superintendent
Ms. Jennifer Nolde, Asst. Superintendent
Dr. Brie Serdar, Asst. Superintendent
Mr. Eric Hamilton, Principal
Mr. David Newberry, Principal

STUDENT AMBASSADORS

Adalia Tate, ACHS
Andrew Utinans, ACHS
Maya Dewey, LCHS
Benjamin Newsom, LCHS

RECORDING SECRETARY

Mrs. Nancy Hendrickson

The regular meeting of the Board of Education of Community High School District 117 was held on Thursday, September 19, 2019 at Lakes Community High School, in Lake Villa, Illinois. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS - None

WELCOME STUDENT AMBASSADORS

President Sobczak welcomed the Student Ambassadors.

PUBLIC HEARING – BUDGET FY 2020

At 6:31 pm Mr. Sobczak opened the Public Hearing to receive oral testimony or public comments on the Budget for FY 2020.

Ms. Nolde highlighted the FY 2020 Budget. Information included Staffing, Revenue & Expenditures by Fund, Transportation, Projected Fund Balances.

No additional comments from the BOE were received, and no oral or written testimony was given.

At 6:47 pm Mr. Pagni moved the Public Hearing on the Budget for FY 2020 be closed. Second by Mr. Vickers.

Roll Call Vote: Ayes: Ipsen, Jacobs, Pagni, Vickers, Guttschow, Sobczak
 Nays: None Absent: Winkler Motion Carried.

PRESENTATIONS

Dr. Bradford Hubbard, Assistant Superintendent; Jori Bowen, Assistant Principal; and Aryan Haren, Assistant Principal presented the Curriculum and Instruction update.

Mr. Sobczak asked if paying for dual credit classes was an issue with some students, and if it was a possibility that the Board of Education subsidize the cost of the class.

CONSENT AGENDA

Mr. Vickers moved the Board approve the modified consent agenda items as amended by one motion. Second by Mr. Guttschow.

Roll Call Vote: Ayes: Jacobs, Pagni, Vickers, Guttschow, Ipsen, Sobczak
 Nays: None Absent: Winkler Motion Carried.

APPROVAL OF MINUTES*

Regular Meeting – August 15, 2019*
 Closed Session – August 15, 2019*

PERSONNEL

<u>NAME</u>	<u>SCHOOL POSITION</u>	<u>RATE/LEVEL</u>	<u>EFFECTIVE</u>
a. <u>Employment – Long Term Sub*</u>			
1. David Judson	ACHS Science	BA/1	9/3-9/20/19
b. <u>Employment – Non-Certified Staff*</u>			
1. Julie Hilden	Allendale Prof Support Pers	\$31/hr	8/22/2019
2. Abigail Richardson	ACHS Prof Support Pers (sub)	\$16.25/hr	9/16-12/20/19
c. <u>Employment - Increment Positions*</u>			
1. Kevin McAlpine	LCHS Asst. Football (.5 to 1.0)	2/9	2019-20
2. Emily Mayer	ACHS SAP	4/8	2019-20
3. Terry Dewing	ACHS Concessions	2/10	2019-20
4. Kyle Naughton	LCHS Webmaster	.2	2019-20
5. Sam Worden	ACHS Webmaster	.2	2019-20
6. Patrick Johnson	ACHS Sports Media	2/2	2019-20
7. Andrew Spencer	LCHS Asst. Football (.5)	2/4	2019-20

	<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>RATE/LEVEL</u>	<u>EFFECTIVE</u>
	8. Josh Coon	LCHS	Asst. Football (.5)	2/10	2019-20
	9. Brian Glashagel	ACHS	Mentor	\$650	2019-20
	10. Tony Bochert	ACHS	Mentor x 2	\$1,300	2019-20
	11. Ryan Hlinak	ACHS	Mentor	\$650	2019-20
	12. Helene Schulze	ACHS	Mentor	\$650	2019-20
	13. Greg Bays	ACHS	Mentor, DC	\$1,000	2019-20
	14. Sarah Morley	LCHS	Mentor	\$650	2019-20
	15. Melissa Cross	LCHS	Mentor x 2	\$1,300	2019-20
	16. Rachel Sager	LCHS	Mentor	\$650	2019-20
	17. Kate Cheek	LCHS	Mentor	\$650	2019-20
	18. Gina Baur	LCHS	Mentor	\$650	2019-20
	19. Tyler Reimer	LCHS	Mentor	\$650	2019-20
	20. Debra Kaiserlian	LCHS	Mentor	\$650	2019-20
	21. Brian Kelly	LCHS	Mentor x 2	\$1,300	2019-20
	22. Anne Eichman	LCHS	Program Leader	\$812.50	2019-20
d.	<u>Employment – Volunteer Coaches*</u>				
	1. Austin Jones	LCHS	Soccer Coach		2019-20
	2. Ryan Kelekian	LCHS	Boys Soccer Coach		2019-20
	3. Nate Hughes	LCHS	Football		2019-20
e.	<u>Resignation - Increment Positions*</u>				
	1. Victoria Pluta	LCHS	Asst. Boys Volleyball		immediately
	2. Seth Taylor	LCHS	Asst. Boys Volleyball		immediately
	3. Jessica Phillips	Dist	Color Guard/Winter Guard		Nov. 2019
	4. Brian Kelly	LCHS	Asst. Baseball		immediately
f.	<u>Request for Extended Sick Leave*</u>				
	1. Marni Polakow	ACHS	PE Teacher		10/14-10/21/19
	2. Stephen Rose	ACHS	Social Studies		11/5-11/20/19
	3. Gina Baur	LCHS	Science		12/18/19-3/30/20
g.	<u>Resignation for Retirement - Non Certified Staff*</u>				
	1. Laura Wright	ACHS	Prof Support Personnel		December 2022
h.	<u>Resignation for Retirement – Administration*</u>				
	1. Sandra Jarrett	Dist	504 Coordinator		end of 2023

FINANCE/BUSINESS

FOIAs*

Two FOIAs were received and responded to.

Approval of Facility Usage*

- i. ACHS - Lake County Illinois State Pageant System March 6 & 7, 2020 for a pageant
- ii. ACHS - Boys Jr. Sequoits Feeder, dates TBD with Athletics for Boys Basketball

Approval of Bills and Payroll*

Fund 10 - Education	\$3,744,406.46
Fund 20 – Building	\$630,645.27
Fund 40 – Transportation	\$206,498.97
Fund 50 – IMRF/Social Security	\$60,426.14
Fund 60 - Capital Projects	\$216,108.46

Mr. Sobczak left the room, Mr. Pagni, Vice President, presided over the meeting.

Mr. Guttschow moved the Board approve the Request for Extended Sick Leave for Wanda Sobczak, Health Aid, intermittently for the 2019-20 school year as recommended. Second by Mrs. Ipsen.

Voice Vote: Ayes: 5 Nays: None Abstain 1 Absent: 1 Motion carried.

Mr. Sobczak re-entered the room and resumed over the meeting.

REPORT FROM THE BUSINESS OFFICE

Approval of Budget 2019-20

Mr. Vickers moved the Board the approve the 2019-20 budget as presented. Second by Mr. Pagni.

Roll Call Vote: Ayes: Pagni, Vickers, Guttschow, Ipsen, Jacobs, Sobczak
 Nays: None Absent: Winkler Motion Carried.

GOVERNANCE

Board Policies – Second Reading

The following policies were presented for the second reading and recommended for approval.

- 2:110 Qualifications, Term, and Duties of Board Officers
- 2:140 Communications To and From the Board
- 2:140-E Guidance for Board Member Communications, Including Email Use
- 2:230 Public Participation at Board of Education Meetings and Petitions to the Board
- 4:20 Fund Balances
- 4:130 Free and Reduced-Price Food Services
- 4:130-E Free and Reduced-Price Food Services; Meal Charge Notifications
- 5:180 Temporary Illness or Temporary Incapacity
- 6:40 Curriculum Development
- 6:340 Student Testing and Assessment Program
- 7:270 Administering Medicines to Students

Five Year Review

- 2:240 Board Policy Development
- 3:60 Administrative Responsibility of the Building Principal
- 4:90 Activity Funds
- 5:35 Compliance with the Fair Labor Standards Act
- 5:40 Communicable and Chronic Infectious Disease
- 5:130 Responsibilities Concerning Internal Information
- 5:310 Compensatory Time-Off
- 6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program
- 7:170 Vandalism

Mr. Vickers moved the Board the approve the board policies as presented. Second by Mrs. Ipsen.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

6th Day of Enrollment

6 th Day Enrollment	<u>19-20</u>	<u>18-19</u>	<u>17-18</u>	<u>16-17</u>
ACHS	1343	1348	1348	1329
LCHS	<u>1316</u>	<u>1347</u>	<u>1377</u>	<u>1356</u>
TOTAL	2659	2695	2725	2685

Approval of Salary Reports

Mr. Vickers moved the Board approve the Salary Reports as required by Public Act 96-0434 and Public Act 097-0256 as recommended. Second by Mrs. Jacobs.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Approval of Fireworks Display Contract

Mrs. Jacobs moved the Board approve the contract with Spectrum Pyrotechnics Inc. to provide a fireworks exhibition on October 24th, with a rain date of October 25, 2019 for ACHS Homecoming as recommended. Second by Mrs. Ipsen.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Request for Overnight Field Trips

Mrs. Jacobs moved the Board approve the following overnight field trip as recommended. Second by Mr. Pagni.

- ACHS – Theatre Classes and Fall Production to Illinois Theatre Festival at ISU from January 9-11, 2020 to grow as theatre artists and make connections with other artists and colleges around the state.
- ACHS – *Tom Tom*, Print & Digital Journalism and Sports Media students to Washington DC for the Journalism Convention from November 20-23, 2020 for enhancing journalism skills, promote team building, and work with other high school journalism programs and students.
- ACHS – Fine Arts to Los Angeles, California March 21-26, 2020 to perform with locales as well as work with professionals in their field artistic performance.
- LCHS – Marching Band to Champaign, IL on October 26-27, 2019 to participate in the Illinois Marching Band Championships and campus tour.
- LCHS Girls Softball to Orlando Florida, March 21-29, 2020 to play games, practice and for team bonding.
- LCHS World Languages and Social Studies students to Spain and Portugal Spring Break 2021 for history, politics and language experiences.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

BOE Upcoming Events

Fall Dinner Meeting, Tuesday, October 29, 2019, DoubleTree in Mundelein

The CHSD117 Board of Education will be receiving the Board Governance Award, and the following board members will be recognized at the fall dinner meeting:

Board Member	Recognition Program	Level
Ellen Ipsen	Master Board Member	Level I
Bruce Pagni	Master Board Member	Level I
Wayne Sobczak	Master Board Member	Master Board Member Maintained
Ronald Vickers	Master Board Member	Master Board Member Maintained

QUESTIONS/COMMENTS – BOARD MEMBERS

Dr. McKay noted that a boundary line was adjusted to reflect The Village of Lake Villa annexing a resident residing on Grass Lake Road, West of Oakland. This residence will be in the LCHS attendance boundary.

CLOSED SESSION

At 7:40 pm Mr. Pagni moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a part, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)
- b. Student disciplinary cases 5ILCS 120/2(c) (9)

Second by Mr. Vickers.

Roll Call Vote: Ayes: Vickers, Guttschow, Ipsen, Jacobs, Pagni, Sobczak
 Nays: None Absent: Winkler Motion Carried.

Motion to Come out of Closed Session

At 8:10 pm Mr. Pagni moved the Board come out of Closed Session. Second by Mr. Vickers.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

STUDENTS

Expulsion Abeyance Agreement

Mr. Vickers moved the Board approve the expulsion of Student 2019-20 1A as recommended by the Principal, and that such expulsion be held in abeyance subject to the execution of the conditions set forth in the Agreement with the student and parents as recommended. Second by Mr. Pagni.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

ADJOURNMENT

At 8:14 pm Mrs. Ipsen moved the September 19, 2019 meeting of Community High School District 117 Board of Education be adjourned. Second by Mr. Pagni.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

The meeting adjourned at 8:14 pm.

President

Secretary