

COMMUNITY HIGH SCHOOL DISTRICT 117
COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046
MINUTES OF REGULAR MEETING OF THE BOARD OF EDUCATION
THURSDAY, JULY 18, 2019 6:30 PM

Present

Absent

BOARD MEMBERS

Mr. Wayne A. Sobczak, President
Mr. Bruce Pagni, Vice President
Mrs. Sandy Jacobs, Secretary
Mr. Geoffrey Guttschow
Mr. Ronald Vickers

Mrs. Ellen Ispen
Mr. Bart Winkler

ADMINISTRATION

Dr. James McKay, Superintendent
Dr. Bradford Hubbard, Asst. Superintendent
Ms. Jennifer Nolde, Asst. Superintendent
Dr. Brie Serdar, Asst. Superintendent
Mr. Eric Hamilton, Principal
Mr. David Newberry, Principal

RECORDING SECRETARY

Mrs. Nancy Hendrickson

The regular meeting of the Board of Education of Community High School District 117 was held on Thursday, July 18, 2019 at Lakes Community High School, in Lake Villa, Illinois. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS - None

PRESENTATIONS

Steve Schoenfelder and Kurt Rowells presented Athletic data and update.

CONSENT AGENDA

Mr. Pagni moved the Board approve the consent agenda items as amended by one motion. Second by Mr. Vickers.

Roll Call Vote: Ayes: Jacobs, Pagni, Vickers, Guttschow, Sobczak
 Nays: None Absent: Ispen, Winkler Motion Carried.

APPROVAL OF MINUTES*

Special Meeting – June 20, 2019*

Closed Session – June 20, 2019*

PERSONNEL

A. PERSONNEL (2:220)

<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>RATE/LEVEL</u>	<u>EFFECTIVE</u>
a. <u>Employment – Certified Staff*</u>				
1. Heather Phelps**	LCHS	Special Ed	MA/1	2019-20
2. Christopher Hoffman	LCHS	Special Ed	MA/3	2019-20
3. Molly McNally	ACHS	Special Ed	BA/1	2019-20
4. Leslie Gillengerten	ACHS	Special Ed Coordinator	\$76,866	2019-20
5. Mercedes Maldonado	LCHS	Math	BA/3	2019-20
6. Christine Zucker	LCHS	Social Studies	MA15/6	2019-20
<i>**Pending Certification</i>				
b. <u>Employment – Non-Certified Staff*</u>				
1. James Darow	LCHS	Classroom Sup Pers	\$16.00/hr.	2019-20
2. Christopher Malec**	ACHS	Classroom Sup Pers	\$16.00/hr.	2019-20
3. Carley Hart	ACHS	Classroom Sup Pers	\$16.00/hr.	2019-20
4. Allyson Mathias	LCHS	Classroom Sup Pers	\$16.00/hr.	2019-20
<i>**Pending Certification</i>				
c. <u>Employment - Increment Positions*</u>				
1. Michael Hickey	ACHS	Head Boys Golf	3/5	2019-20
2. Megan Troyer	ACHS	Asst. Math Team	5/1	2019-20
3. Theresa Westberg	LCHS	Asst. Field Hockey .5	3/3	2019-20
4. Jim White	ACHS	Asst. Golf	4/1	2019-20
5. Exhibit VI displays	ACHS & LCHS	Spring Sports & Activity Sponsors		2019-20
d. <u>Employment – Volunteer Coaches*</u>				
1. Patrick Elder	LCHS	Asst. Football		2019-20
e. <u>Employment – Summer*</u>				
1. Jillian Glassman	ACHS	Spec Ed	\$51.98/hr	2018-19
2. Amanda Cardenas	ACHS	ELL Support	\$51.98/hr	2018-19
3. Thomas Cappel	ACHS	Tech	\$8.25/hr	2018-19
4. Dakota Gaines	ACHS	Tech	\$8.25/hr	2018-19
f. <u>Resignation – Certified Staff*</u>				
1. Kenneth Mooney	LCHS	Special Education		end of 2018-19
2. Michael Kreckler	LCHS	Social Studies		end of 2018-19
3. James Kelly	LCHS	Math		end of 2018-19
4. Brad Fortney	LCHS	Special Education		end of 2018-19
5. Shelby Lawson	LCHS	Spanish		end of 2018-19
6. Emily Porter	Dist	Transition Specialist		end of 2018-19
g. <u>Resignation – Increment Positions*</u>				
1. Michael Hickey	ACHS	Bass Fishing		end of 2018-19
h. <u>Request for Extended Sick Leave*</u>				
1. Tom Deichsel	ACHS	Science		8/12-10/10/19
2. Linda Pilcher	ACHS	Prof Support Personnel		12/17/19-1/6/2020
i. <u>Approval of Student Teacher*</u>				
1. Braselina Sabini	ACHS	Special Ed		1 st semester

FINANCE/BUSINESS

FOIAs*

One FOIA was received and responded to.

Approval of Bills and Payroll*

Fund 10 - Education	\$5,474,876.77
Fund 20 – Building	\$472,451.65
Fund 40 – Transportation	\$66,382.69
Fund 50 – IMRF/Social Security	\$85,584.05
Fund 80 - Tort	\$106,493.00

REPORT FROM THE BUSINESS OFFICE

Construction Change Order

Mr. Guttschow moved the Board the approve change order 1, in the amount of \$120,634.80, for the ACHS Renovation Project #0721-201753 as recommended. Second by Mrs. Jacobs.

Roll Call Vote: Ayes: Pagni, Vickers, Guttschow, Jacobs, Sobczak
 Nays: None Absent: Ipsen, Winkler Motion Carried.

ACHS Generator

Mr. Pagni moved the Board approve the proposal of Carey Electric, to expand the reach of the ACHS generator, in the amount of \$23,465 as recommended. Second by Mr. Guttschow.

Roll Call Vote: Ayes: Vickers, Guttschow, Jacobs, Pagni, Sobczak
 Nays: None Absent: Ipsen, Winkler Motion Carried.

Facility Committee

Ms. Nolde updated the Board on the Facility Committee meeting held on July 10. Discussion was the 2019 summer projects, with a tour of the ACHS projects.

The Committee selected August 27, 6:30 pm at the ALVC for a community informational meeting.

Mr. Schoenfelder also shared information regarding joint efforts between the District and Antioch Township to improve areas near McMillen.

Year-End

Ms. Nolde presented the year-end fund balances; with the Site and Construction Fund opened with a beginning balance of \$5M for the construction of the District field house.

GOVERNANCE

Appointment of Officers

Annually the Board approves Administrators to serve as hearing officers.

- | | | | |
|----|--|--|---|
| a. | Homeless Liaisons | ACHS
LCHS | Scott Leverentz
Rebecca Holst |
| b. | Suspension Appeals | ACHS
ACHS
LCHS
LCHS
Dist | Eric Hamilton
Aryan Haren
David Newberry
Jori Bowen
Brad Hubbard |
| c. | Sexual Harassment/Civil Rights and Discrimination Violations | Dist
Dist
Dist
Dist
ACHS
LCHS | James McKay
Jennifer Nolde
Brie Serdar
Brad Hubbard
Eric Hamilton
David Newberry |
| d. | Official Records Custodian | Dist | Brie Serdar |
| e. | FOIA Officers | Dist
Dist
Dist
Dist | James McKay
Jennifer Nolde
Brad Hubbard
Brie Serdar |

Mr. Vickers moved the Board approve the Appointment of Officers as listed above. Second by Mr. Pagni.

Voice Vote: Ayes: 5 Nays: None Absent: 2 Motion carried.

Mr. Sobczak exited the room.

Mr. Vickers moved the Board approve the Concussion Oversight Team: Brie Serdar, Bryn Nottoli, Grant Murray, Jaclyn Orlov, Jacquelyne Bair, Kurt Rowells, Steve Schoenfelder, Michele Miller, Wanda Sobczak, Lisa McKavis, Rebecca Holst, Scott Leverentz, Mike Gedville, Mark Ring, Teri Klobnak, Ryan Naes, Nick Goergen as recommended. Second by Mr. Guttschow.

Voice Vote: Ayes: 4 Nays: None Abstain 1 Absent: 2 Motion carried.

Special Ed Data

Dr. Serdar noted the increase in 504 students in Special Education, which is not unique to D117. Mrs. Jacobs commended the Special Education department on the number of Special Ed students that are dismissed.

Request for Overnight Field Trips

Mrs. Jacobs moved the Board approve the following overnight field trips as recommended. Second by Mr. Pagni.

- ACHS – Wrestling to Bettendorf, IA from January 17-18, 2020 to compete with wrestlers from three other states.
- LCHS – Cross Country to Detwiller Park in Peoria from October 4-5, 2019 to compete with 15 Illinois schools.
- LCHS Field Hockey to Gateway Field Hockey Tournament in St. Louis, MO August 30-September 2, 2019 to participate in the tournament.
- ACHS Cross Country to Camp Henry Horner August 24-25, 2019 for team building.
- LCHS Football lock-in at LCHS July 26-27, 2019 for team bonding

Voice Vote: Ayes: 5 Nays: None Absent: 2 Motion carried.

QUESTIONS/COMMENTS – BOARD MEMBERS

Mr. Guttschow informed the Board that the Public Safety Active Shooter Training will take place at ACHS on July 30th.

Mrs. Jacobs thanked Superintendent McKay for his updates to the Board.

Mr. Hamilton thanked the Board for supporting the opportunity for Aryan Haren, Grant Murray and himself to go to Harvard for Professional Development.

Dr. McKay thanked the Board for the supporting the staff in Relief thru Leadership in Puerto Rico. Several D117 teachers were part of training 100+ teachers in technology. Within those few days of training, there was amazing transformation in those teacher being trained, which Dr. McKay attributes to the quality of D117 teachers.

CLOSED SESSION

At 7:20 pm Mr. Guttschow moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1)
- b. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

Second by Mr. Vickers.

Roll Call Vote: Ayes: Jacobs, Pagni, Vickers, Guttschow, Sobczak
 Nays: None Absent: Ipsen, Winkler Motion Carried

Motion to Come out of Closed Session

At 7:30 pm Mr. Pagni moved the Board come out of Closed Session. Second by Mr. Vickers.

Voice Vote: Ayes: 5 Nays: None Absent: 2 Motion carried.

Review of Previously Closed Session Minutes to be Released

Section 5 ILCS 120/2.06 of the Illinois Statutes provides:

(d) Each public body shall periodically, but not less than semi-annually, meet to review minutes of all closed meetings. At such meetings a determination shall be made, and reported in open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

It is recommended that the following Closed Session minutes from December 6, 2018 through May 21, 2019, remain closed as “the need for confidentiality still exists as to all or part of those minutes”, and that all other Closed Session minutes be open to the public.

Closed Session Held to Discuss:	Dates of Closed Sessions		
Specific employee(s) or District legal counsel; however, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 99-646.	April 25		
	March 21		
	January 17		
Student disciplinary cases. 5 ILCS 120/2(c)(9). <i>Minutes of meetings held for this reason shall never be released to protect the individual student’s privacy.</i>	May 21	Feb 21	
	April 25	Jan 17	
	March 21	Dec 12	Dec 6

Mr. Vickers moved the Board the above Closed Session minutes from December 6, 2018 through May 21, 2019 remain closed as recommended by the Superintendent because of the need for confidentiality still exists. Second by Mrs. Jacobs.

Voice Vote: Ayes: 5 Nays: None Absent: 2 Motion carried.

PERSONNEL

Mr. Pagni moved the Board accept the resignation for retirement from Patricia McGuigan, Dean, effective June 30, 2023, with 6% increases for the last four years prior to retirement. Second by Mr. Guttschow.

Voice Vote: Ayes: 5 Nays: None Absent: 2 Motion carried.

Mr. Vickers moved the Board accept the resignation for retirement from Mark Ring, Admin/Department Chair, effective June 30, 2023, with 6% increases for the last four years prior to retirement. Second by Mr. Guttschow.

Voice Vote: Ayes: 5 Nays: None Absent: 2 Motion carried.

Mr. Pagni moved the Board accept the resignation for retirement from David Newberry, Principal, effective June 30, 2023, with 6% increases for the last four years prior to retirement. Second by Mr. Guttschow.

Voice Vote: Ayes: 5 Nays: None Absent: 2 Motion carried.

Mrs. Jacobs moved the Board accept the resignation for retirement from DeeAnn Andershock, Department Chair, effective June 30, 2023, with 6% increases for the last four years prior to retirement. Second by Mr. Pagni.

Voice Vote: Ayes: 5 Nays: None Absent: 2 Motion carried.

ADJOURNMENT

At 7:35 pm Mr. Guttschow moved the July 18, 2019 meeting of Community High School District 117 Board of Education be adjourned. Second by Mrs. Jacobs.

Voice Vote: Ayes: 5 Nays: None Absent: 2 Motion carried.

The meeting adjourned at 7:35 pm.

President

Secretary