

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046**  
**MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION**  
**THURSDAY, FEBRUARY 21, 2019 4:30 PM**

Present

Absent

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**BOARD MEMBERS**

Mr. Wayne A. Sobczak, President  
Mrs. Sandy Jacobs, Secretary  
Ms. Ellen Ipsen  
Mr. Bruce Pagni  
Mr. Ronald Vickers

Mr. Geoffrey Guttschow, Vice President  
Mr. Bart Winkler

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**ADMINISTRATION**

Dr. James McKay, Superintendent

Ms. Jennifer Nolde, Asst. Superintendent  
Dr. Brie Serdar, Asst. Superintendent  
Dr. Bradford Hubbard, Asst. Superintendent  
Mr. David Newberry, Principal  
Mr. Eric Hamilton, Principal

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**RECORDING SECRETARY**

Mrs. Nancy Hendrickson

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**STUDENT AMBASSADORS**

Diana Anghel, ACHS  
Tyler Crum, ACHS  
Anna Metzger, LCHS  
Seamus McCue, LCHS

The regular meeting of the Board of Education of Community High School District 117 was held on Thursday, February 21, 2019 at Lakes Community High School in Antioch, Illinois. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 4:30 p.m.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS** – None

**CONSENT AGENDA**

Mr. Vickers moved the Board approve the consent agenda items by one motion. Second by Mr. Pagni.

Roll Call Vote:           Ayes: Ipsen, Jacobs, Pagni, Vickers, Sobczak  
                              Nays: None                   Absent: Guttschow, Winkler                   Motion Carried.

**APPROVAL OF MINUTES\***

Regular Meeting – January 17, 2019\*

Closed Session – January 17, 2019\*

**PERSONNEL**

	<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>RATE/LEVEL</u>	<u>EFFECTIVE</u>
A.	<u>Employment – Certified Staff*</u>				
a.	Sibby Kruse	Dist	Hearing Itinerant	\$65/hr	2019-20
B.	<u>Employment - Long Term ESP Sub*</u>				
a.	Kimberly Croegaert	ACHS	Prof Support Personnel	\$14.75	1/28/19
C.	<u>Employment – Increment Positions*</u>				
a.	Mike Kreckler	LCHS	Asst Lacrosse .5 to full	3/2	2018-19
b.	Ken Pokryfke	LCHS	Asst Baseball vol to full	3/8	2018-19
c.	Matt Rife	LCHS	Asst Track .5 to full	2/9	2018-19
D.	<u>Employment – Summer*</u>				
a.	Mary Gumler	ACHS	Parapro	\$17.47/hr	2018-19
E.	<u>Resignation – Increment Positions*</u>				
a.	Brad Fortney	LCHS	Asst. Track .5		1/22/19
b.	Stephanie Kischuk	ACHS	Head Dance Team		end of season
c.	Melissa Hanes	ACHS	Asst. Dance Team		end of season
F.	<u>Request for Extended Leave*</u>				
a.	Joseph Crowell	LCHS	Parapro		approx. March 6-15, 2019
b.	Terry Dewing	ACHS	Math		Feb. 11- 15, 2019
c.	Kirk Becker	ACHS	Social Studies		Feb. 20-22, 2019

**FINANCE/BUSINESS**

FOIAs\* (2:110, 2:200, 2:250, 5:130)

One FOIA was received and responded to.

**Approval of Bills and Payroll\***

Fund 10 - Education	\$3,550,123.71
Fund 20 – Building	\$589,342.15
Fund 40 – Transportation	\$227,930.50
Fund 50 – IMRF/Social Security	\$56,047.23

**GOVERNANCE**

**Board Policies – Second Reading**

The following policies were presented for the first reading in January and are recommended for approval.

- 2:80 Board Member Oath and Conduct
- 2:80-E Code of Conduct for Members of School Boards
- 2:120 Board Member Development
- 4:15 Identity Protection
- 4:45 Insufficient Fund Checks and Debt Recovery
- 4:130 Free and Reduced-Price Food Services
- 4:130-E Free and Reduced-Price Food Services; Meal Charge Notifications
- 4:170 Safety
- 5:30 Hiring Process and Criteria
- 5:60 Expenses
- 5:100 Staff Development Program
- 5:220 Substitute Teachers
- 6:20 School Year Calendar and Day
- 6:60 Curriculum Content
- 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
- 7:70 Attendance and Truancy
- 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- 7:190 Student Behavior
- 7:250 Student Support Services
- 7:260 Exemption from Physical Education
- 7:270 Administering Medicines to Students
- 7:290 Suicide and Depression Awareness and Prevention
- 7:305 Student Athlete Concussions and Head Injuries

Mr. Vickers moved the Board approve the board policies as presented. Second by Mr. Pagni.

Voice Vote:                    Ayes: 5                    Nays: None                    Absent: 2                    Motion carried.

**Summer School Offerings 2019**

Dr. McKay presented the 2019 summer school offerings.

**Pilot Clubs**

Mr. Pagni moved the Board approve two pilot clubs: If These Walls Could Talk (Diversity Club) and Filipino American Student Association (FASA) as recommended. Second by Mr. Vickers.

Voice Vote:                    Ayes: 5                    Nays: None                    Absent: 2                    Motion carried.

Amending Dates of Future Board of Education Meetings

- a. March 7, 2019 – cancel
- b. March 13, 2019 – Spring Lake Division Meeting (Wauconda HS)
- c. March 21, 2019 – regular meeting
- d. April 18, 2019 – reschedule to April 25, 2019 (seat BOE after April election)
- e. May 16, 2019 – reschedule to May 21, 2019 (Joint Board Meeting with feeder districts at District 34)

Mr. Vickers moved the Board cancel the March 7, 2019 meeting; reschedule the April 18, 2019 to April 25, 2019; and reschedule May 16, 2019 to May 21, 2019 as recommended. Second by Mr. Pagni.

Voice Vote:                    Ayes: 5                    Nays: None                    Absent: 2                    Motion carried.

Request for Overnight Field Trips

Mr. Vickers moved the Board approve the following field trips as recommended:

- ACHS Baseball to University of Illinois and Lenz Field in Jacksonville, IL for a college campus visit and baseball games from March 22 – 24, 2019
- LCHS Field Hockey to Gateway Field Hockey Tournament in St. Louis, MO from August 30 – September 2, 2019
- D117 Winter Guard to LaPorte, Indiana March 30-31, 2019 to compete at the Midwest Color Guard Circuit Champions
- LCHS AP Environmental Science to Spence Farm in Fairbury, IL April 15-16, 2019 to volunteer on an organic farm

Second by Mrs. Ipsen.

Voice Vote:                    Ayes: 5                    Nays: None                    Absent: 2                    Motion carried.

**QUESTIONS/COMMENTS – BOARD MEMBERS**

Mr. Pagni attended the Fine Arts concerts at both schools and commended the students and staff on an outstanding job.

Dr. McKay said that the Village of Lake Villa requested the use of the athletic fields west of the football field on July 3<sup>rd</sup> for a joint fireworks show with Lindenhurst. The concessions will be provided by LCHS. Straw poll was held and all were in favor. The appropriate paperwork will be completed and approval will be recommended at a future meeting.

**CLOSED SESSION**

At 4:50 pm Mr. Vickers moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1)
- b. Student disciplinary cases. 5ILCS 120/2(c)(9)
- c. Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16)

Second by Mrs. Jacobs..

Roll Call Vote:           Ayes: Pagni, Vickers, Ipsen, Jacobs, Sobczak  
                              Nays: None                   Absent: Guttschow, Winkler                   Motion Carried.

**Motion to Come out of Closed Session**

At 7:04 pm Mr. Vickers moved the Board come out of Closed Session. Second by Mrs. Ipsen.

Voice Vote:                   Ayes: 5           Nays: None           Absent: 2           Motion carried.

**ADJOURNMENT**

At 7:05 pm Mrs. Jacobs moved the February 21, 2019 meeting of Community High School District 117 Board of Education be adjourned. Second by Mr. Vickers.

Voice Vote:                   Ayes: 5           Nays: None           Absent: 2           Motion carried.

The meeting adjourned at 7:05 pm.

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President

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Secretary