

OFFICIAL MINUTES
BOWMAN COUNTY SCHOOL DISTRICT #1

The regular meeting of the Bowman County School Board was held on Wednesday May 13, 2020 at 5:30pm in the Bowman County High School Conference Room. Members present: President Stacy McGee, Vice President Andrea Bowman & Board Members Tobiann Andrews, Randy Gaebe, Russ Homelvig, Camie Janikowski & Jim Stafford (remote via Teams). Others present: Superintendent Wayne Heckaman, 7-12 Principal Tyler Senn (remote via Teams), Elementary Principal Mitch Strand, Co-AD Nick Walker & Business Manager Debbie Bucholz.

Guests were invited to listen live via remote access.

1. **Call to Order:** President Stacy McGee called meeting to order.
2. **Pledge of Allegiance.**
3. **Agenda:** Janikowski moved, seconded by Bowman to approve the agenda with two additional items: Additional committee report - Curriculum Committee on 5/4/20 added as item 5(g) and New Business - Elementary Assessment Map added as item 9(g). Discussion was held. All in favor, motion carried.
4. **Routine Board Items:**
 - a. Minutes: Bowman moved, seconded by Stafford to approve the April 15, 2020 Regular Board Meeting minutes with suggested wording changes & May 4, 2020 Special School Board Meeting minutes. Discussion was held. All in favor, motion carried.
 - b. Bills: Bowman moved, seconded by Andrews to approve the district bills as presented. Discussion was held. All in favor, motion carried.
 - c. Financial Reports: Discussion was held. Approved as presented.
5. **Committee Reports:**
 - a. Building Committee: Roof warranty & inspection discussed later in agenda. Further discussion was held with no motions being made.
 - b. Negotiations Committee: Later in agenda.
 - c. Policy Committee: Committee is using NDSBA chart for identifying needed policy review. Thank you to Andrews for her commitment to the Policy Committee during her Board tenure. Policies to be discussed later in agenda.
 - d. RESP Governing Board: Summer training will be virtual. Further discussion was held with no motions being made.
 - e. School Leadership Committee: Professional development for next year was discussed. Further discussion was held with no motions being made.
 - f. Technology Committee: Discussion was held with no motions being made.
 - g. Curriculum Committee: Assessment map to be discussed later in agenda and is included in Elementary Principal report. Discussion was held with no motions being made.
6. **Public Comment:** Public Comment Guidance Statement read by President McGee. No comments were brought forth.
7. **Administrative Reports:**
 - a. Elementary Principal Report: Waiting to hear when Dyslexia committee planning meetings will resume/rescheduled. Written report distributed with school board packet information. Further discussion was held. No additional items were added.
 - b. 7-12 Principal Report: Graduation to be discussed later in agenda. Drivers Ed options discussed. Written report distributed with school board packet information. Further discussion was held. No additional items were added.
 - c. Activities Director Report: Waiting for guidance from state for summer training programs. Drainage for football field is an issue and solution is be worked on. Written report distributed with school board packet information. Further discussion was held. No additional items were added.
 - d. Superintendent Report: Energy Conservation Grant discussed. Written report distributed with school board packet information. Further discussion was held. No additional items were added.
8. **Unfinished Business:**
 - a. Roof Warranty & Inspection: Heckaman expressed gratefulness for local contractor's work. Roof warranty has been issued with the inspection to occur later. Limited inspectors, back-log due to COVID-19 and local contractor (R&L Contracting) certification with roof manufacturer were contributing factors in allowing this to occur. Roof

manufacturer is taking on the liability. Gaebe moved, seconded by Homelvig to approve final payment to R&L in the amount of \$5,184. Discussion was held. All in favor, motion carried.

- b. COVID-19 & School Closure Update: Thank you to all, throughout school closure
 - i. Food Service Accounts: May 22nd is last day to serve food. Recommendations: Yearly ticket purchasers to receive a refund. All account for non-yearly roll over to next year or can obtain a refund with a written request. Discussion was held. Consensus of board is in agreement with recommendations.
 - ii. Other: Discussion was held with no motion being made
- c. Facilities Planning/Summer Projects: Discussion was held with no motions being made.
- d. UND-Special Education Resident Teacher Program Approval: Information provided on Teams. Heckaman recommended to move forward with program. Strand recommended moving forward with program to grow our own in positions that are difficult to fill. In addition, individual is a known quantity and is an effective educator. Janikowski moved, seconded by Gaebe to approve UND resident teacher program to include cost of program, stipend wages & stipend health care. Discussion was held. All in favor, motion carried
- e. Negotiations: Moved to end of agenda.

9. New Business

- a. Graduation Plans: Lengthy discussion was held regarding the process used to identify alternatives for graduation using guidance from the state and determining the number of guests per graduate. Process described in Principal written report distributed with school board packet.
 - i. Bowman moved, seconded by Stafford to host HS graduation in the gym, allowing up to 5 guests per graduate on May 24th @ 2pm., following guidelines set up for graduation by the state. Roll call vote: Andrews no, Stafford yes, Homelvig yes, Gaebe yes, Janikowski yes, Bowman yes and McGee yes. Discussion was held. Majority in favor, motion carried
- b. School Board Policies – to Rescind:
 - i. GABBA Childfind Referral Program for Students with Disabilities - Rescind Entire Policy
 - ii. GCAA Grade Promotion, Retention & Acceleration - Rescind 2009 Policy
 - iii. IBA Alternative Food Service – Rescind Entire Policy
 - iv. FACA Placement & Adjustment of Transfer Students - Rescind 2011 Policy
 - v. DKDA-BR Early Retirement Application Procedure - Rescind Board Regulation – no current policy
 - 1. Andrews moved, seconded by Janikowski to rescind above policies as noted by year of policy and board regulation. Discussion was held. All in favor, motion carried.
- c. School Board Policies - 1st Reading:
 - i. BAA Employing Board Members:
 - 1. Andrews moved, seconded by Janikowski to adopt BBA with the following changes to draft provided: Eliminate entire 1st paragraph and the word “However” at the beginning of the second paragraph, first sentence. In addition, eliminate the following from the third paragraph, first sentence: “Administration shall use every means available to fill open classified positions from other sources, but when unable to do so...”. Also the last part of last sentence of 3rd paragraph shall read “must approve any such hiring by 2/3rds majority vote.” Discussion was held. All in favor, motion carried.
 - ii. FDB-BR Education of the Homeless Dispute Resolution Procedure
 - 1. Per policy, only one reading is needed for approval of Board Regulations. Andrews moved, seconded by Homelvig to approve board regulation as presented. Discussion was held. All in favor, motion carried.
- d. Approve 2020-2021 Teaching Contract: Andrews moved, seconded by Homelvig to approve the following contract and salary for 2020-2021: CJ Wilson \$45,500. Discussion was held. All in favor, motion carried.
- e. Tuition Agreements: Andrews moved, seconded by Gaebe to grant the authority to Business Manager to issue tuition agreements. Discussion was held. All in favor, motion carried.
- f. Park & Rec Summer Bus Use: Janikowski moved, seconded by Bowman to allow Bowman Park & Rec buses for summer bus use, if needed. Discussion was held. All in favor, motion carried.
- g. Elementary Assessment Map: Andrews moved, seconded by Janikowski to approve the PreK – 6th Grade assessment map. Discussion was held. All in favor, motion carried.

Brief recess

Negotiations Strategy & Instruction (moved to end of agenda): Negotiations for wages & salaries was discussed. Gaebe moved, seconded by Homelvig to hold an executive session for the purpose of discussing negotiations per NDCC 44-04-19.1. Roll call vote: Bowman yes, Gaebe yes, Homelvig yes, Janikowski yes, Stafford yes and McGee yes. All in favor, motion carried. President McGee adjourned open session at 8:43am. Members present in executive session; President Stacy McGee, Vice President Bowman & Board Member Gaebe, Homelvig, Janikowski, Stafford (via phone). President McGee called

meeting (executive session) to order at 8:44pm. Topic discussed Negotiations Strategy. Executive session adjourned 8:58pm. President McGee reconvened open meeting at 8:59pm.

- i. Homelvig, moved, seconded by Gaebe to approve the Superintendent contract for Mr. Wayne Heckaman for the 2020-2021 school year at \$121,025 annual salary with 20 vacation days. Unused vacation days will not be carried over and payment for these will be paid at the end of each school year at full daily rate. Discussion was held. All in favor,
- ii. Homelvig moved, seconded by Bowman to approve the 7-12 Principal Contract for Mr. Tyler Senn for the 2020-2021 school year at \$84,975 annual salary with an increase of one additional personal day and one additional sick day. Personal days accumulate indefinitely with the provision that accumulated personal leave over 5 days will be paid at full daily rate. Discussion was held. All in favor, motion carried.
- iii. Bowman moved, seconded by Stafford to approve the Elementary Principal contract for Mr. Mitch Strand for the 2020-2021 school year at \$74,675 annual salary with an increase of one additional personal day and one additional sick day. Personal days accumulate indefinitely with the provision that accumulated personal leave over 5 days will be paid at full daily rate. Discussion was held. All in favor, motion carried.
- iv. Bowman moved, seconded by Janikowski to offer the Business Manager employment agreement to Debbie Bucholz at \$64,684 annual salary. Personal days accumulate indefinitely with the provision that accumulated personal leave over five days will be paid at full daily rate. Discussion was held. All in favor, motion carried.
- v. Bowman moved, seconded by Homelvig to approve the Tech Coordinator contract for Mr. Jonathan Jahner for the 2020-2021 school year at \$76,117 annual salary. Discussion was held. All in favor motion carried.

10. Other Items:

- a. Board Directives for Superintendent.
- b. Committee meetings: Building Committee May 7 – Gaebe & Homelvig; Curriculum Committee May 4 – Andrews & Janikowski, Negotiations Committee Apr 17 – Bowman, Homelvig & Janikowski + Apr 28 – Bowman & Homelvig; Policy Committee Apr 29 – Andrews & McGee; RESP May 6 – Bowman; School Leadership Committee May 12 – Bowman & Janikowski; Technology Committee May 4 – none

11. Future Meeting Date/Location:

- a. Next Regular Meeting: Wed, June 10, 2020, 5:30pm @ Multi-Purpose Room, Rhame Campus.

12. Adjournment: With no further business, meeting was adjourned at 9:15 pm.

Stacy McGee, President

Debbie Bucholz, Business Manager