

Lyme School District
Emergency School Board Organizational and Regular Meeting
Tuesday, May 26, 2020
Electronic Meeting Via Google Hangouts

approved as is, 6/9/20

Board Members Present: Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegele, Becky Wipfler. Administrators: District Administrator Jeff Valence, Coordinator of Business Services Janet Mitchell; Director of Academic Elise Foxall, Director of Student Service Miki McGee. Public and staff: Leigh Prince, Audrey Brown, Steve Dayno, Tom Harkins. Recorded by Roger Lohr

1. Call to Order and Agenda Review

Superintendent Valence called the meeting to order at 3:04 PM and cited the state right-to-know laws associated with emergency electronic meetings. The agenda was reordered to have the election of board officers followed by the crosswalk discussion item.

2. Election of Officers

Yolanda Bujarski nominated Jonathan Voegele for the position of Board Chair and the nomination was seconded by Becky Wipfler. There being no other nominations, the vote was taken and Jonathan Voegele was elected as Board Chair unanimously.

Chair Jonathan Voegele then opened nominations for the position of Board Vice Chair. Hayes Greenway nominated Matt Hayden as Vice Chair and the nomination was seconded by Becky Wipfler. There being no other nominations, the vote was taken and Matt Hayden was elected unanimously as Board Vice Chair.

Chair Jonathan Voegele then opened nominations for the position of Board Secretary. Yolanda Bujarski nominated Hayes Greenway as Secretary and the nomination was seconded by Matt Hayden. There being no other nominations, the vote was taken and Hayes Greenway was elected unanimously as Board Secretary.

3. Business Requiring Discussion and/or Action

3A. Crosswalk

There were public comments from Lyme residents Leigh Prince and Audrey Brown regarding the Route 10 crosswalk in front of the Lyme School. A decision was made to install RRFB (rectangular rapid flash beacons) devices in front of the school and it was felt that the process to make the decision did not incorporate abutters in the area. The RRFB may not address the safety issues associated with the current traffic, and volume and activity of people and vehicles in the area for school pickup and drop off, and at community events. Vehicle speed in the area is another significant concern and there are some people with photo sensitivity to the strobe lights. Ms. Brown stated that the Lyme Library Trustees will meet next week and the proposed letter from the Lyme School Board will be shared. The written statement from Ms. Prince will be attached to the Board meeting minutes.

A motion was made and seconded (Hayden, Greenway) to approve the proposed Lyme School Board letter regarding the crosswalk plan that would be sent to the NH Department of Transportation.

Discussion: Chair Voegelé provided background about the crosswalk situation. He attended the Selectboard meeting where he stated that the Lyme School Board should be involved in the decision and the NH Department of Transportation and the Lyme Selectboard process about addressing the crosswalk. It was suggested that a comprehensive study was a way to assess the crosswalk situation. Abutters should be given time to provide comments on a proposed plan and there is support for a process to address the situation. Board member Bujarski cited an email that she sent to the Lyme police chief on September 9 regarding the crosswalk.

The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegelé, Becky Wipfler.

3B. LEA Snow Day Request

Lyme teacher Steve Dayno explained the MOU regarding the faculty working this year and extra time spent to prepare for remote learning. There were two additional days related to the CV-19 situation in March that the LEA would like recognized. The LEA would also like to be involved with suggestions regarding next school year. The MOU was forwarded to the Board.

A motion was made and seconded (Barta, Berk) to give authority to the Lyme School Board Executive Committee to finalize decisions associated with the LEA related to the MOU and extra days worked related to the CV-19 situation in March 2020.

The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegelé, Becky Wipfler.

3C. Board Meeting 2020-21 Schedule

A motion was made and seconded (Bujarski, Berk) to approve the 2020-21 Board meeting schedule as submitted.

The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegelé, Becky Wipfler.

3D. Tuition Requests

There are two tuition requests for enrollment at the Lyme School for 2020-21. The criteria put forth on Policy JFAB (such as space in the classes that are involved) has been met.

A motion was made and seconded (Hayden, Wipfler) to approve the two tuition requests for enrollment at the Lyme School in 2020-21.

Discussion: It was stated that there are no issues associated with the classes that are involved even if remote learning is utilized. The Board was informed about how the tuition is calculated based on market value. There are four tuition students anticipated in the 2020-21 school year at Lyme School.

The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegelé, Becky Wipfler.

4. Reports

4A. Board Chair Report

On behalf of the Board, Chair Voegelé expressed appreciation to the administrators, teachers, and staff. He stated that the Executive Committee has been keeping track of operational issues at the school and he is working on a letter regarding the District Administrator evaluation.

4B. Financial Report

Coordinator of Business Services Janet Mitchell stated that an effort to clear up the outstanding balances for Lyme School food service was initiated. There are 7 staff and 12 families involved in those balances. A \$4,000 grant has been received for special education related to CV-19, and a public hearing will be scheduled for the school board to accept a total of \$49,064.53 of unanticipated revenue for the year. The school district expenses have been impacted by a decrease from the bus company of \$19,162 on fuel and wages. The special education remote learning grant will be expended. The renovation projects have begun. The current surplus is \$385,672 and it is projected at year end to be \$434,736. Outstanding purchase orders will be reviewed for a final projection at the June 9th Board meeting.

4C. Superintendent Report

The pre-buying has been initiated and it is anticipated that \$50,000 will be invested in those purchases. School renovation projects will be initiated. An update will be given to the Board in June.

The eighth grade graduation will be held at the Fairlee Drive-In and start about 9:00 PM so it is dark enough to use the screen and projector.

5. Business Requiring Discussion and/or Action

5A. Minutes Approval

A motion was made and seconded (Berk, Hayden,) to approve the Lyme School Board meeting minutes for April 28, 2020 as submitted.

The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegelé, Becky Wipfler.

A motion was made and seconded (Hayden, Barta) to approve the Lyme School Board nonpublic minutes for April 28, 2020 as submitted.

The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegelé, Becky Wipfler.

5B. Nurse Office CV-19 Renovation

The Building & Grounds Committee discussed the nurse office renovation associated with CDC recommendations to have space for isolation, if needed. The project estimate is \$5-8,000.

A motion was made and seconded (Greenway, Berk) to approve the nurse office renovation project to incorporate the CDC recommendations.

The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegelé, Becky Wipfler.

5C. School Reopening and Start of 2020-21 School Year

Superintendent Valence spoke consideration about various CV-19 protocols to be deployed at the start of next school year such as wearing masks, distancing, reduced class sizes, bus transportation, and so on. The school board can make the final decision on whether the school will be open, partially open, or utilize remote learning. A study group consisting of administrators, instructional staff, and the Education Committee will be convened in July. A plan will be developed and brought to a group of parents. It is anticipated that the state task force will make recommendations on schools in late July. Considerations may be different for the middle and lower schools.

6. Policies

There was a first reading for Policy GBRIA and Policy GBRIB regarding staff leave. Miki McGee cited the time that the staff works and Janet Mitchell explained the benefits associated with the part time staff.

A motion was made and seconded (Hayden, Wipfler) to rescind Policy JCBC-3 at the Lyme School District which has been replaced by Policy JFAB.

The motion was approved with a roll call of those in favor including Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegele, Becky Wipfler.

7. Faculty Report

Steve Dayno expressed appreciation to the School Board and administrators for support and the members of the LEA are looking forward to debriefing the remote learning and consideration of improvements and proceeding to next school year.

8. Committee Reports

The committee assignments were done in February and Board members were asked to contact the chair if there are any desires to change. The committee rosters will be posted.

8A. The High School Committee will draft a letter to the Dresden School District regarding apportioning a surplus toward Lyme School tuitions. Board member Phil Barta will draft the letter.

8B. Education Committee met and discussed remote learning and the possible protocols that will be instituted for the start of school in August/September. The committee also review some academic-oriented policies that will be considered at the next committee meeting scheduled for June 4th.

8C. Communication Committee has not met and reminded the other committees that committee meeting minutes should be posted on the school website.

8D. Wellness Committee met and spoke about bike safety, the crosswalk situation, and the impact of CV-19 on wellness for the school district. The shade structure and funding of the project was also discussed.

8E. F & F Committee reviewed the nurse office renovation and will keep track of the status of planned projects at the next meeting.

9. Adjournment

A motion to adjourn was made and seconded (Hayden, Greenway). The motion was passed with Phil Barta, Vince Berk, Yolanda Bujarski, Hayes Greenway, Matthew Hayden. Jonathan Voegele, Becky Wipfler voting in favor. The meeting was adjourned at 4:40 PM.