

**PEÑASCO SCHOOL BOARD OF EDUCATION**  
**SPECIAL BOARD MEETING**  
**Online Meeting due to COVID-19**  
**Thursday, May 7, 2020**  
**6:00 P.M.**

**1. Call Meeting to Order/Welcome/Moment of Silence/Salute to Flags**

The Special Board Meeting of Thursday, May 7, 2020 was called to order at 6:07 p.m. by Ms. Amanda Bissell, Board President. Ms. Bissell welcomed everyone present and called for a moment of silence.

The Pledge of Allegiance to the United States Flag  
Salute to the New Mexico Flag

**2. Roll Call**

Board members present were Ms. Amanda Bissell, Mrs. Dorothy Lopez-Sherman, Ms. Sherry Archuleta, Mrs. Mary Trujillo Mascareñas, and Dr. Carlos Abeyta.

Ms. Lisa Hamilton, Superintendent was also present.

**3. Approval of Agenda Contents**

Ms. Lisa Hamilton recommended approval of the May 7, 2020 Special Board Meeting Agenda.

A motion to approve the recommendation was made by Mrs. Mary Trujillo Mascareñas and seconded by Dr. Carlos Abeyta.

Ms. Amanda Bissell called for the vote. The majority voted in the affirmative.  
Motion carried.

**4. Public Comment**

None

**5. Discussion Items**

**a. Purchase of Wireless Network Extension Equipment -**

- Approximate cost to purchase equipment, installation, and any devices is \$8,300.
- Currently there is limited wifi outside. It is intended for internal use.
- Other applications other than for use during COVID-19 were mentioned. One example was for use during instruction outdoors.
- Has consideration been given to asking the families about getting wifi directly to the homes rather than in the parking lot?

**b. Budget Input - some of the items discussed and/or information presented:**

- Fund balance \$144,247.00 - 3.35% of budget
- Percentage of raises? The Board reviewed this information found in the proposed budget.

- Administration - larger % of raises compared to other groups? Change in position to Business Manager and Assistant Business Manager. Assistant Manager position created for training. Not intended as a permanent position.
- Contract with K12 Accounting will not be renewed.
- Grievances - policy has not been changed yet to include the HR person in the chain of paperwork. How is it handled in other districts? Ms. Hamilton will seek legal advice.
- Return to a Principal/Special Education Director position? SPED Teacher will assist Director .5 of the time and teach .5 of the time. Data presentation indicating the need to separate the two positions?
- Elementary Principal moving over to support the High School. Career Tech Program/Teacher. Duties of this FTE? District Test Coordinator will be part of this position.
- Additional teacher at the Elementary? Not enough in the budget to pay for another teacher. FTE moved from the Elementary.
- Posting of positions?
- Transportation for after school program.
- Non-renewal of software applications not being used or paid for when another option is free. Google is one option that is free.
- Special legislative session may change things.
- Raises and leveling up make a big difference in the budget.
- Long-term changes may not be sustainable.
- The Board took a look at a table that showed the cash balance data for several years.
- Hardcopies of budget for the Board.
- Capital Improvement Funds - Security Grant and Outside of Adequacy project.
- Mrs. Mary Trujillo Mascarenas asked that the record reflect the following: Two Business Managers at a cost of \$185,000, this sum is enough for two teachers.
- Salaries for these positions dictated by an approved salary schedule. Saving money in business functions.
- Was the change to a concession stand manager discussed with the AC? Will the manager be working at the concession stand? Ms. Hamilton is the AD for the district.
- Stipend for STARS reporting. Does this position require a person onsite? Duplication of services? Time, resources, coordination, pre-validation, Bilingual Education students accounted for, etc.
- Consulting services for Business Manager support?
- Priorities - what students need. Number in Kindergarten next year?

## 6. Approval of

### a. Ms. Lisa Hamilton, Superintendent recommended approval of Purchase of Wireless Network Extension Equipment.

A motion to approve the recommendation was made by Mrs. Mary Trujillo Mascarenas and seconded by Mrs. Dorothy Lopez-Sherman.

