

**OXFORD UNIFIED SCHOOL DISTRICT 358**  
**OXFORD, KANSAS**  
**REGULAR BOARD MEETING**  
**MONDAY, MAY 11, 2020**  
**7:00 P.M.**  
**JR/SR HIGH SCHOOL COMMONS**

- MEMBERS PRESENT** Alfred Neises, Dorinda Neises, Phillip Rush, Nicholas Ruyle, Justin Shepherd, and Derek Totten.
- OTHERS PRESENT** Cathi Wilson, Superintendent; Kristina Houser, Board Clerk; Chris Hanney, Hanney & Associates; Sarah Dillon, Opa! Director.
- CALL TO ORDER** Alfred Neises, Vice President, called the meeting to order at 7:00 p.m.
- ADOPT THE AGENDA** Dorinda Neises made a **motion** to adopt the agenda and Phillip Rush **seconded** this motion. **Motion approved 5-0.**
- RECOGNIZE GUESTS** Alfred Neises welcomed the guests in attendance who were there to talk about something already on the agenda.
- BOE MEMBER UPDATES** No updates.
- DISCUSSION/ACTION ITEMS**
- Mr. Hanney presented a slideshow to the board showing pictures of the current construction progress. Windows are starting to be installed in the elementary, wiring is going in at the elementary addition, they have begun painting the new library, the elementary gym has been painted, auditorium ceiling and stage lighting has been removed, fine arts old lobby demo is complete, and they are prepping for the new overhead door in the shop. Mr. Hanney gave the board options for parapet colors for the Fine Arts building and they all agreed the all grey option looked the best. He also stated he had looked at the football press box platform per Cathi's request and said the floor joist are splitting and bowing. He will give the board an estimate on replacing it at a later date.
- Derek Totten arrived at 7:14 pm.
- Cathi Wilson presented change order options to install new steps and walkways in front of the elementary and fix the drains on the Fine Arts foyer roof.
- Nicholas Ruyle made a **motion** to replace the steps in front of the elementary building and input new walkways in the amount of

\$13,282.90. Justin Shepherd **seconded** the motion. **Motion approved 6-0.**

Phillip Rush made a **motion** to fix the foyer roof drains in the amount of \$6,465.00. Nicholas Ruyle **seconded** the motion. **Motion approved 6-0.**

Cathi Wilson notified the board that driver's education has been approved by the local health department as well as KSDE as long as COVID 19 precautions are used and no other restrictions are put in place. Driver's ed. Is scheduled for July 13-July 24<sup>th</sup>.

Cathi Wilson gave the board information on CARES money that the district will receive from the state. The school district has been allocated around \$38,000 in CARES funding. Due to students being absent from direct teaching while schools were shut down, she recommended that the district hold Summer School during the summer. Summer School would be for any special education students, younger students who may need help reintegrating, and students who may have gotten behind or failed a course during the shutdown.

## **ADMINISTRATIVE REPORTS**

Terri Wiseman provided a paper copy of her report. She stated that it is the teachers last week of implementing the Continuous Learning Plan and the teachers and students have worked very hard getting lessons complete and turned in. Materials will be turned in Thursday and Friday this week. Virtual Field Day will be on Friday. She also wanted to thank Veronica McClamy, Randi Carpenter, and Molly McCoy who have been tutoring kids to help them get caught up on work.

Cathi Wilson informed the board that the maintenance department has begun painting the elementary gym. Materials will be turned in from all students on Thursday and Friday this week. On Monday the 18<sup>th</sup> teachers will be checking out and there will be a quick service recognition and grab and go lunch. She is putting together a postcard to send to all patrons in the district with enrollment information. On June 1<sup>st</sup> online enrollment will be open. As of right now the state is projecting schools will not receive a reopening plan until mid-July. There will be a negotiation meeting on June 1<sup>st</sup>. She will have more budget information after this meeting and will bring that information at the June meeting.

**Interlocal 619:** Dorinda Neises stated they looked over the budget and it looked good. They are waiting on the negotiated agreement. They are still working on staffing models. They hired a new special ed coordinator and accepted 3 resignations.

**Orion:** Alfred Neises stated that they haven't had their meeting yet.

## **ACTION ITEMS**

The current food service program is providing breakfasts and lunches until May 15<sup>th</sup>. At that point the program will switch to serving lunches only until June 30<sup>th</sup>. Justin Shepherd made a **motion** to participate in the summer food program and serve lunches to children from May 18<sup>th</sup> to June 30<sup>th</sup>. Alfred Neises **seconded** the motion. **Motion approved 5-1. Dorinda Neises opposed.**

Cathi Wilson presented a tentative 2020-21 calendar with the board. They asked to get teachers opinion and bring it back to June's meeting for final approval.

Opaa! was the only bid received for the district's food service management company. It is a 5-year contract and Opaa! did not increase meal prices for the 2020-21 school year. Nicholas Ruyle made a **motion** to approve Opaa!'s bid. Alfred Neises **seconded** the motion. **Motion approved 6-0.**

Cathi Wilson presented the board with a draft RFP for the demolition of the 5/6 building as well as a proposed timeline. She also presented the final draft of the press release. The board asked to wait until next summer to remove the building. They would like to salvage what they can in the interior of the building and possibly hire a salvage company to remove specific items that could be sold to patrons. The press release will be sent out next week.

Cathi Wilson explained to the board that the seniors who qualified to go on the senior trip would still like to be allowed to go pending COVID restrictions. They would like to leave July 7<sup>th</sup>-July 9<sup>th</sup>. There are 13 out of 30 students who qualified to go. Nicholas Ruyle made a **motion** to cancel the 2020 senior trip and to have the 2020 seniors come back to the June meeting with ideas on what they would like to do with their senior class funds. Phillip Rush **seconded** the motion. **Motion approved 6-0.**

Cathi Wilson provided the board with KSHSAA's summer COVID guidelines. Camps and workouts cannot begin until June 1<sup>st</sup>.

There was discussion on outside organizations using the districts facilities. Derek Totten made a **motion** to allow outside organizations to use district facilities as long as the COVID 19 guidelines are being followed, a facility use form is filled out and signed, and coaches sign a COVID 19 policy. Justin Shepherd **seconded** the motion. **Motion approved 6-0.**

Alfred Neises made a motion to approve the Orion Interlocal 5 Year Agreement. Phillip Rush **seconded** the motion. **Motion approved 6-0.**

Alfred Neises made a motion to approve the 2019-20 fiscal audit engagement letter provided by Jarrett & Norton CPA's LLC. Phillip Rush **seconded** the motion. **Motion approved 6-0.**

Nicholas Ruyle made a motion to accept Taylor Parson's resignation for JH assistant basketball coach, HS softball coach, and summer maintenance at the end of the 2019-20 school year; and accept Cal Shimkus as a summer maintenance employee. Alfred Neises **seconded** the motion. **Motion approved 6-0.**

Derek Totten made a **motion** to amend the agenda and add 4.4 additional warrants. Phillip Rush **seconded** the motion. **Motion approved 6-0.**

Phillip Rush made a **motion** to approve the additional warrants as presented. Nicholas Ruyle **seconded** the motion. **Motion approved 6-0.**

## **CONSENT AGENDA**

Nicholas Ruyle made a **motion** to approve the consent agenda as presented that included May payroll and warrants; minutes from the regular meetings on April 13, 2020; accept the high school activities report; and accept the elementary petty cash report. Alfred Neises **seconded** the motion. **Motion approved 5-1. Dorinda Neises opposed.**

*\* At the May 11, 2020 BOE Meeting Dorinda Neises wanted the April minutes noted that she voted no to remove the 5/6 building but agreed to the press release and open house. Those minutes were noted per her request.*

Justin Shepherd made a **motion** to hold a special board meeting on May 20<sup>th</sup> at 5:00 pm to walk through the bond projects. Phillip Rush **seconded** the motion. **Motion approved 6-0.**

**EXECUTIVE SESSION**

None.

**ADJOURN**

Derek Totten adjourned the meeting at 9:40 pm

Next meeting May 20, 2020 at 5:00 pm – Special Meeting; – June 8, 2020 – Regular Meeting at 7:00 pm.

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President

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Clerk