

**TO: MEMBERS OF THE BOARD OF DIRECTORS, WHITE PASS SCHOOL DISTRICT NO. 303**

**FROM: DR. PAUL FARRIS, SUPERINTENDENT**

**SUBJECT: REGULAR MEETING OF THE BOARD OF DIRECTORS MARCH 16, 2020**

**6:00 P.M., ROOM 205**

**WHITE PASS JR. SR. HIGH SCHOOL BUILDING**

*3/16/2020 Minutes*

**1. Call to Order:** Ricky Emerson called the meeting to order at 6:00pm. Those in attendance were Mrs. Emerson, Joel McMahan, Heather Muir, Darla Mullins, Sandra Freitas, Dr. Paul Farris, Angela Bowen, and Nancy Nebeker. Mrs. Emerson asked Mrs. Freitas to lead all in the Pledge of Allegiance.

**2. Changes or Additions to the Agenda:** Dr. Farris requested that regarding Resolution 01-20, 1320R: Resolution -Emergency-Suspension of Policy be added to the agenda under 9. New Business as item D. He also stated that for the record, the Special Board Meeting scheduled at 5:15pm for March 16, 2020 had been cancelled and nobody from the community had come to attend.

**3. Approval of Minutes:** Mrs. Mullins made a motion to approve A. February 18, 2020 Special Meeting Minutes, B. February 18, 2020 Regular Meeting Minutes, and C. March 2, 2020 Special Meeting Minutes. Mr. McMahan seconded. The motion passed unanimously, (5, 0).

**4. Audience and Communications:** None.

**5. Budget Overview:** Mrs. Bowen presented the budget overview for February 2020. There were no questions.

**6. Consent Agenda:** Mrs. Muir made a motion to approve A. Financial Report(s), and B. Accounts Payable and Payroll. Mr. McMahan seconded. The motion passed unanimously, (5, 0).

**7. Presentations:**

*Superintendent's Report – Dr. Farris explained that Governor Jay Inslee ordered all Washington State schools to close March 13, 2020 due to COVID19 with hopeful plans to reopen April 27, 2020. In our district, school administrators and department managers have met three times and will continue to do so. OSPI guidance and information from the Governor seem to be changing daily. At this time, parents and guardians may come pick up personal belongings, medications and books Monday and Tuesday, March 16 and 17, 2020 from 10am -2pm. Grab and go style meals are being prepared to begin delivery to drop sites by Tuesday, March 17, 2020. That day's lunch and the next day's breakfast will be included. Staff is working on developing educational*

materials and hope to begin giving that out by Monday, the 23<sup>rd</sup>. A survey is being developed to assess the needs of district families including information about meals, EMS and Healthcare Worker child care needs and internet accessibility. Dr. Farris thanked the team of 12 who put in a lot of time to change gears quickly and put the afore mentioned in motion.

*Principal's Report – Chris Schumaker shared the secondary teaching staff is working to “check and connect” weekly with students. Every advisory teacher will connect with their students as a positive adult in their life. They will be holding “office hours” either while at home or at school so that students may call or email or possibly video chat when necessary. They are maintaining a log of contact hours. 6 week packets are being prepared for students with at least 25 minutes per day per subject provided. College in the Classroom and Running Start are continuing online. Para educators will be assisting with supervision of children for EMS and Healthcare workers, meal drop sites, classroom paperwork, office help, and janitorial.*

*Principal's Report – Nathan Coutsoubos said elementary staff is performing weekly updates and are checking in with students. They are preparing a weekly packet to send home as well as exploring potential online opportunities such as google classroom and Zoom. A “greatest hits list” for online education resources is currently circulating for those with internet access. Social and emotional connections using Facebook, phone calls, and Zoom groups are being created and explored as well. Mrs. Donahey is working to survey families and learn who does not have electronic devices and or internet abled access to receive online learning opportunities and check ins. She and Joe Toal are working to potentially check out chrome books for home use.*

*ALE Update – Brian Carter stated ALE curriculum is already online and therefore his students are able to continue. They will be “remote status” during the closure. He is looking into an opportunity to tutor online. Mr. Carter is working to make sure 2 students have computers and internet access to be able to complete their coursework during the closure. He is also working with one student who is staying in California during the closure.*

*Legislative Report – Joel McMahan said everything is in transit to the Governor's office. Most bills passed, although vaguely worded.*

**8. Old Business:** *Due to the Covid19 emergency, there is no update to the Silverbrook Road property and Policy 3423 is being moved to the April meeting.*

**9. New Business:** *Mr. McMahan made a motion to approve A. GEAR UP Summer Camp June 15-18, 2020 SEEDS Training at PLU with Maureen Foley and B. GEAR UP Summer Camp June 22-25, 2020 FOCUS Training and WSU with Maureen Foley. Mrs. Mullins seconded. The motion passed unanimously, (5, 0).*

*Mrs. Muir made a motion to approve C. Out of State Travel for Camille Buffington and Jet'aime Mullins with Cindy Neace to Oregon April 20-21, 2020. Mrs. Freitas seconded. The motion passed unanimously, (5, 0).*

Mrs. Mullins made a motion to approve Resolution 01-20, Policy 1320R, Emergency Suspension of Policy 3432 due to COVID19 Pandemic. Mrs. Freitas seconded. The motion passed unanimously, (5, 0).

**10. School Board Operations: (A)** Mr. McMahan made a motion to declare support for utilizing the State of Emergency declared by Governor Inslee to waive school days, February 5 and 7, 2020 due to snow and flooding. Mrs. Muir seconded. The motion passed unanimously, (5, 0).  
(B) Mrs. Emerson reviewed the F-1 annual Financial Filing due online by April 15 and distributed a handout with instructions.

**11. Board Comments:** Mrs. Muir thanked everyone for a great job since Friday's announcement from the Governor.

Mrs. Mullins agreed with Mrs. Muir saying she appreciates the hard work which effects everyone in different ways, but we can't control it so we have to roll with it.

Mr. McMahan also agreed and added a special thank you to Mr. Carter for including him in the ski trip with White Pass Students.

Mrs. Freitas thanked everyone, especially the work on continuing school meals during the closure for our "at risk" population. She's thankful meals will be delivered to multiple sites, not just one.

Mrs. Emerson quoted both another public school superintendent about the nation's response to this event, and Mr. Rogers regarding looking for the helpers. She added "our part in this (COVID19 event) may be different than our regular job description, serving in new and innovative ways. When we serve, we help".

**12. Executive Session:** None

**13. Personnel Action:** Mr. McMahan made a motion to approve A. Amy Hazen, Volunteer Softball Coach; B. Taylor Hazen, Volunteer Softball Coach; and C. Ron Hemphill, Volunteer Baseball Coach. Mrs. Mullins seconded. The motion passed unanimously, (5, 0).

Mrs. Muir made a motion to approve D. Becky Patton, Para Educator Substitute upon successful completion of all hiring requirements; E. Alysha Armstrong, Math Para Educator, High School; F. Mariah Harvey, Para Educator Leave Replacement for Leah Gillispie; G. Vanessa Zurstadt, PT Elementary Support Para Educator; and H. Perry Piercy, Substitute Teacher. Mr. McMahan seconded. The motion passed unanimously, (5, 0).

**14. Adjournment:** Mrs. Freitas made a motion to adjourn. Mrs. Mullins seconded. The motion passed unanimously, (5, 0). The meeting adjourned at 6:40pm.

Respectfully Submitted by Nancy Nebeker  
ATTEST:

  
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BOARD OF DIRECTORS:

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- DocuSigned by:  
*Heather Muir*  
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- DocuSigned by:  
*Joel McMahon*  
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*Darla Mullins*  
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