

**LYNDONVILLE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

May 18, 2020

Held in the Middle-High School Library
At 25 Housel Avenue, Lyndonville, NY

The Lyndonville Central School District Board of Education met on Monday, May 18, 2020 in the Middle-High School Library and through Video Conferencing.

Board President, Theodore Lewis called the meeting to order at 7:03 p.m.

PRESENT

Theodore Lewis and Steven Vann.

Kelly Cousins, Vernon Fonda, Susan Hrovat, Kristin Nicholson, and Harold Suhr were present through video or telephone conferencing.

MEMBERS ABSENT- none

OTHERS PRESENT

Jason A. Smith, Superintendent; Joe DiPassio Jr., Business Administrator; Lori Lamay, District Clerk;

PUBLIC FORUM- none

APPROVAL OF THE MINUTES

Moved by Kristin Nicholson, seconded by Harold Suhr, **RESOLVED**, that the Board of Education approves the minutes of the April 6, 2020 Regular Board meeting. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

Moved by Kristin Nicholson, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education approves the minutes of the April 22, 2020 Special BOCES Vote Board meeting. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

SUPERINTENDENT'S REPORT

Mr. Smith told the Board that the meal service has been going extremely well and thanked Michelle Higgins and her staff for the great work they have been doing. He informed the Board that meals would continue through June 19, 2020. He told the Board that the last student day will be June 12th and the last teacher work day will be June 18th. Mr. Smith also mentioned to the Board that as of June 1, 2020 all twelve month employees will resume the normal summer hour schedule. He informed the Board that graduation plans are

close to being finalized and he thanked all members of the graduation staff, including parents. Mr. Smith informed the Board that he would be doing a Capital Project walkthrough on Tuesday morning. He thanked the Lyndonville Lion's Club, Sports Boosters, Music Boosters and the Student Council for their help in procuring Senior Student signs. He thanked the Oak Orchard Assembly of God Church and the White Birch Golf Course for allowing school vans to be parked on their property in order to have WiFi available for the community. Lastly, Mr. Smith conveyed to the Board that the students and faculty are missed.

BUSINESS

ACTION ITEMS

Re-Approval of the 2020-2021 Lyndonville Central School Budget Calendar

Moved by Kristin Nicholson, seconded by Susan Hrovat, RESOLVED, that the Board of Education re-approves the 2020-2021 Lyndonville Central School Budget Calendar. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously. .

Approval of the Annual Legal Notice

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves the Annual Legal Notice. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

Approval of Proposition #1- 2020-2021 Lyndonville Central School Budget

“RESOLVED, that the Board of Education of the Lyndonville Central School District, towns of Yates, Carlton, Ridgeway, and Gaines, County of Orleans, State of New York, be authorized to submit for voter approval the 2020-2021 budget as set forth showing expenditures of \$14,698,217 and to levy the necessary taxes.

Moved by Harold Suhr, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves Proposition #1- 2020-2021 Lyndonville Central School Budget. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

Approval of the 2020-2021 Property Tax Report Card- Scenario #2- 2%

Moved by Kristin Nicholson, seconded by Susan Hrovat, RESOLVED, that the Board of Education approves the 2020-2021 Property Tax Report Card. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- No Abstained- 0 Carried.

Approval of the Music Therapy Pathways Creative Arts Therapy, PLLC

Moved by Vernon Fonda, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves the Music Therapy Pathways Creative Arts Therapy, PLLC. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

Approval of a Budget Transfer Over \$10,000

Moved by Susan Hrovat, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education approves a Budget Transfer Over \$10,000. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

Approval of the 2020 School Budget Election Inspectors

- Beckie Feller
- Patricia Gawne
- Michelle Higgins
- Tanya Marek
- Valerie Wetherbee

Moved by Kelly Cousins, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education approves the 2020 School Budget Election Inspectors. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

BUSINESS**INFORMATION ITEMS**

The Board's attention was brought to the following business information items:

- A.** Treasurer's Report- March 2020
- B.** Student Activities Balance and Reconciliation Sheet- March 2020
- C.** General Fund Schedule of Claims #14
- D.** Federal Fund Schedule of Claims #4, #5, #6
- E.** School Lunch Fund Schedule of Claims #4
- F.** Scholarship Fund Schedule of Claims #4
- G.** Summary of Quarterly Reports for July 1, 2019-March 31, 2020
- H.** Board Policy #5681- SCHOOL SAFETY PLANS
- I.** Board Policy #6214- PROBATION AND TENURE
- J.** Board Policy #7240- STUDENT RECORDS: ACCESS AND CHALLENGE
- K.** Board Policy #7511- IMMUNIZATION OF STUDENTS
- L.** Board Regulation #7240R- ACCESS TO STUDENT RECORDS
- M.** Board Regulation #7511R- IMMUNIZATION GUIDELINES

PERSONNEL-CERTIFIED**A. Letter of Intent to Retire June 30, 2021**

- Teacher ID #1294540

Moved by Susan Hrovat, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education, accepts the Letter of Intent to Retire from the above mentioned person with many thanks for her service. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

PERSONNEL- CLASSIFIED**A. Abolish Vacant Civil Service Position- Keyboard Specialist****RESOLUTION to Abolish Vacant Civil Service Position - Keyboard Specialist**

WHEREAS, as a result of the COVID-19 pandemic the Lyndonville Central School District is now faced with many difficult budget challenges for 2020-21 school year; and

WHEREAS, an employee in the Keyboard Specialist Civil Service title has recently retired from the District; and,

WHEREAS, the District will realize a significant yearly savings by not filling the position that is now vacant as a result of the employee retirement and by abolishing that position.

NOW, THEREFORE, THE BOARD HEREBY RESOLVES AS FOLLOWS:

1. The vacant position in the Civil Service Title of Keyboard Specialist resulting from the recent retirement of the employee in that title is hereby abolished.
2. That a copy of this resolution shall be sent to the Orleans County Personnel Office.

Motion: Susan Hrovat Seconded: Kelly Cousins

Yay: 7 Nay: 0

Moved by Susan Hrovat, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the abolishment of the Vacant Keyboard Specialist Position.

Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No-0 Abstained- 0 Carried unanimously.

B. Abolish Vacant Civil Service Position- Teacher Aide**RESOLUTION to Abolish Vacant Civil Service Position - Teacher Aide**

WHEREAS, as a result of the COVID-19 pandemic the Lyndonville Central School District is now faced with many difficult budget challenges for 2020-21 school year; and

WHEREAS, an employee in the Teacher Aide Civil Service title has recently retired from the District; and,

WHEREAS, the District will realize a significant yearly savings by not filling the position that is now vacant as a result of the employee retirement and by abolishing that position.

NOW, THEREFORE, THE BOARD HEREBY RESOLVES AS FOLLOWS:

1. The vacant position in the Civil Service Title of Teacher Aide resulting from the recent retirement of the employee in that title is hereby abolished.
2. That a copy of this resolution shall be sent to the Orleans County Personnel Office.

Motion: Susan Hrovat Seconded: Kristin Nicholson

Yay: 7 Nay: 0

Moved by Susan Hrovat, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the abolishment of the Vacant Teacher Aide Position. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No-0

Abstained- 0 Carried unanimously.

C. Substitute Director of Facilities

Resolved, upon the recommendation of the Superintendent of Schools, that David Balcer be appointed without benefits, except as required by law, to the position of Substitute Director of Facilities, effective May 19, 2020, at a rate of \$263.08 per day, or \$32.89 per hour, with services to be utilized on an as needed basis at the discretion of the Superintendent of Schools. Service shall be at-will and at the pleasure of the Board of Education.

Moved by Harold Suhr, seconded by Vernon Fonda, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves David Balcer as a Substitute Director of Facilities. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

PROGRAM ACTION

A. Recommendations from the Committee on Special Education and Preschool Special Education

Moved by Susan Hrovat, seconded by Steven Vann, RESOLVED, that the Board of Education approves the Recommendations from the Committee on Special Education and Preschool Special Education. Kelly Cousins- Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

ROUND TABLE

- Mr. Vann thanked all the teachers for the work they have been doing for their students' distant learning.
- Mr. Fonda also thanked the teachers for their work and help they have provided for their students.
- Mr. Suhr said the COVID cases are on the decline. He is hopeful school will begin in September with students in attendance. He asked everyone to pray for a vaccine.
- Mrs. Cousins said her children have received a new round of remote learning and all is going well. She thanked all the teachers for their work in getting things together for packets.

CALL FOR EXECUTIVE SESSION

Moved by Susan Hrovat, seconded by Kelly Cousins to enter into executive session to discuss matters leading to the employment, discipline, suspension, dismissal or removal of a particular person/s. Kelly Cousins-Yes, Vernon Fonda-Yes, Susan Hrovat-Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Steven Vann- Yes No- 0 Abstained- 0 Carried unanimously.

Executive session began at 8:20 p.m.

Moved by Kelly Cousins, seconded by Kristin Nicholson to adjourn executive session. Executive session ended at 9:14 p.m. Carried unanimously. No action was taken.

MEETING ADJOURNED

Moved by Susan Hrovat, seconded by Kristin Nicholson, to adjourn the meeting. Carried unanimously.

The meeting was declared adjourned at 9:15 p.m.

District Clerk