



TONAWANDA CITY SCHOOL DISTRICT

TONAWANDA, NEW YORK 14150



Fletcher Elementary
Mullen Elementary
Riverview Elementary

716-694-7694-Phone
716-694-8005-Phone
716-694-7697-Phone

716-692-3449-Fax
716-694-5897-Fax
716-694-7172-Fax

May 11, 2020

Dear Fletcher, Mullen and Riverview Elementary Families,

The news of our school being closed for the remainder of the school year for student attendance was met with heavy hearts and deep sadness by our Elementary Staff. While we would much rather have our students return to school to finish out the remainder of the school year, we are making plans to close down the school, pack things up, and give it a deep cleaning. **Your child's belongings will be available to pick-up Monday, May 18, Tuesday, May 19 and Wednesday May 20.**

Pick-up days and times will be staggered over these three days. Please see the schedule below for days and times. Pick-up location will be stationed in our bus loop by the main entrance. Staff will be present to greet you at your car so that you do not have to leave your car and enter the building. Your child's belongings will be brought to you by a staff member wearing a mask. At this time, we will also be collecting any items that need to be returned to school such as musical instruments and/or school library books. Please have items bagged and labeled with your child's name and grade.

DATE	TIME	LAST NAMES BEGINNING WITH
Monday, May 18	8:30 am -11:30 am	A - E
	12:30 pm - 3:30 pm	F- J
Tuesday, May 19	8:30 am -11:30 am	K - O
	12:30 pm - 3:30 pm	P - S
Wednesday, May 20	8:30 am -11:30 am	T - W
	12:30 pm - 3:30 pm	X - Z and Last Chance Pick-Up

UPDATED INFORMATION

- There was a typo in the original letter sent out to families. The letter W was left out of the original letter for Wednesday, May 20th. See above for the correction.
- If families are unable to pick-up their child's belongings at the assigned time, we are asking if families can have someone else pick-up the items for them. If no arrangements can be made to have someone else pick-up the items, families may pick-up the items at a time/day that is most convenient for them Monday, May 18, Tuesday, May 19 or Wednesday, May 20th even though it is not their assigned time.

- At this time, district Chromebooks do not need to be returned to school. Collection of the Chromebooks will be at a later date or when we return back to school. If your family is moving before the start of the new school year, please contact your child's school to make arrangements to turn in the Chromebook.
- If you plan to walk to school to pick-up your child's belongings, we ask that those families remain on the sidewalk and a staff member will bring the items to the family.

Our virtual learning program will be continuing for the remainder of the school year. Your support and understanding during these uncertain times is much appreciated. We are here to support you and your child any way we can. If you have any questions/concerns please reach out to your building principal either through email or phone call.

Sincerely,

Michelle Siebert

Diana Nigro

Claudia Panaro

Michelle Siebert
msiebert@tonacsd.org

Diana Nigro
dnigro@tonacsd.org

Claudia Panaro
cpanaro@tonacsd.org